

Application for Superintendent of Schools

Swan Valley School District #92

Irwin, Idaho

The Swan Valley School district is an Equal Opportunity Employer that follows a practice of affirmative action in promoting equal employment opportunity. Marital status, race, creed, religion, color, sex, age, political affiliation, handicapping conditions, disability, or national origin including limited English proficiency will not be made a condition of employment. No question on this form is intended to secure information to be used for such discrimination. This application will be given every consideration, but its receipt does not imply that the applicant will be employed.

BACKGROUND INFORMATION (Please type or print)

Name \_\_\_\_\_  
Last First Middle

Present Position \_\_\_\_\_ Years in Present Position \_\_\_\_\_

Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell \_\_\_\_\_

Present Salary \$ \_\_\_\_\_ Expected Salary \$ \_\_\_\_\_

REFERENCES:

Please list the names of four persons who know your professional background and qualifications. These could include teachers, previous supervisors, university professors, and members of the community.

Name and Position	Address	Office Phone	Home Phone
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Name and Position	Address	Office Phone	Home Phone
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EDUCATIONAL BACKGROUND

Undergraduate:

Institution	Dates Attended	Major/Minor	Degree & Date

Graduate:

Institution	Dates Attended	Major/Minor	Degree & Date

Additional Education Preparation (including specialized seminars, workshops, etc.):

Institution	Dates Attended	Major/Minor	Degree & Date

Certificates Held: (Type and State)

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**PROFESSIONAL EXPERIENCE**

**Employment Record:** (Please list most recent first.)

Position	Organization	Size	Dates

**Honors, Awards, Recognitions**

List the honors, awards, commendations, elective or appointed offices held, and any other recognition received.

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**Community Involvement**

List three community organizations in which you have been involved and leadership positions you held in these organizations

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**Professional Involvement**

List three professional organizations in which you have been involved and leadership positions you held in these organizations:

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## **APPLICATION QUESTIONS**

(Please use a separate page for each response.)

1. Why do you want to be superintendent of Swan Valley School District #92
2. Based upon your knowledge of Swan Valley School District #92, describe how your qualifications and professional and personal characteristics match the needs of our school and community.
3. What do you feel are the three most important responsibilities of a superintendent?  
What strengths and weaknesses do you possess that will contribute to or detract from your effectiveness in this role?

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OTHER QUESTIONS

\_\_\_\_ Yes \_\_\_\_ No

Are you presently being investigated or being considered for discharge by your present employer?

\_\_\_\_ Yes \_\_\_\_ No

Have you ever been discharged or asked to resign from current or prior position or have you even been advised that your contract will not be renewed?

\_\_\_\_ Yes \_\_\_\_ No

Have you ever been charged with, pleaded guilty or "no contest" to, or been convicted of any crime involving physical or sexual abuse of any person or any other crime of moral turpitude?

\_\_\_\_ Yes \_\_\_\_ No

Have you ever been convicted of a felony?

\_\_\_\_ Yes \_\_\_\_ No

Have you, within the past 5 years, been convicted of driving under the influence of alcohol or drugs?

\_\_\_\_ Yes \_\_\_\_ No

Have you, within the past 5 years, been convicted of consumption, purchasing, or selling illegal drugs?

If you have answered "yes" to any of the previous five questions, on a separate sheet of paper: (1) fully describe the circumstances giving rise to each affirmative response, including relevant dates, places, and people involved in the incident and in any proceeding or investigation; (2) if the circumstances giving rise to your affirmative response involve allegations of criminal conduct, give the name of the investigating body and the disposition of the investigation, as well as the name and address of any court involved and the final resolution of the case.

I authorize Swan Valley School District #92 and its representatives, to investigate all statements contained in this application for employment as may be necessary in arriving at an employment decision. Such investigation may include contacting law enforcement agencies, current and former employers/customers, and any other persons or entities with information regarding my background. I waive any rights that I may have to sue any person who provides information during the course of such investigation.

**I understand that any false or misleading information on this application shall be sufficient grounds to terminate employment.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Should this application be treated as confidential with regard to your present employer? Yes \_\_\_\_\_ No \_\_\_\_\_

Application for Superintendent of Schools

## Swan Valley School District #92

Irwin, Idaho

### Criteria for Candidates

- Possess a valid Idaho Superintendent's license or be enrolled in a valid education specialist or PHD program prior to July 1, 2012
- Possess a working knowledge of curriculum, staff development, evaluations, collective bargaining, budget, and finance
- Possess a proven ability to define, develop, implement, and evaluate short and long-term educational goals
- Possess a desire to nurture a good working relationship with the members of the School Board, staff and community
- Possess high ethical and moral values
- Possess dedication to the welfare and growth of all students, and be active in school and community affairs
- Possess effective skills in communications and public relations
- Demonstrate record of visionary leadership and strong administrative skills

### Application

Mail completed application in an enveloped marked "Superintendent Application" addressed to:

Swan Valley School District #92  
Attn: School Board Chairman  
PO Box 220  
Irwin, ID 83428

**Applications must be postmarked by February 29, 2012**