

**Poplin Elementary School  
Site Base Meeting  
January 23, 2018**

Present: Kate Earp, Jennifer Glahn, Meredith Hagerty, Michelle Ruby, Megan Long, Patricia Murphy, Ashley Whited, Shelley Holland, Alisa DeLoreto, A.C. Jermyn, and Dyanna Moore, Brooke Richmond.

- The meeting was called to order at 2:31 p.m.
- Old Business
  - The minutes from the December meeting were reviewed and approved.
  - Review/Update on Grade Level Parent Discussion Items/Concerns.
  - Review of school improvement plan - There were no changes to this.
- New Business:
  - Science fair - Discussion about setting up in the gym with children's work displayed. Children to think of question to answer. Start this year slowly and then join the company next year who will judge and hand out trophies and projects. Optional per child, does not need to be everyone. Could be a home project or stay after school club. Teachers would only need to walk through it with the kids, not facilitate it in the classroom. Could be a class project or individual. Or even a family project/neighbors/friends. Melissa Wheeler will head it up and run a club about it. She needs one person to work with her - 5th grade teachers to work alongside her. Her husband's company will donate all the money needed for this year (medals/trophies/etc). Suggested keeping it to the higher grades just to test out this year. Group decided to go ahead with the fair. Update from Hagerty after surveying staff: 25 staff member said they were interested, 5 said no, 5 or 6 are unsure. Committee plans to meet soon to decide criteria. We are planning to do a small one this year. Concerning science vocabulary, Hagerty will share a list in the proclamation.
  - STEM school - Discussed how Science needs to be a focus throughout the school day. Fifth grade students are struggling with the science tests. Fifth grade teachers are concerned about how fun science is in the lower grades. But fifth grade students are not remembering the vocabulary and concepts when it comes to the test. Question to discuss - is Poplin a true STEM school? What can we start next year to get this moving? What can we add? How can grades K-4 work on science vocabulary? Someone suggested sharing fifth grade vocabulary with other grades to make everyone aware of what is

expected. Another idea is to integrate the science topics into reading/guided reading, etc. We need to consider doing this for all the subjects. This should be a common language that we use in school.

- Souper Bowl of Caring Coin Change Drive - Watts and Glahn are in charge. Students will donate change to guess which team will win the Super Bowl. There will be two containers set up in the lobby. Students will go to the office to exchange a quarter for a cotton ball. The class with the most change in each grade level will get a pizza party. Last year we raised \$800 which is significantly down from previous years. Proceeds will go to the Union County Community Shelter. It will begin Monday January 28 - Friday, February 1st. Change wars between classes will continue until the end of March. Update - We raised a good amount during the Super Bowl, but not so much yet with the classroom change wars. All money from the Wax Museum will go towards the Union County Community Shelter as well.

#### Grade Level & Parent Discussion Items/Concerns

- K - Suggested/asked if there could be a dry erase board for absent staff. Jones to be in charge of it.
- 1st - Asked if trash cans on bus lot can be moved to the playground instead? Government workers are still not being paid, do we have any families in need? Can we do something for the government workers or food bank? Glahn doesn't know of any families in our school that need help. We could do a canned food drive for the food bank. If we do this include on flyer that it would be towards these families. Instead we are going to donate to the Union County Community Shelter. Can phones talk from classroom to classroom? Earp will look into it. Update - Earp said based on the type of phones we have it isn't possible.
- 2nd - What are the expectations of parents walking children to classroom in morning and afternoon? Between 7:00-7:30 they are allowed to walk their child in. They shouldn't be walking in the afternoon or from cafeteria back to classroom. Let Earp know if it is an issue.
- 3rd - For new students, we are not seeing the forms going home or coming back, like the photo release, internet form. Teachers need to see the forms. Also still can't call long distance from classrooms.
- 4th - Concerned bars are too close off the bus lot. If it is muddy on playground can we play on bus lot. Earp says it is off limits. Career projects - can we do a school-wide college sweatshirt day? Teachers can wear jeans. Last Friday of each month staff and students can wear college/career with jeans. This was approved.

- 5th - none
- EC - none
- Specials - none
- Parents - none
- Guidance - none
- Media - none
- PTA - For these events (BINGO, Daddy/Daughter dance, etc) PTA will organize all the money and put your envelope into your box when counted. Dr. Seuss week - \$5 or \$1 a day to buy more google glasses. Starting next week there will be a sign up to make crafts for the dance. The sign up will be next to time clock.
- Administration - none
- TA - none

The meeting adjourned at 3:12 p.m.