



### How to Prepare for Taking Tests?

- Relax and do your best on all tests.
- You will show what you know and what you have learned in the classroom.
- You will use your thinking skills to answer different kinds of questions.
- You should try some questions and their tools using the [practice tests](#). Your parents and/or teacher can also show you and work with you on some of the material.

### What is the test format for ELA and Mathematics?

1. The ELA and Math tests are a Computer Adaptive Test (CAT) because they adjust the questions based on your answers. Do your best on answering the questions.
2. The state tests have two parts: The first part (CAT) has about 22 questions and the second part is the Performance Task (PT).
3. Questions on the test have different formats.
  - **Multiple choice answers.**
  - **Multi-select answers.**
  - **True/False answers.**
  - **Drag and Drop responses.**
  - **Select an area or box.**
  - **Enter numbers in a box.**
  - **Write a few sentences or a short paragraph.**

## Test Rules

What you CAN do on the Test	What you CANNOT do on the Test
<ol style="list-style-type: none"> <li>1. Do your best on each question.</li> <li>2. Answer each question before moving to the next one – Remember this is an adaptive test and it adjust the next question based on how you answered the previous one.</li> <li>3. You must enter a response for each required task question.</li> <li>4. You may review past questions and change the entered response.</li> <li>5. Use scratch paper to solve a math problem or prepare a response for the ELA test.</li> <li>6. You can ask to pause your test if you need to. When you resume the test, the first page with unanswered questions appears.</li> <li>7. If the test is stopped for more than 20 minutes, you will not be able to review your questions.</li> <li>8. If you do not work on the questions for more than 20 minutes, the computer logs you out and you cannot answer more questions. You will have to wait for your teacher to open a new test session for you to finish.</li> <li>9. All your selected score options and answers are saved automatically.</li> <li>10. You can use an online dictionary for the Performance Task when it is allowed.</li> </ol>	<ol style="list-style-type: none"> <li>1. You cannot skip a question.</li> <li>2. Make noise during testing (talking, singing or other noises).</li> <li>3. Disturb other students taking the test.</li> <li>4. Leave the room without the teacher's authorization.</li> <li>5. Make noise after testing if you stay in the same room as your friends who are still testing.</li> <li>6. Cannot use a computer when done with testing. Rest quietly.</li> <li>7. As a 3<sup>rd</sup>, 4<sup>th</sup>, or 5<sup>th</sup> grader, I cannot use a calculator for the math test.</li> </ol>











**Important:** Your teacher should show the Test Security Video before testing.  
 Test Security for Students Elementary <https://youtu.be/UmMgazwnd7U>  
 Test Security for Students Elementary SPANISH <https://youtu.be/P-B-KCtiXvw>

Here are examples of what the ELA and Mathematics online test look like.

The screenshot shows a mathematics test interface. At the top, it displays 'Questions: 7', 'G6 ELA (7 out of 28)', and 'Jane (Student ID: 999999909)'. The interface includes navigation buttons (Back, Next, Finished), a 'Finished button', 'Test Tools' (Zoom Out, Zoom In), and 'Help & Pause buttons'. A 'Questions Drop-down' menu is visible. The main content area features a bar graph titled 'BAR GRAPHS' with three bars labeled A, B, and C. Bar A has a value of 4, bar B has a value of 1, and bar C has a value of 2. A 'Stimulus Context Menu' is overlaid on the graph. To the right, the question asks 'Point to the one on the graph?' with three radio button options: 'Score point 2', 'Score point 1', and 'Score point 0'. An 'Item Context Menu' is overlaid on the question text.

The screenshot shows an ELA test interface. At the top, it displays 'Questions: 1', 'Grade 5 ELA - Interim Assessment (ICA) (0 out of 39)', and 'DOB0, NICHOLE (STUDENT ID: 9999999822) DESSA-83C5-15'. The interface includes navigation buttons (Back, Next, Save, Pause, End Test) and 'Test Tools' (Zoom Out, Zoom In). The main content area features a reading passage titled 'James Watt and the Teakettle' by James Baldwin. The passage describes a young boy in Scotland watching a fire and wondering about steam. A question asks the student to 'Click on the two sentences that best show that James Watt formed new ideas for what steam might do to help humans.' Two sentences from the passage are highlighted: 'There is a wonderful power in steam,' he said to himself. 'There was never a giant who had so much strength. If we only knew how to harness that power, there is no end to the things it might do for us. It would not only lift weights, but it would turn all kinds of machinery. It would draw our wagons, it would push our ships, it would plow and sow, it would spin and weave.'

The screenshot shows a writing prompt interface. At the top, there is a rich text editor with various formatting options (Bold, Italic, Underline, Text Color, Bulleted List, Numbered List, Indent, Outdent, Undo, Redo, ABC, English, and Omega). Below the editor, the text reads: 'The student uses this field to respond to the writing prompt.' At the bottom right, it displays the word and character counts: '# Words 11/4000, # Chars 47/20000'.

<p style="text-align: center;"><b>Global Tools</b></p> 	<p style="text-align: center;"><b>Description</b></p>
<p><b>Help button</b> </p>	<p>To view the on-screen <b>Test Instructions and Help</b> window, select the ? button in the upper-right corner.</p>
<p><b>Navigation buttons</b></p>	<p>To move between test pages, use the <b>Back</b> and <b>Next</b> buttons in the upper-left corner.</p>
<p><b>Pause button</b> </p>	<p>To pause a test, select <b>Pause</b> in the global menu. Pausing the test will temporarily log you out.</p>
<p><b>Questions drop-down list</b></p>	<p>To quickly navigate to a specific test page, select a task number from the drop-down list in the upper-left corner. Pages with questions that were marked for review display "(marked)" in this list.</p>
<p><b>Finished button</b> </p>	<p>This button appears after you enter data for all questions. Click this button to begin the test submission process.</p>
<p><b>Zoom buttons</b> </p>	<p>To enlarge the text and images on a test page, select <b>Zoom In</b> in the global menu. You can zoom in up to four levels. To undo zooming, select <b>Zoom Out</b> in the global menu.</p>
<p><b>Line Reader</b> </p>	<p>Allows you to highlight an individual line of text or question. Select <b>Line Reader</b> in the global menu.</p>
<p><b>Mark for Review</b> </p>	<p>To mark a question for review, select Mark for Review from the context menu.</p>
<p><b>Notepad</b> </p>	<p>To take Notes, select the <b>Notepad</b> option next to the question.</p>
<p><b>Dictionary</b> </p>	<p>To look up definitions and synonyms in the Merriam-Webster dictionary or thesaurus, select <b>Dictionary</b> in the global menu.</p>
<p><b>Highlighting</b></p>	<p>You can highlight text for either test (ELA and Math) to help you focus on some text. It doesn't work for selecting the options/answers.</p> <ul style="list-style-type: none"> <li>- To activate the Highlighting Mode, select the tool and then highlight the text.</li> </ul>
<p><b>Strikethrough</b> </p>	<p>You can strikethrough text for either test (ELA and Math) to help you eliminate/focus on some options that might not be correct.</p> <ul style="list-style-type: none"> <li>- To activate the Strikethrough Mode, select the tool and then highlight the options you want to eliminate.</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>- Right Click on an answer/potion and select Strikethrough.</li> </ul>