

<b>NEW MEXICO SCHOOL FOR THE BLIND &amp; VISUALLY IMPAIRED</b>	<b>No. 095</b> <b>SUBJECT: Financial Obligations for Transportation &amp; Reimbursable Training of Board of Regents</b>
<b>Effective Date: 02/28/03</b>	<b>Revised: 9/8/11;</b> <b>Reviewed: 12/4/14</b>
<b>Distribution: Board Members</b>	<b>Kind: Board Policy</b>

## **POLICY**

1. It is the responsibility of the Superintendent to identify and recommend the most cost effective mode of transportation for Regents traveling outside of their home areas to conduct business relating to the school. In making this recommendation the Superintendent will take into account any necessary reasonable accommodations.

Travel and per diem for Regents traveling in connection with school business shall be computed and paid following the guidelines of NMSBVI Policy 340, and NMSA 1978, Section 10-8-1 to 10-8-8 (1995 Repl. Pamp.), NM Department of Finance & Administration (DFA) Rule 95-1.

2. It is imperative that all members of the Board of Regents be familiar with all aspects of Special Education as they relate to the student population served by NMSBVI. To accommodate this, and provided that funds are available, all members of the Board of Regents are authorized to attend one (01) out of state conference/seminar/workshop per fiscal year (July 1 thru June 30), without Board approval, with costs for registration, lodging, meals, and transportation being borne by NMSBVI. Registration and transportation costs will be paid directly by NMSBVI. Lodging and meals will be reimbursed following the guidelines of NMSBVI Policy 340, and DFA Rule 95-1.
3. Members of the Board of Regents may attend in-state conferences/seminars/workshops as available, or as attendance is needed, with costs for registration, lodging, meals, and transportation being borne by NMSBVI. Registration and transportation costs will be paid directly by NMSBVI. Lodging and meals will be reimbursed following the guidelines of NMSBVI Policy 340, and DFA Rule 95-1.