

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....October 22, 2014

- I.     **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II.    **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III.   **ROLL CALL:** The following members were present: Michael Dama, Tim McFadden, Jane Meissner, Martha Neitzer, Lyle Cherry, and Cory Sotka. Travis Mueller was absent. Others present: Patrick Mans, Superintendent; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Linda Tarmann, Business Administrative Assistant; Jeff Baumann, High School Principal; Jeff Walsh, Elementary Principal and Jolene Huc, Community Ed Director.
- IV.    **APPROVAL OF AGENDA:** Motion by Cherry, seconded by Nietzer to approve agenda as presented. Motion carried 6-0.
- V.     **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
  - A.     MINUTES OF REGULAR MEETING SEPTEMBER 17, 2014
  - B.     MINUTES OF SPECIAL MEETING OCTOBER 27, 2014
  - C.     VOUCHERS
  - D.     FINANCIAL REPORT

Motion by Neitzer, seconded by Meissner to approve consent agenda with financial statements and general account vouchers 85257 – 85581 in the amount of \$481,889.44 with void of 85449 and attached list of voids, and fund 60 account vouchers 164015 – 164025 in the amount of \$4,816.53. Motion carried 6-0.
- VI.    **PUBLIC INPUT:** Jesse Maye and Roman Maye made comments in open session, but the items they wanted to speak about were not on the agenda. They were reminded to follow policy and the items would be addressed accordingly.
- VII.   **CORRESPONDENCE/RECOGNITION:** Mr. Baumann wanted to thank Sessler Plumbing, Dama Plumbing and Heating and J & T Electric for sponsoring Blaise Winter as student assembly speaker.

## VIII. REPORTS

### A. COMMITTEE REPORT(S)

1. BUILDING, GROUNDS & TRANSPORTATION: Mr. Dama reported that the committee met earlier regarding Bus Route #4, Elementary Steam Boiler System, and the Wireless Project. Items will be moved to the regular meeting for approval as needed.
2. PERSONNEL/NEGOTIATIONS: Mr. Cherry reported that the committee met earlier to recommend Jill Brown as High School Biology/Life Science teacher. It will be up for approval later in the meeting.

### B. ADMINISTRATIVE REPORTS

1. PATRICK MANS – DISTRICT ADMINISTRATOR: The District was notified at the end of September that it was eligible for a Rural and Low-Income Schools grant as part of the federal title VI-B(2) funding program. In order to be granted the funds the District is required to write a grant proposal noting how the funds will be used to aid the instructional program leading to increased student achievement.

I wrote the grant and it will be used to pay for an after school tutoring program at the Elementary/Middle and High School for the 2014-2015 school year. The largest portion of the \$14,944 which Crivitz is likely to receive will be used to support two tutors at the Elementary/Middle School and one tutor at the High School. The tutors will work with the teaching staff to help students in need of additional help for one hour after school four days a week. The tutors and teaching staff will communicate regularly so that instruction is continued and individualized for each student. A smaller portion of the grant money (\$2900) will be used to help defray the cost of response to intervention software used to help students in need of additional instructional help. (Study Island – ALEKS).

The District will be notified of the success/failure of the grant request in late October or early November. I will inform the Board of result at November's Board meeting.

Nurse Cindy is holding flu shot clinics for staff and covered spouses here at school. This is an annual event designed to make it easier for staff to get the flu shot and thereby avoid getting ill with the flu.

Lastly, I would like share that today is Mr. Baumann's birthday. I know he can certainly use a happy day with how his Bears have played the past couple weeks. So Happy Birthday Mr. Baumann!

2. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: This Friday we will be having a concert for kids from 2:00 large in the gym. The high school choir, middle school choir and high school band will perform. We look forward to an energetic performance.

Teachers have finished up their PALS testing in grades 4K-2 for the fall. These tests give the teachers and the state feedback as to what our students need to learn in the areas of phonemic awareness and reading.

Jump Rope for Heart was held today after School. Mrs. Kueber and a slew of volunteers have worked hard to raise money for the American Heart Association through pledges. They have also worked hard to prepare fun activities for the students in the gym during the jump rope for heart.

Haunted Hallways and the Bingo Night for K-8 students will be held next Thursday, October 30<sup>th</sup> from 3:30 until 5:30. We will be having a meal for the families as well as bingo for K-5<sup>th</sup> grades and then Haunted Hallways for any children who wish to go. If they want to go through the hallways with the lights on, they go from 4:30 until 4:50. After that, the hallways are darkened for the really scary creatures to make their appearances.

3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: The M-O Kickoff Banquet was held on Monday, September 24, at Romy's Holiday Inn in Kelly Lake. The banquet is a chance for the advisors of all extra-curriculars in the conference to meet and discuss any issues they may encounter during the year. It is also a time to recognize advisors for years of service. This year, we had a special treat, as Dave Collins, our recently retired conference commissioner, was honored for his 50 years of service to the M-O Conference. Also, congratulations goes out to Jeff Dorschner for his 5 year award as varsity baseball coach, and to Matt Bernier who received his 5 year service award as head wrestling coach.

Parent/teacher conferences were held on Wednesday, October 1, from 1:30-6:00 p.m., and on Wednesday, October 8, from 4:30-8:00 p.m. We had a large number of parents attend the conferences at the high school to discuss how their students were doing in their classes.

The Wolverine tailgate party was held on September 26, and was once again, a great success. The weather was beautiful and a great crowd showed up to enjoy some good food and an even better football game. The Crivitz varsity team defeated Peshtigo in an exciting game, 26-13. I would like to thank the Wolverine Sports Boosters for all the hard work they put into planning and coordinating the event.

Former Green Bay Packer, Blaise Winter, spoke to our high school student body last Thursday afternoon at 2:30 p.m. Mr. Winter did a tremendous job talking to our students about overcoming obstacles and

having high personal values. The kids enjoyed his talk tremendously, saying it was the best assembly they have gone to. I would like to thank Sessler Plumbing, Dama Plumbing, and J&T Electric for sponsoring Blaise Winter's appearance.

4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION  
DIRECTOR: *DDC Training*: During the first week in October, our maintenance person attended a four day DDC training course. DDC stands for Direct Digital Control, and it is what we use to remotely control our HVAC systems at each building. This course provided basic to intermediate training specific to the operation of our system.  
*Softball Field Update*: The infield material has been hauled and spread. The outfield fence is complete. The backstop has been started and should be completed by the end of the week.  
*Power Outage / Safety Committee*: The Safety Committee met on Friday, September 19<sup>th</sup> to discuss, among other items, the power outage that took place during the first week of school. Input from the staff was gathered and shared with the committee. To light the way during future outages, LED flashlights were purchased and distributed to every staff member.
5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR: Jolene Huc reported that the Flag Football party was held on October 18 to help promote football growth. 64 people attended. Also, the CE convention will be held on November 3<sup>rd</sup>. There are two new members, whose names may be approved at the meeting later. There was also discussion about the cameras and computer systems for the fitness room. Nothing has been decided yet, but the equipment will be ordered soon. She also updated the group on a fitness and weight loss challenge here at school. There are 7 men and 7 women participating. Also, Trevor Gauthier is working on developing Community Garden programs with the science teacher. The next meeting will be held November 6, 2014.
6. TREVOR GAUTHIER – STUDENT COUNCIL REPRESENTATIVE:  
*NHS*: Induction banquet will be held on Tuesday, October 28<sup>th</sup>. Bob Berndt will be the speaker. Also, the students went to the nursing home to help with pumpkin carving. *Science Club*: Jill Brown has agreed to become the new advisor. *HI-Q*: The Hi-Q is starting practices for the new season. *YAODA*: They recently elected officers. Trevor Gauthier is President, Lexi Druckrey is Vice President, and Amanda Zenil is Treasurer. *Student Council*: Plans are being discussed of having a winter homecoming dance and a student vs. faculty basketball game.

IX. INFORMATION/DISCUSSION ITEMS

- A. COMPENSATION FOR WEIGHT ROOM SUPERVISOR(S): Jolene Huc asked if the compensation rate for weight room supervisors could be increased to \$10.00 per hour to increase interest in the position, and to align the position with the rate paid to tumbling assistants.
- B. FREE K-8 STUDENT ADMISSION TO ATHLETIC EVENTS: Mr. McFadden asked if the Board could admit Pre-K through 8<sup>th</sup> grade students free admission to school sporting events to generate more interest in spectatorship. The high school students were approved last year to have free admission with a student ID.
- C. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: The WASB Convention was discussed. Mrs. Neitzer could go as delegate and Mr. Dama could be alternate.
- D. BID LETTING FOR BUS ROUTE #4: Mr. White updated the Board on the need for letting of bids for Bus Route #4. Pat Swick has tendered his termination of contract and it is recommended that bids be let with two options: a) for the remainder of this school year and b) for the remainder of the contract to align with the rest of the routes.
- E. WISCONSIN PUBLIC SERVICE LAND USE AGREEMENT: Mr. Mans discussed the WPS request of using the facility if there was a catastrophic event. The contract could be written up to include that WPS pay any expenses for water and sewer usage, as well as maintenance supplies used.
- F. WIRELESS PROJECT UPDATE: Mr. Schramm updated the Board on the wireless project. The survey site was completed, and the review of such survey needs to be discussed. He will update the Board once the review has been done and will ask at that time for letting of bids for any work and equipment as needed.

X. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)
  - 1. J.V. VOLLEYBALL COACH: Motion by McFadden, seconded by Neitzer to accept the resignation of Shannon Starzer as JV Volleyball Coach. Motion carried 6-0.

B. APPOINTMENT(S)

1. HS BIOLOGY/LIFE SCIENCE TEACHER: Motion by Cherry, seconded by Sotka to approve Jill Brown as HS Biology/Life Science Teacher. Motion carried 6-0.
2. J.V. VOLLEYBALL COACH: Motion by McFadden, seconded by Meissner to approve Kelly Ducaine as JV Volleyball Coach. Motion carried 6-0.
3. SUBSTITUTE TEACHERS: Motion by Sotka, seconded by Meissner to approve Paul Matty and Benjamin Kamps as substitute teachers. Motion carried 6-0.
4. COMMUNITY EDUCATION ADVISORY COUNCIL MEMBERS: Motion by Neitzer, seconded by McFadden to approve new CE Advisory Council Members Lori Myszka and Donna Ermis. Motion carried 6-0.
5. VOLUNTEER/CHAPERONES: Motion by McFadden, seconded by Meissner to approve the list of volunteers/chaperones as presented (see attached list). Motion carried 6-0.
6. SUBSTITUTE CLERICAL: Motion by Neitzer, seconded by Meissner to approve Donesa Fischer as substitute clerical employee. Motion carried 6-0.

C. ELEMENTARY/MIDDLE SCHOOL ART TEACHER'S BREACH OF CONTRACT PAYMENT: Motion by McFadden, seconded by Neitzer to approve payment of elementary/middle school art teacher's breach of contract payment of \$1500 with the stipulation that it be paid back with our district's \$500 breach of contract fee if she leaves during the current school year. Motion carried 6-0.

D. FREE K-8 STUDENT ADMISSION TO ATHLETIC EVENTS: Motion by McFadden, seconded by Neitzer to approve free admission of Pre-K through 8<sup>th</sup> grade students to athletic events. Motion carried 6-0.

E. YOUTH OPTIONS REQUESTS: Motion by Meissner, seconded by Sotka to approve the Spring 2015 Youth Options requests as listed. Motion carried 5-0-1, with Dama abstaining.

- F. CERTIFY 2014-2015 TAX LEVY: Motion by Nietzer, seconded by McFadden to certify 2014-2015 tax levy as presented. Roll call vote was taken: Dama-Y; Neitzer-Y; McFadden-Y; Cherry-Y; Sotka-Y; Meissner-Y; with Mueller-Absent. Motion carried 6-0.
  - G. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: Motion by McFadden, seconded by Cherry to appoint Neitzer as delegate and Dama as alternate to WASB Convention in January. Motion carried 6-0.
  - H. COMPENSATION FOR WEIGHT ROOM SUPERVISOR(S): Motion by Nietzer, seconded by Meissner to approve the compensation change to \$10/hour for weight room supervisor(s). Motion carried 6-0.
  - I. BID LETTING FOR BUS ROUTE #4: Motion by Cherry, seconded by Meissner to let bids for Bus Route #4 with 2 options: a) to end June 30 of current year and b) to end of remaining contracts ending June 30, 2017. Motion carried 6-0.
  - J. WISCONSIN PUBLIC SERVICE LAND USE AGREEMENT: Motion by Sotka, seconded by McFadden to approve WPS Land Use Agreement with the addition of reimbursement by WPS of any expenses incurred for utilities and supplies. Motion carried 6-0.
  - XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(g)
    - A. CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED.
      - 1. JULY 2014 NOTICE OF CLAIM: Motion by Nietzer, seconded by Meissner to recess to executive closed session as per Wisconsin statute 19.85(1)(g) as read at 6:39 p.m. Roll call vote was taken: Dama-Y; Meissner-Y; McFadden-Y; Neitzer-Y; Cherry-Y; Sotka-Y; Mueller-Absent. Motion carried 6-0. Be it noted that Dama recused himself from the closed session.
  - XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2): Motion by McFadden, seconded by Nietzer to reconvene into open session at 6:49 p.m. Motion carried 5-0.
- Dama rejoined the meeting. At 6:49 p.m. Motion by Nietzer, seconded by McFadden to deny the July 2014 Notice of Claim. Motion carried 5-0-1 with Dama abstaining.

Minutes of Regular Meeting of the Board of Education  
October 22, 2014  
Page -8-

XIII. ADJOURNMENT: Motion by Meissner, seconded by McFadden to adjourn at 6:50 p.m.  
Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Tim McFadden  
Clerk

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Michael Dama  
President