

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: September 8, 2014

- I. Call to Order** – Board President Fehr will call the meeting to order.
- II. Public Participation** – Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. Consent Agenda**
- a. Minutes – August 11 Public Hearing, August 11 Regular Board Meeting, and August 11 Special Board Meeting. The minutes are posted under Minutes on the school board web site.
 - b. Bills – The bills are posted under Financial Reports on the school board web site.
 - c. Financial Report – The Financial Report is posted under Financial Reports on the school board web site.
 - d. Pledged Assets Report – The Pledged Assets Report is posted under Financial Reports on the school board web site.
 - e. Personnel Reports – The personnel reports are posted under Supporting Documents on the school board website.
 - f. Student/Staff Recognitions – There are no student/staff recognitions posted this month.
 - g. Tuition Waiver Agreements – A tuition waiver request for two children of Jeff Devenport from South Heart to Dickinson. A tuition waiver request for a child of Dana Christensen from Dickinson to Richardton-Taylor. A tuition waiver request for two children of Lori Miller from Dickinson to Richardton-Taylor. A tuition waiver request for a child of Dawn Paro from Dickinson to Richardton-Taylor. A tuition waiver request for a child of Kristen Crawford from Dickinson to Richardton-Taylor.
 - h. RACTC Report – The RACTC report is posted under Supporting Documents on the school board website.

Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the August 11 public hearing, the August 11 regular board meeting, the August 11 special board meeting; the bills for September 2014; the financial reports for September 2014; the pledged assets report for September 2014; the personnel reports; a tuition waiver request for two children of Jeff Devenport, two children of Lori Miller, a child of Dawn Paro, and two children of Kristen Crawford; and the RACTC report; as presented. There are no student/staff recognitions.”

- V. Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.

VI. Business Topics

- a. **Prairie Rose Elementary School Expansion Update** – Assistant Superintendent Vince Reep will provide updated information regarding the progress towards the expansion at Prairie Rose Elementary. This agenda item is informational only. No action is required.
- b. **ACT Test Results 2013** - The 2013 ACT test results along with comparison data have been posted on the website under Supporting Documents for the Board members information. Superintendent Sullivan and DHS Principal Ron Dockter will address the Board presenting information and summarizing the results. This agenda item is informational only. No action is requested.
- c. **Department of Public Instruction School Construction Loan Application** – Assistant Superintendent Vince Reep will address the Board regarding this application and the process. In conjunction with the new middle school project, Dickinson Public Schools will need to apply for a school construction loan. Posted on the website is the application for consideration of the school board. Action is requested. **Sample motion: “I move to approve the submittal of the DPI School Construction Loan Application to be utilized for the new middle school project.”**
- d. **Department of Public Instruction Certificate of Compliance** – Dickinson Public Schools is required to file a report annually with the Department of Public Instruction certifying that all teachers in the District have a valid teaching license and are highly qualified. The report also stipulates that DPS does background checks on certain individuals and follows a review process as outlined in Century Code. A copy of the 2014-2015 Annual Compliance Report is available under Supporting Documents. Once approved by the Board, the report is submitted to DPI. Action is requested. **Sample motion: “I move to approve the DPI Annual Compliance Report for the 2014-2015 school year, as presented.”**
- e. **Approval of the Individuals with Disabilities Education Act (IDEA) VI-B Grant** – Mrs. Dorothy Martinson, Director of Student Services will address the Board regarding the IDEA VI-B Grant. The North Dakota Department of Public Instruction requires assurances that IDEA will be met and the application for funds has been approved by the Board. Mrs. Martinson will be available to answer any questions. Action is requested. **Sample motion: “I move to approve the application for the Individuals with Disabilities Education Act VI-B funds.”**
- f. **Open Enrollment Applications** – Michelle Mayer applied for open enrollment for her three children to be admitted to Dickinson Public Schools from South Heart Public. Gina Carlson applied for open enrollment for her child to be admitted to Dickinson Public Schools from New England Public. R. Suzanne Phillips applied for open enrollment for her two children to be admitted to DPS from New England Public. All of these children have been attending DPS and recently moved outside the school district. The administrative recommendation is to approve the applications. Action is requested. **Sample motion: “I move to approve the open enrollment request for three children of Michelle Mayer, a child of Gina Carlson, and two children of Suzanne Phillips as specified in the open enrollment requests, to be admitted to the Dickinson Public Schools under the open enrollment policy.”**
- g. **North Dakota School Board Association Convention**

- i. Delegates – President Kris Fehr, Mrs. Tanya Rude and Superintendent Douglas Sullivan will be attending the convention. Superintendent Sullivan will be attending the legal seminar on Thursday, October 23. Mrs. Sarah Ricks will be attending the new member seminar on Thursday, October 24. The convention is scheduled for Thursday and Friday, October 23 and 24th at the Ramkota in Bismarck. The convention allows DPS to have up to four delegates. President Fehr and Mrs. Rude will be attending the Friday session and are offering to be delegates. Copies of the proposed agendas for the convention and law seminar are posted under Supporting Documents. Action is requested to designate the delegates.
Sample motion: “I move that President Fehr and Mrs. Tanya Rude be named delegates from Dickinson Public Schools for the North Dakota School Board Association Convention.”
- ii. Resolutions – A copy of the 2014 resolutions are posted under Supporting Documents on the school board website. A copy of the NDSBA fee structure proposal is also available on the website. Input on the resolutions and fee structure is requested.
- h. **Board Policy Addition–Second Reading and Final Adoption** – The following new policies are presented for consideration and are posted on the website under policies first reading.
- FFC-Bus Conduct
- Administrative recommendation is to add the above noted policies. Action is requested.
Sample motion: “I move to accept the second reading and final adoption of the addition of policy FFC as presented.”
- i. **Board Policy Revisions–Second Reading and Final Adoption** - The following revised policies are presented for consideration and are posted on the website under policies first reading.
- ACBD-School Medication Program
 - BBC-Method of Filling a Board Vacancy
 - BEB-New Member Orientation
 - CAAB-Superintendent Evaluation Procedure
 - FFK-Suspension and Expulsion
- Areas from the DPS policy that have been removed on the NDSBA revision are noted as a ~~strike-out~~. Areas on the NDSBA policy that do not appear on the DPS policy are noted as **red** (this is new information on the policy). Areas on the revised NDSBA policy where the DPS policy language has been incorporated are noted in **purple**.
Administrative recommendation is to add and revise the above noted policies. Action is requested. **Sample motion: “I move to accept the second reading and final adoption of revised policies ACBD, BBC, BEB, CAAB, and FFK, as presented.”**

VII. Other

VIII. Adjournment

Announcements:

- There will be a Board Workshop following the October 13 School Board Meeting. Board members are encouraged to submit topics for discussion to President Fehr or Superintendent Sullivan.
- The School Law Seminar/New Member Seminar will be held Thursday, October 23, 2014, at the Ramkota Hotel.
- The North Dakota School Board Association Conference will be held Thursday and Friday, October 23 and 24th, 2014, at the Ramkota Hotel in Bismarck. There are a block of rooms reserved at the Bismarck Ramkota for those wishing to attend the conference and/or law seminar.
- The National School Board Association Conference will be held March 21-23, 2015, in Nashville, TN. Registration and housing opens simultaneously in mid-October.
- Please inform Twila if you plan to attend any of the above conferences.