



Classified Leadership Minutes

Monday, October 11, 2021; 1:30 pm

Professional Learning Lab

Present: Interim Superintendent Marcus Lewton, Kayla Kennedy (Berg), Jeanette Wyckoff (Heart River), Pamela Wardell (Jefferson), Jolene Erickson (Roosevelt), Tracy Lauf (Prairie Rose), Kristi Eckes (Dickinson Middle School), Heidi Smith (Lincoln), Donna Magnuson (Central Administration Office), Business Manager Stephanie Hunter

Absent: Assistant Superintendent Keith Harris

I. Call to Order – The meeting was called to order by Interim Superintendent Lewton at 1:30 p.m.

II. Additions/Deletions to Agenda Items – There were no additions or deletions to the agenda.

III. Approval of the May 11, 2021 Meeting Minutes – Heidi Smith moved to accept the minutes from the May 11, 2021 meeting. Jeanette Wyckoff seconded the motion. The minutes were approved as written.

IV. New Business

1. Dr. Lewton went over the purpose of the committee and did ask how often it was felt this committee should meet. It was discussed that quarterly was not enough and that if possible, monthly would be better. Dr. Lewton stated that he will do his best to have a monthly meeting. The next meeting was decided for Tuesday, November 9th at 1:30pm
2. Dr. Lewton brought up the addition of another Kindergarten class at Jefferson and why that was needed.
3. Dr. Lewton gave the committee an update regarding the current food service vendor, Cash-Wa. They no longer will be distributing to ND effective 10/29/21. However, Sysco Foods has stepped up to help the district out and will begin distribution November 5th, 2021.
4. Dr. Lewton updated the committee regarding the district's 2.5 million shortfall. He did explain that some of the ESSR Funds can be used to cover shortfall.

Dr. Lewton was asked if schools are able to utilize Para Subs from the Para Sub listing that is distributed to all schools from the HR Dept. With covid still pulsing through the schools and so many folks out, it would be nice if the Para Subs could get used to help fill in gaps. Dr. Lewton did agree and said that he would send an email out to the schools letting them know it is acceptable to call in Para Subs if needed.

A question was also asked of Dr. Lewton if the current Sick Bank could include using for covid-related illness where hospitalization is needed. Dr. Lewton will take under advisement with HR.

V. Adjournment – The meeting was adjourned at 2:15 pm

The next meeting will be held on Tuesday, November 9, 2021 at 1:30 pm