



**THE SCHOOL DISTRICT OF ESCAMBIA COUNTY
PURCHASING DEPARTMENT**

SCHOOL BOARD EXECUTIVE SUMMARY

November 17, 2020

V. b. 2. E. CONSENT AGENDA / PURCHASING

8. LiquidOffice Software User Licenses

DESCRIPTION OF PURCHASE:

LiquidOffice Software User Licenses to maintain and expand the current usage of document workflows in the District. The current version of the software has reached end of life and new licenses must be purchased to access the latest version and receive continued vendor support. Presently, the District has over thirty (30) workflows in place for several departments with additional usage identified to be implemented to reduce paper and increase efficiency.

Effective Dates: November 18, 2020 through November 17, 2021.

REQUESTED BY:

Information Technology (IT)

DISTRICT GOAL SUPPORTED:

District Goal E.2: Efficiency - To improve efficiency in the learning and work environment

SUPPLIER NAME:

Open Text Inc., San Mateo, CA

AMOUNT OF PURCHASE:

\$108,550.58

FUNDING SOURCE:

Capital Improve Tax Constr Fd – FY 2019 (3711) – ERP
Project (0648)

METHOD OF PROCUREMENT:

Negotiation

OTHER REFERENCES:

School Board Rule 6Gx17-5.02(4)(F) – Acquisition of Information Technology Resources