

SCHOOL BOARD MINUTES  
WATERTOWN SCHOOL DISTRICT NO. 14-4  
CODINGTON COUNTY, SOUTH DAKOTA  
(Pending School Board Approval)

The School Board of the Watertown School District No. 14-4 of Codington County, South Dakota convened pursuant to due notice at 7:00 p.m., Monday, April 14, 2014 in regular session. The following members were in attendance: Chairman Tammy Rieber, Garrett Priest, Susan Jones, Dr. Fred Deutsch and Tom Linngren. Also in attendance were staff, administration and representatives of the news media.

Chairman Tammy Rieber convened the Board for its regular meeting by leading the Pledge to the Flag.

AGENDA REVIEW/APPROVAL

Mr. Garrett Priest moved that the agenda be approved as presented. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

MINUTES

Dr. Fred Deutsch moved that the minutes of the March 10, March 25, April 1, April 3 and April 7, 2014 meetings be approved as presented. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

FINANCIAL REPORT

Rick Hohn, Business Manager, presented the financial report of receipts, disbursements and cash balances for the month of March, 2014 as listed below:

**Receipts:** Taxes, \$241,018.92; Tuition, \$80,038.69; County Sources, \$33,124.56; State Aid, \$2,082,843.00; Other State Sources, \$21,389.87; Federal Sources, \$269,707.80; Sales, \$273,328.58; Interest on Investment, \$6,188.42; Misc., \$213,061.30; Sales Tax, \$10,563.45.

**Expenditures:** Verified Claims & Expenditures, \$1,164,066.66; Salaries, \$3,068,086.82.

**Cash Balances, March 31, 2014:** General Fund \$5,119,069.34; Capital Outlay, \$2,615,515.07; Special Education, \$1,060,562.91; Pension Fund, \$1,346,903.50; Lake Area Technical Institute, \$4,104,300.56; K-12 Nutrition Services, \$705,596.70; LATI Bookstore Services, \$268,115.14; LATI Nutrition Services, \$126,194.25; LATI Day Care Center, \$128,823.94; Concessions, \$186,317.94; Drivers Education, \$1,458.29; Pre-School Services, (\$335.34).

**Trust and Agency Funds:** Clubs and Scholarships – Receipts, \$79,220.68; Expenditures, \$89,790.89; Balance, \$263,603.20. LATI Agency Fund – Receipts, \$56,432.47; Expenditures, \$71,724.95; Balance, \$80,291.11. Endowment Fund – Receipts, \$104.18; Balance, \$311,804.65. Unemployment Escrow – Receipts, \$68.25; Balance, \$204,259.94.

**Special Revenue/Internal Service Funds:** LATI Financial Aid – Receipts, \$71,863.82; Expenditures, \$56,047.66; Balance, \$187,621.45. Employee Benefit Trust – Receipts, \$503,633.93; Expenditures, \$312,801.94; Balance, \$2,166,116.89.

## STAFF/STUDENT RECOGNITION

The Watertown School Board recognized the following for their achievements:

Speech and Debate National Qualifiers – Tanner Chilson, Kelsey Hardie, Maggie O'Brien, Shyanne Redlin and Jackson Shriver

State Second Place in Public Forum Debate – Shelby Kluver and Brett Ries

Students' in which art was accepted by the SD Art Council – Madysen Rohde, Austin Boettcher and Michael Nichols

Wrestling All-State Academic – Levi Butts

2014 South Dakota History Teacher of the Year – Steve Olson

Boys Basketball Academic All-State – Mark DeSpiegler, Trevor Jutting, Mara Perkins and Jesse Poppen

2014 SD All State Band Members – Erin Briggs, Tanner Chilson, Alex Fairchild, Hosanna Hoekman and Bonnie Triplet

Girls Basketball Academic All-State – Molly DeSpiegler and Logan Kludt

Boys Hockey All State Team Members – Spencer Riddle and Joe Foley

Boys Hockey Hobey Baker Award – Paige Falk

Girls Hockey for their second place finish in the State Hockey Tournament – Stacey, Dunbar, Tara Hamann, Tiffany Hamann, Jazmine Hills, McKenzie Kranz, Kaitlyn Kunkel, Kaitlyn Muhl, Heather Mullin, Samantha Nogelmeier, Kayla Piorkowski, Macey Winge and Coach Curt Kranz

### ACTION 14148

Dr. Fred Deutsch moved the approval of the resignations received from Tom Mortenson, Custom Paint and Fabrication Instructor, and Kelly McDaniel, Financial Services Instructor. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

### ACTION 14149

Deb Shephard, LATI President, presented the following contract recommendations/addendums and asked for their approval.

#### LATI CONTRACT RECOMMENDATIONS/ADDENDUMS:

Justin Hagedorn – Agriculture Instructor - \$37,500.00

Caleb Campbell – Jenzabar Programming Intern – 300 hours @ \$8.25/hour - \$2,475.00

Nathan Olson – Information Technology Intern - \$8.25/hour

Joanna Vitek – Law Enforcement Instructor - \$43,000.00

Justin Heubrock – Computer Information Systems Instructor - \$38,000.00

Mike Lee – Diesel Technology Instructor - \$48,455.00

#### Adjunct

Bob Koistinen – AED/CPR/First Aid - 75 hours @ \$22.70/hour - \$1,702.50

Aaron Wiechmann – HAZ100 – 40 hours @ \$22.70/hour - \$908.00

Beth Gallisath – PN Clinical Instructor – 20 hours @ \$23/hour - \$460.00

Heather Brewster – PN Clinical Lab – 38 hours @ \$23/hour - \$874.00

#### Curriculum

Jo Vitek – Prep for Law Enforcement Program – 80 hours @ \$20.34/hour - \$1,627.20

Shawn Kulla – TAA Grants Online – 10 hours @ \$20.34/hour - \$203.40

Nicole Misner – TAA Grants Online – 10 hours @ \$20.34/hour - \$203.40

Annette Roby – TAA Grants Online – 10 hours @ \$20.34/hour - \$203.40

Steve Henningsgaard – HEO Job Sheet Development – 40 hours @ \$813.60

Overload

Holly Stillson – MATH102 – 6 credits x \$104 - \$624.00

Janelle Wishard – HST137 - \$885/cr total 0.4 credits - \$354.00

Karen Breitag – SOC110 - \$885/cr total 0.6 credits - \$531.00

Jackie Abel – HST127 - \$885/cr total 0.4 credits - \$354.00

Corporate Ed

Gina Grant – Introduction to Solidworks – 4 hours @ \$39/hour - \$156.00

Jim Buhler – Dakota Bodies Welding Sessions - \$39/hour as scheduled by instructor and company

Shawn Kulla – iBasic Class – 4 hours @ \$39/hour - \$156.00

Mr. Garrett Priest moved the approval of the contract recommendations/addendums as presented.

Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

ACTION 14150

Mr. Garrett Priest moved the approval of the requested Stipend for Brittany Brennan for 6 credits at \$65.00/credit. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

ACTION 14151

Deb Shephard, LATI President, presented for Board consideration the bids received in relation to the purpose of a Welding Robot Cell. President Shephard went on to indicate that the purchase of this equipment would be accommodated by the recent allocation of GOED Funds.

2014 GOED Equipment Welding Robot Cells Bids

Bidders	IGM Robotics Systems Inc.	Ellison Technologies Automation
Base Bid Amount	\$182,875.00	\$179,945.00
Description of Base Bid	IGM Rti-496-s	AM120i C/L10
Alternates	<div>Auto Tool Center Point Correction \$1,495.00</div> <div>iCAM – 100 Vision System \$35,600.00</div> <div>Data Monitoring - ISDES \$7,240.00</div> <div>IPS Offline Programming Studio \$39,850.00</div> <div>RST Rotary Arm \$25,475.00</div>	<div>Auto TCP Correction \$1,500.00</div> <div>IRVision 2D Guidance \$15,000.00</div> <div>CERT training Offline Programming IPS \$14,000.00</div> <div>Frommelt Roll-up Door \$22,000.00</div> <div>Torch Alignment Fixture \$1,470.00</div> <div>Upgrade to M7 10iC/20L \$9,500.00</div>

Mrs. Susan Jones moved that the base bid and the proposed alternates related to the Auto Tool Center Point Correction, IPS Offline Programming Studio and RSP Rotary Arm for a total equipment purchase amount of \$249,695.00 as provided by IGM Robotics System, Inc. be approved. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

#### ACTION 14152

Rick Hohn, Business Manager, indicated that only one proposal was received in relation to the funding of a Lease/Purchase Agreement to accommodate the cost of the previously approved Design Build Projects at LATI. Hohn went on to indicate that the proposal from Kinetic Leasing had an interest rate of 2.349% and that it would be recommended that the School District fund this project with internal borrowing from the District's Endowment Fund and the Capital Outlay Fund at a rate of 2%. Mr. Tim Linngren moved that the District self-fund the costs of this project with internal borrowing as recommended. Mrs. Susan Jones seconded. Five votes yes. Motion carried.

#### K-12 DISCUSSION ITEMS

*Northeast Technical High School Board Report* – Superintendent Dr. Lesli Jutting reminded School Board Members and others that there is an Open House scheduled at the Northeast Technical High School on Wednesday, April 16, 2014 between the hours of 5:00 and 7:00 p.m. It was also noted that the regular monthly board meeting of the Northeast Technical High School will follow the Open House. Dr. Jutting indicated that two instructor positions have been filled and will be presented for Board consideration at its Wednesday night's meeting.

*Online Course Update* – Michelle Mehlberg, High School Computer Instructor, reviewed the online learning program at the Watertown High School. It was noted that Apex Learning offers a variety of options to staff and students and that it is anticipated that seven courses be offered online by the use of Apex in 2014-15. Mrs. Mehlberg reviewed the professional development offerings for staff members interested in expanding into the area of online offerings. The delivery plan for online courses was also reviewed and was followed by general discussion.

Darrell Stacey, Assistant Superintendent, reviewed the online courses being offered by Black Hills Online Learning in which Watertown currently participates in at the K-8 level for students being Home Schooled. Mr. Stacey noted that he anticipates the expansion of these offerings to 9-12 students in the 2014-15. It was noted that Black Hills Online Learning has grade level coaches for grades K-8 as well as High School. General discussion was held.

*Watertown Middle School/Intermediate School* – Superintendent Dr. Jutting indicated that she was excited that the progress on both projects continues. Rick Hohn, Business Manager, stated that the earth work has begun on the new Middle School site and due to the fact that a large amount of dirt will need to be reshaped, he is glad that an aggressive approach has been taken by the dirt contractor. A building plan in relation to the Intermediate School was shared with the School Board which illustrated the various modifications that will be needed to create six classrooms in each pod area of the existing Middle School. The phasing of the project over the next two or three summers was also reviewed and discussed. Hohn indicated that the plans and specifications are not going to be completed as soon as originally expected and therefore asked the School Board to consider a Special Meeting to be held on May 19 at 5:00 p.m. The tentative schedule shared with the School Board indicated that the plans and specifications would be available for District review no later than April 28 and the plans and specifications would be available for prospective contractors on April 29. The contractors would have seventeen days to review the plans and specifications and to submit their bids at a bid opening set for 11:00 a.m. on Friday, May 16, 2014.

### ACTION 14153

Mrs. Susan Jones moved the approval of the verified claims and salaries for the month of March as presented. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

### ACTION 14154

Mr. Garrett Priest moved the approval of the following resignations.

Jessica Fromelt – School Nurse  
Eric Swanson – Head 7<sup>th</sup> Grade Football Coach & Head 9<sup>th</sup> Grade Boys Basketball Coach  
Eric Swanson – Math Instructor, High School  
Domonie Kromann - .5 Reading Recovery & .5 Special Education Teacher Assistant  
Tammie Foley – English with Drama, High School  
Alison Birnbaum – Food Service, High School  
Cheryl Keller-Knudson – .8 Preschool Speech-Language Pathologist, Garfield  
Brooke Marek – Math Instructor, High School  
Shari Carbonneau – Librarian, McKinley  
Todd Jutting – Head 10<sup>th</sup> Grade Boys Basketball Coach  
Bernadine Breske – 2 hour Sprayer, Jefferson  
RaeDawn Montreal – 19 Hour Custodian, Middle School  
Pat McClemans – Head Girls Basketball Coach  
Randy Santema – Elementary Physical Education, Roosevelt  
Randy Santema – 9<sup>th</sup> Grade Assistant Boys Basketball Coach

Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

### ACTION 14155

Darrell Stacey, Assistant Superintendent, presented the following contract recommendations/addendums and asked for their approval.

#### K-12 CONTRACT RECOMMENDATIONS/ADDENDUMS:

Mark Iverson – Science Instructor, Middle School - \$38,662.00  
Emily Little – Science Instructor, High School - \$32,250.00  
Mitzi Moore – Assistant High School Principal - \$68,000.00  
Keelie Moeller – English Language Arts, Middle School - \$32,250.00  
Annie Hagen – English Language Arts, Middle School - \$32,250.00  
Kelsey Even – Elementary Instructor, McKinley - \$32,250.00  
Molly Lindgren – Elementary Instructor, Roosevelt - \$32,906.00  
Nicole Deutsch – Elementary Instructor, Jefferson - \$34,767.00  
Jeffrey Trapp – Middle College Science, High School - \$33,150.00  
Jared Sutton – Head Custodian, Lincoln - \$1,890/month plus \$90/month for building responsibility  
James Pischke – Part Time Custodian, Roosevelt – Up to 19 hours/week, \$11.14  
Sue Togel – KG/Preschool Screening – 16 hours @ \$31.63/hour - \$506.08  
Cheryl Knudson – KG/Preschool Screening – 16 hours @ \$30.44/hour - \$487.04  
Carolyn Holien – KG/Preschool Screening – 8 hours @ \$31.50/hour - \$252.00  
Connie Gertsen – KG/Preschool Screening – 20 hours @ \$43.12/hour - \$862.40  
Elizabeth Ries – Kindergarten Screening – 6 hours @ \$20.34/hour - \$122.04  
Aaron Althoff – Elementary Wrestling - \$674.00

Hope Gauger – Senior High Musical Choreographer - \$901.00  
Don Stormo – Snow Removal - \$500 Stipend  
Tim Steichen – Snow Removal - \$500 Stipend  
John Hodorff – Head Football Coach - \$5,466.00

Dr. Fred Deutsch moved that the contract recommendations/addendums be approved as presented.  
Mr. Garrett Priest seconded. Five votes yes. Motion carried.

#### ACTION 14156

Darrel Stacey, presented the request for the authority to hire a .5 Orchestra, .5 Band and .2 Preschool Speech Language Pathologist. Mr. Garrett Priest moved that the authority to hire the three part time positions be approved as presented. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

#### ACTION 14157

Superintendent Dr. Lesli Jutting indicated that the Watertown Education Association has approved the salary and benefit modifications for the 2014-15 school year and recommend the School Board's approval of the same.

Mrs. Susan Jones moved that the Watertown School Board authorize salary and insurance benefit modifications for Certified and Classified employees for the 2014-15 school year. The modifications reinstate the two days that were removed from the contracts of Certified employees in 2011-12 in response to the District's funding reduction, which is equal to a 1.14% modification. In addition to the buy-back of days, the salaries of Certified employees are to be modified by an additional 4.36%. The amount to be paid for Co-curricular type activities will receive a 3.36% modification.

The salaries of hourly Classified employees will be modified by 4.9% and the twelve (12) month Classified employees will see a modification of 5.7% of which, .8% is directly related to the reinstatement of the two days.

Modifications for District Administrators and Directors include the reinstatement of the two days that were removed in 2011-12. Due to the varying number of contract days related to the various positions, the percent used for the two day reinstatement varied between 1.0% and .8%. In addition to the reinstatement of days, the salaries of Administrators and Directors will be modified by an additional 4.36%. The salaries of a few employees within this classification received additional modifications to remain competitive.

Salaries of Instructors, Administrators and Directors of Lake Area Technical Institute will be modified by an average increase of 4.4% , but due to the increase being based on a flat per contract day amount of \$10.29, the actual individual percent increases vary. The contracts of several instructors will also receive additional modifications to remain competitive in the high need areas. The LATI Classified employees shall receive salary modifications similar to those of the K-12 Classified employees as noted above.

The District's monthly contribution towards the cost of the group health and dental insurance shall be increased by \$25.00 per month for all individuals participating in the District's insurance plan.

The District shall also provide a one-time \$250.00 stipend in fiscal year 2014 to Certified employees returning their 2014-15 employment contracts in a timely manner.

Seconded by Mr. Garret Priest. Five votes yes. Motion carried.

#### ACTION 14158

Rick Hohn, Business Manager, presented for Board review and consideration a Resolution authorizing the District and Dougherty & Company to issue Capital Outlay Certificates in relation to the funding on the new Middle School in the amount of \$18,430,000.00. Mr. Tom Linngren moved the approval of the resolution as presented. Mrs. Susan Jones seconded. (A complete copy of the resolution can be viewed in the office of the Business Manager.)

#### ACTION 14159

Rick Hohn, Business Manager, offered an amendment to the District's 403(b) Plan for Board consideration that would expand the offerings to include those of North American Company. Hohn went on to indicate that Plan Services, the District's third party administrator, for its 403(b) Plan has reviewed the prospective and that the North American Company has signed the required information sharing agreement. Mrs. Susan Jones moved that the District's 403(b) Plan be amended to include North American Company as one of its authorized tax sheltered annuity vendors. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

#### ACTION 14160

Superintendent Dr. Lesli Jutting presented a transportation request involving students that live outside the District's boundaries. Dr. Jutting went on to indicate that this family is relocating to a farm in very close proximity to our current boundaries and that she has reviewed this request with the District's Transportation Supervisor, Tim Steichen. Mrs. Susan Jones moved that the District be authorized to transport the students to and from their new residence. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

#### ACTION 14161

Mr. Garrett Priest moved the approval of the open enrollment requests involving three students as presented. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

#### ACTION 14162

Mrs. Susan Jones moved the approval of the Public School Exemption requests involving five students as presented. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

#### COMMUNICATIONS

Superintendent Dr. Lesli Jutting indicated that the District recently completed its Kindergarten Screening and noted that the number of Kindergarten and Pre-Kindergarten students is currently at 354. Dr. Jutting also indicated that the calendar committee will need to meet to consider the incorporation of two additional days into the 2014-15 calendar and that she would also like to discuss the 2015-16 calendar due to the various construction projects. The Grapevine, Enrollment Report and Nutrition Report were also provided for Board information.

**WATERTOWN SCHOOL DISTRICT  
BULK FUEL QUOTES**

**March 14, 2014**

<u>Company Name</u>	<u>Regular Fuel with Ethanol Price Per Gallon</u>
Sioux Valley Coop	<b>\$3.3285</b>
Moe Oil Company	\$3.34

Sioux Valley Coop provided the lowest price per gallon at \$3.3285 for Regular Fuel with Ethanol.

**WATERTOWN SCHOOL DISTRICT  
BULK FUEL QUOTES**

**March 24, 2014**

<u>Company Name</u>	<u>No. 2 Diesel Price Per Gallon</u>
Sioux Valley Coop	\$3.48
Moe Oil Company	<b>\$3.416</b>

Moe Oil Company provided the lowest price per gallon at \$3.416 per gallon for No. 2 Diesel Fuel.

**WATERTOWN SCHOOL DISTRICT  
BULK FUEL QUOTES**

**April 10, 2014**

<u>Company Name</u>	<u>No. 2 Diesel Price Per Gallon</u>
Sioux Valley Coop	\$3.556
Moe Oil Company	<b>\$3.45</b>

Moe Oil Company provided the lowest price per gallon at \$3.45 per gallon for No. 2 Diesel Fuel.

**WATERTOWN SCHOOL DISTRICT  
BULK FUEL QUOTES**

**April 10, 2014**



<u>Company Name</u>	<u>Regular Fuel with Ethanol Price Per Gallon</u>
Sioux Valley Coop	\$3.4035
Moe Oil Company	<b>\$3.34</b>

Moe Oil Company provided the lowest price per gallon at \$3.34 for Regular Fuel with Ethanol.

#### ADJOURNMENT

Mr. Garrett Priest moved that the Watertown School Board adjourn its regular meeting at 8:10 p.m. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

By: Rick Hohn, Business Manager