



DEPARTMENT OF EDUCATION


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January 5, 2016

MEMORANDUM

TO: School Nutrition Supervisors
Single Unit and Special School Administrators

FROM: Aimee F. Beam, RD, LDN 
Education Associate, Child Nutrition Programs

SUBJECT: SY 2015-2016 Operational Memo #34
Mid-Year List of Operational Memos

Attached is a list of the Operational Memos that have been sent to you, up to and including this one, **during School Year 2015-2016** from the School Nutrition Programs, School Support Services, Department of Education. These memos have been provided to:

- a) Ensure compliance with policies, rules and regulations of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and Afterschool Snack Program (ASP).
- b) Provide up-to-date information concerning the NSLP, SBP and ASP.
- c) To communicate any changes on the national and/or state level that may affect your program.

Please take the time to review this list and ensure that you have a copy of the Operational Memos listed. If you are missing any memos, please contact the office at 302-857-3356 to obtain electronic copies.

AFB/klg
Enclosure

cc: Linda C. Wolfe, EdD, RN, Director, School Support Services
SNP Team

MID YEAR LIST OF OPERATIONAL MEMOS FOR SY 2015-2016
Districts/Special Schools/Non-Publics

MEMO #	DATE	SUBJECT
1	7/2/15	Civil Rights Training Requirement
2	7/2/15	Annual Financial Report in DENARS
2	7/2/15	Unit Training Class Size Repayment Policy
3	7/2/15	Professional Standards Q & A
4	7/6/15	Quarterly Meeting Dates for SY 2015 - 2016
5	7/13/15	2015 Eligibility Manual for School Meals
6	7/20/15	Claim Deadlines
7	7/20/15	Reimbursement Rates SY 2015-2016
7a	9/14/15	Reimbursement Rates SY 2015-2016 REVISED
8	7/31/15	Request for Applications: 2015 NSLP Equipment Assistance Grants
9	8/7/15	Smoothies in Child Nutrition Programs – Revision 3
10	8/7/15	Q & A on the Final Rule – Version 9
11	8/17/15	DTCC Unit Course
12	8/31/15	Verification of SNAP Applications
13	9/4/15	Effective Date of Free & Reduced Eligibility Determination
14	9/15/15	Community Eligibility Provision Updated Guidance 9-2015
15	9/23/15	Verification Activity for SY 15-16
16	9/24/15	Food Safety Inspections
17	9/24/15	Calendar of Events for SY 15-16
18	9/24/15	School Breakfast Outreach
19	10/12/15	State Portion of Salaries
20	10/22/15	USDA Non-Discrimination Statement
21	10/26/15	Farm to School Guidance Manual August 2015
22	10/26/15	On-Site Review Form 2015-2016
23	10/30/15	Procuring Local Meat, Game, Poultry, and Eggs
24	11/5/15	Schedule A (Statistics Report)
25	11/9/15	Procurement Standards and Franchise Agreements
26	11/10/15	Local Agency Procurement Reviews SY 15-16
27	11/10/15	Promoting Nutrition in Summer Meal Programs
28	11/23/15	USDA Nondiscrimination Statement in Spanish
29	11/24/15	Verification Report in DENARS
30	12/3/15	Civil Rights Compliance Form SY 15-16
31	12/8/15	Disclosure Requirements in Child Nutrition Programs
32	12/14/15	Adult Meal Pricing in School Nutrition Programs
33	12/28/15	Nonprofit Account and Nonprogram Food Revenue Requirements