

Douglas County School System
Technology Grant Request Review

If your project requires approval by technology, please fill out the questions below and return no later than June 20th, 2018 to Darien Carruth at darien.carruth@douglas.k12.ga.us. E-mail is the preferred method, but Mr. Carruth will accept hard copies delivered to Central Office.

1. Teacher:
2. Location:
3. Class:
4. Type of technology requested:
5. Number of devices requested:
6. Administrative or instructional use:
7. How many students will be supported?
8. How will this technology be used with students?
9. What applications do you plan to use? What learning objectives do you hope to achieve? How will the devices support curriculum/Common Core? Include any support of STEM initiatives:

Technology Recommendations and Requirements for Grant Submissions:

- ☐ Grant requests should adhere to district technology standards. If there is a need that is not met with current standards please contact your technology area supervisor, Jim Dell'Orso, or Paul Poole, to discuss possible solutions.
- ☐ Wording in the grant for tablet devices should refer to "tablet computing devices including required warranties and accessories". This will allow for warranties, cases, etc. to be included as well as allow for possible future changes to standard devices. The district standard is currently the iPad and Windows 8 tablet from Dell, but this is subject to change. Even though grants may come from specific vendors they will typically allow for district standards to be met. This has been specifically discussed with Google for the Google grants. Grants that do not meet district standards may not allow for purchasing of the identified devices.
- ☐ Currently student devices may be Wi-Fi devices only in order to comply with the Children's Internet Protection Act. If mobile broadband is needed, this will add additional ongoing monthly broadband costs and annual/monthly filtering costs.

- ☐ Secure storage and charging carts may be required for the devices based on the room layout, number of devices, and usage. If multiple mobile devices are requested, this information will be included in the technology department's response to the proposal.
- ☐ Warranty protection is required to be purchased for all district devices.
- ☐ Protective cases for tablet devices have been identified and pricing should be requested from Ruby Byers at ruby.byers@douglas.k12.ga.us.
- ☐ iPad only -The first set of iOS devices at a site may require the purchase of a MacBook and the assignment of a program facilitator for the site (typically this will be the Media Specialist). Multiple factors determine if a MacBook is required. If the proposal indicates this device is needed, this information will be included in the technology department's response.
- ☐ iPad only-Purchasing of volume vouchers for application purchases should be included in the grant. These are currently in increments of \$100, \$500, \$1,000, \$5,000 and \$10,000. This should be listed as "Purchase of instructional applications in the amount of (insert determined amount needed)."
- ☐ Final technology grant submission documentation should be reviewed by Darien Carruth, Instructional Technology Specialist, before submission for the grant. If further evaluation is required for power, data, storage, etc., Mr. Carruth will coordinate this with appropriate technology personnel dependent on factors in the grant proposal before approving the submission.
- ☐ Pricing for devices should be obtained from the district's approved technology intranet page or requested from Ms. Byers before submission for the grant to allow accurate and current quotes to be obtained.
- ☐ Allow adequate time for review of the grant materials, quoting items, location evaluation, other requirements, etc.
- ☐ For any grant related questions please contact Darien Carruth at darien.carruth@douglas.k12.ga.us.