



Woodland High School Absence Note Form

Please turn this note in at the attendance office no later than 2 days after your child returns to school or the absence will result in an unexcused absence.

Please print information legibly

My son/daughter, _____ ID # _____

was/will be absent on, _____ .

Must select reason for absence:

☐ **Illness** – _____

Absences of 4 or more days due to medical reasons require a doctor's note verifying the illness, or absences will be unexcused.

☐ **Medical/ Dentist Appointment** _____

Please attach applicable notes to this form.

☐ **Funeral - Relationship to Student** _____

☐ **Religious Holiday** _____

☐ **Other Reason-** (detailed explanation required). "Family Emergencies" are reviewed/approved by the administrators and are unexcused unless a valid explanation is given.

Print Your Name _____

Your Signature _____

Date

Daytime Telephone Number: (_____) _____