



Jefferson County  
School District 509J  
UNITE. ENGAGE. SOAR.

Jefferson County School District 509-J

**Monday, August 12, 2024**

# 2024-2025 BOARD RETREAT AGENDA

MEETING LOCATION:

**\*Big Muddy**

Meeting location: Currant Creek Lodge

One Muddy Road, P.O. Box 227, Antelope, OR 97001

**REMOTE ACCESS NOT AVAILABLE AT THIS MEETING**

In-Person Only / Note Location \*Board Members will meet at the  
SSB, District Office in Madras @10:30am to commute to Big Muddy



**2024-2025 Board of Directors:**

Chair Courtney Snead, Vice-Chair Jacob Struck, Laurie Danzuka, Kevin Richards and Regina Mitchell

## WORK SESSION (12:00PM)

### Topic: Summer Board Retreat

1. Working Lunch beginning at noon
2. Strategic Path Forward
  - 2.1 Qualitative Review of Students Flourish Here, We Care For Each Other, Better Every Day
  - 2.2 Data Review
  - 2.3 Action Step Review and Next Steps Discussion
3. Board Goals
4. Key Programming Updates for the 24-25 School Year
  - 4.1 Big Muddy
  - 4.2 Dual language
  - 4.3 Behavior programming
  - 4.4 CTE program notable updates
  - 4.5 Other hiring notes
  - 4.5 Facilities updates and opening of school logistics
  - 4.6 Financial update and planning
5. Work Session / Board Retreat Adjourned

AMERICANS WITH DISABILITIES ACT: Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you

*(Immediately following work session or 2:30PM)*

# EXECUTIVE SESSION

Superintendent Evaluation

*[Closed to the public]*

*2023-2024 Year in Review Summary Superintendent Evaluation*

## 2024-2025 Board of Directors:

Chair Courtney Snead, Vice-Chair Jacob Struck, Laurie Danzuka, Kevin Richards and Regina Mitchell

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1. **CALL TO ORDER IN REGULAR SESSION/BOARD MEMBER ROLL CALL** **[OPEN TO THE PUBLIC]**
2. **EXECUTIVE SESSION:****[CLOSED TO THE PUBLIC]**

Note Start Time: \_\_\_\_\_

In accordance with ORS 192.660(2)(i) the board will meet to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session.

At the end of the executive session, we will return to regular session.

Note End Time: \_\_\_\_\_

3. **BOARD DISCUSSION**
4. **RECONVENE IN REGULAR SESSION –** **[OPEN TO THE PUBLIC]**
5. **ACTION ITEM** *(If needed)*
6. **MEETING CLOSURE/ADJOURNED**

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*(Immediately following regular session or 3:00PM)*

# REGULAR SESSION

## 2024-2025 Board of Directors:

Chair Courtney Snead, Vice-Chair Jacob Struck, Laurie Danzuka, Kevin Richards and Regina Mitchell

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### 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL

### 2. AGENDA ADOPTION

### 3. INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS

3.1 2024-2025 Board Leadership Schedule w/new officers

3.2 Summer Programs Update

#### 3.3 OSBA Policy Update – (April 2024), 1<sup>st</sup> Read

3.3.1 AC – Nondiscrimination, Required

3.3.2 CB – Superintendent, Highly Recommended

3.3.3 CBC – Superintendent’s Contract, Optional

3.3.4 CBG – Evaluation of the Superintendent, Required

3.3.5 CCG – Evaluation of Administrators, Required

3.3.6 EBBB – Injury or Illness Reports, Required

3.3.7 EBC/EBCA – Emergency Procedures and Disaster Plans, Delete

3.3.8 EBCA – Safety Threats\*\*, Required, New

3.3.9 GBN/JBA – Sexual Harassment, Required

3.3.10 GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements\*\*, Required

3.3.11 GBNAB/JHFE-AR(1) – Reporting of Suspected Abuse of a Child, Required

3.3.12 GBNAB/JHFE-AR(2) – Abuse of a Child Investigations Conducted on District Premises, Highly Recommended, (no updates)

3.3.13 IGBAF – Special Education – Individualized Education Program (IEP)\*\*, Required

3.3.14 IGBAF-AR – Special Education: Individualized Education Program (IEP)\*\*/\*, Required

3.3.15 IGBAG – Special Education – Procedural Safeguards\*\*, Required

3.3.16 JBA/GBN – Sexual Harassment, Required

3.3.17 JGAB – Use of Restraint or Seclusion\*\*, Required

3.3.18 JGAB-AR – Use of Restraint or Seclusion\*\*, Required

3.3.19 JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements\*\*, Required

3.3.20 JHFE/GBNAB-AR(1) – Reporting of Suspected Abuse of a Child, Required

3.3.21 JHFE/GBNAB-AR(2) – Abuse of a Child Investigations Conducted on District Premises, Highly Recommended, (no updates)

3.3.22 KBA-AR – Public Records Request, Highly Recommended

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## **REGULAR SESSION MEETING CONTINUED -**

### **3.4 Other Proposed Policy Updates – 1<sup>st</sup> Read**

**3.4.1** JOA – Directory Information

**3.4.2** JOB - Personally Identifiable Information

## **4. HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]**

**OPTION 1:** Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

**OPTION 2:** Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by **1:00 pm [the date of the board meeting]** and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy. Please submit your [COMMENT HERE](#)

## **5. ACTION ITEMS**

### **5.1. CONSENT AGENDA**

5.1.1 Approval of Board Minutes of **July 11, 2024**

5.1.2 Personnel Action

5.1.3 Resolution #24-02, Misc. Grants & Donations (\$13,502)

5.1.4 Financial Report

## **6. BOARD & SUPERINTENDENT HIGHLIGHTS**

## **7. REMINDERS MARK YOUR CALENDAR**

- Labor Day, NO SCHOOL – **Monday, September 2, 2024**
- JCSD 509J Board Leadership – **September 3, 2024, 9am** (Courtney & Laurie)
- JCSD 509J Inservice – **August 26, 2024 through September 3, 2024, 9am** (see schedule)
- JCSD 509J First Day of School for Students, – **Wednesday, September 4, 2024**
- Next JCSD 509J Board Work Session & Meeting - **Monday, September 9, 2024 @5:30pm**, SSB Boardroom

**Important Note:** Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district: <https://www.jcsd.k12.or.us/>

## **8. MEETING CLOSURE/ADJOURNED**

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