

McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting

March 8th, 2022

6:00 p.m.

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Pam Ramage, <i>Vice President</i>	
Virginia Ceynar	
Dawn Maki – via Zoom	
	Corey Meuchel
Jake Pennington	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:01 p.m.

II – Introduction of Guests

1. Brady Bertram, Broz Engineering Heidi Brenna, ICON

III – Approval of Agenda

Motioned by Pennington, seconded by Ramage, to approve the agenda as posted. Motion carried 6 – 0.

IV – Correspondence

1. Letter received from Cognia and the Engagement Review Lead Evaluator, Sandy Rains. Written report available 3/21/2022.

V – Board Actions

1. Motioned by Samuelson, seconded by Ceynar, to approve the minutes of the regular board meeting 2/15/2022. Motion carried 6 – 0
2. Motioned by Ceynar, seconded by Pennington, to approve the financial report for 02/2022. Motion carried 6 – 0.
3. Motioned by Ramage, seconded by Maki, to approve the 02/2022 District Bills by Fund and 03/08/2022 Unposted Invoice Listing Summary. Motion carried 6 – 0.

VI – Recognition of Activities

1. Special recognition to all individuals involved with the recent Cognia Engagement Review process and focus groups 2/14/2022 – 2/17/2022. Your participation and efforts were greatly appreciated and reflected in the preliminary results.

VII – Old Business

1. Dr. Hole provided an update on the Bakken Area Skills Center (BASC)
 - a. The grant review committee of the NDCTE Board of Directors met on 2/14/2022. They provided the board with their recommendations regarding the BASC. The board will meet again on 3/17/2022.
 - b. The Board of Directors for the GNWEC voted 03/02/2022 approving consideration of new framework and structure regarding a new regional Career and Technical Center. The BASC will collaborate as a satellite (hub) with regional school districts and receive additional reimbursement through NDCTE (40%).
 - c. Meeting with educational partners (WSC and TrainND) to discuss programming options and collaborations involving the BASC
 - d. Met with ICON, Construction Engineers, and Mr. Voll to discuss possible revisions to project contracts and consideration by the board. Dr. Holen provided received information 03/07/2022 and shared it with the board prior to this meeting. Motioned by Ramage, seconded by Ceynar, to approve the ICON contract at 6.5%. Motion carried 6 – 0.
 - e. Dr. Holen opened discussion for questions. He explained the status of the soil samples and ground work at each site.
2. Board members provided their evaluations online through Rocky Mountain Evaluations for the second superintendent evaluation (summative) 2021 – 2022. Dr. Holen and Wisness met prior to this board meeting to discuss the results. They shared the compiled report with the board as per NDCC before the 03/15/2022 deadline.
 - a. Motioned by Ramage, seconded by Pennington, to approve Educational Leadership at 122 out of 140. Motion carried 6 – 0.
 - b. Motioned by Ceynar, seconded by Pennington, to approve Financial & Plant Management at 79 out of 84. Motion carried 6 – 0.
 - c. Motioned by Samuelson, seconded by Ramage, to approve Relationships at 99 out of 112. Motion carried 6 – 0.
 - d. Motioned by Pennington, seconded by Samuelson, to approve School Board Policy at 98 out of 112. Motion carried 6 – 0.
 - e. Motioned by Pennington, seconded by Maki, to approve Recruitment/Professional Development/Supervision of staff at 132 out of 164. Motion carried 6 – 0.

3. The board reviewed the Return to In-Person Instruction and Continuity of Services Plan as required for ESSER II & III by the Federal Government. No revisions are recommended at this time. Motioned by Samuelson, seconded by Ceynar, to acknowledge the plan review. Motion carried 6 – 0.

VIII – New Business

1. Dr. Holen provided a staffing update. He received the following resignations: Greg Yale WCHS Math (12 years) and McKenzie Monday FHES 2nd grade (2 years). Motioned by Ceynar, seconded by Pennington, to approve the resignations as presented. Motion carried 6 – 0. Thank you for your years of service. Dr. Holen presented the following new contract offers 2022 – 2023: Jill Endres – WCHS FCS BA Step @ \$48,000.00, Devyn Wagenecht – Elementary BA Step 0 @ \$48,000.00, Sydney Anderson – Elementary BA Step 0 @ \$48,000.00, and Katie Clark – Special Education BA Step 0 @ \$48,000.00, Olivia Gronos Elementary BA Step 0 @ \$48,000.00. Motioned by Samuelson, seconded by Ceynar, to approve the professional contracts as presented. Motion carried 6 – 0. Dr. Holen informed the board of remaining open professional positions for 2022 – 2023, classified/ancillary positions (discussion regarding COWC/MCPSD#1 JPA employees), possible need for a third social worker and update from WCPD regarding SRO.
2. Dr. Holen presented the following open enrollment requests received prior to the deadline 02/28/2022 for 2022 – 2023: K. Falcon – Grade 1, T. Black Hawk – Kindergarten, and A. Little Nest – Grade 1. Motioned by Pennington, seconded by Samuelson, to approve open enrollments as presented. Motion carried 6 – 0. Dr. Holen presented the following tuition agreements to the board: S. Schettler and H. Schettler to Killdeer at no charge, E. Dillmen to Killdeer at no charge. Motioned by Ramage, seconded by Pennington, to approve the tuition agreements as presented. Motion carried 6 – 0.

IX – Policy

1. Policy GCF – GED assessment for credit was tabled at the last board meeting.
 - a. Motioned by Ceynar, seconded by Samuelson, to approve. Motion carried 6 - 0.
2. The following policies are presented for first reading consideration as per Policy Committee recommendation:
 - a. ABEC – School Meal Charge Policy.
 - b. ACF – Whistleblower protections.
 - c. BA – Board Ethics.
 - d. DFAA – Teacher Evaluations.
 - e. DGAA – Professional Development Plan.
 - f. GAAA – Curriculum Design and Evaluation.
 - g. GAAB – Curriculum Adoption.
 - h. GAAC – Curriculum Complaints.
 - i. HEAC – Student Activities Fund.
 - j. KAB – District Schools Parent and Family Engagement.
 - k. BAB – Board Conflict of Interest.
 - l. DEBB – Conflict of Interest.
 - m. HCAF – Food Service Procurement.
 - n. HCAB – Vendor Conflict of Interest.
 - i. Motioned by Ramage, seconded by Pennington, to approve the policies as presented for a first reading. Motion carried 6 – 0.
3. The following policies are first readings of administrative rules or board regulations: AAC-BR2 - Title IX Sexual Harassment and CGAA-AR – Grade Promotion and Retention Regulations. Approval not needed, provided for informational purposes only.

X – Administration Reports

1. Superintendent
 - a. Enrollment update
 - b. Grant Review update: School Food Service Innovation Grant, Family Engagement Grant. Motioned by Ramage, seconded by Ceynar, to approve the grant application for Family Engagement. Motion carried 6 – 0.
 - c. Emergency Connectivity Fund Commitment Letter. Motioned by Pennington, seconded by Ceynar, to approve the commitment letter and implement all funds for Wi-Fi on buses and Chromebooks. Motion carried 6 – 0.
 - d. City proposal for temporary daycare locations – BLES and Tech building
 - e. Cognia Accreditation Engagement Review process
 - f. Free reduced meal percentages; Three-year comparison
 - g. Teacher of the Year update
 - h. Mineral Tracker report – Q4 2021
 - i. Parent/Teacher conferences 3/27-29/2022
 - j. GNWACTC course catalogue 2022 – 2033
 - k. Human resource professional development opportunity
 - l. JLG – WCMS facility study update
 - m. JLG – Transportation site revisit
 - n. Re-plat process update
 - o. Online registration
2. Director of Teaching and Learning
 - a. Professional Development and Curriculum (Strategic plan objective) – Mr. Green

- b. Written Report
- 3. Principal Report
- 4. Activities Director
 - a. Winter activity season summary
 - b. Spring activity outlook
 - c. Activity related projects or infrastructure – weight room/strength and conditioning

X – School Board Committee Reports

- 1. Committee Meeting Minutes
 - a. Policy 03/01/2022
 - i. Policies presented for first reading
 - ii. NDSBA update on required policy templates revised since 03/2020
 - b. Planning 03/03/2022
 - i. Discussion regarding options for Virtual Academy
 - ii. School board representation map reviewed and recommendations for revisions or clarifications
 - c. Transportation 03/03/2022
 - i. Contract for Student Transportation Services revisit June 30, 2023
 - ii. Weather related guidance discussion
 - iii. Update on bus purchases for 2022 – 2023
 - d. Curriculum 03/07/2022
 - i. Middle school curriculum update and proposals. Motioned by Ramage, seconded by Ceynar, to switch WCMS Social Studies curriculum to National Geographic at a cost of \$75,000.00. Motion carried 5 – 0.
 - e. Motioned by Samuelson, seconded by Pennington, to approve the committee meeting minutes as presented. Motion carried 6 – 0.
- 2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD
 - d. Negotiations – TBD
 - e. Budget and Finance – TBD
 - f. Building and Grounds – TBD
 - g. Technology committee – 3/22/2022
 - h. Spring/Summer Board Retreat – TBD
 - i. Health & Safety – TBD
 - j. Transportation – TBD
 - k. Wellness - TBD

XI – Set date of next meeting

- 1. Thursday March 24th, 2022 @6:00 p.m. WCHS
- 2. Monday April 11th, 2022 @ 6:00 p.m.

XII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 9:21 p.m.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*