

**DOCUMENT 00 1113**

**ADVERTISEMENT FOR BIDS**

**BIDS DUE:** February 26, 2020  
2:00 p.m. Central Time  
Linn-Mar Community School District  
2999 North 10th Street  
Marion, Iowa 52302

**PROJECT:** Wilkins Elementary School Renovation

**OWNER:** Linn-Mar Community School District  
2999 North 10th Street  
Marion, Iowa 52302

**ARCHITECT/ENGINEER:** Shive-Hattery, Inc.  
2839 Northgate Drive  
Iowa City, Iowa 52245

**PRE-BID MEETING:** February 17, 2020  
1:00 p.m. Central Time  
2999 North 10th Street  
Marion, Iowa 52302  
LRC Building Room 5

Sealed bids will be received by the Owner at the Linn-Mar Community School District, 2999 North 10th Street, Marion, Iowa 52302 until 2:00 p.m., Central Time, on February 26, 2020.

Sealed bids will be opened and publicly read at the Linn-Mar Community School District, 2999 North 10th Street, Marion, Iowa 52302 at 2:00 p.m., Central Time, on February 26, 2020 or at such a later time and place as may then be fixed.

Bids will be considered by the Owner at a public meeting to be held at the Linn-Mar Community School District, 2999 North 10th Street, Marion, Iowa 52302 at 5:00 p.m., Central Time, on March 9, 2020 or at such later time and place as may then be fixed.

The general nature of the work is as follows: The projects consists of ceiling, lighting, flooring, wall base, paint, casework, and the addition of collaboration rooms in the existing library. Substantial completion is August 7, 2020.

Bidding documents may be examined at the Architect/Engineer's office and at:

DB Reprographics, 1207 Highland Court, Suite B, Iowa City, Iowa 52240  
Dodge Data & Analytics, 4300 Beltway Place Suite 180, Arlington, Texas 76018-5253  
CMD Group, 30 Technology Parkway, Suite 100, Norcross, Georgia 30092  
Master Builders of Iowa, 221 Park Street, Des Moines, Iowa 50309  
Fort Dodge Growth Alliance, 24 N. 9th St., Fort Dodge, Iowa 50501

Copies of the Bidding documents may be obtained by Bidders and Sub-Bidders at DB Reprographics, 1207 Highland Court, Suite B, Iowa City, Iowa 52240, (319) 359-1069 in accordance with the Instructions to Bidders. Shipping and handling via UPS ground is available for a cost of \$25.00 (payable to DB Reprographics) payable in advance by check or money order. **It is requested that bidders return the documents in good condition within Ten (10) calendar days after receipt of the bids.**

Each Bidder is required to accompany the Bid with a Bid security, in a separate sealed envelope, as security that the successful Bidder will enter into a contract with the Owner for the work bid upon and will furnish, after the award of the contract, corporate surety bond or bonds, acceptable to the Owner, for the faithful performance of the contract in an amount equivalent to one hundred percent (100%) of the total amount of the contract. The Bidder's security is five percent (5%) of the total bid amount, and is required to be in the form of a cashier's or certified check drawn on a bank in Iowa or a bank chartered under the laws of the United States of America or a certified bank share draft drawn on a credit union in Iowa or chartered under the laws of the United States of America or a bid bond with corporate surety satisfactory to the Owner.

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Bidders shall be prepared to submit a performance and payment bond conditioned on the faithful performance of the contract. Out-of-state Bidders shall be prepared to submit an Out-of-State Contractor Bond to the Iowa Division of Labor in accordance with Chapter 91C of the Code of Iowa.

The Bid may not be modified, withdrawn or canceled by the Bidder for a period of Thirty (30) calendar days respectively following the time and date designated for the receipt of Bids and each Bidder so agrees in submitting a Bid.

Contractors using "materials, supplies, and equipment" on projects in designated "exempt entities" may purchase these items without liability for the sales tax. The Contractor is required to have a purchasing agent authorization letter and an exemption certificate from the public entity to present to the retailer, which specifies the construction project and will be available for that project only.

The Linn-Mar City Community School District will issue an authorization letter and an exemption certificate to the Contractor and/or Sub-Contractors for the purchase or use of building materials, supplies and equipment to be installed on this project only. **DO NOT INCLUDE SALES TAX ON YOUR BID FORM.**

The Linn-Mar Community School District seeks to provide opportunities for Targeted Small Businesses in the awarding of contracts and is authorized to award contracts to Targeted Small Businesses per the Iowa Acts of the 73rd General Assembly, 1989 Regular Session, Senate File 2274. For further information about the Targeted Small Business policies, contact the Owner or refer to the Iowa Economic Development website at <https://www.iowaeconomicdevelopment.com/tsb> for additional information. This project has a target for Targeted Small Business participation of ten percent (10%).

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa labor to the extent lawfully required under Iowa law.

It is the intent of the Owner to award a contract to the lowest responsible, responsive bidder provided the bid has been submitted in accordance with the bidding requirements. The Owner reserves the right to waive informalities or irregularities. The Owner reserves the right to reject any or all bids.

Published by order of the Board of Directors of the Linn-Mar Community School District.

By: J.T. Anderson, Board Secretary

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