

---

**Business Meeting of the Board of Trustees**

Monday, January 25, 2016

**6:00 p.m. – District Office Board Room**

**A G E N D A**

- I. Call to Order: **Richmond Drive Elementary School**
- A. Approval of Agenda (*Policy BEDB*)  
*(Under consent agenda, all action items will be voted on after one motion and second to approve them without discussion. If a board member wants any action item discussed or voted on separately, the board member, before the agenda is approved, must ask that the action item be moved to the discussion item section.)*
- II. Recognitions
- A. Recognition of ACT Aspire Maximum Scale Score
- B. Recognition of ACT WorkKeys Platinum Score
- C. Recognition of ACT English Perfect Score
- D. Recognition of National Board Certifiers
- E. Recognition of Middle School AP of the Year
- F. Recognition of Board of Trustees (YCEA, RHS)
- III. Citizen Participation
- IV. Consent Action Agenda
- A. Approval of Minutes
1. November 23, 2015 business meeting (*Policy BEDG*)
2. December 14, 2015 work session (incl. data session) (*Policy BEDG*)
3. January 11, 2016 work session (*Policy BEDG*)
4. January 12, 2016 work session (incl. data session) (*Policy BEDG*)
- B. Approval of Personnel Recommendations (*Policy BDD*)
- C. Approval of Use of Facilities Requests (2) (*Policy KF*)
- V. Action Agenda
- 1<sup>st</sup> Read Policy**
- A. Approval of Policy LEB – *Non-School Sponsored Support Organizations*
- 2<sup>nd</sup> Read Policies (*Policy BG/BGD*)** (*on website 12/1 - no comments*)
- B. Approval of Policy **JFAB** – *Admission of Nonresident Students*
- C. Approval of Policy **JFABD/JFABD-R** – *Admission of Homeless Students*
- D. Approval of Policy **JFABD-E(1)** – *Dispute Resolution Procedures*
- E. Approval of Policy **JFABD-E(2)** – *Notification of Enrollment Decision*
- F. Approval of Policy **JFABD-E(3)** – *Notification of Enrollment Decision Dispute*
- G. Approval of Policy **JI** – *Student Rights and Responsibilities*
- H. Approval of Policy **JIAA/JIAA-R** – *Sexual Harassment of Students*
- I. Approval of Policy **JIAA-E** – *Sexual Harassment Complaint Form*
- J. Approval of Policy **JIAAA** – *Educational Opportunity for Military Students*
- K. Approval of Policy **JIB** – *Student Involvement in Decision Making*
- L. Approval of Policy **JICA** – *Student Dress*
- M. Approval of Policy **JICEA** – *School-Related Student Publications*

**Learn + Grow + Connect + Thrive**

- N. Approval of Policy **JICF** – *Secret Societies / Gang Activity*
- O. Approval of Policy **JICFA** – *Hazing*
- P. Approval of Policy **JICFAA** – *Harassment, Intimidation or Bullying*
- Q. Approval of Amended Projects in the Master Plan for 2016 (*Policies FA, FB*)

VI. Communications

VII. Report of the Superintendent

- A. Announcements
- B. Timeline for Equity Committee Recommendations

VIII. Review of School Board Work Sessions (2)

IX. Other Business

- A. Future Meetings

X. Executive Session(s) – (*Policy BEC*)

XI. Action as required from Executive Session(s) (*Policy BEC*)

XII. Adjournment

**Learn + Grow + Connect + Thrive**



Communications Department  
Telephone: 981-1005 - Fax: 981-1094

## Memorandum

**TO:** Dr. Kelly Pew  
**FROM:** Mychal Frost  
**DATE:** January 21, 2016

---

A student from Richmond Drive Elementary School will provide the "Call to Order" at the January 25th school board meeting.

**Principal:** Pat Mannes



Communications Department  
Telephone: 981-1005 - Fax: 981-1094

## Memorandum

**TO:** Dr. Kelly Pew  
**FROM:** Mychal Frost  
**DATE:** January 21, 2016  
**SUBJECT:** Recognitions at January 25<sup>th</sup> School Board Meeting

---

### ACT Aspire Maximum Scale Score

Last Spring, students in grades 3 through 8 took the ACT Aspire test as the state's standardized test. There were 27 students in Rock Hill Schools who earned the maximum scale score in at least one of the following subject areas: science, English, Writing, and Reading. Tonight, we recognize and commend these students on this outstanding achievement.

Lyviana	Akers
George	Clarke
Korrin	Banks
Nicolas	Harvey
Caroline	Mayfield
Kaleb	Hinson
Hailey	Lane
Dalila	Perez
Rachelle	Anderson
Jaden	Brown
Addison	Halford
Addison	Meeker
Khyonna	Turner
Thomas	Higgins
Madilyn	Morris
Colin	Baker

Lauren	Carpenter
William	Carey
Haley	Kivett
Emily	Miller
Lauren	Woody
John	Hinson
Joshua	Simon
Matthew	Ware
Megan	Badinski
Reagan	Dodge
Amelia	James
Oscar	Melo

### **ACT WorkKeys Platinum Score**

Last year, ACT WorkKeys was administered to all high school juniors in South Carolina. WorkKeys is a job skills assessment system that helps employers select, hire, train, develop, and retain a high-performance workforce. This series of tests measures foundational and soft skills and offers specialized assessments to target institutional needs. Students completing the ACT WorkKeys assessments in Applied Mathematics, Locating Information, and Reading for Information earn a certificate ranging from Bronze to Platinum. A Platinum score indicates an individual has the necessary foundational skills for 99% of jobs. Congratulations to Christopher Chamberlin, a senior at Rock Hill High School, on earning this outstanding accomplishment.

### **ACT English Perfect Score**

Last year, the ACT test was administered to all high school juniors in South Carolina. It is a rare feat to earn a perfect score on this college entrance exam and tonight we would like to celebrate Northwestern High School's Lily Hear on her achievement of earning a max score of 36 on the English test.

### **New National Board Certified Teachers**

Congratulations to Jessica Brakefield and Lindsay Nance, both teachers at Northwestern High School, on achieving National Board Certification in December. Ms. Brakefield is an English teacher and Ms. Nance is a special

education teacher. Since the program began in 1998, Rock Hill Schools has had nearly 300 teachers earn National Board Certification.

### **South Carolina Middle Level Assistant Principal of the Year**

Carie Lowdermilk, assistant principal of **Castle Heights Middle School** has been named the 2016 Middle School Assistant Principal of the Year by the South Carolina Association of School Administrators. Mrs. Lowdermilk was selected from an outstanding field of middle school administrator candidates by a veteran panel of judges. The National Association of Secondary School Principals sets the criteria used in the selection of this coveted award. This award was presented on Wednesday, December 2nd in a surprise announcement at Castle Heights Middle School by Dr. Pew and Beth Phibbs, Executive Director of the South Carolina Association of School Administrators.

### **Recognition of Board of Trustees**

Sherry East, representing the South Carolina Education Association and the York County Education Association, will recognize Rock Hill Schools' Board of Trustees tonight as part of National School Board Recognition Month.



---

## Meeting of the Board of Trustees

Monday, November 23, 2015

6:00 p.m. – District Office Board Room

### I. Call to Order and Approval of Agenda

The Board of Trustees met this date at 6:00 p.m. with members present as follows: Jim Vining, Chairman; Walter Brown; Mildred Douglas; Terry Hutchinson; Helena Miller; Ann Reid; and Jane Sharp. Chairman Vining called the meeting to order and Ziad Baki, a fifth grade student at India Hook Elementary School, led in a moment of silence and the Pledge of Allegiance.

Chairman Vining stated that the local news media had been notified of the agenda, in writing, on Thursday, November 19, 2015.

Chairman Vining noted the board meeting would be streamed live (and archived) and the board's packet of information could be found on the district's website.

A motion was made by Jane Sharp to approve the agenda. The following change was made to the agenda: Item VI. Communications was moved up to become Item IV.

The motion was seconded by Walter Brown and the agenda was unanimously approved as amended.

### II. Recognitions

#### A. Recognition of RHHS AFJROTC Drill Team

On Saturday, October 17, Rock Hill High School's AFJROTC Drill Team participated in the 2015 Strike Eagle Drill Meet in Flat Rock, North Carolina. Commanded by Rachel Rodriguez and Co-Commanded by Donovan Steiner, the team won two first place trophies, two second place trophies, and won the overall first place trophy for the entire drill competition. In addition, Cadet Jeylenn Lopez won the first place ribbon in the "knock-out" competition where she competed against all other cadets. Five members of the Rock Hill High AFJROTC presented the colors for tonight's board meeting.

#### B. Recognition of SPHS Literary Magazine

At the South Carolina Scholastic Press Association conference held in Columbia, The SPHS 2014-15 Impulse Literary Magazine Staff received an All-State Rating, The Best Magazine in The Class 1 Palmetto Award and Best Magazine in State Award. Mrs. Carlo Dawson serves as the faculty advisor for the literary magazine.

**C. Recognition of SPHS Yearbook**

At the SCSPA Conference, the SPHS 2014-15 Yearbook – “The Equestrian” – was honored and recognized with the Most Improved Yearbook Award. Mrs. Jessica Kramer serves as the faculty advisor for the literary magazine.

**D. Recognition of NHS Literary Magazine**

Congratulations to the Visions Literary Magazine at Northwestern High School for also claiming state awards at the SCSPA Conference. The literary magazine received an All-State Award and a Palmetto Award, which landed them 1<sup>st</sup> place in Class 2. Overall, the literary magazine won 2<sup>nd</sup> place in the State! Individual competition award recipients were Katie Leland for 1<sup>st</sup> place Magazine Short Story; Helen Coats for 1<sup>st</sup> place Magazine Review; Natali Hansen for 1<sup>st</sup> place Magazine Art; Laura Breitreutz and Taylor Foxx for 1<sup>st</sup> place Magazine Cover, and Haley Suskin for 2<sup>nd</sup> place Magazine Photograph. Mrs. Claudine Hines serves as the faculty advisor for the literary magazine.

**E. Recognition of Comporium & Wal-Mart**

Comporium has graciously donated 792 brand new winter coats, enough to ensure that each child who receives a pack of food on weekends also receives a coat for the winter. Their contribution is valued at \$19,800. Our sincere appreciation and thanks goes to Stephanie Stacks, Marketing Product Coordinator for championing this extraordinary effort with Kurt Herkert, Market Manager for Walmart Stores.

**F. Presentation of SPARE THE AIR Award**

Robbie Brown, Division Director in the Bureau of Air Quality with SC DHEC, presented the district with the 2014 Spare the Air Award.

**III. Citizen Participation – None**

**IV. Communications**

John Gettys & Jennifer Graham spoke to the board about the **Giving Tuesday Campaign**.

**V. Consent Action Agenda**

On a motion by Terry Hutchinson, seconded by Mildred Douglas, the following topics on the consent action agenda were unanimously approved: the minutes of the October 12, 2015 work session; the minutes of the October 19, 2015 business meeting; the minutes of the November 9, 2015 business meeting; the personnel recommendations as submitted by the administration; Use of Facilities Requests for *Elevation Church*, and *Transformation Church*; and, the Guidelines for Use of Salary Scales.

**VI. Action Agenda**

**A. Approval to Policy IKE – Promotion, Retention, and Acceleration of Students**

A motion was made by Mildred Douglas, seconded by Terry Hutchinson, to approve Policy **IKE – Promotion, Retention, and Acceleration of Students** for 2<sup>nd</sup> and final reading. This motion was unanimously approved.



**B. Approval of 2<sup>nd</sup> Section of Section J Policies – 1<sup>st</sup> reading (B-R)**

On a motion by Walter Brown, seconded by Terry Hutchinson, the board voted unanimously to approve for 1<sup>st</sup> reading the following “J” policies:

**JFAB** – Admission of Nonresident Students  
**JFABD/JFABD-R** – Admission of Homeless Students  
**JFABD-E(1)** – Dispute Resolution Procedures  
**JFABD-E(2)** – Notification of Enrollment Decision  
**JFABD-E(3)** – Notification of Enrollment Decision Dispute  
**JI** – Student Rights and Responsibilities  
**JIAA/JIAA-R** – Sexual Harassment  
**JIAA-E** – Sexual Harassment Complaint Form  
**JIAAA** – Educational Opportunity for Military Students  
**JIB** – Student Involvement in Decision Making  
**JICA** – Student Dress  
**JICEA** – School-Related Student Publications  
**JICF** – Secret Societies / Gang Activity  
**JICFA** – Hazing  
**JICFAA** – Harassment, Intimidation or Bullying

Dr. Kokolis noted that Policy **JFAA** – *Admission of Resident Students* and **JFAA-E** – *Admission Affidavit* were removed from the group (above) as they had already been approved for 2<sup>nd</sup> and final reading at a previous meeting.

Dr. Kokolis also informed the Board that, per their request, Policies JIAA/JIAA-R, JICF, JICFA, JICFAA have been loaded into Canvas, and once these policies have been approved for 2<sup>nd</sup> reading, they will be included in all student handbooks, K-12.

**C. Approval to Suspend Policy BID – Board Member Compensation and Expenses**

A motion was made by Terry Hutchinson to suspend Policy **BID** – *Board Member Compensation and Expenses*. The purpose of this suspension was to allow the board to address an out of state travel request by a board member to Washington, D.C. (See Item E below.)

This motion was seconded by Ann Reid and approved with a 6:1 vote, with Mrs. Miller abstaining.

**D. Approval of Out of State Board Trip – STEM Schools Visits, Pittsburgh, PA**

A motion was made by Walter Brown, seconded by Jane Sharp, to approve an Out of State Board Trip for Board Member Helena Miller to travel with the superintendent and other administrators to Pittsburgh, Pennsylvania for STEM Schools Visits on December 9-10, 2015. This motion was approved on a 6:0:1 vote with Mrs. Miller abstaining.

**E. Approval of Out of State Board Trip – Equity Symposium, Washington, D.C.**

A motion was made by Terry Hutchinson, seconded by Mildred Douglas, to approve an Out of State Board Trip for Board Members Helena Miller, Jane Sharp and Ann Reid to attend an

NSBA Equity Symposium in Washington, D.C. on January 23, 2016. This motion was approved on a 4:0:3 vote with Mrs. Miller, Dr. Sharp and Mrs. Reid abstaining.

## **VII. Report of the Superintendent**

### **A. Announcements**

Superintendent Kelly Pew made the following announcements:

- Upcoming Community Open Houses will be on Friday, December 4 at Sunset Park Center for Accelerated Studies from 8:30-9:30 a.m.; and then at South Pointe High School from 10:00-11:00 a.m. Following that, Friday, December 11 at Oakdale Elementary from 8:30-9:30 a.m. and at Saluda Trail Middle from 10:00-11:00 a.m. As a reminder, the schedule of these visits can be found on the district's website.
- In November, the district will begin its transition to an electronic flyer distribution service. Known as Peachjar, the e-flyer service aligns with the district's sustainability program and will further reduce the amount of paper that is used in our schools. With the new system, outside organizations will be able to more efficiently distribute approved information to families within the district. Flyers can be viewed by clicking the Peachjar button on any school website or by downloading the district mobile app.
- In November, Rock Hill Schools launched its free mobile app that is available on Apple and Android devices. The app will deliver more than 200 sources of information directly to the palm of your hand. We are excited to offer this personalized communication tool to our students, teachers, parents, and community. The app launched November 11 and already there are more than 400 downloads.
- The Board of Trustees will next meet on Monday, December 14 when it holds its next business meeting at the District Office. The meeting will begin at 6:00 p.m. As a reminder, the board will not hold a work session in December.

### **B. Family Outreach Coordinators Report**

Tricia Barnhill, Moneica Hogg and Sheryl Osborne are housed at the Applied Technology Center and are our Family Outreach Coordinators serving elementary and middle schools. Ms. Barnhill, Ms. Hogg and Ms. Osborne updated the board on the student support services and community referral resources they provide to families in our district. These support services include but are not limited to: social history assessments (evaluations for Special Education services), community agency referral assistance, "no show" student follow up, McKinney Vento Identification follow up, student attendance intervention plans (for elementary schools), and managing special project and district initiative processes (Back the Pack internal coordination & Scholarship Fee Assistance, School Supply Drive and more.)

### **C. High School Dropout Coordinators Report**

Kelly Snider (NHS), Lisa Crocker (RHHS), and Kiely Blake (SPHS) are our Drop Out Coordinators. Ms. Snider, Ms. Crocker and Ms. Blake updated the board on the intervention strategies they implement to quickly identify and capture students who may be considering dropping out of school, and re-engaging students who have already made that decision. These services include: attendance intervention, community based resource referral requests, individual and family conferencing, educational resource and information, individualized education plan development, 5<sup>th</sup> year graduate, expelled students, and Adult Education and Focused Learning Program Referral assistance.

**D. Sustainability Program Update**

On behalf of Associate Superintendent Tony Cox, Dr. Pew presented to the Board as information a brief update on the progress made this past year in the Environmental Sustainability Program.

Overall printing volume is down by 27% since September 2014, which is an annual reduction of over 6 million pages, or 100 trees. Almost every page that is printed is eventually recycled, keeping it out of the landfill and saving another 700 trees in the process.

Mr. Kim Melander presented to the Board as information a brief update on the district's Energy Conservation Management Program for the first half of the calendar year 2015.

Mr. Melander stated the district has used 25% less energy and saved 6% in costs compared to our baseline period. This adds up to 38% adjusted savings, or \$1.1 million in total avoided costs. Our utilities expenditures are on track with 79% of budgeted funds remaining as of October 30, 2015.

**E. Construction Management Update**

Mr. Brian Vaughan and the J.M. Cope Construction Management Team presented as information to the Board a 2015 Bond Construction update which included the 90 Day Action Plan, a Six Week Update and Next Steps which includes monthly reports, a public website, detailed quarterly Board Meeting Progress Reports and Bond Promotional Project Signage to be designed by year end and placed on each site.

**VIII. Review of School Board Work Session**

Mr. Vining reviewed, for the viewing audience, the topics discussed at the November 9 work session.

**IX. Other Business**

**A. Future Meetings**

Chairman Vining reminded the board they would each receive a survey after the conclusion of the meeting.

Mrs. Reid updated the Board on the SCSBIT meeting she recently attended.

**X. Executive Session(s)**

A motion as made by Terry Hutchinson, seconded by Jane Sharp, to adjourn open session and enter in an executive session for the following reasons:

- \*Student Matter – Medical Waiver Request
- \*Property Matter – Real Estate Sale
- \*Personnel Matters – Hiring Matters

This motion was unanimously approved.

**XI. Action as required from Executive Session(s)**

On a motion by Terry Hutchinson, seconded by Walter Brown, the board voted unanimously to adjourn executive session and re-enter open session.

A motion was made by Jane Sharp, seconded by Mildred Douglas, to approve a request for a student medical waiver. This motion was unanimously approved.

A motion was made by Helena Miller, seconded by Walter Brown, to approve the real estate contract to sell the district-owned land parcel on McConnells Highway (Old Herndon Farms Property). This motion was unanimously approved.

A motion was made by Helena Miller, seconded by Walter Brown, to approve the administration's request to add a new position of Communications Specialist and remove an Administrative Assistant position (both in the Communications Department). This motion was unanimously approved.

**XII. Adjournment**

On a motion by Walter Brown, seconded by Helena Miller, the meeting adjourned.

---

Secretary

APPROVED: \_\_\_\_\_  
Chairman

**PERSONNEL MATTERS – November 2015**

**The board affirmed contracts for the following certified employee(s):**

Deborah Polisenio..... Belleview  
Jeanne Van Helden ..... Castle Heights  
Michelle Vastag ..... Ebinport  
Alexandra S. Stutt ..... India Hook  
Donna Johnson..... Lesslie  
Modupeh Walker ..... Rawlinson Road  
Kristen Wilson ..... South Pointe  
Mary Sanford ..... Sullivan  
Jennifer Zorich..... Sullivan  
Michelle Vastag ..... Sunset Park

**AS INFORMATION TO THE BOARD**

**Resignations – Certified**

Jozeph Brewer ..... Northwestern  
Michael Henthorne ..... South Pointe

**Resignations – Non-Certified**

Kelly Hoover ..... Belleview  
William Gantt ..... Facilities Services  
Michael Robbins..... Information Technology  
Sara Parise ..... Northwestern  
Ana Frey ..... ParentSmart

**New Employees – Non-Certified**

Amanda Martin..... Exceptional Student Education  
James P. Garrison ..... Facilities Services  
Cody Parrish ..... Facilities Services  
Sabella Greeley..... Sunset Park  
Sherri S. Hager ..... York Road



---

## **Called Meeting of the Board of Trustees**

Monday, December 14, 2015  
4:00-5:00 p.m. – District Office Board Room

### **I. Call to Order**

The Board of Trustees met this date at 4:00 p.m. for a data work session with members present as follows: Jim Vining, Chairman; Walter Brown; Mildred Douglas; Terry Hutchinson; Helena Miller; and, Jane Sharp. Mrs. Reid was not in attendance for this portion of the December meeting. Chairman Vining called the meeting to order.

A motion was made by Helena Miller, seconded by Terry Hutchinson, to approve the agenda. The agenda was unanimously approved as presented on a 6:0 vote.

### **II. Data Work Session**

The Board held their first monthly data session and received a data update from the administration.

### **III. Adjournment**

On a motion by Walter Brown, seconded by Terry Hutchinson, the data work session portion of the meeting was adjourned.

## **Meeting of the Board of Trustees**

Monday, December 14, 2015  
6:00 p.m. – District Office Board Room

### **I. Call to Order and Approval of Agenda**

The Board of Trustees met this date at 6:00 p.m. with members present as follows: Jim Vining, Chairman; Walter Brown; Mildred Douglas; Terry Hutchinson; Helena Miller; Ann Reid; and Jane Sharp. Chairman Vining called the meeting to order and Sawyer Jackson, a fourth grade student at Belleview Elementary School, led in a moment of silence and the Pledge of Allegiance.

Chairman Vining stated that the local news media had been notified of the agenda, in writing, on Friday, December 11, 2015.

On a motion by Terry Hutchinson, seconded by Helena Miller, the board voted unanimously to approve the agenda as presented.

## **II. Recognitions**

### **A. Recognition of Employees of Excellence**

Each quarter, the Rock Hill School District administration recognizes Employees of Excellence. The purpose of the Rock Hill Schools Employee Recognition Program is to recognize those employees that have made extraordinary contributions throughout our district. Honorees include individual school or department employees. Our Employees of Excellence were honored at a reception earlier in the evening.

Chairman Vining recognized Mr. James Blake, principal of Northwestern High School, and Dr. Al Leonard, principal of South Pointe High School for the two football championships won by their respective high school football teams on December 12, 2015.

Superintendent Kelly Pew recognized Mrs. Judy Mobley, Executive Director of Secondary Education, who is retiring after many years in the district as a teacher, assistant principal, principal and executive director of secondary education. Dr. Pew thanked Mrs. Mobley for everything she has done for the school district.

## **III. Citizen Participation – None**

## **IV. Consent Action Agenda**

On a motion by Mildred Douglas, seconded by Terry Hutchinson, the following topics on the consent action agenda were unanimously approved: the personnel recommendations as submitted by the administration; and, Use of Facilities Requests for *Elevation Church*, and *Transformation Church*.

## **V. Action Agenda**

### **A. Approval of York Tech Land Acquisition**

A motion was made by Walter Brown, seconded by Terry Hutchinson, to approve the York Tech Land Acquisition. The (3) land parcels would be taken off the tax rolls, in the total amount of \$2,999.06. This motion was unanimously approved.

## **VI. Communications - None**

## **VII. Report of the Superintendent**

### **A. Announcements**

Superintendent Kelly Pew made the following announcements:

- Upcoming Community Open Houses will be on Friday, January 8 at Mt. Gallant Elementary from 8:30-9:30 a.m. and Dutchman Creek Middle from 10:00-11:00 a.m. The following visits will be on Friday, January 22 at Belleview Elementary from 8:30-9:30 a.m. and Mt. Holly Elementary from 10:00-11:00 a.m. As a reminder, the schedule of visits is available on the school district website.
- Following winter break, the Board of Trustees will next meet on Monday, January 11 when it holds its next work session at the District Office. The meeting will begin at 5:30 p.m. The next business meeting will be held on Monday, January 25 at 6:00 p.m.

- Our schools will be closed for Winter Break from December 19 – January 3. Staff will return to school on Monday, January 4, for a teacher work day and students will return on Tuesday, January 5.

**B. Student Laptop Security**

Dr. Luanne Kokolis and Mr. Joel Whitesides provided an update for the Board related to the security tracking system that has been installed in all high school laptops. Students will be informed about laptop safety and the security tracking system via videos provided by the Safe Schools and Computrace.

Implementation in the high schools will take place Tuesday-Friday, the first week in January. Registration materials must be turned in to the school before a student can receive his/her device.

**VIII. Review of School Board Work Session - None**

**IX. Other Business**

**A. Future Meetings**

Chairman Vining stated there would be several issues the board would need to begin discussing in January.

A motion was made by Walter Brown, seconded by Helena Miller, to hold two work sessions in January (in addition to the regular monthly business meeting). This motion was unanimously approved.

After discussion, it was decided that the meetings will be held on Monday, January 11 and Tuesday, January 12.

Chairman Vining informed the Board that the City is planning to recognize the Championship winning football teams (SPHS, NHS & Gray-Y) with a parade in January and at the City Council meeting that evening.

**B. Legislative Advocacy Conference Update**

A debriefing on the STEM Visit to Pittsburgh, PA was provided by Helena Miller.

A debriefing on the Legislative Advocacy Conference was provided by Mildred Douglas, Ann Reid, Helena Miller and Jane Sharp.

**X. Executive Session(s) – Personnel Matter - Hiring**

A motion as made by Terry Hutchinson, seconded by Helena Miller, to adjourn open session and enter in an executive session for a personnel (hiring) matter. This motion was unanimously approved.



**XI. Action as Required from Executive Session(s)**

A motion was made by Walter Brown, seconded by Terry Hutchinson, to adjourn executive session and re-enter open session. This motion was unanimously approved.

There was no action taken from the executive session.

**XII. Adjournment**

On a motion by Helena Miller, seconded by Jane Sharp, the meeting adjourned.

---

Secretary

APPROVED: \_\_\_\_\_  
Chairman

**PERSONNEL MATTERS – December 2015**

**The board affirmed contracts for the following certified employee(s):**

Emily Allen..... Independence  
Renee M. Foosaner ..... India Hook  
Donna Johnson..... Lesslie  
Lynn W. Rowell..... Northwestern  
Carolina Yetman ..... Northwestern  
Christine P. Robbins ..... Richmond Drive  
Anthony D. Hefner ..... Rock Hill High  
Eric Dean ..... South Pointe  
Brittany Hall ..... South Pointe  
Brenda Marshall..... South Pointe  
Richard Pickering ..... South Pointe  
Joshua Wald..... Sullivan  
Modupeh Walker ..... Sullivan  
Melodie S. Beck..... Sunset Park

**AS INFORMATION TO THE BOARD**

**Letter of Agreement Ended – Certified**

Susan H. Randall ..... South Pointe

**Resignations – Certified**

Joy LaRue..... Dutchman Creek  
Sanuel W. Betz ..... Rock Hill High  
Michele L. Albaugh..... South Pointe

**Transfers – Certified**

William W. Austin, Jr..... Rock Hill High  
Artis Steele ..... Rock Hill High

**Resignations – Non-Certified**

Daniel Young ..... Castle Heights  
Wendi Bojanowski ..... Richmond Drive  
Markevias Cathcart..... South Pointe  
Stephanie J. Schultz..... The Children’s School

**New Employees – Non-Certified**

Anna Tomlin..... Belleview  
Dashekia Wylie ..... Belleview  
Bobby Lavon Campbell..... Facilities Services  
Kimberly Bledsoe..... Sunset Park

**New Employees – Non-Certified**

Minta “Cathy” Terhune ..... Exceptional Student Education

## **ROCK HILL SCHOOL DISTRICT THREE BOARD OF TRUSTEES**

### **Board Work Session**

**Monday, January 11, 2016**

### **Family Trust**

The Rock Hill School District Three Board of Trustees met this date at 3:00 p.m. with members present as follows: Walter Brown, Mildred Douglas, Terry Hutchinson, Helena Miller, Ann Reid, Jane Sharp, and Jim Vining. Chairman Vining called the meeting to order led in the Pledge of Allegiance. Chairman Vining noted that the local news media had been notified of the agenda for the work session in writing on Friday, January 8, 2016. Don Worthington, from *The Herald*, was present.

A motion was made by Walter Brown, seconded by Helena Miller, to approve the agenda. The agenda was unanimously approved as presented.

### **Audit FY 14-15**

Larry Finney with Greene Finney & Horton, LLP presented to the board as information a report of the 2014-2015 Rock Hill School District Three Comprehensive Annual Report (CAFR). This report outlined the main considerations for the CAFR and it was noted that the opinion expressed by the auditor in the report is an “unmodified opinion” which is the best that a district can have, and that the district is in sound financial condition.

Mr. Finney noted that the unassigned fund balance was at \$24.4 million, which is 18% of the 2015 actual expenditures and 18% of 2016 budgeted expenditures.

### **Fixed Costs Report for High School Athletics**

Mr. Finney also presented an overview of the Equity (Fixed Cost) report and his recommendations for consideration. In summary, the recommendations were as follows:

- Athletic funding should increase at each high school as follows: *Northwestern* - \$20,000; *Rock Hill* - \$20,000; *South Pointe* - \$35,000
- Total athletic funding should be periodically increased for inflation
- The district and high schools should continue to work on improving the consistency of the financial information and reports so that analysis and comparability is more efficient and effective

Chairman Vining asked Mr. Finney to provide, as information, a brief update as to how/why Policy **LEB** - *Non-School Sponsored Support Organizations* was created. This information was provided in preparation for a discussion on revising this policy at the January 12 work session.

**Board Work Session – Page Two**  
**Monday, January 11, 2016**  
**Family Trust**

**Walter Brown made a motion to pause the meeting until 6:00 p.m. to allow the Board of Trustees and the administration to attend the City’s parade recognizing the Championship winning football teams: *Gray-Y, Northwestern High School and South Pointe High School*. Terry Hutchinson seconded the motion and it was unanimously approved.**

**The meeting reconvened at approximately 6:00 p.m.**

**Equity Committee Report**

Co-chairs Butch Bailey (NHS), Todd Lumpkin (RHHS) and Stephen Cox (SPHS) presented to the Board the Equity Committee Report findings and recommendations.

Chairman Vining asked the administration to provide a timeline as to when these recommendations will be addressed. This timeline will be provided at the January 25 business meeting.

Mr. Brown and Dr. Pew commended the equity committee members for its work, and Dr. Sharp echoed that thought to the families of the committee members.

**Adjournment**

On a motion by Ann Reid, seconded by Mildred Douglas, the meeting adjourned at approximately 8:00 p.m.

## **ROCK HILL SCHOOL DISTRICT THREE BOARD OF TRUSTEES**

### **Board Work Session**

**Monday, January 12, 2016**

### **District Office**

The Rock Hill School District Three Board of Trustees met this date at 3:30 p.m. with members present as follows: Walter Brown, Mildred Douglas, Terry Hutchinson, Helena Miller, Ann Reid, Jane Sharp, and Jim Vining. Chairman Vining called the meeting to order and led in the Pledge of Allegiance. Chairman Vining noted that the local news media had been notified of the agenda for the work session in writing on Friday, January 8, 2016. Jennifer Becknell, from *The Herald*, was present.

A motion was made by Jane Sharp, seconded by Helena Miller, to approve the agenda. The agenda was unanimously approved as presented.

### **Data Session**

The Board received their monthly data update from the administration.

### **Schools of Choice**

Dr. Pew reviewed for the Board the district's current Choice programs and Choice program options for consideration. Dr. Pew stated the reasons we are looking at Choice are: to ensure **all** RH students have access to Choice programs; to identify feeder secondary schools and instructional programs for elementary choice programs; to address over-enrolled and under-enrolled schools; to better allocate human and financial resources.

Our current Choice programs are: Accelerated Studies (Gifted & Talented); Arts Integration; International Baccalaureate; Language Immersion (French & Spanish); Montessori; STEM (STEAM).

An implementation timeline will be provided at the January business meeting with a possible recommendation in February.

### **Facilities 5-Year Plan Update**

Mr. Tony Cox and Mr. Brian Vaughan presented to the board an updated Facilities Capital Five Year Plan (FYP) projects list reflecting some of the changes that have occurred in the past year. Further changes may be required to some projects as a result of the work ongoing with the district's Choice Program Improvement Plan. These changes will be quantified and brought to the Board as soon as possible.

### **Continuation of Monthly Meetings w/Superintendent**

The board discussed their monthly meetings (after each work session) with the Superintendent and it was decided that these meetings are beneficial and will continue.

Mrs. Douglas did express her feeling that the superintendent has so much going on, that she needs the time that has previously been used to meet with board members after each work session.

**Board Work Session – Page Two**  
**Monday, January 12, 2016**  
**District Office**

**Policy LEB – Non-School Sponsored Support Organizations**

Mrs. Helena Miller asked the board to revise Policy **LEB** – *Non-School Sponsored Support Organizations* to allow employees to serve as officers within these organizations provided they do not have signature authority on checks.

After discussion, the administration was asked to obtain a legal opinion to be sure no law would be broken if this change is made to the policy.

This policy will be on the Action Agenda at the January business meeting.

**AdvancED Committee Update (Section J Policies) – 2<sup>nd</sup> Set for 2<sup>nd</sup> Reading**

The second set of the Section “J” policies was presented to the board for review and discussion. These policies have been reviewed by SCSBA attorney Tiffany Richardson and a committee of district administrators, principals, and assistant principals.

The policies are as follows:

- JFAA** – *Admission of Resident Students*
- JFAA-E** – *Admission Affidavit*
- JFAB** – *Admission of Nonresident Students*
- JFABD** – *Admission of Homeless Students*
- JFABD-R** – *Admission of Homeless Students*
- JFABD-E(1)** – *Dispute Resolution Procedures*
- JFABD-E(2)** – *Notification of Enrollment Decision*
- JFABD-E(3)** – *Notification of Enrollment Decision Dispute*
- JI** – *Student Rights and Responsibilities*
- JIAA** – *Sexual Harassment of Students*
- JIAA-R** – *Sexual Harassment of Students*
- JIAA-E** – *Sexual Harassment Complaint Form*
- JIAAA** – *Educational Opportunity for Military Students*
- JIB** – *Student Involvement in Decision Making*
- JICA** – *Student Dress*
- JICEA** – *School-Related Student Publications*
- JICF** – *Secret Societies/Gang Activity*
- JICFA** – *Hazing*
- JICFAA** – *Harassment, Intimidation or Bullying*

These policies will be on the Action Agenda for final reading at the January business meeting.

**Board Work Session – Page Three**  
**Monday, January 12, 2016**  
**District Office**

**Other Business / Future Meetings**

Chairman Vining stated the board would receive a survey for both the January 11 and the January 12 work sessions.

**Executive Session**

A motion was made by Walter Brown, seconded by Helena Miller, to adjourn open session and enter into executive session for a personnel (hiring) matter. This motion was unanimously approved.

**Action as Required from Executive Session**

A motion was made by Jane Sharp, seconded by Helena Miller, to adjourn executive session and re-enter open session.

A motion was made by Walter Brown, seconded by Helena Miller, to approve the administration's recommendation of William "Bill" Cook, Jr. as the new Executive Director of Secondary Education. This motion was unanimously approved.

**Adjournment**

On a motion by Walter Brown, seconded by Jane Sharp, the meeting adjourned.

**MONTHLY BOARD REPORT**

**JANUARY 25, 2016**

**PERSONNEL DEPARTMENT**

**SUMMARY**



ROCK HILL SCHOOL DISTRICT THREE OF YORK COUNTY  
ROCK HILL, SOUTH CAROLINA

1. BOARD ACTION REQUIRED

ADMINISTRATIVE

New Employees..... ( 2)

CERTIFIED

New Employees..... ( 6)

2. AS INFORMATION TO THE BOARD

CERTIFIED

Resignations ..... ( 5)

NON-CERTIFIED

Resignations ..... ( 3)

Termination ..... ( 1)

New Employees..... (10)

Transfer ..... ( 1)

## **BOARD ACTION REQUIRED**

### **NEW EMPLOYEES – ADMINISTRATIVE (2)**

Naomi Morgan	DO/Instruction	Research specialist
Dustin Wilson	DO/Office of Superintendent	Communications specialist

### **NEW EMPLOYEES – CERTIFIED (6)**

Robert Harrison Brimmer	Finley Road	Physical education teacher
Suzanne L. Thomsen	Independence	Temp. kindergarten teacher
Suzanne L. Thomsen	India Hook	Temp. grade two teacher
Emily S. Allen	Lesslie	Grade one teacher
Gail W. Abernethy	Mt. Gallant	Guidance counselor
Monique Bullock	Saluda Trail	Grade eight science teacher

## **AS INFORMATION TO THE BOARD**

### **RESIGNATIONS – CERTIFIED (5)**

Annette M. Campbell	Exceptional Student Education	.65 FTE school psychologist
Tracy L. Bower	Exceptional Student Education	Speech therapist
Gail W. Abernethy	Mt. Gallant	Guidance counselor
Ann L. Parker	Rock Hill High	Special education resource teacher
Timothy B. Davis	Saluda Trail	Science teacher

### **RESIGNATIONS – NON-CERTIFIED (3)**

Donise Minor	DO/Information Technology	Technology support technician
James R. Shelton, Jr.	Facilities Services	Delivery-pickup/warehouse
Julian Patton	Rock Hill High	In-school suspension monitor

### **TERMINATION – NON-CERTIFIED (1)**

Sherri Spruill Hager	York Road	Secretary/bookkeeper
----------------------	-----------	----------------------

### **NEW EMPLOYEES – NON-CERTIFIED (10)**

Virgie L. Jackson	Castle Heights	Special education assistant
James Jennings	DO/Information Technology	Technology support technician
DuJuan Vinson	DO/Information Technology	Technology support technician
Dreama V. Cherry	Dutchman Creek	Secretary/attendance clerk
Deitrice McCrorey	Dutchman Creek	Special education shadow assistant
Wesley L. Evans	Northwestern	Special education assistant
Amber Malchow	Richmond Drive	Kindergarten assistant
Adrienne Heath	South Pointe	Special education PMD/SC assistant
Heather L. Holmes	The Children's School	Lower elementary Montessori assistant
Patricia Garrison	York Road	Secretary/bookkeeper

### **TRANSFER – NON-CERTIFIED (1)**

Susan E. Williams	India Hook	Special education assistant
-------------------	------------	-----------------------------

### (1) Approval of Use of Facilities – Elevation Church

At the August 22, 2011 business meeting, the board voted to approve the Use of Facilities request, on a month-to-month basis, for Elevation Church to use Northwestern's auditorium/classroom. **\*As of April 2013, these services are now being held at Sullivan Middle School.**

### (2) Approval of Use of Facilities – Transformation Church

At the November 28, 2011 business meeting the board voted to approve a Use of Facilities request for Transformation Church to use South Pointe High School (auditorium, cafeteria, media room, entrance hall) for Sunday Church services. This was approved as a month-to-month rental beginning January 22, 2012.

## Policy **LEB** Non-School Sponsored Support Organizations

Issued 3/14

Purpose: To establish the basic structure for the formation and operation of non-school support organizations.

The board and administration appreciates the support that non-school sponsored support organizations contribute to our schools. These organizations shall be groups supporting the school as a whole; PTO/PTA, and booster clubs supporting athletic teams and band as examples. The support provided by these organizations is a valuable asset to supplement district funding and community activities. The board authorizes and encourages the formation of support organizations that promote legitimate and systematic participation in an effective educational environment.

Non-school sponsored support organizations will not have any administrative authority in connection with the operation of the schools or school sponsored extra-curricular activities. Each organization shall be a local, self-governing, non-profit organization with its own by-laws, officers, and membership operating independent of the district and its schools. The district will not be liable under any circumstances for the actions, debts or other obligations incurred by any support organization or for the actions, debts or other obligations incurred by any individual on behalf of any such support organization.

To meet with the requirements of this policy each non-school support organization will submit its mission statement, by-laws, and organizational structure for approval by the superintendent or the superintendent's designee prior to the beginning of the school year after approval of this policy. The administration may, in its sole discretion, withdraw approval for any support organization and may restrict any programs or activities deemed not to be in the best interest of the district or its schools.

The Board encourages district employees to participate in (and become members **and leaders**) and cooperate with recognized non-school sponsored support organizations.

**The Board recognizes the importance of parental involvement and encourages district employees to take an active role in their own children's educational experience. District employees can serve as leaders including President, Vice President, Secretary and Committee Chair provided that they do not have signature authority on checks.**

However, due to potential conflicts of interest with their duties and responsibilities within the district, employees are prohibited from ~~holding any office~~ **serving as treasurer**, assuming any financial responsibility or possessing any signature authority within any support organization.

Employees must participate in such organizations only on their personal time and in a manner that does not conflict with their duties and responsibilities within the district. This policy does not prohibit employees from holding such offices or positions within other civic organizations not associated with district support programs. Ref: Policy **GBEA** Staff Ethics, Conflict of Interest.

All non-school sponsored support organization programs and activities that take place on district

property or that involve district students, schools services or operations, or charges to or solicitation of staff or students require prior approval from the superintendent or their designee and must comply with all district policies. Any fund raising activities sponsored or supervised by, and any gifts or donations made by any support group shall be subject to district policies. Within sixty days after the end of each academic year each non-school sponsored support organization shall submit to the superintendent or their designee of the school they support a detailed itemizing of all of its revenues and disbursements that occurred since its last annual financial report, **including proof of taxes filed**. Groups are encouraged, but not required, to have an audit of their financial bases annually.

The board, by acceptance of this policy, authorizes the administration to adopt and implement procedures as necessary to provide for the orderly and systematic operation of non-school sponsored organizations in accordance with this policy.

Adopted 3/24/14

# CHILDS & HALLIGAN

A PROFESSIONAL ASSOCIATION  
ATTORNEYS AND COUNSELORS AT LAW

Kenneth L. Childs  
William F. Halligan  
Kathryn Long Mahoney  
Allen D. Smith†  
Shirley M. Fawley\*  
John M. Reagle\*\*  
Vernie L. Williams  
Thomas K. Barlow††\*\*  
Allison Aiken Hanna  
Keith R. Powell\*\*\*

The Tower at 1301 Gervais Street, Suite 900, Columbia, SC 29201  
Post Office Box 11367, Columbia, SC 29211-1367

Telephone (803) 254-4035  
Facsimile (803) 771-4422

January 20, 2016

Connie P. Jackson  
Kimberly Kelley Blackburn  
Jasmine Rogers Drain\*\*  
Dwayne T. Mazyck  
Tyler R. Turner  
Mary Allison Caudell  
Sheneka S. Lodenquai

†Certified Specialist in Employment  
and Labor Law

††Certified Mediator

\*Also admitted in District of Columbia

\*\*Also admitted in North Carolina

\*\*\*Also admitted in Missouri

††Also admitted in Georgia

## CONFIDENTIAL - CONTAINS PRIVILEGED ATTORNEY/CLIENT INFORMATION

### VIA E-MAIL AND U.S. MAIL

Dr. Kelly U. Pew, Superintendent  
Rock Hill School District Three  
P.O. Drawer 10072  
Rock Hill, SC 29730

Re: Rock Hill School District Three/Board Policy LEB

Dear Kelly:

You have asked that we provide a legal opinion regarding whether an employee of the District can serve as a leader in a non-school sponsored support organization in any of the District's schools, including in the role of President, Vice-President, Secretary, or Committee Chair. Specifically, you have asked whether there is any legal prohibition preventing an employee from serving in the capacity of the officer positions mentioned above in such an organization in the school in which they are assigned to work, as well as whether there is any such legal prohibition for an employee to hold such a position in a school in which the employee is not assigned to work.

Based on our research, there is no specific law which prohibits a District employee from serving as one of the officers identified above in a non-school sponsored organization, such as the PTA or Booster Club. However, if an employee were to serve in such a capacity, the employee would need to ensure compliance with the South Carolina Ethics Act. We have highlighted below certain provisions of the Ethics Act which may be applicable.

Initially, to the extent that there are concerns regarding gifts distributed by non-school sponsored organizations, the employee needs to ensure compliance with S.C. Code Section 8-13-705 which provides:

- (A) A person may not, directly or indirectly, give, offer, or promise anything of value to a ... public employee with the intent to:
- (1) influence the discharge of a ... public

employee's official responsibilities; ...

(B) A ... public employee may not, directly or indirectly, knowingly ask, demand, exact, solicit, seek, accept, assign, receive, or agree to receive anything of value for himself or for another person in return for being:

(1) influenced in the discharge of his official responsibilities; ...

An opinion issued by the Ethics Commission in 1992 provides that gifts to school employees by the PTA are not prohibited since they are not given to influence an official action, but monetary gifts would be prohibited. (SEC AO92-232 Oct. 21, 1992) Therefore, a school employee who also serves as an officer of a non-school sponsored organization would not be prohibited from accepting "thank you" gifts, since they would not be intended to influence them. However, monetary gifts to a public employee are prohibited by Section 8-13-720 which provides:

No person may offer or pay to a ... public employee and no ... public employee may solicit or receive money in addition to that received by the ... public employee in his official capacity for advice or assistance given in the course of his employment as a ... public employee.

Additionally, the relevant portions of Section 8-13-700 provide as follows:

(A) No...public employee may knowingly use his official membership or employment to obtain an economic interest for himself, a family member, an individual with whom he is associated, or a business with which he is associated ...

(B) No...public employee may make, participate in making, or in any way attempt to use his office, membership, or employment to influence a governmental decision in which he, a family member, an individual with whom he is associated, or a business with which he is associated has an economic interest...

Finally, the relevant portions of Section 8-13-775 provide as follows:

Dr. Kelly U. Pew, Superintendent

January 21, 2016

Page 3

A ... public employee may not have an economic interest in a contract with the State or its political subdivisions if the ... public employee is authorized to perform an official function relating to the contract. ...

I understand that the Board is considering adding and/or revising the following language to Board Policy LEB (Non-School sponsored support organizations). Based on the issues we have outlined in this letter, we would suggest further revisions to the draft language forwarded to us for review (which are underlined), as indicated below:

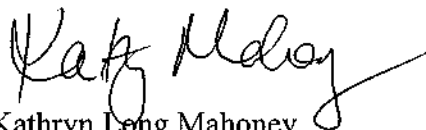
The Board recognizes the importance of parental involvement and encourages district employees to take an active role in their own children's educational experience. District employees can serve as leaders including President, Vice-President, Secretary and Committee Chair provided that they do not have signature authority on checks. In such cases, the employee will be responsible for ensuring his or her compliance with the South Carolina Ethics Act. Further, an employee should not serve as an officer in such an organization which specifically relates to the employee's job responsibilities with the District.

However, due to potential conflicts of interest with their duties and responsibilities within the District, employees are prohibited from ~~holding any office~~ serving as treasurer, assuming any financial responsibility or possessing any signature authority regarding funds within any support organization.

I trust this is responsive to your inquiry. Please contact us if you have any questions or would like to discuss this further.

With kind regards, I am

Sincerely yours,



Kathryn Long Mahoney  
kmahoney@childs-halligan.net

/slw





Planning Department  
803-981-1045 - 803-980-2136

# Memo

**TO:** Dr. Kelly Pew  
**FROM:** Luanne Kokolis  
**CC:** Board Members  
**DATE:** January 20, 2016  
**SUBJECT: "J" Policies – Student Policies**

---

Attached is the second set of "J" policies that have been prepared for 2nd read.

## ADMISSION OF NONRESIDENT STUDENTS

Code **JFAB** Issued **DRAFT/15**

Purpose: To establish the basic structure for admitting to district schools those students who do not reside in the district.

The district will follow applicable state law with regard to all student admissions and student transfers into or out of the district. The superintendent **or his/her designee** will examine all inter-district student transfer requests **in close consultation with the district's retained legal counsel as needed.**

In all cases of non-resident student admission, the parent **legal guardian** must assume responsibility for transportation. The board will hold non-resident students to the behavioral and academic requirements set out in policy JFAA (Admission of Resident Students).

### Tuition

The district may charge tuition to non-resident students seeking to enroll in district schools. For students who qualify for attendance under circumstances set out in Section 59-63-30 of the S.C. Code of Laws, the district will charge tuition in an amount equal to the prior year's per **student** revenue less the amount of school taxes paid on the real property owned by the child.

Examples of such circumstances include the following.

- a student who presents a certificate from the county auditor verifying that he/she, in his/her own name, owns real estate in the district assessed at \$300 or more (59-63-30) **is eligible to enroll in the district. The district reserves the right to make the school assignment.**
- **a child in one county who resides closer to schools in an adjacent county (59-63-480)**
- **a person so situated as to be better accommodated by a school of an adjoining district (59-63-490)**

The district will require payment of nonresident tuition ~~prior to the start of the beginning of the school year in which the child is enrolled.~~ **within 30 days of enrollment.** State law requires the district to remove a child for nonpayment after giving notice.

The district may waive all or part of this tuition requirement.

### *Students planning to move into district*

Students of any parent/**legal guardian** residing out-of-district at the time of admission but in the process of building, buying or renting a residence in the district may request enrollment in the attendance area's school of the new residence. The parent/**legal guardian** must present a statement from the builder, buyer or lessor in support of this request, ~~that indicates the move will be complete within six months of the enrollment.~~ The parent/**legal guardian** must also present an official release from the district in which he/she resides. The superintendent **or his/her designee** has authority to admit students under this provision.

### *Children of employees*

The district may admit children of employees ~~of The district~~ provided they submit a release from the school district in which they reside. The district reserves the right to make the school assignment. Employees who reside outside the district will not pay tuition for their children.

# PAGE 2 - JFAB - ADMISSION OF NONRESIDENT STUDENTS

*Students who move during the school year*

Students who move out of the district during the first semester may finish that semester. Students who move out of the district after the first reporting period of the second semester may continue attending the district schools for the remainder of the year without tuition provided the new district of residence grants permission.

*Foreign exchange students*

The district will admit students from foreign countries who are the age of eligibility and who are participating in a foreign student exchange program approved by the school board ~~Council on Standards for International Educational Travel.~~

The district will not deny admission to any student on the basis of race, religion, color, creed, sex, sexual orientation, immigrant status or English-speaking status, national origin or disabling condition.

*See policy and administrative rule JRA for information pertaining to the transfer of student records.*

Adopted 7/23/79; Revised 5/28/90, 10/28/02. ^

Legal references:

**A. Federal Law:**

1. McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C.A. Section 11431 *et seq.*
2. No Child Left Behind Act of 2001, Pub. L. No 107-110, 115 Stat. 1425, Section 4155.
3. Title IV of the Civil Rights Act of 1964, 42 U.S.C.A. Section 2000c *et seq.* - Prohibits discrimination on the basis of race, color or national origin, among other factors, by public elementary and secondary schools.
4. Title VI of the Civil Rights Act of 1964, 42 U.S.C.A. Section 2000d - Prohibits discrimination on the basis of race, color, national origin or immigration status, among other factors, in programs receiving federal financial assistance.

**B. Federal Court Decisions:**

1. Milliken v. Bradley, 418 U.S. 717.
2. Tasby v. Estes, 412 F.Supp. 1185, *aff'd* 572 F.2d 1010.
3. Evans v. Buchanan, 393 F.Supp. 428.
4. Amfour v. Nix, No.79-6108 (N.D. Ga. May 12, 1979).

**B. S. C. Code, 1976, as amended:**

1. Section 44-29-180 - Students must show immunization prior to admission.
2. Section 59-19-90(10) - Power of board to transfer and assign pupils.
3. Section 59-38-10 - South Carolina Education Bill of Rights for Children in Foster Care.
4. Section 59-63-30 - Qualifications for attendance.
5. Section 59-63-45 - Procedures for Reimbursement for districts for cost of educating non-resident students - attending another school district.
6. Section 59-63-480 & 490 - Attendance of non-resident students.

**D. Federal Cases:**

**Rock Hill School District Three of York County**

## PAGE 3 - JFAB - ADMISSION OF NONRESIDENT STUDENTS

1. *Parents Involved in Community Schools v. Seattle School District No. 1*, 551 U.S. 701 (2007).
  2. *Plyler v. Doe*, 457 U.S. 202 (1982).
- E. S.C. Cases
1. *Storm M.H. ex rel. McSwain v. Charleston County Board of Trustees*, 400 S.C. 478, 735 S.E.2d 492 (2012).
- F. State Board of Education Regulations:
1. R43-272 - School admission.
  2. R43-273 - Transfers and withdrawals.

PROPOSED

## NONRESIDENT STUDENTS

Code **JFAB** Issued **10/02**

---

**Purpose:** To establish the basic structure for admitting to district schools those students who do not reside in the district.

The district will follow applicable state law with regard to all student admissions and student transfers into or out of the district. The superintendent's designee will examine all interdistrict student transfer requests.

In all cases of non-resident student admission, the parent must assume responsibility for transportation. The board will hold non-resident students to the behavioral and academic requirements set out in policy JFAA (Admission of Resident Students).

### **Tuition**

The district may charge tuition to non-resident students seeking to enroll in district schools. For students who qualify for attendance under circumstances set out in Section 59-63-30 of the S.C. Code of Laws, the district will charge tuition in an amount equal to the prior year's per pupil revenue less the amount of school taxes paid on the real property owned by the child.

A student who presents a certificate from the county auditor verifying that he/she, in his/her own name, owns real estate in the district assessed at \$300 or more (59-63-30) is eligible to enroll in the district. The district reserves the right to make the school assignment.

The district will require payment of nonresident tuition prior to the start of the beginning of the school year in which the child is enrolled. State law requires the district to remove a child for nonpayment after giving notice.

- *Students planning to move into district*

*Students of any parent residing out-of-district at the time of admission but in the process of building, buying or renting a residence in the district may request enrollment in the attendance area's school of the new residence. The parent must present a statement from the builder, buyer or lessor in support of this request that indicates the move will be complete within six months of the enrollment. The parent must also present an official release from the district in which he/she resides. The superintendent has authority to admit students under this provision.*

- *Children of employees*

*If space is available, the district may admit children of employees of the district provided they submit a release from the school district in which they reside. The district reserves the*

## PAGE 2 - JFAB – NONRESIDENT STUDENTS

*right to make the school assignment. Employees who reside outside the district will not pay tuition for their children.*

- *Students who move during the school year*

*Students who move out of the district after the first reporting period of the second semester may continue attending the district schools for the remainder of the year without tuition provided the new district of residence grants permission.*

- *Foreign exchange students*

*The district will admit students from foreign countries who are the age of eligibility and who are participating in a foreign student exchange program approved by the school board.*

Adopted 7/23/79; Revised 5/28/90, 10/28/02

---

### Legal references:

- A. S. C. Code, 1976, as amended:
  - 1. Section 44-29-180 - Students must show immunization prior to admission.
  - 2. Section 59-63-30 - Qualifications for attendance.
  - 3. Section 59-63-45 - Procedures for reimbursement for districts for cost of educating non-resident students.
  - 4. Section 59-63-480 & 490 - Attendance of non-resident students.
  - 5. Section 59-19-90(10) - Power of board to transfer and assign pupils.
  
- B. Federal Court Decisions:
  - 1. Milliken v. Bradley, 418 U.S. 717.
  - 2. Tasby v. Estes, 412 F.Supp. 1185, aff'd 572 F.2d 1010.
  - 3. Evans v. Buchanan, 393 F.Supp. 428.
  - 4. Armour v. Nix, No. 79-6108 (N.D. Ga. May 12, 1979).
  
- C. State Board of Education Regulations:
  - 1. R-43-272 - School admission.

## ADMISSION OF NONRESIDENT STUDENTS

Code **JFAB** Issued **MODEL**

Purpose: To establish the basic structure for admitting to district schools those students who do not reside in the district.

The district will follow applicable state law with regard to all student admissions and student transfers into or out of the district. The superintendent will examine all inter-district student transfer requests in close consultation with the district's retained legal counsel.

The superintendent will make a recommendation based on his/her examination and the advice of legal counsel at the time the board acts on inter-district transfer requests.

In all cases of non-resident student admission, the parent/legal guardian must assume responsibility for transportation. The board will hold non-resident students to the behavioral and academic requirements set out in policy JFAA (Admission of Resident Students).

### **Tuition**

The district may charge tuition to non-resident students seeking to enroll in district schools. For students who qualify for attendance under circumstances set out in Section 59-63-30 of the S.C. Code of Laws, the district will charge tuition in an amount equal to the prior year's per student revenue less the amount of school taxes paid on the real property owned by the child.

Examples of such circumstances include the following.

- a student who presents a certificate from the county auditor verifying that he/she, in his/her own name, owns real estate in the district assessed at \$300 or more (59-63-30)
- a child in one county who resides closer to schools in an adjacent county (59-63-480)
- a person so situated as to be better accommodated by a school of an adjoining district (59-63-490)

The district will require payment of nonresident tuition within \*\*\*\*\* following the beginning of the school year in which the child is enrolled. State law requires the district to remove a child for nonpayment after giving notice.

The district will not require a nonresident student enrolled prior to September 9, 1996, to pay tuition as long as the student is continuously enrolled in the district and meets other legal qualifications for attendance.

*Option: The district may waive all or part of this tuition requirement. The district may want to include specifics and/or conditions.*

*Option: However, the district will not charge tuition to students in the following categories.*

*Students planning to move into district*

*Students of any parent/legal guardian residing out-of-district at the time of admission but in the process of building, buying or renting a residence in the district may request enrollment in the attendance area's school of the new residence. The parent/legal guardian must present a statement from the builder, buyer or lessor in support of this request. The parent/legal guardian*

## PAGE 2 - JFAB - ADMISSION OF NONRESIDENT STUDENTS

*must also present an official release from the district in which he/she resides. The superintendent has authority to admit students under this provision.*

*Children of employees*

*The district may admit children of employees of the district provided they submit a release from the school district in which they reside. The district reserves the right to make the school assignment.*

*Students who move during the school year*

*Students who move out of the district after the first reporting period may continue attending the district schools for the remainder of the year without tuition provided the new district of residence grants permission.*

*Foreign exchange students*

*The district will admit students from foreign countries who are the age of eligibility and who are participating in a foreign student exchange program approved by the school board.*

*The district will not deny admission to any student on the basis of race, religion, color, creed, sex, immigrant status or English-speaking status, national origin or disabling condition.*

*See policy and administrative rule JRA for information pertaining to the transfer of student records.*

Adopted ^

---

Legal references:

A. Federal Law:

1. McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C.A. Section 11431 *et seq.*
2. No Child Left Behind Act of 2001, Pub. L. No 107-110, 115 Stat. 1425, Section 4155.
3. Title IV of the Civil Rights Act of 1964, 42 U.S.C.A. Section 2000c *et seq.* - Prohibits discrimination on the basis of race, color or national origin, among other factors, by public elementary and secondary schools.

B. S. C. Code, 1976, as amended:

1. Section 44-29-180 - Students must show immunization prior to admission.
2. Section 59-19-90(10) - Power of board to transfer and assign pupils.
3. Section 59-38-10 - South Carolina Education Bill of Rights for Children in Foster Care.
4. Section 59-63-30 - Qualifications for attendance.
5. Section 59-63-45 - Reimbursement for attending another school district.
6. Section 59-63-480 & 490 - Attendance of non-resident students.

D. U.S. Supreme Court:

1. *Parents Involved in Community Schools v. Seattle School District No. 1*, 551 U.S. 701 (2007).
2. *Plyler v. Doe*, 457 U.S. 202 (1982).

E. S.C. Supreme Court

1. *Storm M.H. ex rel. McSwain v. Charleston County Board of Trustees*, 400 S.C. 478, 735 S.E.2d 492 (2012).

F. State Board of Education Regulations:

1. R-43-272 - School admission.
2. R-43-273 - Transfers and withdrawals.



## ADMISSION OF HOMELESS STUDENTS

Code **JFABD** Issued **DRAFT/15**

Purpose: To establish the basic structure for the admission of homeless students to schools in the district.

Homeless students in the district will have access to the education and other services needed to ensure that an opportunity is available to meet the same academic achievement standards to which all students are held.

A liaison for students in homeless situations will be designated by the district to carry out duties as required by law.

The district will ensure that homeless students are not stigmatized nor segregated on the basis of their status as homeless. A homeless student will be admitted to the district school in the attendance area in which the student is actually living or to the student's school of origin as requested by the parent/guardian and in accordance with the student's best interest. Transportation will be provided to and from the student's school of origin at the request of the parent/legal guardian, or in the case of an unaccompanied student, the district's liaison for homeless students.

An unaccompanied youth or the parent/legal guardian of a homeless student may request a state-level review of the district's final decision regarding an enrollment issue. Under no circumstances will the resolution of a dispute delay the enrollment of said student.

The district will not deny admission to any student on the basis of race, religion, color, creed, sex, **sexual orientation**, immigrant status or English-speaking status, national origin or disabling condition.

The superintendent **or his/her designee** will develop administrative procedures to implement this policy.

Cf. EEA, IHBA, JFAA, JH, JRA

Adopted ^

Legal references:

A. Federal Law:

1. McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C.A. Section 11431 *et seq.*
2. No Child Left Behind Act of 2001, Pub. L. No 107-110, 115 Stat. 1425, Section 4155.
3. Title IV of the Civil Rights Act of 1964, 42 U.S.C.A. Section 2000c *et seq.* - Prohibits discrimination on the basis of race, color or national origin, among other factors, by public elementary and secondary schools.
4. **Title VI of the Civil Rights Act of 1964, 42 U.S.C.A. Section 2000d - Prohibits discrimination on the basis of race, color, national origin or immigration status, among other factors, in programs receiving federal financial assistance.**

B. ~~U. S. Supreme Court:~~ **Federal Cases:**

1. *Parents Involved in Community Schools v. Seattle School District No. 1*, 551 U.S. 701 (2007).
2. *Plyler v. Doe*, 457 U.S. 202 (1982).

C. State Board of Education Regulations:

1. R43-272.2 - Review process for homeless children and unaccompanied youth.

## ADMISSION OF HOMELESS STUDENTS

Code **JFABD** Issued **MODEL**

---

Purpose: To establish the basic structure for the admission of homeless students to schools in the district.

Homeless students in the district will have access to the education and other services needed to ensure that an opportunity is available to meet the same academic achievement standards to which all students are held.

A liaison for students in homeless situations will be designated by the district to carry out duties as required by law.

The district will ensure that homeless students are not stigmatized nor segregated on the basis of their status as homeless. A homeless student will be admitted to the district school in the attendance area in which the student is actually living or to the student's school of origin as requested by the parent/guardian and in accordance with the student's best interest. Transportation will be provided to and from the student's school of origin at the request of the parent/guardian, or in the case of an unaccompanied student, the district's liaison for homeless students.

An unaccompanied youth or the parent/guardian of a homeless student may request a state-level review of the district's final decision regarding an enrollment issue. Under no circumstances will the resolution of a dispute delay the enrollment of said student.

The district will not deny admission to any student on the basis of race, religion, color, creed, sex, immigrant status or English-speaking status, national origin or disabling condition.

The superintendent will develop administrative procedures to implement this policy.

Cf. EEA, IHBA, JFAA, JH, JRA

Adopted ^

---

### Legal references:

#### A. Federal Law:

1. McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C.A. Section 11431 *et seq.*
2. No Child Left Behind Act of 2001, Pub. L. No 107-110, 115 Stat. 1425, Section 4155.
3. Title IV of the Civil Rights Act of 1964, 42 U.S.C.A. Section 2000c *et seq.* - Prohibits discrimination on the basis of race, color or national origin, among other factors, by public elementary and secondary schools.

#### B. State Board of Education Regulations:

1. R43-272.2 - Review process for homeless children and unaccompanied youth.

#### C. U.S. Supreme Court:

1. *Parents Involved in Community Schools v. Seattle School District No. 1*, 551 U.S. 701 (2007).
2. *Plyler v. Doe*, 457 U.S. 202 (1982).

## ADMISSION OF HOMELESS STUDENTS

Code **JFABD-R** Issued **DRAFT/15**

---

### Definitions

*Enrollment* - attending classes and participating fully in school activities.

*School of origin* - the school that the student attended when permanently housed or the school where last enrolled.

*Homeless student* - individual who lacks a fixed, regular and adequate nighttime residence and includes the following.

- student who is sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; is living in a motel, hotel, trailer park or camping ground due to lack of alternative adequate accommodations; is living in emergency or transitional shelter; is abandoned in a hospital; or is awaiting foster placement
- student who has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for a human being
- student who is living in a car, park, public space, abandoned building, substandard housing, bus or train station or similar setting
- migratory student who qualifies as homeless because the student is living in circumstances described above

*Unaccompanied student* - includes a student not in the physical custody of a parent/guardian.

### Assignment to school

The district will, according to the student's best interest, continue the student's education in the school of origin for the duration of homelessness, or enroll the student in a school in the attendance area in which the homeless student is actually living on the same basis as other students.

In determining the best interest of the student, the district will do the following.

- To the extent feasible, keep a homeless student in the school of origin, unless doing so is contrary to the wishes of the student's parent/guardian.
- Provide a written explanation, including a statement regarding the right to appeal and to request a state-level review, if the district sends a homeless student to a school other than the school of origin or a school requested by the parent/guardian.
- In the case of an unaccompanied student, ensure that the district's liaison helps in placement or enrollment decisions, considers the views of the student and provides notice of the right to appeal and to request a state-level review.

### Enrollment

The district will immediately enroll the student in the school ~~selected~~ **assigned** even if the student is unable to produce records normally required for enrollment such as academic records, medical records, proof of residency or other documentation.

## PAGE 2 - JFABD-R - ADMISSION OF HOMELESS STUDENTS

The district will immediately contact the school last attended to obtain relevant academic and other records.

If the student needs to obtain immunizations or immunization or medical records, the district will immediately refer the parent/guardian to the district's liaison who will help in obtaining necessary immunizations or records.

### Records

Any records ordinarily maintained by the district including immunization or medical records, academic records, birth certificates, guardianship records and evaluations for special services or programs will be maintained so that the records are available, in a timely fashion, when a homeless student enters a new school or district, consistent with state and federal law.

### Enrollment disputes

If a dispute arises over school-selection **assignment** or enrollment, the student will be immediately admitted to the school requested pending resolution of the dispute.

The parent/legal guardian of the student will be provided with a written explanation of the district's decision regarding school-selection **assignment**, including the rights of the parent/legal guardian or student to appeal the decision.

The student or parent/legal guardian will be referred to the district's liaison, who will ensure the resolution process is carried out as expeditiously as possible. In the case of an unaccompanied student, the district's liaison will ensure the student is immediately enrolled in school pending the resolution of the dispute. That is, during the pendency of any administrative or judicial proceeding regarding an enrollment dispute, the student must continuously be enrolled in school, be provided all relevant services and be allowed to participate fully in all school activities.

When it is determined that a dispute cannot be settled at the district level, the district will do the following in a timely manner.

- Inform the unaccompanied youth or parent/guardian of a homeless child of his/her right to request a South Carolina Department of Education (SCDE) review of the district decision. This request must be made either on the district-supplied request-for-review form or by a telephone interview with the appropriate SCDE contact.
- Give the individual a copy of the appropriate form and the SCDE contact information.
- Inform the individual that he/she may seek the assistance of advocates or attorneys for the review.

Upon receipt of the submitted request form and any relevant documentation back from the SCDE, the district will then send a written response to the SCDE and the individual filing the state review request within five business days from receipt of the request-for review form.

*See JFABD- E (1-3) for further information regarding the settlement of enrollment disputes.*

### Services

Each homeless student will be provided services comparable to services offered to other students, including the following.

- transportation services

# PAGE 3 - JFABD-R - ADMISSION OF HOMELESS STUDENTS

- education services for which the student is eligible, such as the following
  - Title I
  - special education
  - programs for students with limited English proficiency
  - professional technical programs
  - talented and gifted programs
- school nutrition programs

## Coordination

The district will coordinate the provision of services to homeless students with local social service agencies and other agencies or programs providing services to homeless students and their families. Services will also be provided in cooperation with other districts on interdistrict issues, such as transportation or transfer of school records, to ensure that homeless students have access to available education and related services.

## District liaison

The district's liaison will ensure the following.

- Homeless students are identified.
- Homeless students enroll in and have full and equal opportunity to succeed in district schools.
- Homeless families and students receive educational services for which they are eligible and referrals to healthcare services, dental services, mental health services and other appropriate services.
- The parent/legal guardian of a homeless student is informed of the educational and related opportunities available to the student and is provided with meaningful opportunities to participate in the education of his or child.
- Public notice of the educational rights of homeless students is distributed where such students receive services (e.g., schools, family shelters and soup kitchens).
- Enrollment disputes are mediated.
- The parent/legal guardian of a homeless student or any unaccompanied student is informed about and assisted in requesting a state-level review of the district's final enrollment decision.
- The parent/legal guardian of a homeless student, or any unaccompanied student, is fully informed of all transportation services, including transportation to the school of origin, and is assisted in accessing transportation to the school assigned.
- School personnel, service providers and advocates working with homeless students and their families are informed of the liaison's duties.

The district's liaison will coordinate and collaborate with the state coordinator, community and school personnel responsible for the provision of education and related services to homeless students.

Issued ^

**Rock Hill School District Three of York County**

## ADMISSION OF HOMELESS STUDENTS

Code **JFABD-R** Issued **MODEL**

---

### Definitions

*Enrollment* - attending classes and participating fully in school activities.

*School of origin* - the school that the student attended when permanently housed or the school where last enrolled.

*Homeless student* - individual who lacks a fixed, regular and adequate nighttime residence and includes the following.

- Student who is sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; is living in a motel, hotel, trailer park or camping ground due to lack of alternative adequate accommodations; is living in emergency or transitional shelter; is abandoned in a hospital; or is awaiting foster placement.
- Student who has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for a human being.
- Student who is living in a car, park, public space, abandoned building, substandard housing, bus or train station or similar setting.
- Migratory student who qualifies as homeless because the student is living in circumstances described above.

*Unaccompanied student* - includes a student not in the physical custody of a parent/guardian.

### Assignment to school

The district will, according to the student's best interest, continue the student's education in the school of origin for the duration of homelessness, or enroll the student in a school in the attendance area in which the homeless student is actually living on the same basis as other students.

In determining the best interest of the student, the district will do the following.

- To the extent feasible, keep a homeless student in the school of origin, unless doing so is contrary to the wishes of the student's parent/guardian.
- Provide a written explanation, including a statement regarding the right to appeal and to request a state-level review, if the district sends a homeless student to a school other than the school of origin or a school requested by the parent/guardian.
- In the case of an unaccompanied student, ensure that the district's liaison helps in placement or enrollment decisions, considers the views of the student and provides notice of the right to appeal and to request a state-level review.

## **PAGE 2 - JFABD-R - ADMISSION OF HOMELESS STUDENTS**

### **Enrollment**

The district will immediately enroll the student in the school selected even if the student is unable to produce records normally required for enrollment such as academic records, medical records, proof of residency or other documentation.

The district will immediately contact the school last attended to obtain relevant academic and other records.

If the student needs to obtain immunizations or immunization or medical records, the district will immediately refer the parent/guardian to the district's liaison who will help in obtaining necessary immunizations or records.

### **Records**

Any records ordinarily maintained by the district including immunization or medical records, academic records, birth certificates, guardianship records and evaluations for special services or programs will be maintained so that the records are available, in a timely fashion, when a homeless student enters a new school or district, consistent with state and federal law.

### **Enrollment disputes**

If a dispute arises over school selection or enrollment, the student will be immediately admitted to the school requested pending resolution of the dispute.

The parent/guardian of the student will be provided with a written explanation of the district's decision regarding school selection, including the rights of the parent/guardian or student to appeal the decision.

The student or parent/guardian will be referred to the district's liaison who will ensure the resolution process is carried out as expeditiously as possible. In the case of an unaccompanied student, the district's liaison will ensure the student is immediately enrolled in school pending the resolution of the dispute. That is, during the pendency of any administrative or judicial proceeding regarding an enrollment dispute, the student must continuously be enrolled in school, be provided all relevant services and be allowed to participate fully in all school activities.

When it is determined that a dispute cannot be settled at the district level, the district will do the following in a timely manner:

- Inform the unaccompanied youth or parent/guardian of a homeless child of his/her right to request a South Carolina Department of Education (SCDE) review of the district decision. This request must be made either on the district-supplied request-for-review form or by a telephone interview with the appropriate SCDE contact.
- Give the individual a copy of the appropriate form and the SCDE contact information.
- Inform the individual that he/she may seek the assistance of advocates or attorneys for the review.

Upon receipt of the submitted request form and any relevant documentation back from the SCDE, the district will then send a written response to the SCDE and the individual filing the state review request within five business days from receipt of the request-for review form.

*See JFABD- E (1-3) for further information regarding the settlement of enrollment disputes.*

# PAGE 3 - JFABD-R - ADMISSION OF HOMELESS STUDENTS

## Services

Each homeless student will be provided services comparable to services offered to other students, including the following.

- transportation services
- education services for which the student is eligible, such as the following.
  - Title I
  - special education
  - programs for students with limited English proficiency
  - professional technical programs
  - talented and gifted programs
- school nutrition programs

## Coordination

The district will coordinate the provision of services to homeless students with local social service agencies and other agencies or programs providing services to homeless students and their families. Services will also be provided in cooperation with other districts on interdistrict issues, such as transportation or transfer of school records, to ensure that homeless students have access to available education and related services.

## District liaison

The district's liaison will ensure the following.

- Homeless students are identified.
- Homeless students enroll in and have a full and equal opportunity to succeed in district schools.
- Homeless families and students receive educational services for which they are eligible and referrals to healthcare services, dental services, mental health services and other appropriate services.
- The parent/guardian of a homeless student is informed of the educational and related opportunities available to the student and is provided with meaningful opportunities to participate in the education of his/her child.
- Public notice of the educational rights of homeless students is distributed where such students receive services (e.g., schools, family shelters and soup kitchens).
- Enrollment disputes are mediated.
- The parent/guardian of a homeless student or any unaccompanied student is informed about and assisted in requesting a state-level review of the district's final enrollment decision.
- The parent/guardian of a homeless student, or any unaccompanied student, is fully informed of all transportation services, including transportation to the school of origin, and is assisted in accessing transportation to the school selected.
- School personnel, service providers and advocates working with homeless students and their families are informed of the liaison's duties.



The district's liaison will coordinate and collaborate with the state coordinator, community and school personnel responsible for the provision of education and related services to homeless students.

Issued ^

MODEL

## **DISPUTE RESOLUTION PROCEDURES**

### **Responsibilities of the school district**

When it is determined that a dispute cannot be settled at the district level, the school district must carry out the following responsibilities in a timely manner.

- Inform the unaccompanied youth or the parent/legal guardian of the homeless child concerning his/her right to request that the South Carolina Department of Education review the decision of the school district.
- Inform the unaccompanied youth or the parent/legal guardian of the homeless child that this request must be made either on the district-supplied request-for-review form or by a telephone interview with the coordinator in the South Carolina Department of Education's Office of Coordinator for Education of Homeless Children and Youth (1-888-565-7261).
- Give the unaccompanied youth or the parent/legal guardian of the homeless child a copy of the South Carolina Department of Education's request-for-review form and the contact information for the Office of Coordinator for Education of Homeless Children and Youth.
- Inform the unaccompanied youth or the parent/legal guardian of the homeless child that he/she may seek the assistance of advocates or attorneys for the review.

Once the Office of Coordinator for Education of Homeless Children and Youth has received either the completed request-for-review form or has conducted a full telephone interview with the youth or the parent/legal guardian, the coordinator will send a copy of the completed form and any other relevant material to the school district.

The school district must send a written response to the state and to the person filing the state review request within five business days from the date it receives the request-for-review form.

### **Responsibilities of the youth or the parent/legal guardian**

The unaccompanied youth or the parent/legal guardian of the homeless child must complete and return the request-for-review form to the address designated on the form or must telephone the South Carolina Department of Education coordinator in the Office of Coordinator for Education of Homeless Children and Youth and make an oral report on the circumstances surrounding the request for review (803-734-6010).

The youth or the parent/legal guardian either may attach to the form any additional information he/she thinks is relevant or may telephone the coordinator and provide the information orally.

### **Responsibilities of the South Carolina Department of Education coordinator**

The coordinator will conduct all state reviews requested by unaccompanied youths or the parents/legal guardians of the homeless children.

The coordinator will review all written documents submitted concerning the particular dispute. The coordinator may request additional information from the parties in making his/her determination.

The coordinator will make a final decision within 10 business days of receiving the written response from the school district. The decision of the coordinator is binding and will be effective immediately.

## **DISPUTE RESOLUTION PROCEDURES**

### **Responsibilities of the school district**

When it is determined that a dispute cannot be settled at the district level, the school district must carry out the following responsibilities in a timely manner.

- Inform the unaccompanied youth or the parent/guardian of the homeless child concerning his/her right to request that the South Carolina Department of Education review the decision of the school district.
- Inform the unaccompanied youth or the parent/guardian of the homeless child that this request must be made either on the district-supplied request-for-review form or by a telephone interview with the coordinator in the South Carolina Department of Education's Office of Coordinator for Education of Homeless Children and Youth (1-888-565-7261).
- Give the unaccompanied youth or the parent/guardian of the homeless child a copy of the South Carolina Department of Education's request-for-review form and the contact information for the Office of Coordinator for Education of Homeless Children and Youth.
- Inform the unaccompanied youth or the parent/guardian of the homeless child that he/she may seek the assistance of advocates or attorneys for the review.

Once the Office of Coordinator for Education of Homeless Children and Youth has received either the completed request-for-review form or has conducted a full telephone interview with the youth or the parent/guardian, the coordinator will send a copy of the completed form and any other relevant material to the school district.

The school district must send a written response to the state and to the person filing the state review request within five business days from the date it receives the request-for-review form.

### **Responsibilities of the youth or the parent/guardian**

The unaccompanied youth or the parent/guardian of the homeless child must complete and return the request-for-review form to the address designated on the form or must telephone the South Carolina Department of Education coordinator in the Office of Coordinator for Education of Homeless Children and Youth and make an oral report on the circumstances surrounding the request for review (803-734-6010).

The youth or the parent/guardian either may attach to the form any additional information he/she thinks is relevant or may telephone the coordinator and provide the information orally.

### **Responsibilities of the South Carolina Department of Education coordinator**

The coordinator will conduct all state reviews requested by unaccompanied youths or the parents/guardians of the homeless children.

The coordinator will review all written documents submitted concerning the particular dispute. The coordinator may request additional information from the parties in making his/her determination.

The coordinator will make a final decision within 10 business days of receiving the written response from the school district. The decision of the coordinator is binding and will be effective immediately.

**WRITTEN NOTIFICATION OF ENROLLMENT DECISION  
(Denial of Enrollment Request)**

To be completed by the receiving school when an enrollment request is denied.

Date: \_\_\_\_\_ School: \_\_\_\_\_

Person completing form: \_\_\_\_\_ Title: \_\_\_\_\_

In compliance with Section 722(g)(3)(E) of the McKinney-Vento Homeless Education Assistance Act of 2001, this written notification is provided to the following.

Student(s): \_\_\_\_\_

After reviewing your request to enroll the student(s) listed above, the enrollment request is denied. This determination was based upon the following.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You have the right to appeal this decision by completing form JFABD-E(3) or by contacting the school district's local homeless education coordinator.

Liaison's name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone number: \_\_\_\_\_

In addition:

- The student listed above has the right to immediately enroll in the school of choice pending resolution of the dispute.
- You may provide written or verbal documentation to support your position. You may use form JFABD-E(3) attached to this notification.
- You may complete the appropriate form or contact the state coordinator for homeless education to request a state-level review of the district's final decision regarding an enrollment issue.

Contact information for the state coordinator:

~~Optional: Name~~

**South Carolina Department of Education  
(803-734-6010)**

- You may seek the assistance of advocates or attorneys.

A copy of our state's enrollment dispute resolution process for students experiencing homelessness is attached.

**Rock Hill School District Three of York County**

**WRITTEN NOTIFICATION OF ENROLLMENT DECISION  
(Denial of Enrollment Request)**

To be completed by the receiving school when an enrollment request is denied.

Date: \_\_\_\_\_ School: \_\_\_\_\_

Person completing form: \_\_\_\_\_ Title: \_\_\_\_\_

In compliance with Section 722(g)(3)(E) of the McKinney-Vento Homeless Education Assistance Act of 2001, this written notification is provided to the following.

Student(s): \_\_\_\_\_

After reviewing your request to enroll the student(s) listed above, the enrollment request is denied. This determination was based upon the following.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You have the right to appeal this decision by completing form JFABD-E(3) or by contacting the school district's local homeless education coordinator.

Liaison's name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone number: \_\_\_\_\_

In addition:

- The student listed above has the right to immediately enroll in the school of choice pending resolution of the dispute.
- You may provide written or verbal documentation to support your position. You may use form JFABD-E(3) attached to this notification.
- You may complete the appropriate form or contact the state coordinator for homeless education to request a state-level review of the district's final decision regarding an enrollment issue.

Contact information for the state coordinator.

*Optional: Name*  
**South Carolina Department of Education**  
**(803-734-6010)**

- You may seek the assistance of advocates or attorneys.

A copy of our state's enrollment dispute resolution process for students experiencing homelessness is attached.

**SCSBA**

**WRITTEN NOTIFICATION OF ENROLLMENT DECISION (DISPUTE)**

This form is to be completed by the parent, **legal** guardian, caretaker or unaccompanied youth when a dispute arises. This information may be shared verbally with the local liaison as an alternative to completing this form.

Date submitted: \_\_\_\_\_ Student: \_\_\_\_\_

Relation to student: \_\_\_\_\_

I may be contacted at (phone or e-mail): \_\_\_\_\_

School: \_\_\_\_\_

I have been provided with the following.

- A written explanation of the school's decision.
- Contact information for the local homeless education liaison.
- A copy of the state's enrollment dispute resolution process for students experiencing homelessness.
- A copy of the state's request-for-review form, if applicable.

*You may include a written explanation to support your appeal in this space or provide your explanation verbally.*

---

---

---

---

---

---

The school provided me with a copy of this form when submitted. \_\_\_\_\_ (initial)

**WRITTEN NOTIFICATION OF ENROLLMENT DECISION (DISPUTE)**

This form is to be completed by the parent, guardian, caretaker or unaccompanied youth when a dispute arises. This information may be shared verbally with the local liaison as an alternative to completing this form.

Date submitted: \_\_\_\_\_ Student: \_\_\_\_\_

Relation to student: \_\_\_\_\_

I may be contacted at (phone or e-mail): \_\_\_\_\_

School: \_\_\_\_\_

I have been provided with the following.

- A written explanation of the school's decision.
- Contact information for the local homeless education liaison.
- A copy of the state's enrollment dispute resolution process for students experiencing homelessness.
- A copy of the state's request-for-review form, if applicable.

*You may include a written explanation to support your appeal in this space or provide your explanation verbally.*

---

---

---

---

---

---

The school provided me with a copy of this form when submitted. \_\_\_\_\_(initial)

## STUDENT RIGHTS AND RESPONSIBILITIES

Code **JI** Issued **DRAFT/15**

Purpose: To establish the board's vision for student rights and responsibilities.

The board believes that students have rights that should be recognized and respected. It also believes that every right carries with it certain responsibilities.

Students have the right to a quality education and the responsibility to put forth their best efforts during the educational process. Students have the right to expect school personnel to be qualified in providing that education. Students have the responsibility to respect the rights of other students and all persons involved in the educational process.

Students have civil rights, including the right to equal educational opportunity and freedom from discrimination. They have the responsibility not to discriminate against others.

Students have the right to attend free public schools. They have the responsibility to attend school as required by law and to observe school rules and regulations essential for permitting others to learn at school.

Students have the right to due process of the law with respect to suspension, expulsion and unreasonable searches and seizures. They also have the privilege of appealing administrative decisions that they believe have deprived them of their rights.

Students have the right to free inquiry and expression. They have the responsibility to observe reasonable rules regarding these rights.

Students must be made aware of their legal rights and also of the legal authority of the board to make, or delegate authority to its staff to make, rules and regulations regarding the orderly operation of the schools.

Students have the right to advocate change of any law, policy or regulation. Students may exercise their right to freedom of expression through speech, approved time for assembly, petition and other lawful means. The exercise of this right may not interfere with the rights of others. Students may not use this freedom of expression to present material that is obscene or slanderous, or to defame character. They may not use this freedom to advocate violation of federal, state and local laws or school policies, rules and regulations.

The district will accord all students privileges and rights without regard to race, religion, sex, creed, disability, immigrant status or English-speaking status or national origin.

Students may present complaints to teachers or administration officials. The administration will provide adequate opportunities for students to exercise this right through channels established for considering such complaints and grievances.

### **Sexual harassment**

~~Not all behavior with sexual connotations constitutes sexual harassment under federal law. In order to qualify as a complaint under Title IX, sexual harassment must be sufficiently severe, persistent or pervasive that it does one of the following.~~



## PAGE 2 - JI - STUDENT RIGHTS AND RESPONSIBILITIES

- adversely affects a student's education
- creates a hostile or abusive educational environment

A one-time incident must be severe to rise to the level of sexual harassment.

The district prohibits sexual harassment of students by district employees, other students or third parties. All students and employees must avoid any action or conduct which could be viewed as sexual harassment or inappropriate conduct of a sexual nature. This includes any action or conduct communicated or performed in person, in writing, or electronically through such means as a telephone, cell phone, computer, Blackberry, or other telecommunication device, and includes text messaging and instant messaging.

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the following occurs:

- Submission to such conduct is made either expressly or implicitly a term or condition of a student's education.
- Submission to or rejection of such conduct by an individual is used as the basis for any decisions affecting a student.
- Such conduct has the purpose or effect of unreasonably interfering with a student's education or creating an intimidating, hostile or offensive school environment.

All employees must avoid any action toward or conduct with a student, which could be viewed as sexually inappropriate. Inappropriate conduct of a sexual nature will not be tolerated at any time. Inappropriate conduct of a sexual nature with a student occurs when an employee: (1) makes a sexually suggestive advance toward a student; (2) makes a request for a sexual favor from a student; (3) engages in a relationship of a sexual nature with a student.

Any student who feels he/she has been subjected to sexual harassment is encouraged to file a complaint in accordance with administrative rule JI-R. All allegations will be investigated promptly and confidentially. The district prohibits retaliation or reprisal in any form against a student who has filed a complaint of sexual harassment.

Any employee or student who is found to have engaged in sexual harassment will be subject to disciplinary action, up to and including termination in the case of an employee, or expulsion in the case of a student. The district will take all other appropriate steps to correct or rectify the situation.

## PAGE 3 - JI - STUDENT RIGHTS AND RESPONSIBILITIES

### Racial harassment

### SCSBA

## PAGE 3 - JI - STUDENT RIGHTS AND RESPONSIBILITIES

~~Racial harassment is incompatible with equal educational opportunity and will not be tolerated in this school district. It is the responsibility of every student in this school district to strive to create an environment free of racial harassment.~~

~~Racial harassment by students is racially motivated conduct by students of this school district toward any employee or student of this school district that is directed toward a specific person or persons and involves the following:~~

- ~~• use of force~~
- ~~• threat of the use of force~~
- ~~• intentional infliction of severe mental or emotional distress through any means, including the use of racial slurs, epithets or insults or racially motivated actions undertaken with reckless disregard for the likely effect of inflicting severe mental or emotional distress~~

~~Students are encouraged to express freely, responsibly and in an orderly way their opinions and feelings about any problem or complaint of racial harassment. An act by a school district employee or agent of reprisal, interference, restraint, penalty, discrimination, coercion or harassment against any person responsibly complaining of harassment under this policy interferes with free expression and is itself a violation. This policy will not be used to bring frivolous or malicious charges against students, employees or agents of the school district. Any student who feels he/she has been subjected to racial harassment may file a complaint in accordance with board policy JI-R.~~

~~Adopted 6/24/91; Revised 10/28/02, 2/25/08, 11/24/08~~

### ~~Legal references:~~

#### ~~A. Federal statutes:~~

- ~~1. Title IX of the Education Amendments of 1972, 20 USC Section 1681, et seq. Prohibits discrimination on the basis of sex.~~
- ~~2. Title VI of the Civil Rights Act of 1964 Prohibits discrimination on the basis of race, color, national origin, religion or sex.~~
- ~~3. Plyler vs. Doe, 1982 Prohibiting denial of immigrant students' access to public education on the basis of race, color, national origin, religion or sex.~~

~~Adopted 6/24/91; Revised 10/28/02, 2/25/08, 11/24/08, ^~~

# STUDENT RIGHTS AND RESPONSIBILITIES

Code **JI** Issued **11/08**

---

Purpose: To establish the board's vision for student rights and responsibilities.

The board believes that students have rights that should be recognized and respected. It also believes that every right carries with it certain responsibilities.

Students have the right to a quality education and the responsibility to put forth their best efforts during the educational process. Students have the right to expect school personnel to be qualified in providing that education. Students have the responsibility to respect the rights of other students and all persons involved in the educational process.

Students have civil rights, including the right to equal educational opportunity and freedom from discrimination. They have the responsibility not to discriminate against others.

Students have the right to attend free public schools. They have the responsibility to attend school as required by law and to observe school rules and regulations essential for permitting others to learn at school.

Students have the right to due process of the law with respect to suspension, expulsion, and unreasonable searches and seizures. They also have the privilege of appealing administrative decisions that they believe have deprived them of their rights.

Students have the right to free inquiry and expression. They have the responsibility to observe reasonable rules regarding these rights.

Students must be made aware of their legal rights and also of the legal authority of the board to make, or delegate authority to its staff to make, rules and regulations regarding the orderly operation of the schools.

Students have the right to advocate change of any law, policy or regulation. Students may exercise their right to freedom of expression through speech, approved time for assembly, petition and other lawful means. The exercise of this right may not interfere with the rights of others. Students may not use this freedom of expression to present material that is obscene or slanderous, or to defame character. They may not use this freedom to advocate violation of federal, state and local laws, or school policies, rules and regulations.

The district will accord all students privileges and rights without regard to race, religion, sex, creed, disability, immigrant status or English-speaking status, or national origin.

Students may present complaints to teachers or administration officials. The administration will provide adequate opportunities for students to exercise this right through channels established for considering such complaints and grievances.

## **PAGE 2 – JI – STUDENT RIGHTS AND RESPONSIBILITIES**

---

### **Sexual harassment**

Not all behavior with sexual connotations constitutes sexual harassment under federal law. In order to qualify as a complaint under Title IX, sexual harassment must be sufficiently severe, persistent or pervasive that it does one of the following.

- adversely affects a student's education
- creates a hostile or abusive educational environment

A one time incident must be severe to rise to the level of sexual harassment.

The district prohibits sexual harassment of students by district employees, other students or third parties. All students and employees must avoid any action or conduct which could be viewed as sexual harassment or inappropriate conduct of a sexual nature. This includes any action or conduct communicated or performed in person, in writing, or electronically through such means as a telephone, cell phone, computer, Blackberry, or other telecommunication device, and includes text messaging and instant messaging.

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the following occurs.

- Submission to such conduct is made either expressly or implicitly a term or condition of a student's education.
- Submission to or rejection of such conduct by an individual is used as the basis for any decisions affecting a student.
- Such conduct has the purpose or effect of unreasonably interfering with a student's education or creating an intimidating, hostile or offensive school environment.

All employees must avoid any action toward or conduct with a student, which could be viewed as sexually inappropriate. Inappropriate conduct of a sexual nature will not be tolerated at any time. Inappropriate conduct of a sexual nature with a student occurs when an employee: (1) makes a sexually suggestive advance toward a student; (2) makes a request for a sexual favor from a student; (3) engages in a relationship of a sexual nature with a student.

Any student who feels he/she has been subjected to sexual harassment is encouraged to file a complaint in accordance with administrative rule JI-R. All allegations will be investigated promptly and confidentially. The district prohibits retaliation or reprisal in any form against a student who has filed a complaint of sexual harassment.

Any employee or student who is found to have engaged in sexual harassment will be subject to disciplinary action, up to and including termination in the case of an employee, or expulsion in the case of a student. The district will take all other appropriate steps to correct or rectify the situation.

## **PAGE 3 – JI – STUDENT RIGHTS AND RESPONSIBILITIES**

---

### **Racial harassment**

Racial harassment is incompatible with equal educational opportunity and will not be tolerated in this school district. It is the responsibility of every student in this school district to strive to create an environment free of racial harassment.

Racial harassment by students is racially motivated conduct by students of this school district toward any employee or student of this school district that is directed toward a specific person or persons and involves the following.

- use of force
- threat of the use of force
- intentional infliction of severe mental or emotional distress through any means, including the use of racial slurs, epithets or insults or racially motivated actions undertaken with reckless disregard for the likely effect of inflicting severe mental or emotional distress

Students are encouraged to express freely, responsibly and in an orderly way their opinions and feelings about any problem or complaint of racial harassment. An act by a school district employee or agent of reprisal, interference, restraint, penalty, discrimination, coercion or harassment against any person responsibly complaining of harassment under this policy interferes with free expression and is itself a violation. This policy will not be used to bring frivolous or malicious charges against students, employees or agents of the school district. Any student who feels he/she has been subjected to racial harassment may file a complaint in accordance with board policy JI-R.

Adopted 6/24/91; Revised 10/28/02, 2/25/08, 11/24/08

---

#### **Legal references:**

- A. Federal statutes:
1. Title IX of the Education Amendments of 1972, 20 USC Section 1681, et seq. - Prohibits discrimination on the basis of sex.
  2. Title VI of the Civil Rights Act of 1964 – Prohibits discrimination on the basis of race, color, national origin, religion or sex.
  3. Plyler vs. Doe, 1982 – Prohibiting denial of immigrant students' access to public education on the basis of race, color, national origin, religion or sex.

## STUDENT RIGHTS AND RESPONSIBILITIES

Code **JI** Issued **MODEL**

---

Purpose: To establish the board's vision for student rights and responsibilities.

The board believes that students have rights that should be recognized and respected. It also believes that every right carries with it certain responsibilities.

Students have the right to a quality education and the responsibility to put forth their best efforts during the educational process. Students have the right to expect school personnel to be qualified in providing that education. Students have the responsibility to respect the rights of other students and all persons involved in the educational process.

Students have civil rights, including the right to equal educational opportunity and freedom from discrimination. They have the responsibility not to discriminate against others.

Students have the right to attend free public schools. They have the responsibility to attend school as required by law and to observe school rules and regulations essential for permitting others to learn at school.

Students have the right to due process of the law with respect to suspension, expulsion, and unreasonable searches and seizures. They also have the privilege of appealing administrative decisions that they believe have deprived them of their rights.

Students have the right to free inquiry and expression. They have the responsibility to observe reasonable rules regarding these rights.

Students must be made aware of their legal rights and also of the legal authority of the board to make, or delegate authority to its staff to make, rules and regulations regarding the orderly operation of the schools.

Students have the right to advocate change of any law, policy or regulation. Students may exercise their right to freedom of expression through speech, approved time for assembly, petition and other lawful means. The exercise of this right may not interfere with the rights of others. Students may not use this freedom of expression to present material that is obscene or slanderous, or to defame character. They may not use this freedom to advocate violation of federal, state and local laws, or school policies, rules and regulations.

The district will accord all students privileges and rights without regard to race, religion, sex, creed, disability, national origin, or immigrant status or English-speaking status.

Students may present complaints to teachers or administration officials. The administration will provide adequate opportunities for students to exercise this right through channels established for considering such complaints and grievances.

### **Sexual harassment**

Not all behavior with sexual connotations constitutes sexual harassment under federal law. In order to qualify as a complaint under Title IX, sexual harassment must be sufficiently severe, persistent or pervasive that it does one of the following.

## PAGE 2 - JI - STUDENT RIGHTS AND RESPONSIBILITIES

- adversely affects a student's education
- creates a hostile or abusive educational environment

A one time incident must be severe to rise to the level of sexual harassment.

The district prohibits sexual harassment of students by district employees, other students or third parties. All students and employees must avoid any action or conduct which could be viewed as sexual harassment or inappropriate conduct of a sexual nature. This includes any action or conduct communicated or performed in person, in writing or electronically through such means as a telephone, cell phone, computer or other telecommunication device and includes text messaging and instant messaging.

Sexual harassment consists of unwelcome (as determined based on the age of the student) sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature under any of the following circumstances.

- Submission to such conduct is made either expressly or implicitly a term or condition of a student's education.
- Submission to or rejection of such conduct by an individual is used as the basis for any decisions affecting a student.
- Such conduct has the purpose or effect of unreasonably interfering with a student's education or creating an intimidating, hostile or offensive school environment.

Any student who feels he/she has been subjected to sexual harassment is encouraged to file a complaint in accordance with administrative rule JI-R. A parent/legal guardian may also file a complaint on behalf of his/her child. All allegations will be investigated promptly and confidentially. The district prohibits retaliation or reprisal in any form against a student who has filed a complaint of sexual harassment.

Any employee or student who is found to have engaged in sexual harassment will be subject to disciplinary action, up to and including termination in the case of an employee, or expulsion in the case of a student. A third party found to have engaged in sexual harassment will be dealt with accordingly. The district will take all other appropriate steps to correct or rectify the situation.

Adopted ^

---

### Legal references:

#### A. Federal statutes:

1. Title VI of the Civil Rights Act of 1964, 42 U.S.C. Sec. 2000d - Prohibits discrimination by recipients of federal financial assistance on the basis of race, color or national origin.
2. Title IV of the Civil Rights Act of 1964, 42 U.S.C. Sec. 2000c-6 - Prohibits discrimination on the basis of race, color or national origin, among other factors, by public elementary and secondary schools.
3. Title IX of the Education Amendments of 1972, 20 USC Section 1681, et seq. - Prohibits discrimination on the basis of sex.

#### B. U. S. Supreme Court:

1. *Morse v. Frederick*, 127 S. Ct. 2618 (2007).
2. *Plyler vs. Doe*, 457 U.S. 202 (1982).

## SEXUAL HARASSMENT OF STUDENTS

Code **JIAA** Issued **DRAFT/15**

Purpose: To establish the board's vision for student rights and responsibilities with regard to sexual harassment.

~~The district prohibits sexual harassment of students by district employees, other students or third parties is prohibited. All employees, students and third parties associated with schools employees must avoid any action or conduct which could be viewed as sexual harassment. The board directs district and school employees to take prompt, appropriate and responsive action to end sexual harassment and to prevent its recurrence. Teachers and school administrators are expected to use judgment and common sense which are important elements of a proper response to a particular allegation of sexual harassment of a student or inappropriate conduct of a sexual nature directed towards a student.~~ **or inappropriate conduct of a sexual nature. This includes any action or conduct communicated or performed in person, in writing or electronically through such means that include but are not limited to telephones, cell phones, computers or other telecommunication devices and includes text messaging, instant messaging and social media.**

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature under any of the following circumstances.

- Submission to such conduct is made either expressly or implicitly a term or condition of a student's education.
- Submission to or rejection of such conduct by an individual is used as the basis for any decisions affecting a student.
- Such conduct has the purpose or effect of unreasonably interfering with a student's education or creating an intimidating, hostile or offensive school environment.

~~Any student who feels he/she has been subjected to sexual harassment or the parent/legal guardian of a student who feels his/her child has been subjected to sexual harassment is encouraged to file a complaint in accordance with the administrative rule which accompanies this policy. JIAA-R. A parent/legal guardian may also file a complaint on behalf of his/her child. All allegations will be investigated promptly, thoroughly and impartially to determine what occurred. In the interim and at the conclusion of the investigation, appropriate steps will be taken to effectively address the situation.~~

~~Students who file a complaint of sexual harassment will not be subject to retaliation or reprisal in any form. Any employee or student who is found to have engaged in sexual harassment or inappropriate conduct of a sexual nature will be subject to disciplinary action, up to and including termination in the case of an employee, or expulsion in the case of a student and all other. The district will take appropriate steps to correct or rectify the situation.~~

**The district prohibits retaliation or reprisal in any form against a student who has filed a complaint of sexual harassment.**

The identity of the complainant and the facts stated in any complaint will remain confidential.

Adopted ^

Legal references:

**Rock Hill School District Three of York County**



A. Federal statutes ~~Law~~:

1. ~~Title VI of the Civil Rights Act of 1964, 42 U.S.C. Sec. 2000d—Prohibits discrimination by recipients of federal financial assistance on the basis of race, color or national origin.~~
2. ~~Title IV of the Civil Rights Act of 1964, 42 U.S.C. Sec. 2000e-6—Prohibits discrimination on the basis of race, color or national origin, among other factors, by public elementary and secondary schools.~~
3. Title IX of the Education Amendments of 1972, 20 USC Section 1681, et seq., - Prohibits discrimination on the basis of sex.

B. ~~U.S. Supreme Court~~:

1. ~~*Plyler vs. Doe*, 457 U.S. 202 (1982).~~
2. ~~*Jackson v. Birmingham Board of Education*, No. 02-1672 (U.S. March 29, 2005).~~

PROPOSED

# SEXUAL HARASSMENT OF STUDENTS

Code **JIAA** Issued **MODEL**

**Purpose:** To establish the board's vision for student rights and responsibilities with regard to sexual harassment.

Sexual harassment of students by employees, other students or third parties is prohibited. All employees, students and third parties associated with schools must avoid any action or conduct which could be viewed as sexual harassment. The board directs district and school employees to take prompt, appropriate and responsive action to end sexual harassment and to prevent its reoccurrence. Teachers and school administrators are expected to use judgement and common sense which are important elements of a proper response to a particular allegation of sexual harassment of a student or inappropriate conduct of a sexual nature directed towards a student.

Any student who feels he/she has been subject to sexual harassment, or the parent/legal guardian of a student who feels his/her child has been subjected to sexual harassment, is encouraged to file a complaint in accordance with the administrative rule which accompanies this policy. All allegations will be investigated promptly, thoroughly and impartially to determine what occurred. In the interim and at the conclusion of the investigation, appropriate steps will be taken to effectively address the situation.

Students who file a complaint of sexual harassment will not be subject to retaliation or reprisal in any form. Any employee or student who is found to have engaged in sexual harassment or inappropriate conduct of a sexual nature will be subject to disciplinary action, up to and including termination in the case of an employee, or expulsion in the case of a student, and all other appropriate steps will be taken to correct or rectify the situation.

The identity of the complainant and the facts stated in any complaint will remain confidential.

Adopted ^

---

## Legal references:

### A. Federal statutes:

1. Title VI of the Civil Rights Act of 1964, 42 U.S.C. Sec. 2000d - Prohibits discrimination by recipients of federal financial assistance on the basis of race, color or national origin.
2. Title IV of the Civil Rights Act of 1964, 42 U.S.C. Sec. 2000c-6 - Prohibits discrimination on the basis of race, color or national origin, among other factors, by public elementary and secondary schools.
3. Title IX of the Education Amendments of 1972, 20 USC Section 1681, et seq. - Prohibits discrimination on the basis of sex.

### B. U.S. Supreme Court:

1. *Plyler vs. Doe*, 457 U.S. 202 (1982).
2. *Jackson v. Birmingham Board of Education*, No. 02-1672 (U.S. March 29, 2005).

## SEXUAL HARASSMENT OF STUDENTS

Code **JIAA-R** Issued **DRAFT/15**

---

These procedures are intended to do the following.

- discourage employees and students from sexually harassing students of the district
- promote a harassment-free school environment
- remedy in a speedy manner any consequences of sexual harassment
- establish ongoing education and awareness of the problem of sexual harassment
- provide information about how to resolve claims of sexual harassment

### Definition of sexual harassment

Sexual harassment includes unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature under the following conditions.

- Submission to such conduct is made either expressly or implicitly a term or condition of a student's education.
- Submission to or rejection of such conduct by an individual is used as a basis for educational decisions affecting a student.
- Such conduct has the purpose or effect of unreasonably interfering with a student's education or creating an intimidating, hostile or offensive school environment.

Sexual harassment may include, but is not limited to, verbal harassment, including sexually offensive comments or slurs; physical harassment; physical interference with movement or work; or visual harassment such as sexually offensive cartoons, drawings, posters, images or video.

Not all behavior with sexual connotations constitutes sexual harassment under federal law. In order to qualify as a complaint under Title IX, sexual harassment must be sufficiently severe, persistent or pervasive that it does one of the following.

- adversely affects a student's education
- creates a hostile or abusive educational environment

A one-time incident must be severe to rise to the level of sexual harassment.

Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

### Behavior prohibited of all employees

No employee may condition an individual student's education, educational benefit or educational opportunity on the student's acquiescence to any of the sexual behaviors defined above.

No employee may retaliate against any student because that student has filed a complaint, testified, assisted or participated in any manner in a sexual harassment investigation, proceeding or hearing conducted by an authorized agency.

No employee will tolerate a sexually hostile or offensive school environment created by any other employee or student who engages in sexual harassment.

## PAGE 2 - JIAA-R - SEXUAL HARASSMENT OF STUDENTS

No employee will destroy evidence relevant to an investigation of sexual harassment.

### **Behavior prohibited of all employees and all students**

No employee or student of this district will create a sexually hostile or offensive school environment for any other student by engaging in any sexual harassment.

No employee or student of this district will assist any individual in doing any act which constitutes sexual harassment against any other student.

### **Obligations of administrators/supervisors**

#### *Preventive action*

The district policy on sexual harassment and this administrative rule will be referenced in employee and student handbooks.

All administrators/supervisors will give a copy of district policy on sexual harassment and this administrative rule to all employees. The district will give a copy of the student handbook to all students.

The district policy on sexual harassment and this administrative rule will be available in each school's media center and the district office.

Annually, administrators/supervisors will ensure that the provisions of the district policy on sexual harassment and this administrative rule, as well as an orientation on the definition of sexual harassment, the procedures for registering a complaint about sexual harassment and the redress available are reviewed with all employees and students. With regard to students, such review and orientation will take into consideration, and be appropriate to, the students' ages.

The district will make information from the U. S. Department of Education, Office of Civil Rights (OCR) about filing claims of sexual harassment with OCR available through the personnel office.

Annually, the administrators/supervisors will attend a training session on sexual harassment which will cover the definition of sexual harassment, the district's commitment to eliminating and avoiding sexual harassment in the schools, the penalties for engaging in sexual harassment, and the procedures for reporting incidents of sexual harassment.

#### *Investigative/corrective action*

Any student who feels that he/she has been the object of sexual harassment is encouraged to file a complaint with the student's principal (except for situations covered in the following paragraph). Such a complaint may be filed by the student's parent/legal guardian.

Under no circumstances will a student be required to first report allegations of harassment to the principal if that person is the individual the student is accusing of the harassment. In such cases, the student or the student's parent/legal guardian will contact the director of personnel.

The administrator/supervisor will, within three working days, initiate an investigation of any incident of alleged sexual harassment reported to them or observed by them. Personnel will maintain confidentiality throughout the investigation. Only those who have an immediate need to know may be provided the identity of the complainant.

## PAGE 3 - JIAA-R - SEXUAL HARASSMENT OF STUDENTS

Upon the completion of the investigation, the administrator/supervisor will report in writing the results of any investigation of sexual harassment, including corrective or disciplinary action taken, to the personnel director and to the complainant and/or the complainant's parent/legal guardian.

If an employee or student is determined to have sexually harassed a student, the administrator/supervisor will take whatever disciplinary action he/she determines is warranted, up to and including termination of an employee or expulsion of a student.

Even if the employee has been terminated or the student expelled, the administrator/supervisor will follow up within three months of any reported incident of sexual harassment to determine whether the complainant has been subjected to any further sexual harassment.

The administrator/supervisor having reason to believe that a child's physical or mental health or welfare has been or may be adversely affected by abuse or neglect will report such conduct in accordance with state law and board policy JLF on reporting child abuse or neglect.

### **Obligations of all employees and students**

All employees and students will report to their immediate supervisor or teacher, respectively, any conduct on the part of non-employees, such as sales representatives, service vendors or employees from another district, etc. which is believed to constitute sexual harassment. The supervisor or teacher will report this information in writing to the supervisor of the non-employee for investigation. This information must also be reported to the appropriate principal and the director of personnel.

All employees and students will cooperate with and maintain the confidentiality of any investigation of alleged acts of sexual harassment conducted by the district or by any appropriate governmental agency.

The district prohibits any action to discourage any student from reporting alleged sexual harassment.

The district prohibits retaliation in any way against an employee or student who has provided information as a witness to an incident of sexual harassment.

Issued ^

# SEXUAL HARASSMENT OF STUDENTS

Code **JIAA-R** Issued **DRAFT/15**

---

These procedures are intended to do the following.

- discourage employees and students from sexually harassing students of the district
- promote a harassment-free school environment
- remedy in a speedy manner any consequences of sexual harassment
- establish ongoing education and awareness of the problem of sexual harassment
- provide information about how to resolve claims of sexual harassment

## Definition of sexual harassment

Sexual harassment includes unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature under the following conditions.

- Submission to such conduct is made either expressly or implicitly a term or condition of a student's education.
- Submission to or rejection of such conduct by an individual is used as a basis for educational decisions affecting a student.
- Such conduct has the purpose or effect of unreasonably interfering with a student's education or creating an intimidating, hostile or offensive school environment.

Sexual harassment may include, but is not limited to, verbal harassment, including sexually offensive comments or slurs; physical harassment; physical interference with movement or work; or visual harassment such as sexually offensive cartoons, drawings, posters, images or video.

Not all behavior with sexual connotations constitutes sexual harassment under federal law. In order to qualify as a complaint under Title IX, sexual harassment must be sufficiently severe, persistent or pervasive that it does one of the following.

- adversely affects a student's education
- creates a hostile or abusive educational environment

A one time incident must be severe to rise to the level of sexual harassment.

Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

## Behavior prohibited of all employees

No employee may condition an individual student's education, educational benefit or educational opportunity on the student's acquiescence to any of the sexual behaviors defined above.

No employee may retaliate against any student because that student has filed a complaint, testified, assisted or participated in any manner in a sexual harassment investigation, proceeding or hearing conducted by an authorized agency.

No employee will tolerate a sexually hostile or offensive school environment created by any other employee or student who engages in sexual harassment.

## PAGE 2 - JIAA-R - SEXUAL HARASSMENT OF STUDENTS

No employee will destroy evidence relevant to an investigation of sexual harassment.

### **Behavior prohibited of all employees and all students**

No employee or student of this district will create a sexually hostile or offensive school environment for any other student by engaging in any sexual harassment.

No employee or student of this district will assist any individual in doing any act which constitutes sexual harassment against any other student.

### **Obligations of administrators/supervisors**

#### *Preventive action*

The district policy on sexual harassment and this administrative rule will be referenced in employee and student handbooks.

All administrators/supervisors will give a copy of district policy on sexual harassment and this administrative rule to all employees. The district will give a copy of the student handbook to all students.

The district policy on sexual harassment and this administrative rule will be available in each school's media center and the district office.

Annually, administrators/supervisors will ensure that the provisions of the district policy on sexual harassment and this administrative rule, as well as an orientation on the definition of sexual harassment, the procedures for registering a complaint about sexual harassment and the redress available are reviewed with all employees and students. With regard to students, such review and orientation will take into consideration, and be appropriate to, the students' ages.

The district will make information from the U. S. Department of Education, Office of Civil Rights (OCR) about filing claims of sexual harassment with OCR available through the personnel office.

Annually, the administrators/supervisors will attend a training session on sexual harassment which will cover the definition of sexual harassment, the district's commitment to eliminating and avoiding sexual harassment in the schools, the penalties for engaging in sexual harassment, and the procedures for reporting incidents of sexual harassment.

#### *Investigative/corrective action*

Any student who feels that he/she has been the object of sexual harassment is encouraged to file a complaint with the student's principal (except for situations covered in the following paragraph). Such a complaint may be filed by the student's parent/legal guardian.

Under no circumstances will a student be required to first report allegations of harassment to the principal if that person is the individual the student is accusing of the harassment. In such cases, the student or the student's parent/legal guardian will contact the director of personnel.

The administrator/supervisor will, within three working days, initiate an investigation of any incident of alleged sexual harassment reported to them or observed by them. Personnel will maintain confidentiality throughout the investigation. Only those who have an immediate need to know may be provided the identity of the complainant.

## **PAGE 3 - JIAA-R - SEXUAL HARASSMENT OF STUDENTS**

Upon the completion of the investigation, the administrator/supervisor will report in writing the results of any investigation of sexual harassment, including corrective or disciplinary action taken, to the personnel director and to the complainant and/or the complainant's parent/legal guardian.

If an employee or student is determined to have sexually harassed a student, the administrator/supervisor will take whatever disciplinary action he/she determines is warranted, up to and including termination of an employee or expulsion of a student.

Even if the employee has been terminated or the student expelled, the administrator/supervisor will follow up within three months of any reported incident of sexual harassment to determine whether the complainant has been subjected to any further sexual harassment.

The administrator/supervisor having reason to believe that a child's physical or mental health or welfare has been or may be adversely affected by abuse or neglect will report such conduct in accordance with state law and board policy JLF on reporting child abuse or neglect.

### **Obligations of all employees and students**

All employees and students will report to their immediate supervisor or teacher, respectively, any conduct on the part of non-employees, such as sales representatives, service vendors or employees from another district, etc. which is believed to constitute sexual harassment. The supervisor or teacher will report this information in writing to the supervisor of the non-employee for investigation. This information must also be reported to the appropriate principal and the director of personnel.

All employees and students will cooperate with and maintain the confidentiality of any investigation of alleged acts of sexual harassment conducted by the district or by any appropriate governmental agency.

The district prohibits any action to discourage any student from reporting alleged sexual harassment.

The district prohibits retaliation in any way against an employee or student who has provided information as a witness to an incident of sexual harassment.

Issued ^



**SEXUAL HARASSMENT  
FORMAL COMPLAINT FORM**

Name of student complainant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Parent's name: \_\_\_\_\_

School: \_\_\_\_\_

Grade: \_\_\_\_\_

Name(s) of alleged harasser(s): \_\_\_\_\_

Approximate date(s) of alleged harassment or when harassment began, if ongoing: \_\_\_\_\_

Location or situation where alleged harassment occurred, or is occurring: \_\_\_\_\_

Nature of the harassment: \_\_\_\_\_

Name and position of individual who conducted your informal consultation: \_\_\_\_\_

Other individuals in whom you have confided about the alleged sexual harassment: \_\_\_\_\_

Individuals you believe may have witnessed, or also been subjected to, the alleged sexual harassment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Remedy sought: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of complainant or  
complainant's parent/legal guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of individual receiving complaint

\_\_\_\_\_  
Date

PROPOSED

**SEXUAL HARASSMENT  
FORMAL COMPLAINT FORM**

Name of student complainant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Parent's name: \_\_\_\_\_

School: \_\_\_\_\_

Grade: \_\_\_\_\_

Name(s) of alleged harasser(s): \_\_\_\_\_

Approximate date(s) of alleged harassment or when harassment began, if ongoing:

Location or situation where alleged harassment occurred, or is occurring:

Nature of the harassment:

Name and position of individual who conducted your informal consultation:

Other individuals in whom you have confided about the alleged sexual harassment:

Individuals you believe may have witnessed, or also been subjected to, the alleged sexual harassment: \_\_\_\_\_

\_\_\_\_\_

Remedy sought: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of complainant or  
complainant's parent/legal guardian

Date

Signature of individual receiving complaint

Date

MODEL

# EDUCATIONAL OPPORTUNITY FOR MILITARY STUDENTS

Code **JIAAA** Issued **DRAFT/15**

Purpose: To establish the basic structure for ensuring the success of children of military families in the district schools.

As a member of the Interstate Compact on Educational Opportunity for Military Children, the state and the school district are committed to removing barriers to educational success experienced by children of military families because of frequent moves and deployment of their parents/legal guardians.

Therefore, the district will facilitate the following.

- timely enrollment of children of military families, including transfer procedures and entrance age requirements
- student placement process
- qualification and eligibility for enrollment, educational programs and participation in extracurricular academic, athletic and social activities
- on-time graduation
- uniform collection and sharing of information between and among member states, schools and military families

## Definitions

For purposes of this policy, “children of military families” means a school-aged child, enrolled in K through 12th grade, in the household of an active duty member of the military.

“Active duty member” means full time duty status in the active uniformed service of the United States, including members of the National Guard and Reserves on active duty orders pursuant to federal law.

## Applicability

This policy will apply to children of the following.

- active duty members of the uniformed services as defined in this policy
- members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one year after medical discharge or retirement
- members of uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one year after death

## Areas of responsibility

This compact will impact educational decisions and processes at the district and school level in the following areas.

### *Educational records and enrollment*

If there is a delay in the release of student records for a transfer, the district will enroll and appropriately place the student in school based on information in unofficial or “hand-carried”

## PAGE 2 - JIAAA - EDUCATIONAL OPPORTUNITY FOR MILITARY STUDENTS

records as quickly as possible. The district will request the official record from the school in the sending state. These records should be received within 10 days.

The district will give a student 30 days from the date of enrollment to obtain any required immunizations from another state. For a series of immunizations, the initial vaccination must be obtained within 30 days.

A student will be allowed to continue his/her enrollment at grade level in the district (including kindergarten) commensurate with his/her grade level in a sending state at the time of transfer, regardless of age. A student who has satisfactorily completed a grade level will be eligible for enrollment in the next highest grade, regardless of age.

### *Placement and attendance*

In order to continue a student's academic program from a previous school and promote placement in academically and career challenging courses, when a student transfers before or during the school year, the district will initially honor placement of the student in courses based on prior placements or assessments. However, the district may perform subsequent evaluations to ensure appropriate placement and continued enrollment, if needed. This process also applies to educational program placement (for ex., gifted and talented, ESL).

The district will initially provide comparable services to a student with disabilities based on his/her current IEP. Also, in compliance with applicable federal laws, the district will make reasonable accommodations and modifications to address the needs of students with disabilities, subject to an existing 504 or Title II plan, in order to provide the student with equal access to education.

The district administration will have flexibility in granting waivers for placement of students in courses/programs offered in the district.

The superintendent may grant additional excused absences to a student whose parent/legal guardian is an active duty member as defined in this policy and has been called to duty for, is on leave from or immediately returned from deployment to a combat zone or combat support posting for the purpose of visiting with the parent/legal guardian relative to such leave or deployment.

### *Eligibility*

Special power of attorney will be sufficient for the purposes of enrollment of a student as well as for all other actions requiring parental participation and consent.

The district will not charge tuition to a transitioning military student placed in the care of a noncustodial parent or other person standing in loco parentis who lives in a jurisdiction other than that of the custodial parent.

A student as described above may continue to attend the school in which he/she was enrolled while residing with the custodial parent.

The district will facilitate the inclusion of a transitioning military student in extracurricular activities, regardless of application deadlines, to the extent the student is otherwise qualified.

# PAGE 3 - JIAAA- EDUCATIONAL OPPORTUNITY FOR MILITARY STUDENTS

## *Graduation*

The district will waive specific courses required for graduation if similar course work has been satisfactorily completed in another school or will provide reasonable justification for denial. Should the waiver not be granted, the district will provide an alternative means of acquiring required coursework so that graduation may occur on time.

The district will accept either exit or end-of-course exams required for graduation from a sending state, national norm-referenced achievement tests or alternative testing in lieu of testing requirements for graduation.

Should a student transferring at the beginning or during his/her senior year be ineligible to graduate from a district school after considering all alternatives as described above, the sending state and the district will ensure the receipt of a diploma from the sending state if the student meets the graduation requirements of the sending state.

As prescribed in the Compact, the interstate commission will promulgate rules to implement these provisions.

The district will not deny admission to any student on the basis of race, religion, color, creed, sex, immigrant status or English-speaking status, national origin or disabling condition.

Adopted ^

---

### Legal references:

#### A. Federal Law:

1. The Uniformed Services Employment and Reemployment Act of 1994 (USERRA), 38 U.S.C.A. Sections 4301-4334.
2. Individuals with Disabilities Education Act (IDEA), 20 U.S.C.A. Section 1400, *et seq.*
3. Section 504 of the Rehabilitation Act, 29 U.S.C.A. Section 21-794.
4. Title II of the American with Disabilities Act, 42 U.S.C.A. Sections 12131-12165.

#### B. S.C. Code, 1976, as amended:

1. Section 59-46-10 through 50 - Interstate Compact on Educational Opportunity for Military Children

# EDUCATIONAL OPPORTUNITY FOR MILITARY STUDENTS

Code **JIAAA\*** Issued **MODEL**

Purpose: To establish the basic structure for ensuring the success of children of military families in the district schools.

As a member of the Interstate Compact on Educational Opportunity for Military Children, the state and the school district are committed to removing barriers to educational success experienced by children of military families because of frequent moves and deployment of their parents/legal guardians.

Therefore, the district will facilitate the following.

- timely enrollment of children of military families, including transfer procedures and entrance age requirements
- student placement process
- qualification and eligibility for enrollment, educational programs and participation in extracurricular academic, athletic and social activities
- on-time graduation
- uniform collection and sharing of information between and among member states, schools and military families

## Definitions

For purposes of this policy, "children of military families" means a school-aged child, enrolled in K through twelfth grade, in the household of an active duty member of the military.

"Active duty member" means full time duty status in the active uniformed service of the United States, including members of the National Guard and Reserves on active duty orders pursuant to federal law.

## Applicability

This policy will apply to children of the following:

- active duty members of the uniformed services as defined in this policy
- members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one year after medical discharge or retirement
- members of uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one year after death

## Areas of responsibility

This compact will impact educational decisions and processes at the district and school level in the following areas.

**SCSBA**

(see next page)



## PAGE 2 - JIAAA\* - EDUCATIONAL OPPORTUNITY FOR MILITARY STUDENTS

### *Educational records and enrollment*

If there is a delay in the release of student records for a transfer, the district will enroll and appropriately place the student in school based on information in unofficial or "hand-carried" records as quickly as possible. The district will request the official record from the school in the sending state. These records should be received within 10 days.

The district will give a student 30 days from the date of enrollment to obtain any required immunizations from another state. For a series of immunizations, the initial vaccination must be obtained within 30 days.

A student will be allowed to continue his/her enrollment at grade level in the district (including kindergarten) commensurate with his/her grade level in a sending state at the time of transfer, regardless of age. A student who has satisfactorily completed a grade level will be eligible for enrollment in the next highest grade, regardless of age.

### *Placement and attendance*

In order to continue a student's academic program from a previous school and promote placement in academically and career challenging courses, when a student transfers before or during the school year, the district will initially honor placement of the student in courses based on prior placements or assessments. However, the district may perform subsequent evaluations to ensure appropriate placement and continued enrollment, if needed. This process also applies to educational program placement (for ex., gifted and talented, ESL).

The district will initially provide comparable services to a student with disabilities based on his/her current IEP. Also, in compliance with applicable federal laws, the district will make reasonable accommodations and modifications to address the needs of students with disabilities, subject to an existing 504 or Title II plan, in order to provide the student with equal access to education.

The district administration will have flexibility in granting waivers for placement of students in courses/programs offered in the district.

The superintendent may grant additional excused absences to a student whose parent/legal guardian is an active duty member as defined in this policy and has been called to duty for, is on leave from or immediately returned from deployment to a combat zone or combat support posting for the purpose of visiting with the parent/legal guardian relative to such leave or deployment.

### *Eligibility*

Special power of attorney will be sufficient for the purposes of enrollment of a student as well as for all other actions requiring parental participation and consent.

The district will not charge tuition to a transitioning military student placed in the care of a noncustodial parent or other person standing in loco parentis who lives in a jurisdiction other than that of the custodial parent.

A student as described above may continue to attend the school in which he/she was enrolled while residing with the custodial parent.

The district will facilitate the inclusion of a transitioning military student in extracurricular activities, regardless of application deadlines, to the extent the student is otherwise qualified.

### *Graduation*

The district will waive specific courses required for graduation if similar course work has been satisfactorily completed in another school or will provide reasonable justification for denial. Should the waiver not be granted, the district will provide an alternative means of acquiring required coursework so that graduation may occur on time.

The district will accept either exit or end-of-course exams required for graduation from a sending state, national norm-referenced achievement tests or alternative testing in lieu of testing requirements for graduation.

Should a student transferring at the beginning or during his/her senior year be ineligible to graduate from a district school after considering all alternatives as described above, the sending state and the district will ensure the receipt of a diploma from the sending state if the student meets the graduation requirements of the sending state.

As prescribed in the Compact, the interstate commission will promulgate rules to implement these provisions.

The district will not deny admission to any student on the basis of race, religion, color, creed, sex, immigrant status or English-speaking status, national origin or disabling condition.

Adopted ^

---

#### Legal references:

##### A. Federal law:

1. The Uniformed Services Employment and Reemployment Act of 1994 (USERRA), 38 U.S.C.A. Sections 4301-4334.
2. Individuals with Disabilities Education Act (IDEA), 20 U.S.C.A. Section 1400, et seq.
3. Section 504 of the Rehabilitation Act, 29 U.S.C.A. Section 21-794.
4. Title II of the American with Disabilities Act, 42 U.S.C.A. Sections 12131-12165.

##### B. S.C. Code of Laws, 1976 as amended:

1. Section 59-46-10 through 50 - Interstate Compact on Educational Opportunity for Military Children

## STUDENT INVOLVEMENT IN DECISION MAKING

Code **JIB** Issued **DRAFT/15**

---

Purpose: To establish the board's vision for students' involvement in the decisions that affect them.

The board recognizes the value of student participation in decision making for the school district. The board encourages students to attend school board meetings and take part in the public participation periods. Students share with the board, the administration and the faculty the responsibility for developing a climate in the school that is conducive to wholesome learning and living.

The board encourages students to express their opinions in establishing policies in the area of student privileges and other areas of student activities. The board encourages principals to develop procedures for meaningful involvement of students in school government.

In the development of rules, regulations and arrangements for the operation of the school system, the superintendent will include at the planning stage, whenever feasible and appropriate, a representative of those students who will be affected by such provisions.

Adopted 10/28/02; Revised ^

PROPOSED

## STUDENT INVOLVEMENT IN DECISION MAKING

Code **JIB** Issued **10/02**

---

Purpose: To establish the board's vision for students' involvement in the decisions that affect them.

The board recognizes the value of student participation in decision making for the school district. The board encourages students to attend school board meetings and take part in the public participation periods. Students share with the board, the administration and the faculty the responsibility for developing a climate in the school that is conducive to wholesome learning and living.

The board encourages students to express their opinions in establishing policies in the area of student privileges and other areas of student activities. The board encourages principals to develop procedures for meaningful involvement of students in school government.

In the development of rules, regulations and arrangements for the operation of the school system, the superintendent will include at the planning stage, whenever feasible and appropriate, a representative of those students who will be affected by such provisions.

Adopted 10/28/02

## STUDENT INVOLVEMENT IN DECISION MAKING

Code **JIB** Issued **MODEL**

---

Purpose: To establish the board's vision for students' involvement in the decisions that affect them.

The board recognizes the value of student participation in decision making for the school district. The board encourages students to attend school board meetings and take part in the public participation periods. Students share with the board, the administration and the faculty the responsibility for developing a climate in the school that is conducive to wholesome learning and living.

The board encourages students to express their opinions in establishing policies in the area of student privileges and other areas of student activities. The board encourages principals to develop procedures for meaningful involvement of students in school government.

In the development of rules, regulations and arrangements for the operation of the school system, the superintendent will include at the planning stage, whenever feasible and appropriate, a representative of those students who will be affected by such provisions.

Adopted ^

## STUDENT DRESS

Code **JICA** Issued **DRAFT/15**

---

Purpose: To establish the basic structure for determining appropriate dress standards for students.

The board reserves the right to bar from school students whose personal appearance is disruptive to the educational process and orderly operation of the school.

Discretion to formulate reasonable dress codes is left to the administration.

Adopted 10/23/89; Revised 5/28/90, 10/28/02, ^

PROPOSED

## **STUDENT DRESS**

*Code* **JICA** *Issued* **10/02**

---

Purpose: To establish the basic structure for determining appropriate dress standards for students.

The board reserves the right to bar from school students whose personal appearance is disruptive to the educational process and orderly operation of the school.

Discretion to formulate reasonable dress codes is left to the administration.

Adopted 10/23/89; Revised 5/28/90, 10/28/02

**CURRENT**

## STUDENT DRESS

Code **JICA** Issued **MODEL**

---

Purpose: To establish the basic structure for determining appropriate dress standards for students.

### Uniforms

In order to enhance discipline, reduce violence, encourage attendance and reduce truancy, \*\*\*\*\* allows district schools to have a student uniform program.

Schools that decide to participate in the school uniform program will follow the guidelines set out in administrative rule JICA-R.

The school will not deny a student attendance at school or penalize a student for failure to wear a uniform for reason of financial hardship. Each school will have a plan for any parent/legal guardian who cannot afford uniforms.

The school will not consider a student non-compliant when the student wears the uniform of a nationally recognized youth organization such as the Boy Scouts, Girl Scouts, Junior ROTC, etc. on a regular school day.

The district will evaluate the school uniform program with input from each participating school at the end of the \*\*\*\*\* school year.

Any parent/legal guardian may exempt his/her child from the uniform policy by observing the procedures set out in administrative rule JICA-R.

Adopted ^

*NOTE: SCSBA does not endorse the wearing of uniforms for students. However, this model policy and administrative rule are available, if needed.*



## SCHOOL-RELATED STUDENT PUBLICATIONS

Code **JICEA** Issued **DRAFT/15**

---

Purpose: To establish the basic structure for student publications.

The board sanctions student publications as long as students are willing to accept the responsibilities of the freedoms of speech and of the press. The board or its designee will make rules as to time and place for distribution of such publications and any other regulations necessary to assure that student publications do not infringe on the rights of others.

The designated sponsor(s) of any officially recognized school-sanctioned and school-financed publication (e.g., newspaper, yearbook, literary magazine, et al.) will assume the initial responsibility of screening and editing all materials earmarked for publication. Although journalism students should be given meaningful editorial latitude, the sponsor(s) retains the inherent obligation to delete any article or comment likely to create substantial disruption of, or significant interference with, school activities.

Any student objecting to a sponsor's exercise of discretion in this regard should bring the objection to the attention of the sponsor in writing. The school principal will hold a conference to discuss the complaints with the complainant(s), the sponsor and the principal. It is the principal's responsibility to decide the matter in close consultation with the district superintendent and legal counsel.

Adopted 7/23/79; Revised 5/28/90; 06/28/04,

---

Legal references:

A. Federal Cases:

1. *Hazelwood Sch. Dist. v. Kuhlmeier*, 484 U.S. 260 (1988).

## SCHOOL-RELATED STUDENT PUBLICATIONS

Code **JICEA** Issued **06/04**

---

**Purpose:** To establish the basic structure for student publications.

The board sanctions student publications as long as students are willing to accept the responsibilities of the freedoms of speech and of the press. The board or its designee will make rules as to time and place for distribution of such publications and any other regulations necessary to assure that student publications do not infringe on the rights of others.

The designated sponsor(s) of any officially recognized school-sanctioned and school-financed publication (e.g., newspaper, yearbook, literary magazine, et al.) will assume the initial responsibility of screening and editing all materials earmarked for publication. Although journalism students should be given meaningful editorial latitude, the sponsor(s) retains the inherent obligation to delete any article or comment likely to create substantial disruption of, or significant interference with, school activities.

Any student objecting to a sponsor's exercise of discretion in this regard should bring the objection to the attention of the sponsor in writing. The school principal will hold a conference to discuss the complaints with the complainant(s), the sponsor and the principal. It is the principal's responsibility to decide the matter in close consultation with the district superintendent and legal counsel.

Adopted 7/23/79; Revised 5/28/90, 06/28/04

## SCHOOL-RELATED STUDENT PUBLICATIONS

Code **JICEA** Issued **MODEL**

---

Purpose: To establish the basic structure for student publications.

The board sanctions student publications as long as students are willing to accept the responsibilities of the freedoms of speech and of the press. The board or its designee will make rules as to time and place for distribution of such publications and any other regulations necessary to assure that student publications do not infringe on the rights of others.

The designated sponsor(s) of any officially recognized school-sanctioned and school-financed publication (e.g., newspaper, yearbook, literary magazine, et al.) will assume the initial responsibility of screening and editing all materials earmarked for publication. Although journalism students should be given meaningful editorial latitude, the sponsor(s) retains the inherent obligation to delete any article or comment likely to create substantial disruption of, or significant interference with, school activities.

Any student objecting to a sponsor's exercise of discretion in this regard should bring the objection to the attention of the sponsor in writing. The school principal will hold a conference to discuss the complaints with the complainant(s), the sponsor and the principal. It is the principal's responsibility to decide the matter in close consultation with the district superintendent and legal counsel.

Adopted ^

---

Legal references:

- A. U. S. Supreme Court:  
1. *Hazelwood Sch. Dist. v. Kuhlmeier*, 484 U.S. 260 (1988).

## SECRET SOCIETIES/GANG ACTIVITY

Code **JICF** Issued **DRAFT/15**

---

Purpose: To establish the basic structure for the district's prohibition of student secret societies and gang activities.

The board finds that **secret societies and** gangs that initiate, advocate or promote activities threatening the safety or well-being of persons or property on school grounds or secret societies and gangs that disrupt the school environment are harmful to the educational process. The district prohibits the use of hand signals, graffiti or the presence of any apparel, jewelry, accessory or manner of grooming that, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership or affiliation with a group that presents a clear and present danger contrary to the school environment and educational objectives.

The district administration will maintain conditions on school property and at school-sponsored events in order to ensure as safe an environment as possible for students and staff in accordance with law and the standards set by the board. In establishing such standards, the board prohibits the presence and activities of **secret societies and** gangs on or near school property and at school-sponsored events.

The district prohibits incidents involving initiations, hazings, intimidations or related activities of such group affiliations that are likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students.

The administration will establish procedures and regulations to ensure the discipline of any student wearing, carrying or displaying secret society and gang paraphernalia, exhibiting behavior or gestures that symbolize **secret societies and** gang membership or causing or participating in activities that intimidate or affect the attendance of another student.

The administration will provide in-service training in **secret society and** gang behavior and characteristics to facilitate staff identification of students at-risk and promote membership in authorized school groups or activities as an alternative.

Adopted 6/28/04; Revised ^<

---

Legal references:

- A. S.C. Code, 1976, as amended:
1. Section 59-63-270 - Regulation or prohibition of clubs or like activities.
  2. Section 59-63-275 - Student hazing prohibited; definitions.

## SECRET SOCIETIES/GANG ACTIVITY

Code **JICF** Issued **06/04**

---

Purpose: To establish the basic structure for the district's prohibition of student secret societies and gang activities.

The board finds that gangs that initiate, advocate or promote activities threatening the safety or well-being of persons or property on school grounds or gangs which disrupt the school environment are harmful to the educational process. The district prohibits the use of hand signals, graffiti or the presence of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership or affiliation with a group that presents a clear and present danger contrary to the school environment and educational objectives.

The district prohibits incidents which fall under school jurisdiction involving initiations, hazings, intimidations or related activities of such group affiliations that are likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students.

The administration will establish procedures and regulations to ensure the discipline of any student wearing, carrying or displaying gang paraphernalia, exhibiting behavior or gestures which symbolize gang membership, or causing or participating in activities which intimidate or affect the attendance of another student.

The administration will provide inservice training in gang behavior and characteristics to facilitate staff identification of students at-risk and promote membership in authorized school groups or activities as an alternative.

Adopted 06/28/04

---

### Legal references:

- A. S.C. Code, 1976, as amended:
  1. Section 59-63-270 - Regulation or prohibition of clubs or like activities.

## SECRET SOCIETIES/GANG ACTIVITY

Code **JICF** Issued **MODEL**

Purpose: To establish the basic structure for the district's prohibition of student secret societies and gang activities.

The board finds that gangs that initiate, advocate or promote activities threatening the safety or well-being of persons or property on school grounds or gangs that disrupt the school environment are harmful to the educational process. The district prohibits the use of hand signals, graffiti or the presence of any apparel, jewelry, accessory or manner of grooming that, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership or affiliation with a group that presents a clear and present danger contrary to the school environment and educational objectives.

The district administration will maintain conditions on school property and at school-sponsored events in order to ensure as safe an environment as possible for students and staff in accordance with law and the standards set by the board. In establishing such standards, the board prohibits the presence and activities of gangs on or near school property and at school-sponsored events.

The district prohibits incidents involving initiations, hazings, intimidations or related activities of such group affiliations that are likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students.

The administration will establish procedures and regulations to ensure the discipline of any student wearing, carrying or displaying gang paraphernalia, exhibiting behavior or gestures that symbolize gang membership, or causing or participating in activities that intimidate or affect the attendance of another student.

The administration will provide inservice training in gang behavior and characteristics to facilitate staff identification of students at-risk and promote membership in authorized school groups or activities as an alternative.

Adopted 3/25/13

Legal references:

- A. S.C. Code, 1976, as amended:
1. Section 59-63-270 - Regulation or prohibition of clubs or like activities.
  2. Section 59-63-275 - Student hazing prohibited; definitions.

# HAZING

Code **JICFA** Issued **DRAFT/15**

Purpose: To establish the basic structure for maintaining a safe, positive environment for students and staff that is free from hazing.

The district prohibits hazing by students, staff and third parties as a part of any school-sponsored activity. All students and employees must avoid any action that could be viewed as planning, directing, encouraging, assisting or engaging in any hazing activity. Further, no administrator, coach, sponsor, volunteer or district employee will permit, condone or tolerate any form of hazing.

For purposes of this policy, state law defines hazing as “the wrongful striking, laying open hand upon, threatening with violence or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting, or humiliating nature.”

Any hazing activity, whether by an individual or a group, will be presumed to be a forced activity, even if a student willingly participates.

Any student who feels he/she has been subjected to hazing is encouraged to file a complaint in accordance with policy III. All complaints will be investigated promptly and confidentially. The district prohibits retaliation or reprisal in any form against a student who has filed a complaint of hazing.

Any student or employee who is found to have engaged in hazing will be subject to disciplinary action, up to and including termination in the case of an employee or expulsion in the case of a student. Individuals may also be referred to law enforcement officials. The district will take all other appropriate steps to correct or rectify the situation.

The superintendent or his/her designee will be responsible for ensuring notice of this policy is provided to students, staff and parents/legal guardians.

Cf. GBEB, JIC

Adopted ^

---

## Legal references:

- A. S. C. Code, 1976, as amended:
  - 1. Section 16-3-510 - Organizations and entities revised (hazing unlawful; definitions).
  - 2. Section 59-19-90 - General powers and duties of school trustees.
  - 3. Sections 59-63-210 through 270 - Grounds for which trustees may expel, suspend or transfer pupils; petition for readmission; notices and parent conferences; expulsion for remainder of year and hearings; transfer of pupils; corporal punishment; regulation or prohibition of clubs or like activities.
  - 4. Section 59-63-275 - Student hazing prohibited.
  - 5. Section 59-67-240 - Other duties of bus driver; discipline of students for misconduct.
- B. State Board of Education Regulations:
  - 1. R43-279 - Minimum standards of student conduct and disciplinary enforcement procedures to be implemented by local school districts.

# HAZING

Code **JICFA** Issued **MODEL**

---

Purpose: To establish the basic structure for maintaining a safe, positive environment for students and staff that is free from hazing.

The district prohibits hazing by students, staff and third parties as a part of any school-sponsored activity. All students and employees must avoid any action that could be viewed as planning, directing, encouraging, assisting or engaging in any hazing activity. Further, no administrator, coach, sponsor, volunteer or district employee will permit, condone or tolerate any form of hazing.

For purposes of this policy, state law defines hazing as "the wrongful striking, laying open hand upon, threatening with violence or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting, or humiliating nature."

Any hazing activity, whether by an individual or a group, will be presumed to be a forced activity, even if a student willingly participates.

Any student who feels he/she has been subjected to hazing is encouraged to file a complaint in accordance with policy JII. All complaints will be investigated promptly and confidentially. The district prohibits retaliation or reprisal in any form against a student who has filed a complaint of hazing.

Any student or employee who is found to have engaged in hazing will be subject to disciplinary action, up to and including termination in the case of an employee or expulsion in the case of a student. Individuals may also be referred to law enforcement officials. The district will take all other appropriate steps to correct or rectify the situation.

The superintendent will be responsible for ensuring notice of this policy is provided to students, staff and parents/legal guardians.

Cf. GBEB, JIC

Adopted ^

---

## Legal references:

### A. S. C. Code, 1976, as amended:

1. Section 16-3-510 - Organizations and entities revised (hazing unlawful; definitions).
2. Section 59-19-90 - General powers and duties of school trustees.
3. Sections 59-63-210 through 270 - Grounds for which trustees may expel, suspend or transfer pupils; petition for readmission; notices and parent conferences; expulsion for remainder of year and hearings; transfer of pupils; corporal punishment; regulation or prohibition of clubs or like activities.
4. Section 59-63-275 - Student hazing prohibited.
5. Section 59-67-240 - Other duties of bus driver; discipline of students for misconduct.

### B. State Board of Education Regulations:

1. R43-279 - Minimum standards of student conduct and disciplinary enforcement procedures to be implemented by local school districts.

**SCSBA**



## HARASSMENT, INTIMIDATION OR BULLYING

Code **JICFAA** Issued **DRAFT/15**

Purpose: To establish the basic structure for maintaining a safe, positive environment for students and staff that is free from harassment, intimidation or bullying.

The board prohibits acts of harassment, intimidation or bullying of a student by students, staff and third parties that interfere with or disrupt a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment whether in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises, or at another program or function where the school is responsible for the student.

For purposes of this policy, harassment, intimidation or bullying is defined as a gesture, electronic communication, or a written, verbal, physical or sexual act reasonably perceived to have the effect of either of the following.

- harming a student physically or emotionally or damaging a student's property, or placing a student in reasonable fear of personal harm or property damage
- insulting or demeaning a student or group of students causing substantial disruption in, or substantial interference with, the orderly operation of the school
- **demonstrates motivation by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression or a mental, physical or sensory disability or by any other distinguishing characteristic**

Any student who feels he/she has been subjected to harassment, intimidation or bullying is encouraged to file a complaint with the principal or his or her designee **in accordance with procedures established by the superintendent**. Complaints will be investigated promptly, thoroughly and confidentially. All school employees are required to report alleged violations of this policy to the principal or his/her designee. Reports by students or employees may be made anonymously.

The district prohibits retaliation or reprisal in any form against a student or employee who has filed a complaint or report of harassment, intimidation or bullying. The district also prohibits any person from falsely accusing another as a means of harassment, intimidation or bullying.

The board expects students to conduct themselves in an orderly, courteous, dignified and respectful manner. Students and employees have a responsibility to know and respect the policies, rules and regulations of the school and district. Any student or employee who is found to have engaged in the prohibited actions as outlined in this policy will be subject to disciplinary action, up to and including expulsion in the case of a student or termination in the case of an employee. Individuals may also be referred to law enforcement officials. The district will take all other appropriate steps to correct or rectify the situation.

Students, parents/legal guardians, teachers and staff members should be aware that the district may take disciplinary actions for conduct initiated and/or created off-campus involving the inappropriate use of the Internet or web-based resources if such conduct poses a threat or substantially interferes with or disrupts the work and discipline of the schools, including discipline for student harassment and bullying.

## PAGE 2 - JICFAA - HARASSMENT, INTIMIDATION OR BULLYING

The superintendent or his/her designee will be responsible for ensuring notice of this policy is provided to students, staff, parents/legal guardians, volunteers and members of the community, including its applicability to all areas of the school environment as outlined in this policy.

The superintendent or his/her designee will also ensure that a process is established for discussing the district policy with students.

Cf. GBEB, JIC, JICDA

Adopted 1/22/07; Revised 11/28/11

---

Legal references:

A. S. C. Code, 1976, as amended:

1. Section 16-3-510 - Organizations and entities revised (hazing unlawful; definitions).
2. Section 59-19-90 - General powers and duties of school trustees.
3. Section 59-63-110, *et seq.* - Safe School Climate Act.
4. Sections 59-63-210 through 270 - Grounds for which trustees may expel, suspend or transfer pupils; petition for readmission; notices and parent conferences; expulsion for remainder of year and hearings; transfer of pupils; corporal punishment; regulation or prohibition of clubs or like activities.
5. Section 59-63-275 - Student hazing prohibited.
6. Section 59-67-240 - Other duties of bus driver; discipline of students for misconduct.

B. Federal Cases:

1. *Kolwalski v. Berkeley County Schools*, 682 F.3d 565 (4th Cir. 2011).

C. State Board of Education Regulations:

1. R43-279 - Minimum standards of student conduct and disciplinary enforcement procedures to be implemented by local school districts.

~~D. 1. *Purdham v. Fairfax Co. Sch. Bd.*, 637 F.3d 421, 427 (4th Cir. 2011).~~

## **HARASSMENT, INTIMIDATION OR BULLYING**

Code **JICFAA** Issued **11/11**

---

**Purpose:** To establish the basic structure for maintaining a safe, positive environment for students and staff that is free from harassment, intimidation or bullying.

The board prohibits acts of harassment, intimidation or bullying of a student by students, staff and third parties that interfere with or disrupt a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment whether in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises, or at another program or function where the school is responsible for the student.

For purposes of this policy, harassment, intimidation or bullying is defined as a gesture, electronic communication, or a written, verbal, physical or sexual act reasonably perceived to have the effect of either of the following.

- harming a student physically or emotionally or damaging a student's property, or placing a student in reasonable fear of personal harm or property damage
- insulting or demeaning a student or group of students causing substantial disruption in, or substantial interference with, the orderly operation of the school

Any student who feels he/she has been subjected to harassment, intimidation or bullying is encouraged to file a complaint with the principal or his or her designee. Complaints will be investigated promptly, thoroughly and confidentially. All school employees are required to report alleged violations of this policy to the principal or his/her designee. Reports by students or employees may be made anonymously.

The district prohibits retaliation or reprisal in any form against a student or employee who has filed a complaint or report of harassment, intimidation or bullying. The district also prohibits any person from falsely accusing another as a means of harassment, intimidation or bullying.

The board expects students to conduct themselves in an orderly, courteous, dignified and respectful manner. Students and employees have a responsibility to know and respect the policies, rules and regulations of the school and district. Any student or employee who is found to have engaged in the prohibited actions as outlined in this policy will be subject to disciplinary action, up to and including expulsion in the case of a student or termination in the case of an employee. Individuals may also be referred to law enforcement officials. The district will take all other appropriate steps to correct or rectify the situation.

Student, parents/legal guardians, teachers and staff members should be aware that the district may take disciplinary actions for conduct intimidated and/or created off-campus involving the inappropriate use of the Internet or web-base resources if such conduct poses a threat or substantially interferes with or disrupts the work and discipline of the school, including discipline for student harassment and bullying.

The superintendent will be responsible for ensuring notice of this policy is provided to students, staff, parents/legal guardians, volunteers and members of the community including its applicability to all areas of the school environment as outlined in this policy.

## PAGE 2 - JICFAA - HARASSMENT, INTIMIDATION OR BULLYING

The superintendent will also ensure that a process is established for discussing the district policy with students.

Cf. GBEB, JIC, JICDA

Adopted 1/22/07, 11/28/11

---

### Legal references:

- A. S. C. Code, 1976, as amended:
  - 1. Section 16-3-510 - Organizations and entities revised.
  - 2. Section 59-19-90 - General powers and duties of school trustees.
  - 3. Sections 59-63-210 through 270 - Grounds for which trustees may expel, suspend or transfer pupils; petition for readmission; notices and parent conferences; expulsion for remainder of year and hearings; transfer of pupils; corporal punishment; regulation or prohibition of clubs or like activities.
  - 4. Section 59-63-275 - Student hazing prohibited.
  - 5. Section 59-67-240 - Other duties of bus driver; discipline of students for misconduct.
  - 6. Section 59-63-110, et. seq. - Safe School Climate Act.
- B. State Board of Education Regulations.
  - 1. R43-279 - Minimum standards of student conduct and disciplinary enforcement procedures to be implemented by local school districts.
- C. 1. *Purdham v. Fairfax Co. Sch. Bd.*, 637 F.3d 421, 427 (4<sup>th</sup> Cir, 2011).

# Memo

TO: Dr. Kelly Pew  
FROM: Anthony Cox, P.E. *AC*  
DATE: January 21, 2016  
SUBJECT: Amendment to Fiscal Year 2016 Capital Outlay Program  
CC: Brian Vaughan / Eddie Robinson / Bill Klein / CMO / Pathfinders Master Planning Team / Cabinet

---

At its January 12, 2016 Work Session the Board of Trustees was presented an update to the district's Facilities Capital Five Year Plan. The update included my memorandum of January 7, 2016 summarizing development and approvals of the Facilities Master Plan, Five Year Technology Plan and capital bonding issues to date. The update also included the attached 2016-2020 Facilities Capital Five Year Plan (FYP) with changes as noted.

Request approval of the Board of Trustees of those changes in the attachment which affect the approved list of projects for the first year of the FYP, also known as the 2016 Capital Outlay Program. This program was previously approved by the Board on June 22, 2015.

Changes to the 2016 Facilities Capital Outlay Program include:

**Replace / Upgrade Custodial Equipment - \$50,000.00**

Existing project in FYP. Amount requested is moved up to 2016 from the planned execution year of 2018 in the FYP to capture operational savings due to a new floor finishing process we have just piloted. Funds will be used to purchase seven additional floor refinishing machines.

**Athletics Facilities Additions / Alterations - \$540,000.00**

Existing project in FYP, originally shown with South Pointe High School as location. Project scope modified by district report, "An Assessment of High School Athletic Facilities for Rock Hill Schools: For Equity in Facility Capacity"

dated July 20 2015. New scope of work includes all three high schools, with work phased over three years. Amount request above will fund this year's work, including:

- Establish Wrestling Practice Area, SPHS
- Install Heavy Duty Storage Shelving, All HS
- Training Room Renovations, NHS & RHHS
- Construct Softball Field Support Building, RHHS
- Re-construct Baseball Field Support Building, NHS
- Construct new Softball Locker Room, SPHS

As discussed with the Board, future changes to our continuously evolving FYP due to the ongoing development of the Choice Program Improvement Plan are not included in this request for approval. A separate request for any capital expenditures needed in 2016 will be presented subsequent to the Choice Plan's approval by the Board.

PRI	Program & Project ID	Fund Source	Location	Description	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL COST	Program Area Cost / Project Scope & Details
					<b>APPROVAL</b>						
<b>Safety and Energy Efficiency*</b>											<b>\$10,745,507</b>
1	Security 351		Various Sites	Safety and Security Improvements - Phase II	\$750,000	\$475,000	\$325,000	\$250,000		\$1,800,000	Includes upgrades to: Video Surveillance Systems Electronic Door Access Systems Visitor Management/Access Control System Security Alarm Systems Emergency Radio Systems Fire Alarm Systems Includes Lightning Warning Systems District-wide.
2	Security 352		Various Sites	Strategic Security Fencing	\$300,000	\$150,000	\$75,000			\$525,000	For enhanced security of high-priority areas on selected school campuses, as recommended by independent assessment.
3	Safety 353		Various Sites	ADA and Codes Compliance	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000	Anticipated for new handicapped projects / retrofits.
4	Safety		Various Sites	Install Automated External Defibrillators (AED's)				\$60,000		\$60,000	
5	Safety 354		Various Sites	Lighted Digital Marquee Signs, 15 Sites	\$375,000			\$125,000		\$500,000	> Includes new signs @ NSES, IHES, RRMS, EPES, MHES, FLC, EAES, FRES, YRES, RWES, RDES, CHMS, DCMS, CSSC, OPES. > 2018-19 outlay for upgrade of signs older than 10 yrs. > Will consider advertising on board or mounting for potential revenue to partially offset capital outlay.
6	Safety 355		Various Sites	Public Address / Intercomm & Classroom Audio Systems Upgrade	\$750,000	\$2,500,000				\$3,250,000	Replaces old PA systems with new phone based system. Intercomms to all classrooms for emergency/crisis communications. <b>This project is combined with the classroom audio systems replacement project from Technology Plan. Estimated savings of a combined system is \$560,000.00 Project delayed due to Dec 2015 decision to re-solicit procurement.</b>
7	Environmental 356		Various Sites	Upgrade & Replace Grease Interceptors, 7 Schools	\$100,000	\$100,000				\$200,000	Units are deteriorating and beginning to fail. Environmental compliance issue. FLC, SMS, FRES, NSES, ODES, SPES, YRES top priority sites.
8	Environmental 357		Various Sites	Renovate & Upgrade Stormwater Detention Basins to Teaching Gardens / Bioretention Basins	\$150,000	\$130,000	\$65,000			\$345,000	Includes sustainable designs and "teaching gardens" for larger commons areas; promotes biodiversity, improves water quality and reduces maintenance costs. <u>Nominated Projects:</u> SPHS Front Drive - Terraced Meadows \$10,000 RHHS Creek Area - Meadow / Secession Area. \$15,000 STMS \$40K                      SPHS \$8K MGES \$2K                      RDES \$4K RRMS/NHS \$20K              OPES \$2K EPES \$6K                      SMS \$2K SPES \$1K                      LES \$1K Teaching garden conversion \$60K at selected sites
9	Environmental 358		Various Sites	Asbestos Abatement and Maintenance of directed areas	\$250,000	\$150,000	\$150,000	\$150,000	\$150,000	\$850,000	ADM abatement prioritized from approved AHERA plan. See Maintenance Plan for other repairs.
10	Energy 359-360		Various Sites	Energy Retrofit Projects	\$1,200,000		\$400,000	\$200,000	\$200,000	\$2,000,000	Includes 1. Replacement of main chillers at NHS, RRMS with more efficient type (potential Utility rebates). 2. Replace failed windows at SMS, SPES, other identified locations. 3. Building Envelope, M & E systems retrofits < 6 year payback 4. Install ventilation fans in oldest ES classrooms.

PRI	Program & Project ID	Fund Source	Location	Description	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL COST	Program Area Cost / Project Scope & Details
<b>Repairs and Replacements*</b>											<b>\$16,020,208</b>
1	S	Structural Repairs	NHS RHHS	Replace Exterior Brick Veneer and Windows, D and E Buildings		\$2,400,000				\$2,400,000	Correction of progressive deterioration/failure of exterior wall systems discovered by Engineering Investigation. -- Emergency repairs to NHS completed 2012-13.  <b>Costs increased and schedule deferred one year due to new engineering investigation results.</b>
2	OPS TECH	Operations Support Technology 361	District	Upgrade Critical Operations Support Systems	\$85,000	\$40,000	\$50,000	\$200,000	\$60,000	\$415,000	Includes upgrades to computerized systems not included in the Technology Five Year Plan: > Upgrades to Food Service Management System, > Upgrades to District Timekeeping System, > Upgrades to Building Automation System and others. Boosts productivity and increases financial accountability. NOTE: Includes Replacement/Upgrade of Video Surveillance Systems on Buses in YR 4.
3	R	Roofing 362	15 Sites	Roofing Replacements	\$987,048	\$1,379,070	\$422,454	\$1,229,198	\$883,705	\$4,901,476	Projects @ 15 sites identified in REI Report Jan 2015: 2016: FLC Sections B, Y, CP; SMS 34 Sections. 2017: STMS 10 sections; 2018: RDES E1; ATC D1; ODES A6, C3, Z1; SPES F2-5; IES Y 2019: RWES 12 sections; RRMS CW; Ops Ctr Section B1,B2, C; BVES Sections A4, C6-7, D2; EPES Sections C4-5; CCDC Sections A, B CW. 2020: RRMS Section B1; EAES 14 sections; CSSC 16 Sections
4	P	Plumbing 363	11 Sites	Renovate Restrooms	\$700,000	\$612,000	\$750,000	\$450,000		\$2,512,000	Yr 1: 1 - Lesslie ES (4) (\$250,000) 2 - Northside (stalls+) (\$50,000) 3 - FRES (2) (\$112,000) 4 - Belleview (2) (\$112,000) 5 - Independence (2) (\$80,000) 6 - Ebenezer Ave (4) fixtures (\$95,000) Yr 2: 7 - ATC (all) (\$500,000) 8 - York Road (2) (112,000) Yr 3: 9 - Sullivan MS (8) (\$750,000) Yr 4: 10 - RRMS \$350,000 11 - SPES (\$100,000)
5	Q	Furnishings & Equipment 364	Various Sites	Upgrade Furnishings, Fixtures and Equipment	\$750,000		\$585,000		\$265,000	\$1,600,000	Supports Master Plan Space Management Strategy and defers SF additions through flexibility, mobility. New ergonomics improves learning and student engagement. <b>Change of title to clarify intent and priority of the project.</b>
6	H	HVAC	ATC	Replace HVAC System B and C Buildings		\$1,500,000				\$1,500,000	Complete system replacement with upgrade for improved IAQ and specialized classroom support.
7	H	HVAC	Various Sites	Replace Modular and Package HVAC Units		\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000	Priority by school and by assessed condition. Includes Corridor FCU Heaters,
8	O	Other Equipment	One High School	Replace Band Uniforms			\$60,000			\$60,000	For SPHS in 2017-18. \$60,000 per HS on tri-ennial replacement rotation. Started with RHHS in 2011.
9	O	Other Equipment	One HS and Two MS's	Replace Band Instruments			\$90,000			\$90,000	Annual request rotated triennially among schools (by set formula).
10	P	Plumbing	City Stadium	Renovate Restrooms				\$75,000		\$75,000	Fixture replacement in mens room.
11	Q	Furnishings & Equipment NEW ID reqd	District	Replace / Upgrade Custodial Equipment	\$50,000			\$350,000		\$400,000	<b>Purchase of 7 additional TomCat floor machines - quick payback on investment through productivity savings.</b>



PRI	Program & Project ID	Fund Source	Location	Description	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL COST	Program Area Cost / Project Scope & Details
<b>Buses and Grounds*</b>											<b>\$10,633,017</b>
1	T Transportation 365		Fleet	Support Vehicle Replacements (Activity buses)	\$390,000	\$260,000	\$390,000	\$260,000	\$260,000	\$1,560,000	Goal is average fleet age = 9 years. Does not address any outlay due to state divestiture or privatization.
2	G Grounds & Paving 366		Various Sites	Parking and Driveway Alterations and Replacement	\$250,000	\$150,000	\$150,000			\$550,000	1. NHS Student Lot. 2. Front Loop, staff parking, service loop, RWES 3. Front lot and visitor lots, BVES 4. Pave additional lot, CCDC
3	A Athletics 367		Various MS and HS	Running Track Repairs and Upgrades	\$636,000	\$174,000		\$250,000		\$1,060,000	Per 2014 Track Condition Study. <b>Execution of second phase accelerated one year.</b>
4	A Athletics 368		RHHS, NHS	Athletic Field Lighting Upgrades	\$520,000	\$300,000				\$820,000	Based on 2012 assessment. Baseball fields first, then Soccer Fields.
5	A Athletics NEW ID reqd		SPHS, RHHS, NHS	Athletics Facilities Additions/Alterations	\$540,000	\$625,000	\$560,000			\$1,725,000	<b>Recommendations of the Athletic Facilities Assessment Report for equitable capacity for athletics programs:</b> 2016-17: Wrestling Practice Area, SPHS Training Room Renovations, RHHS & NHS Install heavy duty sheaving systems, All HS Construct Softball field support building, RHHS Re-construct Baseball field support building, NHS Construct new Softball locker room, SPHS 2017-18: Install HVAC System, Auxiliary Gyms, RHHS and NHS Construct Public Restroom, Soccer Field, NHS Install bleachers at sports fields, RHHS & NHS 2018-19: Building Addition for Athletics Support, SPHS Renovations to Baseball field support building, RHHS Renovations to metal support buildings, all HS Replace D3 Stadium Sign Install D3 South Stadium Sign
6	G Grounds & Paving 369		Elementary Schools	Replacements and Improvements to Playgrounds	\$200,000		\$450,000		\$400,000	\$1,050,000	To enhance student safety and wellness at selected schools as reported and/or based on third party inspection of condition. Cost share potential with non-profit or private groups included. Includes installation of artificial turf play areas at selected schools for reduced maintenance and improved safety. <b>Changed phasing to every other year for balanced execution and coordination with inspections.</b>
7	G Grounds & Paving 370		Various Sites	Grounds and Sidewalks Improvements	\$50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$450,000	All projects for Enhanced Safety Supports Safe Routes To Schools - Travel Plans for individual schools as completed. (Current includes IHES, SMS, STMS)
8	A Athletics		All HS & MS	Athletics Facilities & Equipment Improvements		\$200,000			\$200,000	\$400,000	As identified by school. Triennial rotation after 2016.
9	G Grounds & Paving		Various Sites	Parking and Driveway Alterations and Replacement		\$300,000	\$150,000	\$150,000		\$600,000	As determined by Pavement Condition Index (PCI) priority. Includes: 1. Alterations to front loop NSES. 2. Expand staff parking, Children's School 3. Parking lot, Ebenezer Ave ES 4. Pedestrian Sidewalk Safety SMS, etc. <b>Accelerated for better phasing of execution.</b>
10	A Athletics		RRMS, STMS, SMS	Upgrade Football/Soccer Fields			\$170,000	\$170,000	\$170,000	\$510,000	Lighting System, support structures for equity at all Middle Schools.
11	A Athletics		All High Schools	Upgrade HS Athletics Fields			\$400,000	\$400,000	\$400,000	\$1,200,000	Includes installation of artificial turf on practice fields for player health and safety.

PRI	Program & Project ID	Fund Source	Location	Description	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL COST	Program Area Cost / Project Scope & Details
<b>Building Renovations*</b>											<b>\$54,377,494</b>
1	F Renovations & Modernization		Oakdale ES	Renovations and Improvements		\$2,000,000				\$2,000,000	Oldest active RHS ES building. Funds required for phase III transition to STEM Elementary School (see Charette results and in-house scope of work). <i>NOTE: Phase I of \$450,000 funded in 13-14; Phase II of \$290,000 in 14-15 for sprinkler system and transition phase items. Future changes due to Choice Plan to be determined.</i>
2	F Renovations & Modernization 371		Ebinport ES	Additions and Improvements	\$2,400,000	\$500,000				\$2,900,000	Phase I (2016): Core conversion office area. Alterations and renovations to building A for additional classroom (2) space. Phasing & bid alternates for 2-4000 SF new learning suite if required for capacity. (C=\$400K) <b>Future changes due to Choice Plan to be determined.</b>
3	F Renovations & Modernization 372		Northside ES	Additions and Improvements	\$2,000,000	\$3,000,000				\$5,000,000	Phase 1 (2015): Design work including partnering with City of RH for Rec Center uses (GYM) and joint campus concept. Includes covered walkway as required. Phase 2 (2016): Construct new Cafeteria w/stage at multipurpose room, convert old café to CR's (C=\$1.0M) Phase 3: Replace up to 12 CR's, construct new Media Ctr. realign/construct new office, traffic and site improvements <b>Future changes due to Choice Plan to be determined.</b>
4	F Renovations & Modernization 373		Richmond Drive ES	Additions and Improvements	\$650,000	\$2,000,000				\$2,650,000	Phase I: Renovate Building A, convert to learning suites. Phase II: Add restrooms and 2000 SF learning suite as required for capacity. (C = \$400K) <b>Future changes due to Choice Plan to be determined.</b>
5	F Renovations & Modernization 374		Selected Elementary Schools	Upgrade/Renovate Media Centers	\$360,000					\$360,000	Based on pilot " Learning Commons" concept at STMS, SMS 8 Elem Schools @ \$45K: BVES, FRES, IES, LES, MGES, NSES, SPES, YRES. Others new; potential for furnishings upgrade.
6	F Renovations & Modernization		Sunset Park ES	Additions and Improvements Phase II.		\$1,500,000	\$1,800,000			\$3,300,000	Expand Cafeteria, add front entrance, renovate A and main wings to learning suites. (C=\$1.5M) <b>Adjusted phasing for better execution.</b>
7	S Renovations & Modernization 375		NHS, RHHS	Renovations to buildings A,B and C architectural systems	\$3,000,000	\$5,550,840	\$2,720,000	\$5,270,840		\$16,541,680	413,021 SF total. Windows, doors, ceilings, flooring systems are 37 (RHHS) to 43 years (NHS) old. Using \$40/SF renovation cost. Plus restroom renovation phase 1.
8	S Renovations & Modernization 376		RRMS, SMS, ATC	Renovations to original building architectural systems	\$2,000,000	\$4,400,000	\$4,500,000	\$2,100,000		\$13,000,000	325,000 total SF. Windows, doors, ceilings, flooring systems are 41 (ATC, RRMS) to 56 years (SMS) old. Using \$40/SF renovation cost. <b>Future changes to selected schools due to Choice Plan to be determined.</b>
9	F Renovations & Modernization		EAES, CSSC	Improvements and Modernization		\$3,120,000				\$3,120,000	Replacement or modernization of school building. Equivalent to 17,000 SF new construction or renovation 56,000 SF @ \$56/SF.
10	F Renovations & Modernization		Rosewood ES	Additions and Improvements			\$2,200,000			\$2,200,000	Cafeteria expansion / replacement; construct new Learning Commons & convert old MC to learning suite; traffic access improvements.
11	F Renovations & Modernization		FRES, LES, BVES	Upgrade and modernization of 1950-1965 Elementary buildings				\$2,485,000		\$2,485,000	Enhancements from 1980's renovations. Estimate \$35/SF renovation cost. 1. FRES A building (29,000 SF) 2. LES B,C, D, E buildings. (21,000 SF) 3. BVES A, B Buildings. (21,000 SF)
12	F Renovations & Modernization 377		Four District Sites	Consolidate District Support Sites	\$1,000,000	\$250,000				\$1,250,000	Realign selected offices to and from other support sites as part of relocation for optimum effectiveness and efficiency. Can be financed or reimbursed by sale of selected district properties.
13	F Renovations & Modernization		Various Sites	Replace Flooring				\$150,000	\$150,000	\$300,000	Selected rooms / areas.
14	F Renovations & Modernization		SMS	Install FCS classroom equipment			\$150,000			\$150,000	Obsolete kitchen appliances in FCS Classroom. If replace equipment, new code requires central hood exhaust (\$87K).

PRI	Program & Project ID	Fund Source	Location	Description	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL COST	Program Area Cost / Project Scope & Details	
<b>New Construction*</b>												<b>\$23,783,675</b>
1	C	New Construction 378	India Hook	Classroom Addition	\$300,000					\$300,000	2 Classrooms at end of wing as needed.	
2	C	New Construction		New Elementary School					\$15,900,000	\$15,900,000	Existing X-prototype with second floor for site conditions. Includes land acquisition (20 acres). Dependent on growth.	
3	C	New Construction	Central CDC & Selected Sites	Additions and Improvements for Pre-K Programs				\$1,250,000		\$1,250,000	Expansion of existing campus for consolidation of pre-school population in elementary schools, enhanced curriculum, prevention of barriers to learning.	
4	C	New Construction	City Stadium	Renovate Rock House					\$250,000	\$250,000	For use as emergency shelter, community joint use.	
<b>FACILITIES CAPITAL NEEDS:</b>					<b>\$20,823,048</b>	<b>\$34,215,910</b>	<b>\$17,062,454</b>	<b>\$16,025,038</b>	<b>\$19,738,706</b>	<b>\$107,865,156</b>		
<b>CONTINGENCY</b>					\$7,326,952.00	\$367,792.00				\$7,694,744	First year additional due to (1) bond market opportunity and (2) construction market volatility. Recommended at average 6% (adjust yearly) for CPI and construction market growth.	
		379		<b>Construction Management Office</b>	\$500,000.00	\$508,000.00	\$516,000.00	\$525,000.00	\$533,000.00	\$2,582,000	Fixed costs of CMO. Variable costs funded by project from design/CM portion (goal is not to exceed 8% of program for total CM and design costs). <b>Revised to reflect contract pricing.</b>	
		380 381		Technology Plan Infrastructure	\$1,350,000.00					\$1,350,000	Funded under 2016 Bond Anticipation Note.	
* Area summary amount includes contingency. New Construction includes Construction work in renovation projects.												
<b>TOTAL CAPITAL NEEDS:</b>					<b>\$30,000,000</b>	<b>\$35,091,702</b>	<b>\$17,578,454</b>	<b>\$16,550,038</b>	<b>\$20,271,706</b>	<b>\$119,491,900</b>		
Priority	Program & Project ID		Location	Description	2015-16	2016-17	2017-18	2018-19	2019-20	CAPITAL FUND Cost Estimate	<b>** NOTE: Amount in excess of referendum authority is within 8% capacity.</b>	



Communications Department  
Telephone: 981-1005 - Fax: 981-1094

## Memo

**TO:** Dr. Kelly Pew  
**FROM:** Mychal Frost  
**DATE:** January 21, 2016  
**SUBJECT:** **Announcements for January 25th School Board Business Meeting**

---

### Community Open Houses

We invite you to join us at our upcoming Community Open House visits. On Friday, February 5, the community is invited to visit the Central Child Development Center at 8:15 to learn more about our early childhood 4K programs. At 9 a.m., you are invited to tour ParentSmart and learn more about the programs and services offered to families in Rock Hill. At 10:15 a.m., guests are invited to Northside Elementary School of the Arts to learn about the integrated arts choice program and tour the campus.

### Upcoming Board Meetings

The Board of Trustees will next meet on Monday, February 8 when it holds its next work session at the District Office. The meeting will begin at 5:30 p.m. The next business meeting will be held on Monday, February 22 at 6 p.m.

### Choice Program Meetings

Dr. Pew will continue to host information meetings in the community to answer questions about changes to the school choice program. This Wednesday, January 27, Dr. Pew will host a meeting at The Children's School at Sylvia Circle to discuss the Montessori program. The next night, Thursday, January 28, she will be Ebenezer Avenue Elementary School where she provide an overview of Inquiry-based learning.

## Timeline - Equity Report

Current - Cabinet members are reviewing all recommendations and providing feedback. Superintendent is preparing a response/timeline to each recommendation. Response and timeline will also be shared with each high school principal.

February Work Session- Review with board members the Equity Committee's recommendations and the Superintendent's response. A draft timeline for each recommendation, as needed, will be presented.

February Business Meeting- Board members consider taking action on any recommendation/timeline that is presented at the work session.

Additional discussions will occur at subsequent work sessions and board meetings as needed.

## **Review of January 11, 2016 Work Session**

At its work session on January 11, 2016, held at Family Trust, the board:

- received the Audit Report for FY 14-15 from Larry Finney, GF&H;
- received the Fixed Costs (Equity) Report for HS Athletics from Larry Finney, GF&H;
- attended the City's parade celebrating the three championship winning football teams; and,
- received the findings and recommendations of the Equity Committee Report.

## **Review of January 12, 2016 Work Session**

At its work session on January 12, 2016, held at the District Office, the board:

- held its monthly data session;
- heard the Schools of Choice proposed options plan;
- received a Facilities 5-Year Plan projects update;
- discussed the continuation of monthly meetings with the superintendent;
- discussed Policy LEB – Non-School Sponsored Support Organizations;
- reviewed “J” policies;
- discussed other business/future meetings; and,
- held an executive session for a personnel matter.

**Other Business**

**Jim Vining**

- **Future Meetings**