

**An executive session was Monday, October 17, 2022, from 6:00 until 7:00 pm to discuss personnel and legal matters and receive information.*

**Study Session/Finance/Tax Update Minutes
Tenth Street Elementary Auditorium
October 17, 2022 – 7:00 p.m.**

Meeting was called to order at 7:00 pm

In attendance: M. Pallone, M. McClure, J. Miller, S. Garibay, W. Wilton, B. Hawk, J. Chaparro, J. Hurt-Robinson, A. Paris, F. Muscante, N. English, D. Zolkowski, C. Monroe, R. Rizzo, A. Pater, E. Hewitt, D. Turk, D. Engen N. Paradise

Dr. English welcomed everyone in attendance to this evening's meeting. "It's hard to believe that we are approaching the quarter's end. We have had what we feel is a phenomenal start to the school year. Our fall sports and activities are starting to wind down and our winter sports are set to begin." He mentioned that we would be having several presentations this evening. He began with a virtual meeting with Mr. Drew Wareham from BoardDocs to explain what features might be useful to the board moving forward.

Presentation/Discussion

BoardDocs

Mr. Wareham, a sales consultant with Board Docs, presented to the board for approximately 20 minutes to go over the features available to them with the Board Docs Lite upgrade, costing an additional \$2700. The Board members were able to ask questions in order to understand the additional functionality.

Following the BoardDocs presentation, Dr. English moved to the presentation by Mr. Dan Engen who represents Draw Collective, our architectural partner.

Draw Collective

Mr. Engen, from Draw Collective, discussed the features of a feasibility study for the District, which would focus on analyzing our existing conditions, current and future enrollment, building capacity, transportation needs and cost projections in order to maintain sustainability and create progressive educational spaces and programming both now and in the future for all students. He discussed the cost as being somewhere around \$10K, and a demographer being somewhere around an additional \$10K, and could be taken out of our current bond. Board members were encouraged to ask questions related to the study, and they did so accordingly.

Dr. English thanked Mr. Engen for attending. He mentioned that we will now be moving to the first Hearing of Citizens portion of the meeting which is regarding any item on the agenda. He also mentioned to keep in mind that after discussing each item, there will be a second hearing at the end of the meeting as well. Any citizens speaking should step to the microphone, state your name and address, and express your concern. He also asked that time be limited to less than 3 minutes.

Hearing of Citizens

A resident spoke about the balance between raising taxes and adding new costs.

Discussion/Review of Potential Motions for Approval for Regular Voting Meeting

Dr. English then moved to the items to be reviewed for the Regular Voting Meeting starting with Personnel.

Personnel

- Long Term Substitute – 2nd Semester
- Central Office Resignation and anticipated replacement
- Precision Substitutes
- Supplemental REA Positions – SADD, Guidance
- Supplemental Athletic Position – Cross Country Volunteer
- Special Olympics Bocce – Coach and Assistant Coach

We will be asking for approval of a long-term substitute to fill in for Mrs. Rapp's second semester sabbatical. With great appreciation for an exemplary term of service with the District, we will be asking to accept the resignation of Linda Tamburro in Central Office and requesting the approval of her replacement. As always, we will have our Precision substitutes for approval and we will also have a few drivers with Allegheny Transportation for next week.

We have several REA supplemental positions that we will be asking for approval. For Athletics, we will be asking for your approval of a Cross Country Volunteer.

For the grant funded Special Olympics Bocce program, we will be asking for your approval of the grant funded positions for the Head Coach (\$1,000.00) and for the Assistant Coach (\$750.00)

He then moved to the Board Governance section.

Board Governance

- Booster & Supplemental Budgetary Outlines – (Builder's Club, Spanish Club)
- Games of Chance (Riverview Boys Basketball Booster Assn.)
- New Club Request – Inclusive Leaders Club

- Policy Manual – First Reading:
 - Policy 218 – Student Discipline
 - Policy 220 – Student Expression/Dissemination of Materials
 - Policy 227 – Controlled Substances/Paraphernalia
 - Policy 236.1 – Threat Assessment
 - Policy 237 – Electronic Devices
 - Policy 913 – Nonschool Organizations/Groups/Individuals
 - Policy 808 – Food Services

Included in your packets this week were the supplemental budgetary outlines for Builder's Club and Spanish Club and Yearbook along with the Booster outline and Game of Chance for the Boys Basketball Boosters. Additional outlines may possibly be included as they come in this week.

We will also be asking for approval of the new club request for the Inclusive Leaders Club. Again, this is part of the grant that Mr. MacConnell submitted and received. The club sponsor will be Michael MacConnell and receive the grant funded stipend of \$750.00.

Also included in your packets were first readings of a number of board policies. In an attempt to make this process more streamlined, we also attached a brief description of the revisions for your purview. These changes are proposed and recommended by our PSBA legal team and our own legal team as well.

Education

- Jump Start National Educator Conference – Atlanta, GA – P. Kvortek 11/4-6, 2022

Dr. English then moved to the Education section of the agenda. Mrs. Kvortek has received a full registration scholarship to attend the Jump Start National Educator Conference in Atlanta, Georgia. There is no cost to the District other than her substitute wage only.

Agreements/Contracts/Resolutions:

- Western Psychiatric Hospital – Service Agreement – Crisis Management/Intervention Training
- Robert Morris Student Teaching Affiliation Agreement renewal

Moving to the Agreement/Contract/Resolution section, Dr. English went over the two items that were included in this week's packet. We will be asking for approval of the Western Psychiatric Hospital Service Agreement for Crisis Management and Intervention Training. This training is for our paraprofessionals and will be held on November 7th and 8th from 8:00 am until noon.

We are also due for the renewal of the student teacher affiliation agreement that we have with Robert Morris University. This will be a 5-year renewal, and is similar to the other agreements you have approved for the other universities that send us student teachers.

Dr. English then turned the meeting over to Mrs. Wehner, who will discuss the business and finance items, and provide a brief finance and tax report. Keep in mind that the last bullet point for business and finance is the small adjustment in the athletic supplemental schedule to include the grant funded bocce program.

Business/Finance:

- Pay Apps. – Merit Electrical Group, Inc., App. #2, \$23,982.66 and App. #3, \$23,591.16; First American Industries, App. #4, \$164,800.47
- Change Orders – East West Manufacturing, CO #1, \$2,162.00 and CO #2, \$371.00
- Act 57 – Local Tax Resolution
- Adjustment to Athletic Supplemental Schedule to include Unified Bocce – Grant Funded

Mrs. Wehner reviewed the Business/Finance items and then moved to the Finance/Tax Update section of the agenda.

Finance /Tax Update

Mrs. Wehner shared the following information with those in attendance:

The Department of Education released the calculated index on September 29, 2022. The base index for 2023-24 fiscal year was calculated as 4.1%. This will be the 4th year in a row that the Act 1 index has increased.

The adjusted index for RSD for the 23-24 budget is set at 4.1%. Since the District has an aid ratio below .4000, it does not receive an adjusted (increase) index percentage from the State. The MV/PI is considered an indicator of wealth. RSD's continues to reduce which indicates wealth growth and puts us further away from receiving any adjustment to the base index.

On the next sheet you will see the impact potential on the potential new tax revenue based on some estimates of assessed value for the 2023-2024 school year. First numbers show the prior year assessed value compared to the 2022-23 assessed value if the millage rate is not increased. The next example is the 2022-23 assessed values with the millage rate increased to the maximum for the 2023-24 year.

Also included is an overview of Real Estate Tax Collections. The past few years have averaged around 94.9% in overall collections.

The next item in your packet is the resolution that will be voted on in November. This resolution includes that the Board will not increase the millage rate above the index for the 2023-24 school year.

The last item in your packet is the timeline for the budget process for the 2023-24.

Hearing of Citizens - None

Adjournment – 8:45 pm