



Jefferson County
School District 509J
UNITE. ENGAGE. SOAR.

Jefferson County School District 509-J
Monday, February 10, 2025

2024-2025 BOARD MEETING AGENDA

MEETING LOCATION:

Hybrid: In-person and Electronic via Zoom available for both meetings

Jefferson County School District 509J (Board Conference Room)
445 SE Buff Street, Madras, OR 97741



[ACCESS ZOOM MEETING HERE](#)

Phone: 253 215 8782 US (Tacoma)

Meeting ID: 810 6274 8184 Passcode: 238399

2024-2025 Board of Directors:

Chair Courtney Snead, Vice-Chair Jacob Struck, Laurie Danzuka, Kevin Richards and Regina Mitchell

WORK SESSION @5:30PM

Best Practices in Teaching & Student Engagement and Job Embedded PD & Collaboration

- 1. CALL TO ORDER / BOARD MEMBER ATTENDANCE**
- 2. BEST PRACTICES IN TEACHING & STUDENT ENGAGEMENT AND JOB EMBEDDED PD & COLLABORATION**
 - 2.1 School Based Instructional Coach Updates**
 - 2.1.1. Metolius Elementary
 - 2.1.2. Madras Elementary
 - 2.1.3. Buff Elementary
 - 2.1.4. Warm Springs K-8 Academy
 - 2.1.5. Jefferson County Middle School (JCMS)
 - 2.1.6. Madras High School (MHS)
- 3. FINAL COMMENTS / QUESTIONS *[relative to Work Session presentations only]***
- 4. WORK SESSION ADJOURNED**

AMERICANS WITH DISABILITIES ACT: Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you

(Immediately following Work Session or 7:00PM)

REGULAR SESSION

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL
2. AGENDA ADOPTION
- 3.

OPEN THE HEARING: _____ [note time]

PUBLIC HEARING FOR FINDING OF FACTS FOR THE CM/GC FOR THE WSK8 HVAC PROJECT

PUBLIC NOTICE: The Board of Directors of the Jefferson County School District 509J will meet in the Board Room at 445 SE Buff Street, Madras, OR 97741 on Monday, February 10, 2025, at 7:00 p.m. for the purpose of taking comments on the Board's draft findings for an exemption from the competitive bidding requirements of the Oregon Revised Statutes Chapter 279C as related to the Warm Springs K-8 Academy HVAC improvements. The project includes:

Any interested person may appear and present comment.

- Presentation
- Public Comment
- Opportunity for Public Input on Finding of Facts for the CM/GC for the WSK8 HVAC project.
- Board discussion (formal decision/vote will take place during the "Action Items" later on in the agenda)

CLOSE / ADJOURN THE HEARING: _____ [note time]

4. RECONVEINE REGULAR SESSION
5. INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS
 - 5.1 Student Representative Report - Yashira Chavero, MHS
 - 5.2 Enrollment Report
 - 5.3 Receipt of Notice and Distribution (Kathie Olson)
 - 5.4 Discussion about 509J Board Meeting Start Time
 - 5.5 2025-2026 JCESD Local Service Plan – Action Item
 - 5.6 OSBA Proposed Policy Updates (**November 2024 – Vol. 70 No. 1 sch**), **2nd & FINAL Read** – Action Item
 - 5.6.1 AC – Nondiscrimination and Civil Rights, **Required**
 - * ~~5.6.2 AC AR(1) – Discrimination or Civil Rights Complaint Procedure, **Required**~~
 - * ~~5.6.3 GBN/JBA – Sexual Harassment, **Required**~~
 - * ~~5.6.4 GBN/JBA AR(1) – Sexual Harassment Complaint Procedures, **Delete**~~
 - 5.6.5 GCBDA/GDBDA – Family and Medical Leave * **Highly Recommended**
 - 5.6.6 GCBDA/GDBDA-AR(1) – Family and Medical Leave * **Delete**
 - 5.6.7 GCBDA/GDBDA-AR(1) – Family and Medical Leave * **Highly Recommended [New version]**
 - 5.6.8 GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, Bias, or Stalking Leave (Safe Leave) *, **Highly Recommended**

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- 5.6.9 GCBDC/GDBDC-AR – Request for Domestic Violence, Harassment, Sexual Assault, Bias, or Stalking Leave, **Highly Recommended**
- 5.6.10 GCBDD/GDBDD – Sick Time *, **Highly Recommended**
- 5.6.11 IKF - Graduation Requirements**, **Required**
- 5.6.12 IKFB - Graduation Exercises, **Optional**
- * ~~5.6.13 JBA/GBN – Sexual Harassment, **Required**~~
- * ~~5.6.14 JBA/GBN-AR(1) – Sexual Harassment Complaint Procedures, **Delete**~~
- 5.6.15 JECA - Admission of Resident Students**, **Highly Recommended**
- * ~~5.6.16 JFE – Pregnant and/or Parenting Students**, **Required**~~
- 5.6.17 JHCD - Medications**/*, **Required, New**
- 5.6.18 JHCD-AR - Medications**/*, **Required, New**
- 5.6.19 JHCD/JHCDA - Medications**/*, **Delete**
- 5.6.20 JHCD/JHCDA-AR - Medications**/*, **Delete**

5.7 OSBA Proposed Policy Updates (*December 2024 – Vol. 70 No. 2 sch*) – **2nd & FINAL Read**

- 5.7.1 GBNAA/JHFF - Suspected Sexual Conduct w/Students and Reporting Requirements * **Required**
- 5.7.2 HFF/GBNAA - Suspected Sexual Conduct with Students and Reporting Requirements * **Required**

**These policies and/or ARs will not be included for update, as noted last meeting*

6. HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

OPTION 2: Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by **1:00 pm [the date of the board meeting]** and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy. Please submit your [COMMENT HERE](#)

7. ACTION ITEMS

7.1 CONSENT AGENDA

- 7.1.1 Approval of Board Minutes of **January 13, 2024**
- 7.1.2 Personnel Action
- 7.1.3 Resolution #25-08, Misc. Grants & Donations (\$42,500)
- 7.1.4 Financial Report

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- 7.2 ADOPT OSBA PROPOSED POLICY UPDATES (NOVEMBER 2024 – VOL. 70 NO. 1 SCH)** – Sixteen policy updates detailed in 5.6 above (5.6.1– 5.6.20) *[to include marked out]*
- 7.3 ADOPT OSBA PROPOSED POLICY UPDATES (DECEMBER 2024 – VOL. 70 NO. 2 SCH)** – Two policy updates detailed in 5.7 above (5.7.1 – 5.7.2)
- 7.4 RESOLUTION 25-09 [PUBLIC HEARING ITEM #3 ON THE AGENDA] GRANTING BIDDING EXEMPTION, AUTHORIZING CONSTRUCTION OF WSK8 HVAC, CM/GC**
- 7.5 ATHLETIC CO-OP AGREEMENT WITH CULVER SD FOR GOLF**
- 7.6 2025-2026 JCSD LOCAL SERVICE PLAN**

8. BOARD & SUPERINTENDENT HIGHLIGHTS

9. REMINDERS MARK YOUR CALENDAR

- JCSD 509J Board Leadership – **March 4, 2025, 9am** (Courtney & Kevin)
- Next JCSD 509J Board Work Session & Meeting – **Monday, March 10, 2025 @5:30pm, @WSK8**
- Classified Employee Appreciation Week – **March 4-8, 2025**

Important Note: *Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district: <https://www.jcsd.k12.or.us/>*

10. MEETING CLOSURE/ADJOURNED

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