

Yearbook Course Syllabus
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Prerequisite: Honors or teacher recommendation (not a recommended course for a 9th grade student; because of the transition from middle to high school, the increased responsibility level may become overwhelming)

I. *Expectations:*

A. Discipline - Students must follow school rules as outlined in the Thomas County Central High School Handbook and *Code of Conduct*. Following classroom rules is required in order to maintain a positive learning environment.

B. Attendance - Students must follow the school attendance policy. Excessive or unexcused absences will not be tolerated.

C. Homework- Both daily and long-term assignments will be given and must be submitted when due.

D. Grading- Grading will conform to the Thomas County Schools Grading System as noted in the student handbook. Grades will be determined by the quality of work and the timeliness of completion.

E. Additional Requirements and Consequences:

1. Students need a 3-ring binder (not a spiral), blue or black ink pen, planner/calendar, and notepad for interviews. Students must have the necessary material to complete assignments.

2. Because of the cost factor involved, all deadlines must be met.

3. Ad Sales are a vital part of the yearbook class and production; therefore, involvement in ad sales is expected from all staff members. Efforts in ad sales will be reflected as a portion of the student's first semester grade. Color ad prices: \$275 Full page, \$175 Half page

Black and White ad prices: \$175 Full page, \$115 Half page \$75 Quarter \$50 Eighth

All sales contracts must be complete and money turned in by deadline given in advance.

4. Fundraisers are also a vital part of the course and production. Students will be expected to attend and participate in any and all fundraisers. Ad sales are considered a fundraiser.

5. Lunch, after school, and weekend work will be expected of a student if that student has a deadline to meet.

Deadline dates: To Be Announced

Yearbook Signing Party=To Be Announced.

6. Journalism students hold the honor of representing Thomas County Central High School; therefore they must conduct themselves with Jacket pride and dignity. It takes a mature student to be able to handle and understand their responsibility to their fellow students and school community in preventing and respecting the public's right to confidentiality. If a student *violates* this *code of conduct*, he/she will *be removed from the staff immediately*, and subject to *administrative disciplinary action(s)*.

II. *Content Outline*

A. Development of Journalism fundamentals (interviewing, legalities, history, etc...)

B. Layout and page design

C. Planning, writing, and *publishing* feature, editorial, sports stories, and captions, etc.

D. Development of computer and photography skills

E. Advertising, sales, and distribution

IN ORDER FOR THE STUDENT TO REMAIN ON STAFF, this SYLLABUS must be SIGNED BY the STUDENT and the

PARENT/GUARDIAN. Yellow & Pink Copy RETURNED no later than 8/20/2015.

I, _____ and

_____,

(Student Signature) (Parent/Guardian Signature)

have read and acknowledge the requirements of this yearbook class.

*Special Note to Parents: Your child will need your support during deadlines, especially if he/she does not have his/her own transportation. Although this class is fun and educational, we do experience stressful times. Please feel free to e-mail or call me with any concerns or questions: