

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

May 9, 2022

6:00 p.m.

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Pam Ramage, <i>Vice President</i>	
Virginia Ceynar	
	Dawn Maki
Corey Meuchel – joined via Zoom 6:02 p.m.	
Jake Pennington	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 p.m.

II – Introduction of Guests

Brady Bertram – Brosz, Heidi Brenna – Icon, Jesse Lawrence – Icon, Lance Monson – CE and Nick Fiecke – CE via Zoom

III – Approval of Agenda

1. Motioned by Ceynar, seconded by Pennington, to approve the agenda as posted. Motion carried 5 – 0.
 - a. The following agenda items were moved for the sake of scheduling the curriculum report to 7b

IV – Correspondence

1. Federal Title program preliminary allocations for 2022 – 2023 provided by ND DPI. Total preliminary Title allocation = \$976,917.12
2. Thank you card received from the Sherry Slagle Lervick Family

V – Board Actions

1. Motioned by Samuelson, seconded by Ramage, to approve the minutes of the special board meeting 04/07/2022. Motion carried 6 – 0.
2. Motioned by Ceynar, seconded by Pennington, to approve the minutes of the regular board meeting 04/11/2022. Motion carried 6 – 0.
3. Motioned by Ramage, seconded by Ceynar, to approve the financial report for 2022. Motion carried 6 – 0.
4. Motioned by Pennington, seconded by Samuelson, to approve the 04/2022 District Bills by Fund and Unposted Invoice Listing Summary. Motion carried 6 – 0.

VI – Recognition of Activities

1. May 2nd – 6th was teacher appreciation week. Thank you for everyone who participated in Teacher of the Year and Teacher Appreciation Event 04/29/2022.
2. Congratulations to Mr. Gumke (WCHS) on McKenzie County Teacher of the year and eligibility for ND Teacher of the Year. Congratulations to the four building level winners as well; Aleishia Cottrell (Fox Hills), Laurie Strom (Badlands), and Lorrie Zenz (WCMS).

VII – Old Business

1. Dr. Holen reviewed the last information regarding design of the BASC. CE and Icon representatives joined the conversation. The following were discussed; Update of site plan and mass grading including utilities, building envelop comparison matrix, GNWEC re-framework progress and alignment to the BASC, visitation of Moorhead, MN CTE Center, meeting with WSC, TrainND 05/18/2022, and business collaboration and partnerships.
2. Principal presentation on committee meeting decisions. See information under committee reports.
3. Dr. Holen updated the board of the status of WCMS renovation project and coordination of the CMAR and RFQ process. RFQ's due 5/27/2022. CMAR advertisement starts 5/11/2022.
4. Dr. Holen provided an update regarding summer 2022 building and grounds projects planned at the building level.
5. The Cognia System Accreditation Engagement Review formal report is available for 2/14/2022 – 2/17/2022. Dr. Holen provided a summary of the formal report.

VIII – New Business

1. Resignations: The following resignations are presented to the board for approval. *Contract not signed by deadline 4/30/2022 @ 4:00 p.m.
 - a. Carter Buelow, WCHS Phy. Ed. (One year in the district)
 - b. Erica Westphal, WCMS Science (Two years in the district)
 - c. Sara Boom, WCMS Art (Four years in the district)
 - d. Lindsey Danbom, FHES Guidance Counselor (Two years in the district)*

- e. Melinda Doud, BLES Kindergarten (Three years in the district)*
- f. Melinda Oxereok, WCMS Technology (One year in the district)*
- g. Matthew Page, WCMS Music (Three years in the district)*
- h. Richard Rust WCHS Spanish (Four years in the district)*
 - i. Motioned by Ramage, seconded by Samuelson, to approve the resignations as presented. Motion carried 6 – 0.

2. Contract offers

- a. Jodee Foreman – Elementary BA Step 7 @ \$54300.00
- b. Kelly Sandstrom – WCMS Art BA Step 10 @ \$57000.00
- c. Bailey Brannan – WCMS Science BA Step 2 @ \$51720.00
- d. Haley Greathouse – Elementary BA Step 5 @ 52,500.00
- e. Elias Hernandez – Elementary Music BA Step 0 @48,000.00
 - i. Motioned by Ceynar, seconded by Pennington, to approve the contracts as presented. Motion carried 6 – 0.

Remaining professional open positions contingencies and discussion. Work agreements for classified staff positions pending board approval regarding changes to compensation.

IX – Policy

- 1. The following policies are presented for a second reading:
 - a. ABEC – School Meal Charge Policy
 - i. Motioned by Ceynar, seconded by Samuelson, to approve the policy for a second reading. Motion carried 6 – 0.
 - b. GAAC – Review of Complaints of Instructional Resource Materials
 - i. Motioned by Ceynar, seconded by Meuchel, to approve the policy for a second reading. Motion carried 6 – 0
- 2. The following policy was discussed for a first reading and no action taken at committee level
 - a. Non-school sponsored activities

IX – Administration Reports

- 1. Superintendent
 - a. Enrollment update – Kindergarten pre-registration
 - b. ND PHIT October 2022 – 2023 Renewal Summary Report
 - c. Fiscal Year 2022 State Homeland Security Grant Program application
 - d. 2022 High School Commencement Ceremony – School Board Participation
 - e. Wolf Run housing update and possible utilization for 2022 – 2023 teachers
 - f. Gross Production Tax Funding meeting 5/12/2022 @ 6:00 p.m.
 - g. Enrollment Express implementation for new and returning students
 - h. Professional leaves and substitute teacher follow-up report
 - i. Badlands Picnic Day – May 23rd, sponsorships and recognition of Mrs. Lervick
 - j. User agreement with Park Board regarding RRC discussions
 - k. CLSD Spring Site Visit 2021 – 2022
 - l. UND memorandum of understanding regarding Burgum Foundation grant program
 - m. Classified/Ancillary staff compensation and benefits plan 2022 – 2023
 - n. Summer school enrollment
 - o. Kindergarten Orientation
- 2. Director of Teaching and Learning
 - a. NDSA data report
 - i. Building Level breakdown of NDSA data and comments from respective administrators
- 3. Principal Report
- 4. Activities Director
 - a. Spring Activity update
 - b. Activities projects and infrastructure proposal /discussion

X – School Board Committee Reports

- 1. Committee Meeting Minutes
 - a. Negotiations – 4/20/2022 and 04/28/2022 WCAA and the Board Negotiations Committee agreed to revised salary and schedules. Motioned by Pennington, seconded by Ramage, to ratify the contracts as presented. Motion carried – 0. The committee presented an agreement for the Superintended Contract 2022 – 2025. Motioned by Samuelson, seconded by Ceynar, to ratify the contracts as presented. Motion carried 6 – 0. Classified/ancillary compensation and benefits discussion to include salary and non-educational professional staff.
 - b. Policy – 4/26/2022
 - c. Wellness – 5/3/2022 Discussion of District Child Nutrition Coordinator position, meals, seconds, salad bars 2022 – 2023, school snacks, meal prices, and projections. Motioned by Samuelson, seconded by Pennington, to approve the nutrition coordinator position. Motion carried 6 – 0.
 - d. Curriculum- 5/5/2022 Building level handbooks, staff, WCA and Activity's handbook. Mr. Green discussed the WCHS parking permit details for \$5 pass, \$10 violation fees, & \$50 parking spot painting charge, and early

graduation. Dr. Green discussed cell phone usage at WCMS. Mr. Foss addressed attendance, behavior matrix, breakfast and hot lunch, and snacks and treats

e. Motioned by Ramage, seconded by Pennington, to approve the committee meeting minutes. Motion carried 6 – 0.

2. Upcoming meetings

- a. Curriculum committee meeting –TBD
- b. Policy committee - TBD
- c. Planning committee – TBD
- d. Negotiations – TBD
- e. Budget and Finance – 5/12/2022 @ 4:00 p.m.
- f. Building and Grounds – TBD
- g. Technology committee – TBD
- h. Spring/Summer Board Retreat – TBD
- i. Health & Safety – TBD
- j. Transportation – TBD
- k. Wellness - TBD

XI – Set date of next meeting

- 1. June 13th, 2022 @ 6:00 p.m.

XII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 9:50 p.m.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*