

TRANSPORTATION

Frequently asked questions:

~ How do I determine our bus route?

You may visit the Transportation Tab under Student Services on our Chattahoochee website: <http://www.forsyth.k12.ga.us/domain/184>
Select "Bus Routes" This link will help you determine the bus route number, bus stops, and a.m. pick up times.

~ How do I change my student's form of transportation?

Transportation changes must be submitted in writing to the teacher of the student. The note must include the student's first and last name, the details of the change,(example: car rider to bus rider, bus rider to Learning Bridge, etc.) and the date(s). Changes will not be accepted by voice messages or phone calls.

~ How do I obtain a car rider number?

Please see Tammy Burns or Tina Cannon in the front office.

~ What if I have a transportation change emergency?

The safety of your child is of the utmost importance. FCSS Safety procedures have thoughtfully improved to protect our children.

Parents please note that transportation change information is located on our website.

Transportation changes may be accepted daily, in the morning, from your child in the form of a handwritten note signed by the parent or guardian.

Emergency transportation changes may be accepted until 12:00 p.m. by your classroom teacher in the form of an e-mail by the parent or guardian. In the event you do not receive confirmation from your teacher, follow the steps below under "Emergency Office Procedures".

After 12:00 p.m. the classroom teachers will not be able to accept **any** transportation changes. These changes must go through the office.

Emergency Office Procedures:

In the event that you have an emergency and must make a change, you must contact the office by email to tcannon@forsyth.k12.ga.us AND tburns@forsyth.k12.ga.us. In the event you do not receive a confirmation email, please follow up with a call to office no later than 2:00 to ensure that we have received your change - 770-781-2240.

Contact the front office for approval. Please do not leave messages in an emergency situation as they might not be retrieved until after dismissal is complete.

~

What if my child is being mistreated/bullied on the bus/or bus route concerns?

At the bus stop, please give the bus driver a note requesting they contact you after the completion of their routes to address your concerns. If you still have a concern, contact our Transportation Supervisor, Jennifer Cox, at the number/email address listed below or contact a school administrator immediately. You may call or email:

Jennifer Cox, Transportation
678-965-5000 ext 341215
jcox@forsyth.k12.ga.us

Barbara Vella, Principal
770-781-2240 ext. 150105
bvella@forsyth.k12.ga.us

(or) Patti Ann Allen, Assistant Principal
770-781-2244 ext. 150117
pallen@forsyth.k12.ga.us

~ How do I change my bus stop to my Child Care Providers address?

You may visit the Transportation Tab under Student Services on our Chattahoochee website: <http://www.forsyth.k12.ga.us/domain/184> to obtain a "Child Care Form". Please refer to the instructions on how to complete and fax to transportation. You may begin sending in these requests as early as July. At the beginning of the school year, you will experience longer delays in the approval process. During the school year, please allow a 3 day turn around for approval of Child Care changes.

~ IMPORTANT ~

K – 1ST – 2ND – 3RD GRADERS!!

PARENT/GUARDIAN MUST BE PRESENT AT THE BUS STOP TO RECEIVE THEIR STUDENT, OR STUDENT WILL BE RETURNED TO SCHOOL FOR SAFETY PURPOSES. YOU MAY REQUEST IN WRITING TO YOUR DRIVER, FOR YOU STUDENT TO BE RELEASED WITHOUT AN ADULT TO RECEIVE THEM.