

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....October 23, 2023

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Gary Huc, Sonny Graese, and Mike Frievalt were present. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Christie Copiskey – support staff employee, Julie Retza – HS teacher, Sharon Bernier – Library Media Specialist, Kellie Stumbris – cheer coach, and community members Ashley Schwartz, Sally Witt, and Irene Bauer.
- IV. **APPROVAL OF AGENDA:** Motion Heidewald, seconded by Frievalt to approve agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING SEPTEMBER 25, 2023**
 - B. **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**

Motion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 105675-105892 in the amount of \$804,264.36, ACH numbers 2324000054-232400060 in the amount of \$37,697.11, wire transfers 202300022-202300028 in the amount of \$148,237.36, and voids of 105690 and 105830 in the amount of \$300. Motion carried 6-0-1 with Graese abstaining.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** There was none.
- VIII. **REPORTS**
 - A. **COMMITTEE(S)**
 1. **PERSONNEL/NEGOTIATIONS:** Mrs. Grandaw reported that the committee reported earlier in the evening. They decided to table the discussion on substitute staff compensation, will bring a new hourly support staff salary scale to the full board for approval, and reviewed new professional staff contract language to include breach of contract rates beginning with the next school year.
 - B. **ADMINISTRATIVE REPORTS**
 1. **HADLEY SCHEUERMAN - STUDENT COUNCIL REPRESENTATIVE:** Miss Scheuerman was absent.
 2. **KELLY ROBINSON – SUPERINTENDENT:** Mrs. Robinson reported that she and Mr. Schramm have been working on student attendance data due to the DPI changing some codes for state reporting on the state report cards.

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3. JEFF BAUMANN - MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on parent/teacher conferences, and thanked New Life Church for bringing subs for the teachers. He then recognized Traci Plucker for her first successful NHS blood drive, Mrs. Boivin and Mrs. Graves for organizing the student council festival at Camp U-Nah-Li-Ya, Mrs. Meyers for a great volleyball season, and Mr. Bernier and his staff for the great football season. He then recognized and congratulated the Student of the Month award winners. Also, Ben Brown made it to state for cross country.
4. KAM DAMA - ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on parent/teacher conferences, and also thanked New Life Church for the subs for teachers. She reported that the new Teacher Mentor program was highlighted on WFRV-5, which was newly created to support new teachers, to hopefully help retain staff. Finally, she reported that the elementary students will be participating in the American Heart Association Jump Rope for the Heart event.
5. TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported that testing and balancing of the new boiler system at the MS/HS was done, with a simulated power outage to test the system under generator power scheduled for Thanksgiving break. He reported that they are working on providing radio communications for busing, with the offices receiving handheld radios for communicating busing changes and emergencies.
6. NICK SCHRAMM - TECHNOLOGY COORDINATOR: Mr. Schramm reported on updating student information that Mrs. Robinson discussed earlier, that PSAT is now offered online, so he has been configuring, testing, and troubleshooting the assessment prior to starting, and finally, his department has been working on accessibility features on student Chromebooks.

IX. ITEMS FOR DISCUSSION

- A. 2023-2024 TAX LEVY: now that the property valuations and 3rd Friday student count have been completed, the 2023-24 tax levy can be set at \$7,218,820. It will be brought forward for approval later in the meeting.
- B. 2023-2024 BUDGET REVISION: Ms. Jones reviewed the 2023-24 budget revision for the board.
- C. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: The 2024 State Education Convention will be held January 17-19, 2024. Kris Heidewald volunteered to be the delegate, and Lyle Cherry will be the alternate.
- D. SUBSTITUTE STAFF COMPENSATION: This item was tabled at this time.
- E. HOURLY STAFF COMPENSATION: Mrs. Grandaw reported that the committee met earlier to discuss the hourly staff compensation scale, and is recommending the base salary scale that was included in the board packets.
- F. PROFESSIONAL STAFF CONTRACT LANGUAGE: Mrs. Robinson prepared new professional staff contract language that will provide a sliding scale for breach of contract.
- G. CHEER TRIP: Cheer coach Stumbris is asking to take a team of students to the WACPC Cheer Conference on an overnight trip. The students will not miss any school for this event.
- H. QUIZ BOWL TRIP: Mrs. Retza is asking for permission to take 2 teams of students on an out-of-state, overnight trip for a Quiz Bowl tournament on November 10th & 11th. The students will not miss any time out of school.
- I. FACILITY ASSESSMENT: Mrs. Robinson updated the board on the facility assessment process to date.

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- J. COMMUNITY EDUCATION: The community education supervisor has taken a different job in the district, leaving the supervisor position open. The board discussed how to move forward with Community Ed and the supervisor's position.
- K. DISTRICT/BUILDING SUBSTITUTE: Mrs. Robinson brought this back to the board for discussion to see if they would like to continue using a designated sub, as agreed upon last March. She suggests splitting the position between 2 designated substitutes, if that is the direction the board would like to proceed.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENT(S)

- 1. STUDENT SUCCESS COORDINATOR: Motion by Huc, seconded by Frievalt to approve Hayley Abler as student success coordinator for the current school year only (this position was partially grant-funded, then filled using Esser funds, and they will be applying for a new grant to possibly fund this position going forward). Motion carried 7-0.
 - 2. SUBSTITUTE TEACHER(S): Motion by Heidewald and Cherry to approve Sarah Smith & Tayla Carlson as substitute teachers. Motion carried 7-0.
 - 3. SUBSTITUTE PARAPROFESSIONAL: Motion by Ihde, seconded by Frievalt to approve Lacey Mitrowke as substitute paraprofessional. Motion carried 7-0.
 - 4. SUBSTITUTE CUSTODIAN: Motion by Cherry, seconded by Heidewald to approve Lacey Mitrowke as substitute custodian. Motion carried 7-0.
 - 5. SUBSTITUTE FOOD SERVICE: Motion by Heidewald, seconded by Frievalt to approve Sarah Van De Walle and Lacey Mitrowke as substitute food service employees. Motion carried 7-0.
 - 6. SUBSTITUTE CLERICAL: Motion by Ihde, seconded by Frievalt to approve Sarah Van De Walle as substitute clerical employee. Motion carried 7-0.
 - 7. NWTC EARLY CHILDHOOD STUDENT TEACHER: Motion by Cherry, seconded by Ihde to approve Miranda Westrich as NWTC EC student teacher. Motion carried 7-0.
 - 8. 2023-24 EXTRA-CURRICULAR JV BOYS BASKETBALL COACH: Motion by Heidewald, seconded by Ihde to approve Arlin Grandaw as 2023-24 extra-curricular boys basketball coach. Motion carried 6-0-1 with Grandaw abstaining.
 - 9. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Frievalt to approve the list of volunteers/chaperones as presented. Motion carried 6-0-1 with Graese abstaining.
- B. CERTIFY 2023-2024 TAX LEVY: Motion by Heidewald, seconded by Frievalt to certify the 2023-2024 tax levy in the amount of \$7,218,820 as presented. Motion carried 7-0.
- C. 2023-2024 BUDGET REVISION: Motion by Cherry, seconded by Ihde to approve the 2023-24 budget revision as presented by Sarah Jones. Motion carried 7-0.
- D. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: Motion by Ihde, seconded by Frievalt to appoint Heidewald as delegate and Cherry as alternate for the WASB Convention. Motion carried 5-0-2 with Heidewald and Cherry abstaining.
- E. SUBSTITUTE STAFF COMPENSATION: This item was tabled at this time
- F. HOURLY STAFF COMPENSATION: Motion by Heidewald, seconded by Cherry to approve the changes to the hourly staff compensation as presented earlier. Motion carried 7-0.

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- G. PROFESSIONAL STAFF CONTRACT LANGUAGE: Motion by Cherry, seconded by Ihde to approve the changes to the professional staff contract language as presented by Mrs. Robinson. Motion carried 7-0.
- H. CHEER TRIP: Motion by Heidewald, seconded by Frievalt to approve the overnight cheer trip as presented earlier. Motion carried 7-0.
- I. QUIZ BOWL TRIP: Motion by Cherry, seconded by Frievalt to approve the Quiz Bowl trip overnight and out of state to MI Tech on Nov. 10 & 11 as presented. Motion carried 7-0.
- J. COMMUNITY EDUCATION: Motion by Heidewald, seconded by Ihde to hold a special meeting, with the CE Advisory Council members invited to attend, on December 6, 2023 beginning at 5:00 p.m. to discuss the Community Education program. Motion carried 7-0.
- K. DISTRICT/BUILDING SUBSTITUTE: Motion by Huc, seconded by Frievalt to approve the district/building substitute as a split position as discussed earlier. Motion carried 7-0.
- L. SPRING AND SUMMER 2024 START COLLEGE NOW/EARLY COLLEGE CREDIT CLASSES: Motion by Ihde, seconded by Frievalt to approve the list of spring and summer 2024 SCN/ECCP classes as presented in the board packets. Motion carried 7-0.
- XI. FUTURE AGENDA ITEMS: Mr. Graese asked about having a sex trafficking awareness presentation for the board during an upcoming meeting.
- XII. ADJOURNMENT: Motion by Ihde, seconded by Frievalt to adjourn at 7:19 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President