

School Vulnerability Assessment Report

Conducted (date)

School

District

School Vulnerability Assessment Team Members

Assessment Team Members / Qualifications

NAME	PROFESSION	AREA OF EXPERTISE
ABBREVATED BIOGRAPHY		

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School / Facilities / Surrounding Environment (brief description)

TYPE OF SCHOOL	GRADES SERVED	# OF STAFF	TOTAL STUDENT ENROLLMENT
BRIEFLY DESCRIBE THE SCHOOL / CAMPUS, & SURROUNDING ENVIROMENT <i>(Include factors such as Special Programs housed at the school, area streets/highways, nearby Streets/HWY, Institutions, Industry, Railroads, or any other notable factors in the immediate area or about the school that may impact school safety.)</i>			

Summary / Findings – Campus Safety / Security

<u>Building Access</u>
Signage (adequate, inadequate, Location) , Main Entrance (Secured / Unsecured / Monitored / Method of Guest Access), Exterior Doors (common practice – secured / unsecured / key control) Alarm System (Type / Policy / Management / Panic Button Capable, ect.), Vendor / Delivery Policies & Procedures, Student Access (Bused / Walkers / Vehicle),
Brief Summary

Grounds and Building Exterior

Fencing (*type, full or partial campus*), **Gates** (*secured / unsecured –times of day*), **Walkways / Sidewalks** (*condition*), **Windows**, **Bus / Pick-up / Parking areas**, **Playgrounds / Fields / Athletic facilities**

Building Interior

Entrance to Classrooms (*doors locked, un-locked, ect.*), **Classroom Windows** (*condition, locked / un-locked*), **Lighting**, **Cafeteria**, **Media Center**, **Gym**, **Auditorium**, **Mechanical Systems**. **Science Laboratories**, **Vocational Programs**

General Security

After School & Weekend use of the facility, Alarm Systems, Cameras, Security Personnel, Knowledge of Procedures & Drill Protocol / Drill Participation

Other Areas Of Concern

Summary of Student Comments

Summary of Teacher / Staff Comments

Summary of Parents Comments

Commendations

Note the areas regarding safety and security in which the school is doing well.

Recommendations

List any specific areas or items that need to be improved or addressed to enhance school safety & security. Prioritize by short-term and long term as well as critical, needed, desired items.

CHECK LIST Reviewed Data, School Policies / Procedures, Emergency Plans <i>Check Y=yes, N=no, or NR=need or suggested revision</i>			
DATA	Y	N	NR
SURVEY INTERVIEWS			
VULNERABILITY ASSESSMENT TOOL			
INCIDENT DATA INCLUDING DISCIPLINE			
EMERGENCY PLANS			
DRILL REPORTS			
EVACUATION PLANS			
SITE PLANS			
AERIAL PHOTOGRAPHS			
STAFF COMMUNICATION PROTOCOLS			
SUPERVISION PROCEDURES			
STUDENT CODE OF CONDUCT			
STUDENT / STAFF I.D. POLICIES			
VISITOR / VENDOR I.D. PROCEDURES			
AUTOMOBILE / PARKING PROCEDURES			
SREF REPORTS			
ACCIDENT REPORTS			

Attach as appendices copies of survey / interview questions, Assessment Tool, Risk Index Worksheet, and any other compiled data used for this assessment.

Risk Index Worksheet

Instructions: Use the worksheet below when analyzing the potential risk presented by each hazard you identify at your school.

Hazard	Frequency	Severity	Warning	Preparedness	Risk Priority
Severe Weather	4 Highly likely 3 Likely 2 Possible 1 Unlikely	4 Catastrophic 3 Critical 2 Limited 1 Negligible	4 Minimal 3 6-12 hours 2 12-24 hours 1 24+ hours	4 No Plan 3 Unprepared 2 Recognized 1 Prepared	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Active Shooter	4 Highly likely 3 Likely 2 Possible 1 Unlikely	4 Catastrophic 3 Critical 2 Limited 1 Negligible	4 Minimal 3 6-12 hours 2 12-24 hours 1 24+ hours	4 No Plan 3 Unprepared 2 Recognized 1 Prepared	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Civil Disturbance	4 Highly likely 3 Likely 2 Possible 1 Unlikely	4 Catastrophic 3 Critical 2 Limited 1 Negligible	4 Minimal 3 6-12 hours 2 12-24 hours 1 24+ hours	4 No Plan 3 Unprepared 2 Recognized 1 Prepared	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Abduction/ Hostage Situation	4 Highly likely 3 Likely 2 Possible 1 Unlikely	4 Catastrophic 3 Critical 2 Limited 1 Negligible	4 Minimal 3 6-12 hours 2 12-24 hours 1 24+ hours	4 No Plan 3 Unprepared 2 Recognized 1 Prepared	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Bomb Threat	4 Highly likely 3 Likely 2 Possible 1 Unlikely	4 Catastrophic 3 Critical 2 Limited 1 Negligible	4 Minimal 3 6-12 hours 2 12-24 hours 1 24+ hours	4 No Plan 3 Unprepared 2 Recognized 1 Prepared	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Severe Injury / Death	4 Highly likely 3 Likely 2 Possible 1 Unlikely	4 Catastrophic 3 Critical 2 Limited 1 Negligible	4 Minimal 3 6-12 hours 2 12-24 hours 1 24+ hours	4 No Plan 3 Unprepared 2 Recognized 1 Prepared	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Local Chemical Spill/ Industrial Accident	4 Highly likely 3 Likely 2 Possible 1 Unlikely	4 Catastrophic 3 Critical 2 Limited 1 Negligible	4 Minimal 3 6-12 hours 2 12-24 hours 1 24+ hours	4 No Plan 3 Unprepared 2 Recognized 1 Prepared	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Power or Other Major Mechanical Failure	4 Highly likely 3 Likely 2 Possible 1 Unlikely	4 Catastrophic 3 Critical 2 Limited 1 Negligible	4 Minimal 3 6-12 hours 2 12-24 hours 1 24+ hours	4 No Plan 3 Unprepared 2 Recognized 1 Prepared	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Fire or Chemical Spill On Campus	4 Highly likely 3 Likely 2 Possible 1 Unlikely	4 Catastrophic 3 Critical 2 Limited 1 Negligible	4 Minimal 3 6-12 hours 2 12-24 hours 1 24+ hours	4 No Plan 3 Unprepared 2 Recognized 1 Prepared	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low

Note: All hazards with a risk rating of High or Medium should be considered in your school's Emergency Operations Plan.