



Classified Council Minutes

Tuesday, February 12, 2019; 1:30 p.m.

Central Administration Office

Present - Assistant Superintendent Keith Harris, Marsha Breiner (Berg Elementary), Heidi Smith (Lincoln Elementary), Jo Erickson (Roosevelt Elementary), Denae Klein (Dickinson Middle School), Heidi Schostek (Dickinson High School), Mary Weflen (Jefferson Elementary), Jeanette Wyckoff (Heart River Elementary) and Meghan Ziegs (Central Administration Office).

Absent - Superintendent Shon Hocker, Kelly Bergman (Prairie Rose Elementary).

Call to Order – The meeting was called to order by Assistant Superintendent Harris at 1:30 p.m.

Review and Approval of the January 15, 2019, Meeting Minutes – Mrs. Schostek moved to approve the January 15, 2019, meeting minutes, as presented. Mrs. Smith seconded the motion. The motion carried unanimously.

Old Business – Mrs. Weflen wanted to revisit the 2019-2020 school calendar. She requested the trimester dates be added. Assistant Superintendent Harris agreed and said that we could get the dates added.

New Business

Review the February 11 School Board Meeting Agenda– A copy of the agenda from the meeting was distributed to the Classified Council members. There was a brief discussion regarding the Board approving the referendum for the new high school. Mr. Harris asked that all members get informed and involved.

Sporting Events-Delayed Pickup of Students- Mrs. Schostek stated that there has been a consistent issue with children getting picked up late from sporting events, leaving the custodial staff to be responsible for the students. The other council members stated a similar concern regarding pickup after school. Mr. Harris stated that he would have a conversation with the Administrative Staff to find a solution.

Classified Staff Early Resignation Incentive- Mrs. Schostek inquired about the early resignation incentive pertaining to 12 month classified employees. Mr. Harris explained that the early resignation incentive allows DPS to prepare to fill positions as well as prepare the budget. Mrs. Schostek asked if 12 month employees would be able to just give a 2 month notice rather than resign by 3/1. Mr. Harris stated that they would still need to resign by March 1st, but we will need to clarify the wording in the 2019-2020 Classified Benefit Package.

Sick and Personal Leave Comparison- 10 Larger School Districts- Mrs. Schostek shared a document showing the sick and personal leave for classified employees of other large school districts in North Dakota. She requested that administration review this information and consider giving the Classified staff of DPS more leave time. Mr. Harris said that he will discuss this with the administration.

Other- Mrs. Schostek asked that the Classified staff receive an extra personal day after 10 years with the District, like the Certified staff receives. Mr. Harris said that this would be discussed with administration.

Mrs. Schostek brought up a concern with payroll deductions not being correct. Mr. Harris informed her that this issue has been discussed with the Business Department and Horace Mann in order to remedy the problem.

Adjournment – The meeting adjourned at 2:30 p.m.

The next meeting has been scheduled for March 12, 2019 at 1:30 p.m.