



**DEPARTMENT OF THE ARMY**  
U.S. ARMY INSTALLATION MANAGEMENT COMMAND-PACIFIC  
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII  
745 WRIGHT AVENUE, BUILDING 107, WHEELER ARMY AIRFIELD  
SCHOFIELD BARRACKS, HAWAII 96857-5000

AMIM-HWG-ZA

MEMORANDUM FOR All Military Personnel, Family Members, and Department of Defense Civilian Employees within United States Army Installations in Hawaii

SUBJECT: Policy Memorandum USAG-HI-12 Child Supervision Policy for Army Installations in Hawaii

1. References.

a. Army Regulation (AR) 608-18, The Army Family Advocacy Program (FAP), 30 Oct 07, Rapid Action Revision, 13 Sep 11.

b. AR 608-75, Exceptional Family Member Program (EFMP), 17 Jan 17.

c. AR 608-10, Child Development Services, 11 May 17.

2. Applicability. This policy applies to all Soldiers, Family Members and sponsored individuals within U.S. Army Installations in Hawaii.

3. Parents are ultimately responsible for the welfare and actions of their children. Parents must use sound judgement and consider the physical, emotional, and psychological maturity of their children when determining the level of supervision their children require. Failure to exercise those parental responsibilities may constitute child neglect.

4. Children who meet the criteria for the EFMP (as defined by AR 608-75) require special levels of supervision. It is the responsibility of the parents to modify these guidelines for supervision and babysitting, in accordance with an EFMP eligible child's special needs. Parents must consult with their primary care physician to determine the appropriate level of supervision. Standards set forth in this policy for self-management and responsibility applicable to children of various ages should not be deemed appropriate for children with special needs. The needs of each special needs child must be carefully assessed and provided for by responsible parents and caregivers independent of this policy.

5. Primary child supervision guidelines are based on a child's age, not their grade in school (see Enclosure 1 for a matrix of these guidelines).

a. Children, newborn to 5 years old, may not be left unattended at home or outside (to include playing), unsupervised at bus stops, public facilities, in vehicles, or recreational areas. Additionally, they cannot walk to and from schools or bus stops alone.

b. Children, 6-9 years old, may not be left unattended at home. They may be left outside unattended (including playing), if at a playground or in a yard with immediate access of adult supervision (children must be within direct sight or hearing). Children, age 6 and older, may walk to and from school or bus stop, or CYS activity. However, the distance cannot be longer than 1 mile or require crossing a busy street (e.g., Kunia Rd.). It is strongly recommended that parents "practice" walking the path to schools/bus stops with their children to develop competency and reinforce appropriate decision-making for all safety concerns. Children, 6 years old and younger, may not be left unattended in a vehicle. Children, 7-9 years old, may be left in a vehicle up to 10 minutes if the keys have been removed, windows are adjusted for safe air and temperature, and the handbrake is applied.

c. Children, 10-11 years old, may be left unattended at home for up to four hours in a 24-hour period (but not overnight) with ready access to adult supervision. This age group may be left outside unattended (including playing) when the sponsor checks on the child/children or has the child/children check-in with the sponsor, parent, or caregiver in person or via phone call every hour. An adult must be capable of responding within thirty minutes or less to a child in crisis. Parents should take into consideration the child's maturity, and any limitations or special needs. Children in this age group may be left in a vehicle up to 20 minutes if the keys have been removed, windows are adjusted for safe air and temperature, and the handbrake is applied. Children 10 years old and younger, cannot care for siblings or other children. 11-year-old children may only care for siblings (age six years and older) for up to three hours if they have ready access to adult supervision, but not overnight.

d. Children, 12-13 years old, may be left unattended at home for up to six hours in a 24-hour period (but not overnight) with ready access to adult supervision. This age group may be left outside unattended (including playing) when the sponsor checks on the child/children or has the child/children check-in with the sponsor, parent, or caregiver directly or via phone call every two hours. Parents and guardians must know the location or activity of a child or children so that a parent or guardian can respond within one hour. Parents should take into consideration the child's maturity, and any limitations or special needs. This age group may be left unattended in a vehicle with no limitations. They may also care for siblings and non-siblings (over 2 years old) for up to six hours with ready access to an adult.

e. Children, 14-15 years old, may be left unattended at home for up to nine hours in a 24-hour period (but not overnight) with ready access to adult supervision. This age

group may be left outside unattended as long as a child has access to adult supervision directly or via phone call within a two-hour window, contact is made every 3 hours, and follows established curfew guidance. This age group may care for their siblings (no age limit) or non-siblings (over 2 years old) for up to nine hours with ready access to adult supervision, but not overnight.

f. Children, 16-17 years old, may be left unattended at home (self-monitored care) for no more than two consecutive overnight periods. Children must be able to maintain phone access to an adult in case of emergency. This age group may be left outside unattended as long as the child follows curfew guidance. They may be left alone in a vehicle with no limitations. This age group is eligible to provide extended care to siblings, and non-sibling children, to include overnight care. Parents of children in this age group should ensure that the 16-17 year old child providing care has local emergency contacts for suitable adults, and is capable of utilizing the telephone to request help (Military Police, Fire Department. Poison hotline, etc.).

6. Baby-Sitting course and Cardiopulmonary Resuscitation (CPR)/First Aid class. It is highly recommended that any age appropriate child or youth that will be appointed to care for children take the Baby-Sitting course and Cardiopulmonary Resuscitation (CPR)/First Aid class.

a. CYS Services offers the Baby-Sitting course and CPR/First Aid Class. Call Schofield Barracks Parent Central Services at 808-655-5314 or Aliamanu Military Reservation Registration Office at 808-833-5393 for additional information. Participants must complete both sessions to receive a certificate of completion.

b. CYS Services Sitters Referral List. Children must complete the Baby-Sitting course and CPR/First Aid training, and be 13 years of age or older, to be registered on the CYS Services Sitters Referral List. The Red Cross CPR/First Aid class is for participants ages 13 years old and above. Children may take the training at age 12 and be placed on the referral list at age 13.

7. The USAG-HI curfew policy is as follows:

a. Children 13 years of age and younger will be inside their own or someone else's Island Palm Communities (IPC) quarters between 2100 and 0600 unless they are under the direct supervision of a parent, guardian, or Family Member 18 years of age or older.

b. Children 14-17 years of age will be inside their own or someone else's IPC quarters between 2200 and 0530 unless they are under the supervision of a parent, guardian, or Family Member 18 years of age or older. **The only exception to this general rule is when a child is returning home unaccompanied from their job, or CYS/school**

functions. Military police may call the child's parents or guardians to ensure the credibility of the child's explanation.

c. Military Issued Identification Cards. All dependent children and/or Family Members ages 10-17 years of age must have their military issued dependent ID card in their possession while outside IPC housing unless they are under the supervision of a parent, guardian, or Family Member 18 years of age or older.

8. Families with children of different ages must arrange appropriate care for all children. It is the primary job of the parent and not of the eldest child to ensure supervision of younger children. The age of the youngest child in the home will determine the appropriate level of supervision required.

9. Every parent, guardian, or designated adult caregiver must exercise reasonable judgement before leaving a child unsupervised. Important variables to consider are as follows:

- a. Maturity of child.
- b. Child's knowledge of and ability to apply emergency procedures.
- c. Presence of any physically or emotionally disabling conditions.
- d. Accessibility to parents or another designated informed adult.
- e. Number and ages of other children present without direct supervision.
- f. Age-appropriate responsibilities given to the child.

10. Military personnel, Family Members, or DOD Civilians leaving children unsupervised or otherwise in violation of this policy should be referred to the military police. Reports of possible child neglect will be addressed to the military police in the Schofield Barracks community at 808-655-7114 or in the Fort Shafter community at 808-438-7114. Additionally, parents and guardians will comply with all State of Hawaii and Federal laws pertaining to child safety and well-being.

11. This Child Supervision policy supersedes Policy Memorandum USAG-HI-12, Child Supervision Policy for Army Installations in Hawaii, dated 04 October 2020, and remains in effect until cancelled or superseded in writing.

AMIM-HWG-ZA

SUBJECT: Policy Memorandum USAG-HI-12, Child Supervision Policy for Army Installations Hawaii

12. Point of contact for this memorandum is the Army Community Service, FAP Manager at 808-787-4227 or the CYS Services Coordinator at 808-656-0092.

Encl  
as

STEVEN B. McGUNEGLE  
COL, AR  
Commanding

DISTRIBUTION  
Electronic Media

**Table 1: USAG-HAWAII Child-Supervision Guidelines**

Age or Grade of Child	May Be Left Alone at Home	May Be Left Alone Overnight	May Be Left Outside Unattended (Including Playing)	May Be Left Unattended in a Car	May Babysit Siblings	May Babysit Others (Besides Siblings)
Newborn to age 6	No.	No.	No.	No.	No.	No.
6-9 year-old	No. Children less than ten years-old will not be left unsupervised at bus stops, public facilities, residences, in vehicles or recreational areas and cannot walk to school unsupervised.	No.	Yes, if in a playground or yard with immediate access (sight and hearing distance) to adult supervision (notes 2 and 3).	No.	No.	No.
10-11 year-old	Yes, not more than four hours in a 24 hour period (Not overnight) with ready access to adult supervision (Notes 2, 3, 4, and 6).	No.	Yes, in a playground within 10 minutes walking distance from the residence. Parent must physically see child every hour (notes 1, 2, 3, and 4).	Yes, up to 15 minutes if the keys have been removed and the handbrake applied (notes 1 and 2).	No.	No.
12-13 year-old	Yes, for up to 6 hours in a 24-hour period (but not overnight) with ready access to adult supervision (notes 2, 3, and 4).	No.	Yes, for up to 6 hours with ready access to an adult (notes 1, 2, 3, and 4).	Yes.	Yes, for up to 6 hours with ready access to an adult (notes 1, 2, 3, 4, 5, 6, and 7). Siblings must be over two years-old.	Yes, for up to 6 hours with ready access to an adult (notes 1, 2, 3, 4, 5, 6, and 7). Non-siblings must be over two years-old.
14-15 year-old	Yes, up to eight hours, but not overnight (note 2).	No.	Yes.	Yes.	Yes, for up to 8 hours (but not overnight) with ready access to an adult (notes 1, 2, 3, 4, 5, 6, and 7).	Yes, for up to 8 hours (but not overnight) with ready access to an adult (notes 1, 2, 3, 4, 5, 6, and 7).
16-18 year-old	Yes, (note 2).	Yes, for up to 48 hours. Minors will have telephone access to an adult in case of emergency (note 2).	Yes.	Yes.	Yes, (notes 1, 2, 3, and 7).	Yes, (notes 1, 2, 3, and 7).

**NOTES:**

1. Parents must make an informed choice (for example, regarding weather, potential hazards, or amount of time).
2. Parents are responsible for assessing the individual capabilities of their children. Questions to consider may include "can your child solve problems independently?" "Does your child think through the consequences before choosing to behave in a certain way?" "How does your child occupy him/herself when left with free time?"
3. Adult supervision is defined as "someone who has or assumes responsibility for the child (for example, a parent, guardian, care provider, friend)."
4. Ready access is defined as "at a minimum, telephone access and telephone number of each person designated as adult supervision." ( must be readily available physically if needed to respond)
5. Children less than sixteen years-old cannot provide care in an overnight situation (0100-0500). An older child or adult must in the home to provide care from 0100-0500 hours.
6. Home-alone training by Army Community Service, Child and Youth Service or other source is strongly recommended.
7. Child and Youth Services babysitting training or American Red Cross Certification is required to babysit.