



SCHOOL IMPROVEMENT LEADERSHIP TEAM MEETING

Wednesday, April 4, 2018; 4:00 p.m.
Central Administration Offices Board Room

Members Present: Superintendent Douglas Sullivan, Mrs. Trista Fisher, Dr. Marcus Lewton, Mr. Mitchell Meier, Mrs. Nicole Weiler, Mrs. Carla Schaeffer, Ms. Sherry Libis, Mrs. Susan Cook, Mr. Trevor Conrad, Mrs. Melanie Hanel, Mrs. Sara Streeter, Mrs. Amanda DeMorrett, Mrs. Amber Fridley, Mrs. Kate Rothschiller, Mrs. Amber Berg, Mr. Henry Mack, and Mrs. Jennifer Nokes.

Members Absent: Mr. Ron Dockter, Mr. Brent Wolf, Mrs. Melanie Kathrein, Mr. David Wilkie, Mrs. Michelle Kovash, Mrs. Rebecca Bautz, Mrs. Sara Steier, Mrs. Tammy Peterson, Mrs. Stacy Kilwein, and Mrs. Lindsey Southiseng.

Call to Order – Superintendent Sullivan called the meeting to order at 4:00 p.m.

Meeting Norms – The meeting norms were available for review on the agenda.

Additions or Deletions to the Agenda – There were no requests for additions or deletions to the agenda.

Review and Approve the March 7, 2018, Meeting Minutes – Mrs. Fisher moved to approve the March 7, 2018, meeting minutes, as presented. Mrs. Streeter seconded the motion. The motion carried unanimously.

Mrs. Cook referenced the last page of the minutes and inquired if the buildings should be doing the school quality factors. Dr. Sullivan explained the deadline to have everything submitted to the engagement review team is October 1. He added the school system quality factors should be completed at the building level.

AdvancED Engagement Review (November 4-7, 2018) –

System Quality Factors Diagnostic – Superintendent Sullivan noted at the last meeting, the team had broken up into groups and they reviewed Groups A-C of the System Quality Factors Diagnostic. Dr. Sullivan asked the team to again break up into groups and review Groups D, E, and F of the System Quality Factors. Following are the recommended changes proposed by the team when they broke up into groups and was then approved by the team.

- Group D., question 1. a. – Mostly embedded
- Group D., question 3. a. – Most system staff
- Group D., question 5. a. – Most of the community
- Group E., question 3. a. – Many system staff
- Group E., question 4. a. – Many system staff
- Group E., question 6. a. – Often
- No changes to Group F

Superintendent Sullivan said he would make the edits and email the revised version. He reminded the building principals they needed to complete the school quality factors diagnostics and work with their faculty and staff on their documentation.

Other – Dr. Sullivan thanked the team for all their work this year and wished them the best the next school year when they do the engagement review process. The next meeting date would be the School Improvement Camp that is scheduled for May 30 and 31st.

Adjournment – At 4:36 p.m., the meeting adjourned.