# Troubleshooting Schoology

# Find out if your students have logged in successfully:

Go to course Go to analytics Look for timestamp next to student name

# Find Parent Access Codes:

Go to Course Go to Members To the right, click on Parent Access Codes Click Download Open Excel Spreadsheet Use codes in Column F

### Why share your parent codes?

"The kids have their accounts and then parents can have an account as well. My son uses Schoology at Landrum, so I was already setup and had access to monitor his account. With the Parent Access Code, I was able to "add a child" and now can monitor both Nate and Abby's Schoology from my account. It makes it a little easier ... I don't have to login to each child's account separately and can see what they are doing/not doing :-)" – PVMKR Parent

## Enable FLASH for Chrome when using Schoology

Launch Schoology

Navigate to the "lock" the URL

Click on the lock and navigate to FLASH, then choose "Allow" in the drop down box to the right When launching an Audio/Video session, you will be prompted with a second permissions option box.

Check "allow"

Check "remember"

You should now be able to use the Audio/Video features of Schoology

#### IF MULTIPLE STUDENTS ARE SHARING ONE DEVICE, USE THESE SUGGESTIONS:

TO CLEAR CACHE AND COOKIES:	TO GO INCOGNITO
Open Chrome	Open Chrome
Click on three dots in top right corner	Click on three dats in tap right corner
Click History	
Click History Again	Click New Incognito Window
Click Clear Browsing Data	All Set!
Choose ALL TIME	
Clear Data	
All Set!	

## **Recording Conferences**

If you record a conference, the video will appear within the course/group.

Go to Course/Group

Go to Conferences

Go to Completed Conferences.

After the conference, the recording will take 5-10 minutes to load and is available to anyone in the course/group for 7 days. I don't think it's possible save and send conferences recordings.

### **Notification Settings**

To change your notifications, go to the Bell at the top.

OR go to the course/group and go to Notifications in top right corner. Turn notifications on/off.