



<b>THE SCHOOL DISTRICT OF ESCAMBIA COUNTY CURRICULUM AND INSTRUCTION SCHOOL BOARD AGENDA EXECUTIVE SUMMARY</b>		Item Number: V.b.1. E.3.	
TITLE Multi-Agency Agreement between Global Connections to Employment, Inc., Baptist Health Care Corporation, the Division of Vocational Rehabilitation Services and the School Board of Escambia County, Florida		SUBMITTED BY: Teri Szafran, Director, Exceptional Student Education	
PERIOD OF GRANT/CONTRACT/REQUEST July 1, 2017 - June 30, 2018	FUNDING SOURCE N/A	PROJECT COORDINATOR AND DEPARTMENT Teri Szafran, Director, Exceptional Student Education	
AMOUNT OF FUNDING REQUEST – <i>Is amount more, less or same as last year? (Explain differences at end of Purpose section if additional space is required.)</i> N/A		TOTAL PROJECT – <i>Is the amount more, less or same as last year?</i> N/A	
PURPOSE The purpose of this agreement is to provide eighteen (18) to twenty-two (22) year old students with disabilities an opportunity to participate in an educational and vocational program through internship opportunities at Baptist Hospital. This program is possible through a collaboration with Global Connections to Employment, Inc.; Baptist Health Care Corporation; the Division of Vocational Rehabilitation Services; and the School District of Escambia County, Florida.			
IMPLEMENTATION PLAN Twelve (12) students with disabilities will receive additional educational and vocational training as determined appropriate by the Individual Educational Plan (IEP).			
PARTICIPATING SCHOOLS/AGENCIES District Extended Program of the School District of Escambia County, Florida Baptist Health Care Corporation; Global Connections to Employment, Inc. Division of Vocational Rehabilitation Services			
ACTION REQUIRED Board Approval			
STRATEGIC ALIGNMENT – <i>Include Pillar, Goal and Measurable Objective as outlined in the current Strategic Plan.</i> PILLAR: Quality GOAL: GOAL Q.1: To increase rigor at all levels MEASURABLE OBJECTIVE: Q.1.1. Increase the percentage of students making a learning gain on the statewide standardized assessments.			
DIRECTOR 		DATE 4/26/17	
ASSISTANT SUPERINTENDENT 		DATE 4/21/17	DATE OF BOARD APPROVAL

MULTI-AGENCY AGREEMENT BETWEEN  
GLOBAL CONNECTIONS TO EMPLOYMENT, INC.,  
BAPTIST HEALTH CARE CORPORATION, THE DIVISION OF VOCATIONAL  
REHABILITATION SERVICES  
AND  
THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

The Parties to this Agreement are Global Connections to Employment, Inc., Baptist Health Care Corporation, hereinafter referred to as "Hospital", the Division of Vocational Rehabilitation Services, and the School Board of Escambia County, Florida, hereinafter referred to as "School".

I. PURPOSE:

The Parties to this Agreement will collaborate and cooperate to create a Project SEARCH Transition program at the Baptist Health Care Corporation for students with disabilities, and to foster and facilitate the acquisition of jobs for students with disabilities when possible. This Agreement specifies the roles and responsibilities of the Parties as they work in partnership to increase opportunities for students with disabilities. The program will be titled Baptist Health Care Corporation – Project SEARCH. It is modeled after Project SEARCH at the Children’s Hospital Medical Center in Cincinnati, Ohio.

II. ROLES AND RESPONSIBILITIES:

The Parties agree to the following roles and responsibilities.

A. The Global Connections to Employment, Inc. will:

- provide a Director to assist in coordinating the efforts of all key partners, supervise Global Connections to Employment, Inc. staff, ensure the program is moving forward within the framework of the projected timeline, and assist in any way necessary to facilitate success of the program.
- provide Job Coaches to work with students in internships throughout the host business.
- work with participating departments to identify internship opportunities for students with disabilities.
- examine existing open positions and determine their applicability for students with disabilities.
- predetermine high turnover, entry level support positions, or other applicable positions for proactive job analysis.
- recommend pre-screened applicants to Baptist Health Care Corporation sites (defined

as sites at Baptist Hospital).

- assist with classroom set-up, curriculum development, and internship coordination.
- assist with student recruitment activities.
- participate as a partner in the Steering Committee, establish student eligibility guidelines, and select students for the program.
- provide travel training for students.
- provide expertise in and implementation of adaptations and accommodations as necessary.
- work with the Division of Vocational Rehabilitation Services to assist with obtaining adaptations and accommodations as necessary.
- provide education and training to Baptist Health Care Corporation employees regarding supporting students with disabilities as necessary.
- attend regular meetings with team members from the Parties to this Agreement to discuss and evaluate program progress.
- assist with public relation activities to promote the Project SEARCH program.
- liaison with Cincinnati Project SEARCH for technical assistance, data collection, and other issues related to model integrity.

B. Baptist Health Care Corporation will:

- provide classroom space (with white board or chalk board, small tables to be used as student work areas, chairs, locked cabinet for student files, and computer connections) and separate Instructor space (with telephone, fax, photocopy equipment, supplies, computer and email access).
- provide a business liaison that is available on a frequent basis to assist with internship development, introduce Project SEARCH staff to the business staff, market the program internally, attend periodic meetings to discuss and evaluate program progress, and work with the Instructor to reinforce workplace rules.
- develop a minimum of twelve (12) work sites for Baptist Hospital and a point of contact at each site for the purpose of teaching competitive, marketable skills to the program students. Provide access to hiring opportunities if a Project SEARCH student is appropriate for an internal job opening.

- provide badges and parking access for Project SEARCH staff.
- provide managers of departments that are being used as work sites to give direction, feedback, and evaluation to students during their work site rotations.
- provide access to meeting space for Open Houses events.

C. The School Board of Escambia County, Florida will:

- provide an Exceptional Student Education Instructor with transition experience to coordinate/teach the program.
- develop and provide curriculum and instructional materials that encompass employability skills, functional academics, transition, job development, and job readiness. The Project SEARCH Curriculum already approved by the Ohio Department of Education may be used and adapted for use, if necessary.
- assist the agency on development of internships and coordinate and monitor intern activities.
- facilitate student recruitment activities.
- participate as a partner of the Steering Committee, establish student eligibility guidelines, and select students for the program.
- provide expertise in and implementation of adaptations and accommodations.
- secure relationship with the Division of Vocational Rehabilitation Services for each student to allow for funding support.
- coordinate additional support for students as indicated by an Individual Education Plan.
- coordinate and attend regular meetings to discuss and evaluate program progress.
- collect data on student outcomes and report to all partners.
- liaison with Cincinnati Project SEARCH for technical assistance, data collection, and other issues related to model integrity.
- assist with public relation activities to promote Baptist Health Care Corporation - Project SEARCH sites.

- provide a certificate of insurance covering students participating in Project Search.

D. The Division of Vocational Rehabilitation Services will:

- provide funding support for individuals to participate in Project SEARCH at Baptist Health Care Corporation sites to include costs associated with background, drug, and health screening.
- provide expertise and assistance in adaptations and job accommodations.
- participate as a partner of the Steering Committee, establish student eligibility guidelines, and select students for the program.
- attend regular meetings to discuss and evaluate program progress.
- assist with public relation activities to promote Project SEARCH.

E. All Parties will:

- provide intern opportunities for a minimum of ten (10) to twelve (12) student participants for the Baptist Hospital site between July 1, 2017 and June 30, 2018.
- provide employment opportunities when available to students with disabilities whenever possible.
- provide the necessary support to maximize success of the program students.
- develop a minimum of twelve (12) intern work sites for Baptist Hospital and develop additional work sites as needed.

### III. PERIOD OF AGREEMENT:

This Agreement will be effective from July 1, 2017 to June 30, 2018.

### IV. INDEMNIFICATION:

The District shall indemnify and hold harmless the Hospital from any liability or damages the Hospital may suffer as a result of claims, demands, damages, losses, costs, or judgments arising out of the acts, or omissions, of the District, its faculty members, its clinical instructors, its students, or agents, in the performance of obligations under this agreement. The Hospital shall use its best efforts to give to the District notice in writing within thirty (30) days after receiving any such claims made against the Hospital, or after it has knowledge of any other damage, loss, or expense threatened or incurred in regard to the Hospital resulting from the above acts or omissions.

The School Board of Escambia County, Florida agrees to indemnify the Hospital to the extent and only to the extent of the limits set forth in Section 768.28(5), F. S. and then only for the negligent or wrongful act or omission of any officer or employee acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by Section 768.28(9), F. S.

The Hospital shall indemnify and hold harmless the District from any liability or damages the District may suffer as a result of claims, demands, damages, losses, costs, or judgments arising out of the acts or omissions of the Hospital, its employees, or agents, in the performance of obligations under this agreement. The District shall use its best efforts to give the Hospital notice in writing within thirty (30) days after receiving any such claims made against the District, or after it has knowledge of any other damage, loss, or expense threatened or incurred in regard to the District resulting from the above acts or omissions.

#### V. RELATIONSHIP OF PARTIES:

No agent or employee of any party shall be deemed an agent or employee of the other party. Each party will be solely and entirely responsible for the acts of its agents, subcontractors, or employees.

This Agreement is executed for the benefit of the Parties and the public generally. It is not intended nor may it be construed to create any third party beneficiaries.

All parties agree to the attached Addendum entitled "ESCAMBIA SCHOOL DISTRICT FLORIDA PUBLIC RECORDS LAW AND COMPLIANCE" which is hereby incorporated herein by reference.

(THIS SECTION INTENTIONALLY LEFT BLANK)

MULTI-AGENCY AGREEMENT BETWEEN  
GLOBAL CONNECTIONS TO EMPLOYMENT, INC.,  
BAPTIST HEALTH CARE CORPORATION,  
THE DIVISION OF VOCATIONAL REHABILITATION SERVICES  
AND  
THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

IN WITNESS WHEREOF, said parties have entered into this Agreement on the 16<sup>th</sup> day of May, 2017 to become effective July 1, 2017 through June 30, 2018.

THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

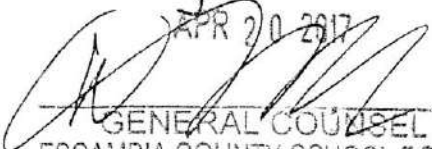
By: \_\_\_\_\_  
Linda Moultrie, Chair

ATTEST: \_\_\_\_\_  
Malcolm Thomas, Superintendent

APPROVED FOR LEGAL CONTENT

FOR May 2017 ALLEN A

APR 20 2017

  
\_\_\_\_\_  
GENERAL COUNSEL  
ESCAMBIA COUNTY SCHOOL BOARD

MULTI-AGENCY FOR PROJECT SEARCH

By: \_\_\_\_\_  
Baptist Health Care Corporation Representative

By: \_\_\_\_\_  
Global Connections to Employment, Inc. Representative

By: No signature required. See Project Search TAP revised 6-15-15 for VR support  
Division of Vocation Rehabilitation Services Representative

ESCAMBIA SCHOOL DISTRICT PUBLIC RECORDS ADDENDUM

CONTRACTOR'S RESPONSIBILITY FOR COMPLIANCE WITH CHAPTER 119, FLORIDA STATUTES. Pursuant to Section 119.0701, F.S., CONTRACTOR agrees to comply with all public records laws, specifically to:

A. Keep and maintain public records required by the School Board to perform the service.

1. The timeframes and classifications for records retention requirements must be in accordance with the General Records Schedule GS1-SL for State and Local Government Agencies and GS7 for Public Schools. (See <http://dos.myflorida.com/library-archives/records-management/general-records-schedules>)

2. Records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business with the School Board. Contractor's records under this Agreement include but are not limited to supplier/subcontractor invoices and contracts, project documents, meeting notes, emails and all other documentation generated during this Agreement.

B. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law. If a Contractor does not comply with the School Board's request for records, School Board shall enforce the provisions in accordance with the contract.

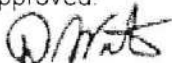
C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to School Board.

D. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the Contractor or keep and maintain public records required by the School Board to perform the service. If the Contractor transfers all public records to the School Board upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon the completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records kept electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the SCHOOL BOARD.

**IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE SCHOOL BOARD OF ESCAMBIA COUNTY, CUSTODIAN OF PUBLIC RECORDS AT (850)469-6131, NROSS@ESCAMBIA.K12.FL.US, OR 75 NORTH PACE BLVD., PENSACOLA, FL 32505.**

A Contractor who fails to provide the public records to the School Board within a reasonable time may also be subject to penalties under Section 119.10, Florida Statutes.

Approved:



Donna Sessions Waters  
General Counsel  
Escambia County School Board  
75 North Pace Blvd.  
Pensacola, FL 32505  
02/21/2017

Initials of Each Signatory:

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