

## What Could a Teacher Buy with Teacher Classroom Supply Funds? \*

### Allowable Items:

- Pencils, pens, crayons, markers, highlighters
- Arts & crafts materials, paper cut outs
- Paper, Folders, Binder Pouches, Binders
- Aprons/protective smocks
- Baskets, plastic bins, or storage boxes
- Flash cards, math manipulatives
- Inexpensive musical instruments
- Pencil sharpeners, hole punchers
- Chalk boards, dry erase boards
- Maps, charts, posters, globes, skeletons
- DVD/CDs, flash drives, headphones, keyboards, mouse
- Protective covers for tablets
- Games balls & supplies (for PE)
- Food items or greeting cards used in classroom instruction and indicated on teacher's lesson plans (attach plans)
- One time download of worksheets, etc. (NOT a license to use them)
- Ink and toner for printers
- Expendable items, having characteristics of equipment, but with a unit cost of less than \$50

### NON-Allowable Items:

- Clothing, shoes, jewelry, handbags
- Furniture, rugs, shelving, fans, step stools, microwaves, coffee makers, air purifiers, lamps
- Equipment, computers, shredders, tablets, speakers, cameras, external DVD drives (even if cost is less than \$50)
- Printers (over \$50)
- Alexa, Amazon firesticks, Google nest devices (even if cost is less than \$50)
- Gifts and gift cards
- Student incentives, such as food or beverages used for consumption or reward/prizes (FDOE rule)
- Travel, hotels, or conference registration
- Professional Dues, donations, sponsorships
- Medications, pesticides, cleaning supplies, solvents, or chemicals
- Software, site licenses, site memberships (access to a site for a set amount of time)
- Alcohol, tobacco, personalized services (hair salons, nail salons, massages, etc.)

#### **NOTE: Receipts submitted must include all the following information**

- Vendor name
- Date of purchase
- Item description, price per item and quantity purchased
- Tax &/or shipping paid (include this amount in your reimbursement request)
- Total purchase cost
- The receipt must be clearly legible.

\*The item purchased must be instructional in nature and benefit the students.

*Per Florida Statute 1012.71(2), these funds are to be used to purchase "classroom materials and supplies for the public school students assigned to them and may not be used to purchase equipment."*