

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Tuesday, January 15, 2019 6:30 P.M. Workshop and Business Meeting

These minutes were formally approved at the February 26, 2019 Business Meeting.

OPENING OF THE MEETING

- A. The Montgomery Township Board of Education held a workshop and business meeting on Tuesday, January 15, 2019 at 6:30 p.m. in the Montgomery Upper Middle School media center.
- B. Roll Call - The following Board Members were present: Phyllis Bursh, Richard Cavalli, Minkyo Chenette (arrived at 6:41 p.m.), Dharmesh Doshi, Dr. Paul Johnson (arrived at 6:43 p.m.), Amy Miller (arrived at 6:37 p.m.), Ranjana Rao, Shreesh Tiwari and Joanne Tonkin
Absent: None
Also Present: Nancy Gartenberg, Superintendent
Elizabeth Nastus, Interim Assistant Superintendent
Annette M. Wells, School Business Administrator/Board Secretary
Robbin Boehmer, Assistant Business Administrator/Assistant Board Secretary
- C. President Cavalli read the following Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on January 4, 2019, and January 11, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- D. President Cavalli then led everyone in the Salute to the Flag.
- E. President Cavalli welcomed all to the workshop and business meeting.

EXECUTIVE SESSION- A motion was made by Mr. Doshi and seconded by Mr. Tiwari that the board adopt a resolution to go into executive session at 6:36 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

- 1. Items related to personnel, harassment, intimidation and bullying incidents, and negotiations with the Montgomery Township Education Association will be discussed.
- 2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

RETURN FROM EXECUTIVE SESSION- The Board returned from Executive Session at 7:30 p.m.

Mr. Cavalli acknowledged Robbin Boehmer, Assistant Business Administrator, and thanked her for her service to the Montgomery Township School District.

NEW BUSINESS FROM BOARD/PUBLIC

A member of the public commented on the lack of a teachers' contract, the board's voting at the reorganization meeting for President and Vice President prior to any public comment, and stated that she had filed an ethics complaint against board members.

Mr. Cavalli responded that due to the notification of pending ethics charges, the board declines to respond without counsel present.

Ms. Miller asked for clarification of the timeline for negotiations. Mr. Cavalli outlined the negotiations timetable, noting that the last mediation was on November 26, 2018 and that the next was scheduled for January 31st. The time delay had to do with scheduling of a mediator.

SUPERINTENDENT'S REPORT

PRESENTATIONS

Ms. Kelly Mattis, Director of Human Resources, and Ms. Wells presented Strategic Plan Goals 3 and 4 Update as follows:



**Strategic Plan Goals 3 and 4
Update January 15, 2019**

Montgomery Township School District
2018-19 School Year



Stakeholders

- Students
- Faculty and Staff
- Parents
- Community members
- Administrators
- Board members



Timeline

- February 2017 Board adopted strategic plan
- February 2017 Goal teams were formed to begin the development of action plans for the 2017-2022 timeframe. Action plans were completed August 2017
- Goal teams meet regularly to advance the 2017-2022 strategic plan



Portrait of a Graduate



Mission and Vision

M-To empower every student to succeed in a diverse, dynamic, global society by providing quality educational experiences in a caring environment.

V-To be a premier school district in developing confident, compassionate, engaged learners.

5

Objective: 3.1 Recruit and Retain High Quality Educators-Completed

- What has been accomplished? Completed
 - On-boarding and recruiting practice analysis with other school districts- MTSD very comprehensive, thorough, annual updates to on-boarding (completed)
 - Revised district requirements for student teachers (completed)
 - New Teacher Cohort program established-program designed, budget designed, funding Title II, recruiting for cohort teachers (completed October 2018)
- How do we know? Completed
 - Data from school districts shows MTSD meets or exceeds common practices
 - Partnering with colleges and universities to engage student teachers
 - State guidelines used to measure existing practices, MTSD exceeds
 - Data from cohort program assessment June 2019 will be used to ascertain effectiveness

9

Strategic Goals

- Maximize the social-emotional and academic growth of every student.
- Ensure a learning environment that promotes excellence.
- Strengthen stakeholder relationships to support and enhance student learning.
- Optimize operational and financial resources to enhance student experience

Objective: 3.1 Recruit and Retain High Quality Educators (continued)

- What adjustments have been made to original approach?
 - None
- What percentage of Strategic Plan-Goal 3, Objective 3.1, is completed?
 - 100%

Goal 3

Communication and Partnerships
Strengthen stakeholder relationships to support and enhance student learning

Objective: 3.2 Build partnerships between schools, families, and community to enhance student-learning opportunities

- What has been accomplished?
 - Establish partnership with higher education-increased student participation with dual enrollment with institutes of higher education
 - District/school website created to host learning opportunities for students through community business partnerships with MTEF (inactive pending control measures)
- How do we know?
 - Monitoring student requests for partnerships and fruition of intent
 - Website created awaiting control measure planning

Members - Team 3

Leader: Kelly Mattis

Jeff Brooks (MHS)	Scott Pachuta (MHS)
Carolyn Comollo (OHES)	Jim Pendleton (MHS)
Kim Dewrell (UMS)	Chris Penna (MHS)
Terry Foltiny (OHES)	Mike Richards (LMS)
Jen Furman (VES)	Karen Stalowski (MHS)
Regina Dunich (LMS/UMS)	Kim Vanatta (VES)
Jamie Meeker (MHS)	Annie Yip (LMS)
Shelley Moore (UMS)	

Objective: 3.2 Build partnerships between schools, families, and community to enhance student-learning opportunities (continued)

- What adjustments have been made to original approach?
 - Recognition of some obstacles and re-focusing our attention to creative solutions.
- What percentage of actions for Strategic Plan, Objective 3.2, is completed?
 - 50%

Objective: 3.3 Improved communication with all stakeholders

- What has been accomplished?
 - Survey questions completed
 - Attended five school leadership team meetings to collect data about modes of effective communication among stakeholders
 - Analyzed Blackboard Connect utilization and enabled enhanced texting capabilities to increase usability
 - District website redesign, including ADA compliance, mobile modality, navigation enhancements
 - Teaming with SP team 1.2 to improve communication regarding transitions between schools
- How do we know?
 - Survey ready for dissemination
 - Evaluation of current communication among parents, teachers, and students to inform effective changes
 - Snapshot usage of Blackboard connect by all five schools
 - Website redesign

**Objective: 4.1 Provide a safe and healthy school environment**

- What has been accomplished?
 - Received new radio equipment for District buses
 - Created manual to train new bus drivers
 - Conducted bus presentation/held onboard visitation at Kindergarten Orientation
 - Initiated third party district security audit
 - Increased frequency of district safety committee meetings
 - Increased emphasis on safety projects in 2018-19 Budget
 - Reviewed and revised District safety plans
 - Developed an expanded Crisis Plan
 - Successfully executed reunification exercise
 - Reported findings of security audit
 - Draft of Bus Driver employment manual
 - Meetings with various transportation stakeholders

**Objective: 3.3 Improved communication with all stakeholders (continued)**

- What adjustments have been made to original approach?
 - Objective 3.3 team analyzed and honed in on focus areas from original survey feedback; collect additional survey data in January 2019
- What percentage of actions for the Strategic Plan, Objective 3.3, is completed?
 - 70%

**Objective: 4.1 Provide a safe and healthy school environment (continued)**

- How do we know?
 - Enhanced ability for radio communication with drivers
 - Implemented training program for new drivers using newly developed driver training manual
 - Welcomed Kindergartners and parents aboard bus during Orientation
 - Positive draft audit from third party security vendor
 - Minutes of district safety committee meetings
 - Successfully approved 2018-19 budget
 - Safety plan include detailed reunification plans
 - Crisis plan includes reunification
 - Completed debriefing with all participants
 - Board meeting minutes reflect report of findings of safety audit
 - Hard copy in Transportation Office
 - Meetings held



Goal 4

Resources and Operations
Optimize operational and financial resources to enhance student experience

**Objective: 4.1 Provide a safe and healthy school environment (continued)**

- What adjustments have been made to original approach?
 - The district safety team became more involved as members of the Goal 4 team
 - Action added to include additional training for new bus drivers with documentation
 - Expansion of scope in the area of transportation
- What percentage of actions for the Strategic Plan, Objective 4.1, is completed?
 - 83%



Members - Team 4

Leader: Annette Wells

Cory Delgado (UMS)	Scott Pachuta (MHS)
Robbin Boehmer (District)	Mike Richards (LMS)
Robyn Friedlander (District)	Pam Schrum (OHES)
Corie Gaylord (District)	Kathie Scotti (OHES)
Dave Klein (District)	Tom Wain (MTPD)
Susan Lacy (VES)	Mary McLoughlin (District)
Kathy Logotheitis (MHS)	Chartwells
Jaime Velez (District)	


* Includes District Safety Team Members

** Each school has a safety team


**Objective: 4.2 Maintain balanced and sustainable short and long-term budgets**

- What has been accomplished?
 - Conducted meetings with district sustainability team
 - Approved Sustainable NJ Grant
 - Approved Safety Grant
 - Approved Smart Start Grant
 - Installed LED Light Fixtures at various schools
 - Identified preliminary list of Long Range projects for each school
 - Developed a 5 Year Financial Plan
 - Developed a 5 Year Maintenance Plan
 - Director of Facilities in process of ESIP
 - Development of 19-20 budget in process



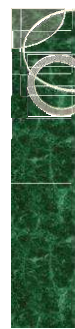


Objective: 4.2 Maintain balanced and sustainable short and long-term budgets




- How do we know?
 - Receipt of funding from Sustainable NJ
 - Receipt of funding from Safety Grant
 - Receipt of funding from Smart Start Grant
 - Replacement of light fixtures
 - Project List
 - Director of Facilities provides updates to BA
 - 19-20 draft budget documents

21




Objective: 4.3 Ensure facilities are efficiently maintained and operated (continued)




- How do we know?
 - Training sign-in sheets
 - Head custodian check sheets
 - Approved 2018-19 Budget
 - Maintenance staff work record
 - Budget document
 - New transportation facility in use
- What adjustments have been made to original approach?
 - No adjustments were necessary
- What percentage of actions for the Strategic Plan, Objective 4.3, is completed?
 - 83%


24




Objective: 4.2 Maintain balanced and sustainable short and long-term budgets (continued)



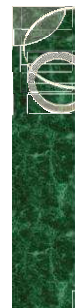
- What adjustments have been made to original approach?
 - No adjustments were necessary
- What percentage of actions for the Strategic Plan, Objective 4.2, is completed?
 - 50%




Strategic Planning



Thank you!



Objective: 4.3 Ensure facilities are efficiently maintained and operated



- What has been accomplished?
 - Training of custodial staff in proper cleaning
 - Development and distribution of custodial manuals
 - Inclusion of capital projects in the 2018-19 Budget
 - Consultation and review with head custodian and building principals regarding scheduled routine maintenance items
 - Completion of Maintenance/Grounds staff record logs on schedule
 - Inclusion of capital projects in the 2019-20 Budget
 - Completion of new facility for Transportation Department

Time was allowed for questions and comments from the board.

Ms. Gartenberg informed the board of a successful mid-year budget review meeting together with Ms. Wells at the county office that reviewed the district's finances, programs, and transportation in addition to other items. The district was commended for financial savvy, its commitment to the portrait of a graduate, and overall efforts by administration. Ms. Gartenberg highlighted Montgomery successes including those in transportation efficiency, per pupil costs, administrative costs, and operations/plant/ maintenance costs.

Representative Reports

Student Representative Report – None

MTEA Report – Mr. Scott Mason, President of the MTEA, spoke about professional development and a plan whereby a void recently created due to the dissolution of a state mandated District

Evaluation Advisory Committee will be filled by a district leadership team so that professional development will be school driven and school appropriate.

Board Member Delegate/Representative Reports (SCSBA) – Ms. Bursch and Ms. Chenette attended the monthly meeting that updated members on PARCC testing and newly-elected board orientation.

Board Committee Reports

Assessment, Curriculum and Instruction Committee Report – The ACI Committee will be meeting on Thursday, January 18, 2019 at 8 a.m.

Board of Education Executive Council Report – None

Human Resources Committee Report – The Human Resources Committee will be meeting on Wednesday, January 17, 2019 at 8:15 a.m.

Operations, and Finance Committee Report – None

Policy and Communications Committee Report – None

Pupil Services and SEL Committee Report – Ms. Chenette asked board members to email topics that they would like discussed that deal with social/emotional issues.

President's Report – Mr. Cavalli noted that the frequency of meetings with the district leadership was approximately five times per year. He reported that the APSMT had their elections, with Ms. Jen Riddell elected as President. It was noted that QSAC would be upcoming the following year and that it was critical that the district receive a high report. This would be one of the focuses for administration in the upcoming year.

Mr. Doshi asked that committee meetings be scheduled during the evening hours, with Mr. Tiwari and Mr. Johnson concurring. The chairs were asked to work with committee members to schedule evening meetings.

REVIEW OF MINUTES

The board reviewed the following minutes:

1. December 18, 2018 Executive Session Meeting
2. December 18, 2018 Workshop and Business Meeting

The minutes will be approved at the January 29, 2019 business meeting.

REVIEW OF THE DRAFT JANUARY 29, 2019 BUSINESS MEETING AGENDA

The board reviewed the draft agenda for the January 29, 2019 business meeting.

PUBLIC COMMENTS

The public commented on the following:

- Ms. Nastus thanked Mr. Doshi for his past leadership and influence on the ACI committee.

- Ms. Rao asked Ms. Gartenberg to explain why Diwali was not the 2019/20 calendar. Ms. Gartenberg explained that the holiday fell on a weekend but will be discussed for the following year.
- Dr. Johnson asked if a library of surveys could be assembled so that they could be easily referenced, reviewed, and compared. Especially useful would be those done on an annual basis.
- Ms. Bursh asked whether the survey coming out on January 28 could be reviewed by the board. Ms. Gartenberg responded that the survey was done with the same consulting company as in the past, would be available in several languages, and could be shared for informational purposes. The prior survey is available on the district website. Mr. Cavalli concurred that sharing of the survey with the board was for informational purposes only and was not to be altered.
- Ms. Tonkin asked that the board share with her at a future date the process by which committees were set and collaboration in this area. She also asked if the board would consider whether the BEC, formerly the “chairs committee” could be a committee of the whole.

ACTION AGENDA

1.0 ADMINISTRATIVE

A motion was made by Mr. Tiwari and seconded by Ms. Bursh to approve agenda items 1.1 through 4.2 excluding 3.2 as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Harassment, Intimidation and Bullying (HIB) Report

1.2 Affirmative Action Officers 2018-2019 – appoint the following personnel as Affirmative Action/504 Officers for the 2018-2019 school year:

- Daniel VanHise (OHES), Jaime Maccarone (VES), Georgianna Kichura (LMS), Kimberly Dewrell (UMS), Christina Steffner (UMS), Naoma Green (MHS) - Students.
- Kelly Mattis – District Personnel

2.0 CURRICULUM & INSTRUCTION

2.1 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Morris Psychological Group	Neuropsychological Evaluation (Full) Educational Assessment-Additional 2 Units Extensive Record Review On-Site Observation On-Site Travel Fee	\$3,000.00/Evaluation \$300.00/Unit \$300.00/Hour \$300.00/Hour \$200.00

- 2.2 FY 2019 IDEA Grant Amendment – Approve an amendment to the FY 2019 IDEA Grant due to the carry-over of funds from the FY2018 IDEA Grant. The amendment is being requested as a result of unexpended Non-Public funds of \$20,526.00 in Basic.
- 2.3 FY2019 ESEA, Title Grant Amendment - Approve an amendment to the FY2019 ESEA Grant. The amendment is being requested to include carry over funds from last year.
- 2.4 New Course – 2019-2020 – Approve the following new course for the 2019-2020 school year: MHS – Peer II.
- 2.5 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Folger Shakespeare Library	One (1) Day of On-Site Professional Development for K-12 Faculty on February 15, 2019	\$4,250 <i>To Be funded by ESEA Title II Grant Funds</i>

- 2.6 Robotics Team Field Trip Approval – Approve the field trip for the MHS Robotics Team to participate in the FIRST Robotics World Champion Competition in Detroit, Michigan, from April 23, 2019 through April 28, 2019, at no cost to the Montgomery Township School District.
- 2.7 Athletic Team Field Trip Approval – Approve field trip for the Varsity Dance Team and coaches to participate in the National Dance Championships in Orlando, Florida from January 30, 2019 to February 4, 2019 at no cost to the Montgomery Township School District.
- 2.8 Athletic Team Field Trip Approval – Approve field trip for the varsity cheerleading team and coaches to participate in the National Cheerleading Championships in Orlando, Florida from February 7, 2019 to February 11, 2019 at no cost to the Montgomery Township School District.
- 2.9 Athletic Team Field Trip Approval – Approve field trip for qualifying wrestlers and coaches to participate in the NJSIAA Wrestling State Championships in Atlantic City, New Jersey from February 28, 2019 to March 2, 2019 at a cost not to exceed \$980.14. The cost includes lodging, meals, and travel expenses for the athletes and coaches.

3.0 FINANCE

- 3.1 Travel Reimbursement – 2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 13).

- 3.3 Approval of Joint Transportation Revised Agreement - approve joint transportation revised agreement with North Brunswick as the host and Montgomery as the joiner at a total cost of \$750 to Montgomery for the 2018-2019 school year as follows:

<u>Route#</u>	<u>Destination</u>	<u># North Brunswick Students</u>	<u># Montgomery Students</u>	<u>Joiner Cost</u>
St. Joe 1	St. Joseph H.S.	23	1	\$750

- 3.4 Approval of Professional Services Agreement with Summit Management Solutions, LLC – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education (hereinafter referred to as the “Board”) and Summit Management Solutions, LLC, (hereinafter referred to as “Summit”) entered into a Consultant Agreement providing services from February 11, 2019 through June 30, 2019; and

WHEREAS, the parties have agreed upon the terms of the Consultant Agreement; and

WHEREAS, the parties are desirous of memorializing the Consultant Agreement;

NOW THEREFORE BE IT RESOLVED that the Board hereby agrees to enter into the Consultant Agreement between Summit and the Board, and agrees to be bound by the terms and conditions thereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and Business Administrator/Board Secretary to execute the Consultant Agreement and any other documents necessary to effectuate same.

- 3.5 Receipt and Award of Rebid – Site Improvements at Upper Montgomery Middle School (Rebid #CP19-02/PSA-6423UMS) – Bids were received on January 8, 2019, for site improvements at Upper Montgomery Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>
KM Construction Corp. Irvington, NJ	\$1,495,100.00
Top Line Construction Corp. Somerville, NJ	\$1,523,297.02
Black Rock Enterprises, LLC Old Bridge, NJ	\$1,530,295.00
S. Batata Construction, Inc. Parlin, NJ	\$1,750,00.00
Your Way Construction Inc. Irvington, NJ	\$1,684,250.00

It is recommended that the Board of Education award rebid #CP19-02 (PSA-6423UMS) site improvements at Upper Montgomery Middle School as follows:

WHEREAS, the Montgomery Township Board of Education (“the Board”) advertised for bids for Site Improvements Project at Montgomery Upper Middle School (“Project”); and

WHEREAS, on January 11, 2019, the Board received bids for the Project; and

WHEREAS, the purported low bidder, KM Construction Corp., listed itself as the sewer piping and storm drains subcontractor, but it is not classified by the Division of Property Management and Construction to perform such work; KM Construction also did not include a DPMC Form 701 identifying the total amount of uncompleted contracts, as well as the Bidder Certification form for its subcontractors, which together are non-waivable material defects; and

WHEREAS, the purported next low bidder, Top Line Construction Corp., submitted a bid in the amount of \$1,523,297.02; and

WHEREAS, Top Line Construction’s bid is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Top Line Construction.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Project to Top Line Construction for a total contract sum of \$1,523,297.02.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

4.0 PERSONNEL

- 4.1 Approval of Personnel Agenda – approve the personnel agenda as attached (See Pages 15 - 19).
- 4.2 Approval of Personnel Agenda – approve the personnel agenda as attached (See Page 19).

Upon call of the roll, the motion carried with a unanimous vote recorded.

Ms. Bursh asked that 3.2 be voted upon separately, noting that board members should have the opportunity to serve on a variety of committees during their term, noting that she had been assigned to MAC for the third year. Ms. Tonkin asked if she could take Ms. Bursh's place. It was agreed that the two would change roles.

Ms. Tonkin stated that she is looking forward to committee work with her placement on the Policy and Communications Committee. She is also looking forward to giving input on SEL and ACI.

A motion was made by Mr. Doshi and seconded by Mr. Tiwari to approve agenda item 3.2 as follows:

- 3.2 Appointments – The Board President will make the following committee assignments for 2019 as per the attached list (see Page 14).

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Tonkin and seconded by Mr. Tiwari to approve agenda item 4.3 as follows:

- 4.3 Approval of Personnel Agenda – approve the personnel agenda as attached (See Page 19).

Upon call of the roll, the motion carried with a unanimous vote recorded.

EXECUTIVE SESSION- A motion was made by Mr. Doshi and seconded by Dr. Johnson that the board adopt a resolution to go into executive session at 8:39 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel and negotiations with the Montgomery Township Education Association will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

RETURN FROM EXECUTIVE SESSION- The Board returned from Executive Session at 9:12 p.m.

ANNOUNCEMENTS BY THE PRESIDENT

None

ADJOURNMENT

A motion was made by Mr. Doshi and seconded by Dr. Johnson that the meeting be adjourned at 9:12 p.m. Upon call of the question, the motion carried unanimously

Respectfully submitted,

Annette M. Wells
School Business Administrator/
Board Secretary

Montgomery Township Board of Education Travel Reimbursement Requests 2018/2019

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Fiona Borland	BO	3/15 - 3/18/19	ASCD Empower 2019	\$73.00		\$284.00	\$393.00	\$664.00	\$248.00	\$1,662.00	\$2,687.00
Julie Brenner	LMS	1/17 and 1/24/19	Developing Students with a Thinking Mind		\$9.30					\$9.30	\$9.30
Jeffrey Brooks	MHS	1/31 & 2/1/19	Techspo 2019	\$5.00	\$66.34	\$50.00	\$105.00	\$500.00		\$726.34	\$726.34
Phyllis Bursh	BO	1/25/2019	Ready, Set, Bargain					\$149.00		\$149.00	
Phyllis Bursh	BO	2/8 & 3/1/19	Analyzing and Constructing Salary Guides					\$149.00		\$149.00	
Phyllis Bursh	BO	2/9/2019	Leadership Training: Making Meetings Matter					\$50.00		\$50.00	
Phyllis Bursh	BO	2/21/2019	NJSBA School Finance Conference					\$99.00		\$99.00	\$1,266.20
Cathy Carr	VES	2/6/2019	Constructing Explanations Supported by Arguments					\$125.00		\$125.00	\$126.92
Minkyo Chenette	BO	2/9/2019	Leadership Training: Making Meetings Matter					\$50.00		\$50.00	\$869.20
Daniel Fishman	MHS	1/28/2019	M. Cubed Conference					\$175.00	\$29.20	\$204.20	\$204.20
Jennifer Furman	VES	2/6/2019	Constructing Explanations Supported by Evidence					\$125.00		\$125.00	\$125.00
Corie Gaylord	MHS	1/30/2019	3rd Annual Schools Concussion Conference		\$16.31			\$35.00		\$51.31	\$2,393.67
Jaime Maccarone	VES	2/8/2019	Responsive Classroom Recertification					\$200.00		\$200.00	\$3,069.42
Kelly Mattis	BO	1/29 - 1/31/19	Affirmative Action Officer Workshop					\$450.00		\$450.00	
Kelly Mattis	BO	2/8/2019	Legal One - Addressing Staff Mental Health Issues					\$150.00		\$150.00	
Kelly Mattis	BO	4/3/2019	2019 Greater Philadelphia Teacher Job Fair					\$350.00		\$350.00	
Kelly Mattis	BO	4/4/2019	Rider University Career Fair					\$60.00		\$60.00	\$2,621.80
Mary McLoughlin	BO	3/1/2019	Annual Regional Women's Educational Leadership Forum		\$17.63			\$40.00		\$57.63	\$1,303.31
Karen Rarich	UMS	1/31/2019	Keys to Enhancing Your Effectiveness as a School Nurse					\$269.00		\$269.00	\$269.00
Trevor Reeder	OHES/VES	1/25 & 3/28/19	NGSS Engineering Design 2018-19					\$30.00		\$30.00	\$312.74
Jessica Ritson	MHS	4/8 - 4/12/19	Maryland College Counselor Tour	\$11.08	\$67.15	\$71.00	\$350.00			\$499.23	\$506.86
Kelly Shedlovsky	MHS	3/8 - 3/10/19	Teachers Teaching with Technology	\$78.00	\$92.75		\$641.03	\$165.00		\$976.78	\$976.78
Karen Stalowski	MHS	2/27/2019	What's New in Young Adult Literature and How to Use it in Your Program (6-12)					\$269.00		\$269.00	\$269.00
Daniel Van Hise	OHES	2/26/2019	Code of Conduct Investigations: Getting to the Truth		\$5.58			\$150.00		\$155.58	
Daniel Van Hise	OHES	5/16/2019	Scheduling Best Practices & New Approaches					\$225.00		\$225.00	\$380.58

*Excluding
Tolls

**Estimated

BOE 1/15/19

**Includes Registrations

2019 BOARD COMMITTEES

	<u>ACI</u>	<u>HRC</u>	<u>OFF</u>	<u>Policy & Communications</u>	<u>Pupil Services & SEL</u>	<u>Board Executive Counsel</u>	<u>MTEA (IBB) Negotiations</u>
Chair	Amy Miller	Richard Cavalli	Shreesh Tiwari	Phyllis Bursh	Minkyo Chenette	Richard Cavalli	Richard Cavalli
Second Chair	Ranjana Rao	Shreesh Tiwari	Ranjana Rao	Paul Johnson	Amy Miller	Minkyo Chenette	Minkyo Chenette
Member	Paul Johnson	Dharmesh	Richard Cavalli	Minkyo Chenette	Doshi	Amy Miller	Shreesh Tiwari
Member	Joanne Tonkin	Doshi	Phyllis Bursh	Joanne Tonkin	Paul Johnson	Phyllis Bursh	Ranjana Rao
Alternate	Dharmesh	Paul Johnson	Minkyo Chenette	Ranjana Rao	Shreesh Tiwari	Shreesh Tiwari	Phyllis Bursh
						<u>Somerset County</u>	
	<u>Rocky Hill Borough Liaison</u>	<u>Legislative Liaison</u>	<u>Montgomery Township Liaison</u>	<u>Municipal Alliance Liaison</u>	<u>New Jersey School Boards Association</u>	<u>Educational Services Commission</u>	<u>Somerset County School Boards Association</u>
Delegate	Phyllis Bursh	Ranjana Rao	Richard Cavalli	Joanne Tonkin	Minkyo Chenette	Joanne Tonkin	Minkyo Chenette
Alternate							
Delegate	Richard Cavalli	Phyllis Bursh	Amy Miller	Phyllis Bursh	Phyllis Bursh	Phyllis Bursh	Phyllis Bursh

4.1 PERSONNEL**Resignations/Retirements/ Rescissions**

Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
LMS	Erica	Disch	Teacher/Spanish TCH.LM.WLNG.MG.01 TCH.UM.WLNG.MG.03	03/01/2019	Retirement	09/01/2004 – 02/28/2019
LMS	Caryl	Pitt	Teacher/Science/Grade 6 TCH.LM.SCNC.06.01	07/01/2019	Retirement	09/01/2004 – 06/30/2019
TRANS	Patricia	Sclafani	Bus Driver TRN.TR.DRVR.NA.33	12/22/2018	Resignation	03/05/2007 – 12/21/2018
DISTRICT	Shane	Stryker	Grounds GRD.BO.GRND.NA.03	01/16/2019	Resignation	11/07/2011 – 01/15/2019
MHS	Evangeline	Thornton	Teacher/English TCH.HS.ENGL.MG.10	03/01/2019	Resignation	09/01/2005 – 02/28/2019

Leaves of Absence

Location	Name	Lasts	Position	Type of Leave	Dates of Leave/Notes
VES	Lisa	Carrier	Paraprofessional AID.VS.TIA.EO.03	Leave of Absence Anticipated Return	01/29/2019 – 04/30/2019 (Paid; w/ Benefits) 05/01/2019
VES	Kathleen	Carroll	Paraprofessional AID.VS.TIA.RC.04	FMLA Anticipated Return	01/07/2019 – 02/01/2019 (Unpaid; w/ Benefits) 02/04/2019
LMS	Erica	Disch	Teacher/Spanish TCH.LM.WLNG.MG.01 TCH.UM.WLNG.MG.03	Unpaid Leave	02/09/2019 – 02/28/2019 (Unpaid w/ Benefits)
TRANS	Dalia	Nolan	Bus Attendant TRN.TR.BAID.NA.09	FMLA Anticipated Return	02/18/2019 – 03/29/2019 (Unpaid w/ Benefits) 04/01/2019
MHS	Marybeth	Torralba	Teacher/Special Education TCH.HS.LLD.MG.03	Temporary Disability FMLA FMLA Anticipated Return	04/23/2019 – 06/18/2019 (Paid; waives Benefits) 06/19/2019 – 06/30/2019 (Unpaid; waives Benefits) 09/01/2019 – 11/08/2019 (Unpaid; waives Benefits) 11/11/2019

Appointments/Renewals (Certificated Staff)

Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment/Notes
MHS	David	Leichtling**	Teacher/English (Leave Replacement) TCH.HS.ENGL.MG.09	Melissa Fattorusso	BA	2-3	\$60,240	Yes	02/04/2019 – 06/30/2019
MHS	Samantha	Nowak	Teacher/English (Leave Replacement) TCH.HS.ENGL.MG.05	Michelina Aichele	BA	4-5	\$61,045	Yes	01/14/2019 – 02/28/2019 <i>Revised</i>
MHS	Samantha	Nowak	Teacher/English TCH.HS.ENGL.MG.10	Evangeline Thornton	BA	4-5	\$61,045	Yes	03/01/2019 – 06/30/2019
DISTRICT	David	Palumbo	Associate Business Administrator/Asst. Board Secretary BUS.BO.ASBA.NA.01	Robbin Boehmer	N/A	N/A	\$97,571	Yes	02/19/2019 – 06/30/2019 (or sooner, pending release)
DISTRICT	Mark	Resnick**	Interim Business Administrator SBA.BO.BADM.NA.01	Annette Wells	N/A	N/A	\$100 p/h	Yes	02/11/2019 – 06/30/2019

Appointments/Renewals (Non-Certificated Staff)

Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
VES	Marissa	Crespo	Paraprofessional (Leave Replacement) AID.VS.TIA.EO.03	Lisa Carrier	1	\$24,700	Yes	01/29/2019 – 04/30/2019
TRANS	Karen	Faille	Dispatcher (PT) DSP.BO.TRANS.NA.01	N/A	N/A	\$18,000	Yes	01/01/2019 – 06/30/2019 <i>- Revised</i>
TRANS	Patricia	Sclafani	Dispatcher DSP.BO.TRNS.NA.02	N/A	N/A	\$52,000	Yes	01/01/2019 – 06/30/2019 <i>- Revised</i>
DISTRICT	Shane	Stryker	Maintenance/Grounds MNT.BO.MANT.NA.02	Roy Brendel	4	\$54,680	Yes	01/16/2019 – 06/30/2019

Appointments/Substitutes

Location	First	Last	Position	Status	Dates of Employment/Notes
DISTRICT	Matthew	Dell Elba	Substitute Teacher	NEW	2018-2019
DISTRICT	Julia	Ferrante	Substitute Teacher/Paraprofessional	NEW	2018-2019
DISTRICT	Angela	Pace	Substitute Teacher	NEW	2018-2019

Tuition Reimbursement

Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
LMS	Kadie	Bond	Andrews University	Spring 2019	3	\$449.00	The Learning Science of Music
OHES	Kimberly	Critelli	TCNJ	Spring 2019	3	\$2372.37	Correction & Remediation of Reading Difficulties: Practicum
UMS	Jennifer	Elgin	Montclair State University	Spring 2019	3	\$1825.00	Using Research for School Improvement
MHS	Kellye	Statz	Penn State University	Spring 2019	3	\$2201.85	Media Literacy, Language & Literacy in Schools
UMS	Joanne	Tiu	TCNJ	Spring 2019	3	\$2372.37	Teaching Students with Severe Disabilities

Appointments – Mentor Teachers

Location	Provisional Teacher/Mentee	Mentor Teacher	Route	Stipend	Pro-rated	Dates of Employment
MHS	David Leichtling	Jamie Meeker	Traditional	\$275.00	YES	02/04/2019-06/30/2019
VES	Laura McCormick	Joanne Giambertone	Traditional	\$311.67	YES	01/02/2019-06/30/2019

Appointments – SOAR Summer 2019

Location	First	Last	Position	Salary/Stipend	Dates/Notes
DISTRICT	Monica	Clewell	SOAR Supervisor	\$18,000.00	Stipend
DISTRICT	Kathy	Sinclair	SOAR Asst. Supervisor	\$10,500.00	Stipend
DISTRICT	Keith	Glock	SOAR HS Coordinator	\$9,500.00	Stipend

Appointments – Curriculum Writing

Location	First	Last	Position	Salary/Stipend	Dates/Notes
OHES	Sharon	Baller	Curriculum Development – Media Center Grade 1	\$34.00 p/h	01/16/2019 – 06/30/2019 Not to Exceed \$714.00
OHES	Sharon	Baller	Curriculum Development – Media Center Grade 2	\$34.00 p/h	01/16/2019 – 06/30/2019 Not to Exceed \$714.00

Co-Curricular 2018-2019

Location	First	Last	Position	Stipend	Dates of Employment/Notes
UMS	Kevin	Armstrong	UMS Athletic Coordinator	\$0	Rescind
MHS	Mike	Razzoli	Soccer, Volunteer Coach	\$4,625	2018-19 Fall Season (Reimbursed by the Booster Club)
MHS	Yannick	Smith	Soccer, Volunteer Coach	\$3,500	2018-19 Fall Season (Reimbursed by the Booster Club)
UMS	Sarah	Drozd	Technical Director (20%)	\$507	2018-2019 School Year
UMS	Gregory	Hayes	Technical Director (40%)	\$1,014	2018-2019 School Year
UMS	Shane	Stryker	Technical Director (40%)	\$1,014	2018-2019 School Year

Other

Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
DISTRICT	Substitute	Rate	Clerk	\$8.85/hour	Effective 01/01/2019
MHS	Susanne	Asral	Teaching 1 Additional Period	\$3,066.00	02/01/2019 – 03/29/2019
MHS	Kimberly	Marshall	Teaching 1 Additional Period	\$3,702.80	02/01/2019 – 03/29/2019
MHS	Alma	Reyes	Teaching 1 Additional Period	\$4,293.72	02/01/2019 – 03/29/2019

***Pending Criminal Background Clearance**

****Pending Criminal Background Clearance and Employment History Clearance**

4.2 Resolution Authorizing Sidebar between the Montgomery Township Board of Education and the Montgomery Township Education Association—Approve the resolution:

BE IT RESOLVED that the terms, stipulations and conditions as established in the Sidebar Agreement (pertaining to Schedule B) between the Montgomery Township Board of Education and the Montgomery Township Education Association, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and School Administrator/Board Secretary are hereby authorized and directed to execute the Sidebar Agreement and any other documents necessary to effectuate same.

4.3 Resolution Approving Employment Agreement between the Montgomery Township Board of Education and Mark Resnick—Approve the following resolution:

BE IT RESOLVED that the Montgomery Township Board of Education (hereinafter referred to as the "Board") appoints Mark Resnick (hereinafter referred to as "Resnick") as Interim School Business Administrator for the Montgomery Township School District effective on or before February 11, 2019 and expiring in accordance with the terms of the Employment Agreement between the Board and Resnick.

BE IT FURTHER RESOLVED that the Employment Agreement has been submitted to the Interim Executive County Superintendent for review and approval, according to the terms of the Employment Agreement adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Resnick for the position of Interim School Business Administrator for the foregoing appointment, conditional upon the approval of the Employment Agreement between the Board and Resnick by the Interim Executive County Superintendent, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Resnick following receipt of the approval by the Interim Executive County Superintendent.