

TOCOI CREEK HIGH SCHOOL

2021 – 2022 Open House



Executive Internship (Co-Op)

Stephanie Tavill

ABOUT ME- Mrs. Tavill

I am the Career Specialist here at TCHS, overseeing the academy programs. I am also facilitating Co-Op. I have been in education for a decade, primarily as a science teacher.



COMMUNICATION AND PARENT CONFERENCES

- 904-547-4273
- M-F 8:30 AM- 3:50PM (I am not actually teaching, so I usually can answer my phone)

IT IS IMPORTANT TO NOTE THAT ST. JOHN'S COUNTY SCHOOL DISTRICT TEACHERS HAVE UP TO 48 SCHOOL HOURS TO RESPOND TO A REQUEST FOR CONTACT. PLEASE DO NOT SUBMIT TIME SENSITIVE CONCERNS VIA EMAIL.

Co-Op -AT A GLANCE

Students are earning school credit for work they are doing outside of school in the community. Students must turn in documentation (monthly) showing that they have worked 5 hours per week for each period of Co-Op they are enrolled in.

To be marked PRESENT, your child simply has to initial the sign-in /out sheet at the front office daily.

HOMEWORK

- There is no homework for this class.

GRADING

- Students earn a weekly formative grade for signing in/ out on the sign-in sheet. If students are absent from all of their classes that day, they will not be penalized for not signing in/out. However, if they are in school that day and forget to sign out, they will lose points.
- Students earn a monthly summative grade, which consists of two parts.
 - Part one is the supervisor evaluation form. This can be found in schoology or hard copies are available in my office.
 - The other part is an official timecard or paystubs verifying that the required hours have been met for the month.
 - These are both due on the last Wednesday of each month.

THANK YOU!

IT IS A PLEASURE TO PARTNER WITH YOU IN THIS
YEAR'S EDUCATIONAL JOURNEY. WE APPRECIATE
YOUR CONTINUED SUPPORT.

HORNS UP...TOCOI!

