

Wesley Chapel High School Attendance Policy

The attendance policy states that students who has unexcused absences in 3 or more periods a day in five or more days, or five unexcused absences in any one course within a quarter or ten (10) unexcused absences in any one course within a semester, the student may:

1. Lose the privilege of participating in extracurricular activities. These include but are not limited to dances, special events, club activities and participation in athletics, until the end of the following grading quarter. In addition,
2. The privilege to drive to campus may be revoked until the end of the following grading quarter. If this occurs during the fourth quarter of the school year, the privileges may be lost for the first quarter of the following school year. The principal or designee may review extenuating circumstances resulting in a loss of privilege (s). **The Principal's decision is final.**
3. Have their name submitted to the Department of Safety and Motor Vehicles (DHSMV). The student will then be in danger of having the current privilege to drive suspended, or for students who are under age 16, having their application for licensure denied.

To receive an excused absence, a student must bring a written excused note from a parent or guardian within 48 hours (2 school days) of the absence directly to Donna Sanborn. Mrs. Sanborn's office is located in Student Services building. The note must contain the following information:

- ✓ Student Name and Student Identification Number
- ✓ Date of Absence(s)
- ✓ Explanation: see the **Code of Student Conduct** for appropriate reasons for an excused absence
- ✓ Note must be signed by a parent or guardian

Notes brought in after the 2nd day will be filed as an unexcused absence.

A student will be considered absent if he/she has not appeared in class that day.

Students will be considered tardy after the class starts but within the first 5 minutes of class. Any unexcused tardy after 5 minutes will be considered skipping and will result in a referral.

The school's tardy policy will address chronic tardies. Consequences will include loss of privileges, lunch detail, detention, suspension or Saturday school.

Students skipping class may lose their parking privileges for the remainder of the school year.

Teachers do not have to give credit for make-up work if a student receives an unexcused absence.

