



**PCHS PEARL CITY  
HIGH SCHOOL**

*Excellence with Honor*

# **THE PCHS STUDENT HANDBOOK**

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## PCHS MISSION

“At Pearl City High School, we provide rigorous and authentic learning experiences, differentiated instruction, and collaboratively use data to increase student achievement through academies that honor an individual’s college and career interests, choices, and goals.”

## PCHS ACADEMIES BRAND PROMISE

“At PCHS, we take pride in the endless opportunities promised to us. We trust that our voices are heard and our passions explored. Our collaboration provides innovative, relevant, and real-life experiences. We are confident that we are prepared for our future.”

## PCHS VISION OF THE GRADUATE

“Pearl City High School graduates have the knowledge, skills, and attitudes to compete and thrive in the 21st Century.”

**Portrait of a Graduate**

ACT composite score of 21 or higher and/or SAT score of 990 or higher and/or complete the College Continuum

Capstone completion (Grade C or better) and/or create a 10 year plan

Turn a certification and/or complete the Career Continuum

Complete at least 20 hours of community service and/or No Class A or B Chapter 70 offense

**Academies of Pearl City High School Brand Promise**  
 At PCHS, we take pride in the endless opportunities provided to us. We trust that our voices are heard and our passions explored. Our collaboration provides innovative, relevant, and real-life experiences. We are confident that we are prepared for our future.  
 Written by our students

## A Message from Principal Halfmann

Aloha Chargers!

"Excellence with Honor" has been Pearl City High School's motto now for more than a decade. Aristotle penned the following: "Excellence is never an accident. It is always the result of high intention, sincere effort, and intelligent execution; it represents the wise choice of many alternatives - choice, not chance, determines your destiny." Together, I am confident that we will continue to build a Pearl City High School whose staff and students exemplify "Excellence with Honor" in every respect.

Our goals here at Pearl City High School are to prepare our students to be ready for their future and to make Pearl City High School an exciting and positive learning community for our students and our staff. In order to achieve those goals, we need to work together as a Charger community to make wise and reflective improvements every day.

Thank you for your support and please let us know if you have questions, suggestions or ideas you would like to share with me.

Respectfully,

Joseph Halfmann  
Principal



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## Student Character: GLO

***A PCHS graduate personifies the six GENERAL LEARNER OUTCOMES:***

**SELF-DIRECTED LEARNER:** The ability to be responsible for one's own learning

**COMMUNITY CONTRIBUTOR:** The understanding that it is essential for human beings to work together

**COMPLEX THINKER:** The ability to demonstrate critical thinking and problem solving

**QUALITY PRODUCER:** The ability to recognize and produce quality performance and quality products

**EFFECTIVE COMMUNICATOR:** The ability to communicate effectively

**EFFECTIVE USER OF TECHNOLOGY:** The ability to use a variety of technologies effectively and ethically



### Student Character: Profile of Pearl City High School Graduate

#### Be Prepared: Career Ready

Earn a certification and/or complete the career continuum

#### Be Productive and Purposeful

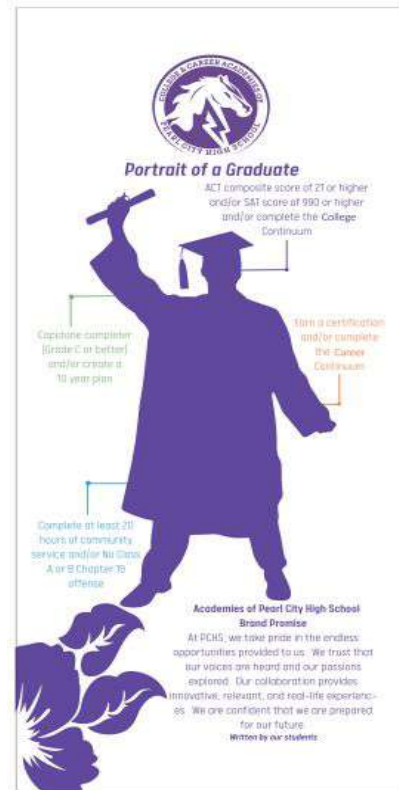
Capstone completer (Grade of C or better) and/or creation of a 10-year plan

#### Be Prepared: College Ready

Complete the college continuum and/or ACT score of 21/SAT score 990 or higher

#### Be a Positive Contributor

Minimum 20 hours of community service and/or volunteer. No level A or B chapter 19 offenses



## Student Character: PCHS Behavioral Expectations: The Five (5) P's



<i>Be</i> PROMPT	Be on time or <i>early</i> ; complete and turn in assignments on time
<i>Be</i> PREPARED	Bring all required supplies; keep up with coursework; have school ID with you at all times
<i>Be</i> POLITE	Treat others with respect; respect differences/diversities; remove hats & sunglasses while indoors; use quiet voices and appropriate language; keep hallways and stairwells clear
<i>Be</i> POSITIVE	Know and follow all school and classroom rules; always try your best; respect other people's and school property; have a positive attitude and show "Aloha"
<i>Be</i> PRODUCTIVE	Use time wisely and constructively; keep active; help others; take initiative; be inventive, innovative, and creative; strive to better yourself

## Student Character: Alma Mater

Pearl City High School  
Alma Mater dear,  
We are proud, loyal and true  
To our name we hold up high.  
From the Koolau Range  
We come forth,  
Ready to accept the right  
For we are strong,  
Honest and true to thee,  
Pearl City High.

Ke Kula o ko makou aloha  
Ko makou momi haa heo  
Ko Makou Mililani E  
Hóo Kíe Kíe nou me ke ku pá  
a Kealoha E ho,  
O lá a hou  
Hó o lá a I ka hanohano  
Ka Kanohano ko makou kula  
E Pearl City High,  
E Pearl City High







## Student Character: PCHS



### MOTTO

*Excellence with Honor*

### SCHOOL COLORS

*Purple and White*

### SCHOOL TEAM NAME

*Pearl City Chargers*

### YEARBOOK

*Hali'a Aloha*

# Guidelines for Student Conduct: Bill of Rights

## STUDENT BILL OF RIGHTS AND RESPONSIBILITIES

(<https://www.hawaiipublicschools.org/ConnectWithUs/Organization/Pages/Student-Bill.aspx>)

The primary function of schools is to nurture the educative process of students and to equip them constructively to meet the challenges of the future. If we, the students of the State of Hawaii, are to become citizens trained in the democratic process, we should be provided full opportunity to inquire, to question, and to exchange ideas. Our rights and responsibilities, then, are analogous to those of an adult citizen.

1. **CONSTITUTIONAL RIGHTS:** All students shall enjoy rights guaranteed by the Constitution of the United States. Students shall be governed by all laws and ordinances of the State of Hawaii and the County of residence. Moreover, students shall respect all rules, policies, and regulations of the Department of Education and of respective schools.

2. **ACADEMIC RESPONSIBILITY:** Students shall have the responsibility to learn, and to respect the rights of others to learn. Students shall also respect the rights of others to teach.

3. **FREEDOM OF EXPRESSION AND COMMUNICATION:** Students shall have the right to hear and express publicly, various points of view on subjects without fear of reprisal or penalty. However, students recognize the rights of others and the limitations imposed by the laws of libel, slander, obscenity and incitement to riot.

4. **INVOLVEMENT OF STUDENTS IN THE DECISION-MAKING PROCESS:** Students shall have the right to be involved in the decision-making process that affects the educational system.

5. **FREEDOM OF ASSEMBLY AND RIGHT TO PETITION:** Students shall have the right to assemble peaceably. Students shall have the right to "petition the government for redress of grievance."

6. **FREEDOM OF ASSOCIATION:** Students shall have the right to organize clubs or associations within the school as provided in the SCHOOL CODE.

7. **STUDENT DISCIPLINE:** Students have the right to due process.

8. **RIGHT TO PRIVACY:** Students have the right to privacy as provided in the Hawaii State Constitution, Article 1, Section 5.

9. **INSTRUCTION AND ADMINISTRATION:** Students have the right to be concerned about teachers selected to instruct them and administrators who supervise the schools and educational system they attend. To this end, we should be given an opportunity to express our opinions concerning the instruction we receive from teachers and the administration of Hawaii's public schools, recognizing that the evaluation of teachers and administrators rests with the appropriate supervisor established by collective bargaining contracts, the policies and regulations of the DOE, and the laws of the State of Hawaii.

10. **MISCELLANEOUS:** Students shall have access to all statutes, rules, policies and regulations to which they are subjected. Copies of these and the Student Bill of Rights and Responsibilities shall be available for inspection either in the school office or in some designated location convenient to all.

# Guidelines for Student Conduct: Code of Conduct

## Board of Education STUDENT CODE OF CONDUCT

[Approved: 10/06/2015 (As Board Policy 101.1); amended: 06/21/2016 (renumbered as Board Policy 101-1)]

The Board of Education acknowledges the Student Bill of Rights and Responsibilities. The Board further sets forth the following student code of conduct.

**REGULAR ATTENDANCE:** Students are expected to attend school regularly and to attend all classes.

**PUNCTUALITY:** Students are expected to be on time for school and classes.

**WORK HABITS:** Students are expected to participate in each class to meet performance standards, to have the necessary class materials as affordable, and to be prepared for and to complete assignments and examinations designated by the teacher.

**RESPECT FOR SELF AND OTHERS:** Students are expected to be honest, behave with dignity and treat others with respect and courtesy. Behavior of the individual should not interfere with the rights of others. This includes the use of appropriate language, actions, and attire. Students are expected not to harass others through any means. Students are expected to come to school free from the influence of tobacco products, alcohol or drugs. Students are expected not to use or possess such substances.

**RESPECT FOR AUTHORITY:** Students are expected to comply with all school rules and to obey all laws. Students are expected to respond in a respectful manner to all school faculty and staff while under the jurisdiction of the school and while participating in school-sponsored activities.

**RESPECT FOR PROPERTY:** Students are expected to treat all property belonging to the school and to others with care.

**FREEDOM FROM FEAR:** Students are expected to contribute to a safe school environment free from fear. Acts of violence, weapons and contraband are never acceptable.

## Guidelines for Student Conduct: Chapter 19



### Chapter 19 Administrative Rules

#### *Pearl City High School Enforces the Philosophy of Zero Tolerance with Respect to Alcohol, Drugs and Weapons*

In order to keep our schools safe, rules have been established relating to student misconduct; these rules also govern searches of students and seizures of property. Hawaii Administrative Rules, Chapter 19, are derived from state law. It's important that students and parents review this information to be aware of the consequences of a Chapter 19 violation.

Any student who engages in misconduct may be subject to disciplinary action up to and including suspension (see Chapter 19 regarding Student Misconduct, Discipline, School Searches and Seizures, Reporting Offenses, Police Interviews and Arrests, and Restitution for Vandalism). Students disciplined for multiple bullying incidents may be suspended from future extra-curricular events.



## Guidelines for Student Conduct: Chapter 19 cont.

### CLASS A OFFENSES

- Assault;
- Bullying;
- Burglary;
- Cyberbullying;
- Dangerous instrument, or substance; possession or use of;
- Dangerous weapons; possession, or use of;
- Drug paraphernalia; possession, use, or sale of;
- Extortion;
- Fighting;
- Firearms; possession or use of;
- Harassment (for students in grades 9-12);
- Homicide;
- Illicit drugs; possession, use, or sale of;
- Intoxicating substances; possession, use, or sale of;
- Property damage or vandalism;
- Robbery;
- Sexual assault;
- Sexual exploitation;
- Sexual harassment;
- Stalking;
- Terroristic threatening.



## NO FIREARMS ALLOWED ON CAMPUS



Any firearm, including but is not limited to a starter gun, shotgun, air gun which includes BB guns, pellet guns, paintball guns, or crossbows or any other instrument that will or is designed to or may readily be converted to expel a projectile.

The possession or use of a firearm is prohibited on campus, or other Department premises, or during a Department sponsored activity or event, on or off school property.

**A student will be dismissed for no less than 100 school days.**



Only the Superintendent of Education or designee, on a case-by-case basis, may modify the dismissal of a student found to be in possession of a firearm.

There are also additional considerations taken for students with disabilities.



## Guidelines for Student Conduct: Chapter 19 cont.

IT IS **unlawful** for anyone under the age of 21 to purchase, use or possess any tobacco product or electronic smoking device.

Any tobacco product or electronic smoking device found in a student's possession is a violation of **HAR-Chapter 19** and shall be seized by school administration and forfeited to law enforcement.

[bit.ly/HARChap19](http://bit.ly/HARChap19)

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### CLASS B OFFENSES

- Discrimination;
- Disorderly conduct;
- False alarm;
- Forgery;
- Gambling;
- Hazing;
- Inappropriate or questionable uses, or both of internet materials or equipment, or both;
- Retaliation;
- Theft;
- Trespassing

### CLASS C OFFENSES

- Abusive language;
- Class cutting;
- Insubordination;
- Laser pen/laser pointer; possession or use of;
- Leaving campus without consent;
- Smoking or use of tobacco substances;
- Truancy



## Guidelines for Student Conduct: Chapter 19 cont.

### CLASS D OFFENSES

- Contraband; possession or use of;
- Minor problem behaviors; or
- Other school rules



### PROHIBITED CONTRABAND

- |  |  |
|--|--|
| Bandana  | Shaving cream  |
| Chains   | Silly string   |
| Cigarettes, includes E-Cigarettes: (Class C - Smoking) | Spiked jewelry   |
| Clubs and Bats   | Toy guns   |
| Darts: (Class A - Dangerous Instrument)                | Vapes (Class C - Smoking)                                      |
| Dice   | Water balloons   |
| Electronic devices with speakers                       | Water pistols  |
| Knives (Class A - Dangerous Weapon)                    | ANY other item deemed hazardous/unacceptable by administration |
| Lighters   |  |
| Martial arts weapons (Class A - Dangerous Instrument)  |  |
| Rubber tubing  |  |



## Guidelines for Student Conduct: Bullying

### Policy on Bullying

Pearl City High School will not accept behavior that infringes on the safety of any student. A student shall not intimidate, harass, or bully another student through words or actions. Such behavior includes: direct physical contact, such as hitting or shoving; verbal assaults such as teasing or name-calling; and social isolation or manipulation. This policy applies to students on school grounds, while traveling to and from school or a school-sponsored activity, during the lunch period, whether on or off campus, and during a school-sponsored activity.

Pearl City High School expects students and staff to immediately report incidents of bullying to the principal or vice principal. Staff who witness such acts will take immediate steps to intervene when safe to do so. Students can rely on staff to promptly investigate each complaint of bullying in a thorough and confidential manner.



## Guidelines for Student Conduct: Bullying cont.

### Three Types of Bullying

The US Department of Health & Human Services identifies three types of bullying on its StopBullying.gov website:

**Verbal bullying** is saying or writing mean things. Verbal bullying includes:

- Teasing
- Name-calling
- Inappropriate sexual comments
- Taunting
- Threatening to cause harm

**Physical bullying** involves hurting a person's body or possessions. Physical bullying includes:

- Hitting/kicking/pinching
- Spitting
- Tripping/pushing
- Taking or breaking someone's things
- Making mean or rude hand gestures

**Social bullying** sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes:

- Leaving someone out on purpose
- Telling other children not to be friends with someone
- Spreading rumors about someone
- Embarrassing someone in public





## Guidelines for Student Conduct: Bullying cont.

### Procedures on Bullying

Procedures for intervening in bullying behavior include, but are not limited to the following:

- Students should report incidents of bullying to a teacher, counselor, vice principal or the principal.
- Staff who witness acts of bullying shall take immediate steps to intervene when safe to do so and report to administration as soon as possible. All witnesses and victims of bullying are strongly encouraged to report the incident as soon as possible.
- Conflict resolution procedures shall not supplant the authority of administrators to act to prevent violence, ensure campus safety, maintain order, and discipline students.
- The school will make reasonable efforts to keep a report of bullying and the results of investigation confidential.



## Guidelines for Student Conduct: Off Limit Areas

The following areas on or near our campus are designated as off-limit areas for all students:

1. Waimano Home grounds
2. Construction projects on campus
3. Hallways, lanais, and restrooms while classes are in session, unless students have specific pass
4. All parking lots during school hours except as designated by an administrator/teacher on a designated pass only
5. Momilani Elementary School
6. Lower campus road and parking lot D
7. All athletic facilities and surrounding areas unless accompanied by a PE teacher
8. Behind the band room and library
9. Michael D. Nakasone Performing Arts Center
10. Stairwells – no loitering in stairwells at any time
11. 4th floors of buildings during recess and lunch unless authorized by teachers to be in their classes
12. Any other areas designated “Off-Limits” (Refer to maps posted in classrooms)



## Guidelines for Student Conduct: Use of Electronic Devices

Electronic devices, such as cellular phones, and electronic gaming devices (including accessories like earphones) are prohibited during instructional time unless the device is used for a teacher sanctioned class activity, or otherwise allowed by the teacher. “Instructional time” means the entire class period, including bathroom breaks and errands run outside of the classroom.

All electronic devices of this nature are considered contraband during instructional time and, if visible (including earphones), will be confiscated by PCHS staff and sent to the front office. Confiscated devices will be released from the front office to a parent or guardian of the student. It is the student’s responsibility to inform his/her parent or guardian of the confiscation. All unclaimed devices will be donated to charity at the end of the school year.

If a student brings an electronic device to school for use during non-instructional time, he/she does so at his or her own risk. Pearl City High School recommends that students do not bring valuables to school, including electronic devices as they are at risk of being lost or stolen.





## Guidelines for Student Conduct: Attendance

### Attendance Procedures

The absence of a student from Pearl City High School, whether excused or unexcused, has a twofold effect upon the educational process. The absence not only removes the student from the classroom setting, but also impacts the school's ability to provide quality instruction.

The following procedure is based on the following premise:

- Students need to attend school daily and be in class on time to receive the optimum benefits of school.
- Unexcused and/or excessive absences and tardies are unacceptable and prevent maximum teaching and learning from taking place.
- Attendance is everyone's responsibility.

### Attendance is 2 Facets:

- Absences
- Tardies



## Guidelines for Student Conduct: Attendance cont.

### Definitions

- “**Enrolled**” means that the student has been accepted into the public school system. Students need not enroll annually.
- “**Absent**” means that the student is not physically present in school for at least half the school day or is absent from a class for at least half the period from the ending of the tardy bell, except if the student is on an authorized school activity. For purposes of school reporting, students are either present or absent. Teachers may maintain records of excused absences for purposes of make-up work.
- “**Present**” means the student is physically present in school or in a scheduled class for at least half of the school day or class period.
- “**Tardy**” means that the student reports to class after the starting time designated by the school.
- “**Truant**” means the student is absent from school without authorization from the principal or designee.





## Guidelines for Student Conduct: Attendance cont.

### Absences

### Consequences

- **5** unexcused absences - Ineligible Extracurricular Activities
- **10** unexcused absences - Ineligible Extracurricular Activities (Year) & Athletic Referral
- **15** unexcused absences - Student Success Plan & Attendance Contract

# Guidelines for Student Conduct: Attendance cont.

## Guidelines for Determining Absences

“Excused” absences include:

- Illness
  - Parent/guardian note is required
  - If the student is ill for three or more consecutive days, parent/guardian note must be accompanied by a doctor’s note
- Funeral services
  - Parent/guardian note is required
  - A copy of the funeral program or published obituary is required
- Doctor/Dentist appointment
  - Doctor/Dentist note is required
- Family Court
  - A note from Family Court is required
- Driver’s road test
  - Parent/guardian note is required
- Authorized school activity – School related activities include, but are not limited to activities such as:
  - Counselor or administrator appointment
  - Treatment in the health room
  - Assigned detention or in-school suspension (Behavior Modification Center, BMC)
  - Student government related activities
  - Athletics
  - Field trips
  - Early college programs (admissions, etc.)

## Unexcused Absences

“Unexcused” absences include, but are not limited to:

- Non-school sponsored activities or trips not approved by school administration
- Family vacations outside of the normally scheduled school break that are not approved by school administration

## Parent/Guardian Notes are Required

Parents/guardians may contact the school office before 9:00 AM with the information below to notify the school of a student’s absence; a phone call, however, is not a substitute for a parent/guardian letter that includes the following information.

- Student’s legal first and last name
- Date note was written
- Grade level
- Date(s) of absence
- Reason for absence
- Phone number(s) where parent/guardian can be reached
- Parent/guardian signature

**All documentation must be given to the Attendance Office or emailed [pchs.attendance@k12.hi.us](mailto:pchs.attendance@k12.hi.us) within 3 days of the student's absence.**





## Guidelines for Student Conduct: Attendance cont.

### Tardies

### Consequences

- **5** tardies - One hour of BMC
- **10** tardies - Ineligible Extracurricular Activities & Athletic Referral
- **15** tardies - Student Success Plan & Attendance Contract

## Guidelines for Student Conduct: Attendance cont.

### Guidelines for Determining Tardies

“Excused” tardies include:

- Funeral services
  - Parent/guardian note is required
  - A copy of the funeral program or published obituary is required
- Doctor/Dentist appointment
- Doctor/Dentist note is required
- Family Court
- A note from Family Court is required
- Student detained by an administrator or counselor
- A note from person who detained student is required
- Delayed school bus
  - An announcement will be made over the school public address system and/or school email
- Unusual weather circumstances
  - An announcement will be made over the school public address system and/or school email
- All other reasons must be reviewed by an administrator before a tardy is excused

### Unexcused Tardies

“Unexcused” tardies include, but are not limited to:

- Oversleeping
- Having car trouble
- Missing the bus
- Babysitting
- Dealing with “personal business”
- Walking slow



# Guidelines for Student Conduct: Attendance cont.

## Attendance/Tardy Check for Extra-Curricular Events

Students who accumulate 5 unexcused absences and or 10 unexcused tardies in one or more courses will be ineligible to participate in the extra-curricular activities listed below. Attendance/Tardy checks will be made starting from the first contract or bid sales.

Tentative Attendance/Tardy Check:

Event	Event Date	Quarters
Winterball	December 22, 2024	Quarters 1 and 2
Junior Prom	February 14, 2025	Quarters 2 and 3
Senior Prom	March 29, 2025	Quarters 2 and 3



# Guidelines for Student Conduct: Attendance cont.

## Guidelines for Determining Truancy

If the student is a habitual truant (more than 10 unexcused absences – 95% benchmark for attendance) a written notice of the habitual truancy will be mailed to the student’s parent(s)/guardian(s). Referral to Family Court for an investigation as to whether the student shall be considered to be a neglected child in a family in need of services because of habitual truancy and thus subject to the provisions required by law will be made. See Hawaii Revised Statutes 302A-1132, 302A-1135, and 302A-1136.

## Attendance Appeal Procedures

A student who accumulates five or more unexcused absences in a quarter will lose all co-curricular privileges for the current quarter. Students who enroll in PCHS after the start of the quarter will be subject to a prorated number of excused absences at a rate of one absence per month. The following reasons would be considered as excused absences from class and/or school:

- Illness verified by a parent/guardian and/or physician
- Long-term or chronic illness verified by a physician
- Doctor/Dentist appointments with documentation
- Family Court and/or other legal obligations (court appearances) with documentation
- Authorized school activities (field trips, athletes, etc.)
- Driver’s road test with documentation
- Other situations that are approved by school administration

It is the responsibility of the student and the parents/guardians to complete the Attendance Procedure Appeal Form and provide documentation to support the request to the administration. The Attendance Procedure Appeal Form will be available in the main office and online on the school website. The form must be completed within three days following the student’s return to school. A student who is tardy to class/school will be considered absent if more than half the period has passed.





## Guidelines for Student Conduct: Co-Curricular Activities

### Co-Curricular Activities

Students must meet all DOE grade point average (GPA) requirements to participate in co-curricular activities. This includes, but is not limited to, having a 2.0 GPA for courses taken in the quarter immediately preceding the activity in order to officially participate in the following:

1. Any co-curricular activity that takes a student out of school or classes.
2. All interscholastic competitive activities. These include but are not limited to high school interscholastic athletic activities, speech and forensic contests, math league activities, and cheer and song leading squad activities.
3. Student council and class council members in elected and/or voluntary positions.



# Guidelines for Student Conduct: Dress Code

## Dress Code

Personal appearance and proper dress are important in setting a positive school climate and learning environment. Research studies show that there is a correlation between student appearance, attitude and behavior on school campuses. Therefore, students should be dressed appropriately for school. The only exceptions will be for medical (under doctor's orders) or religious reasons. A waiver must be presented to, and approved by administration.

## The Following are NOT ALLOWED

- Bare feet
- Shorts or skirts less than mid-thigh in length or with slits higher than mid-thigh
- Swimwear (bikinis)
- Undershirts
- Cutoff jeans/pants (garments with fringed hems or holes that reveal undergarments, whether by design or due to wear)
- Bare midriffs, tube tops, halter tops (backless garments)
- Sunglasses, hats (including knit caps), caps, or visors in the classroom, auditorium, gym, or cafeteria
- Bandanas, dog chains, dog collars, and any garment or symbol associated with gangs; any garments imprinted with designs or logos which depict illegal activities
- Clothing, jewelry, or accessories that represent drugs, tobacco, alcohol, sex, violence/weapons, or that contains obscene words, lettering, symbols or pictures
- Any other article deemed inappropriate by administration

This dress code is in effect the entire school day and at all school functions. Exceptions will be announced for special school events. Students with repeat dress code violations may be suspended.





## Guidelines for Student Conduct: ID Badge Policy



### IDENTIFICATION BADGE PROCEDURES

Ensuring the safety and security for all students and staff members is PCHS's top priority each and every day. Students must have their ID with them at all times while on campus and/or at school events, and show their ID upon request from any faculty/staff member. Failure to produce an ID will require the student to purchase another ID for \$5 (cash or obligation).

#### Lost or stolen ID

It is the student's responsibility to account for the whereabouts of his/her ID. Any lost or stolen ID should be reported to the school security office. A new ID card will be issued at a cost of \$5 through the attendance office.

#### Defacing ID

The ID is the property of PCHS and shall not be defaced. No pictures, writings, stickers, markings, drawings, etc. are to be placed anywhere on the card. Depending on the amount of damage to the card, a new card may be issued at a cost of \$5.00. In addition, disciplinary action may be applied.



## Three Academies, One School: College and Career Structure

Pearl City High School's academy program is known as the College and Career Academies of Pearl City High School. The College and Career Academies include specialized programs that provide students with a focused and rigorous education in a specific career field or college pathway. Our academies are designed to prepare students for post-secondary education and the workforce by providing hands-on learning opportunities, industry-specific curriculum, and connections to industry professionals.

Our academies offer a wide range of career pathways, such as healthcare, engineering, business, construction, and many others. Students take a series of courses in their chosen Program of Study (POS), which may include honors or Advanced Placement courses, as well as specialized courses that provide training in specific skills and knowledge areas.

In addition to classroom instruction, our academies provide opportunities for students to participate in internships, job shadowing, and other work-based learning (WBL) experiences. These experiences allow students to gain real world experience and develop industry-specific skills and knowledge, as well as build professional networks and connections.

One of the key benefits of our academies is that they help to improve student engagement and success. By providing students with a clear career pathway and a focused, relevant education, these programs help to motivate students and improve their academic performance. They also help to increase high school graduation rates and post-secondary enrollment rates, as well as prepare students for high-demand, high-wage careers in Hawaii's growing industries.



## Three Academies, One School: College and Career Structure cont.

Pearl City High School students will enroll in a four-year Program of Study (POS). Each POS is arranged into one of three academies within the College and Career Academies of Pearl City High School which are aligned with the U.S. Department of Labor Career Clusters.

### Academy of Culinary Arts, Health Sciences & Leadership

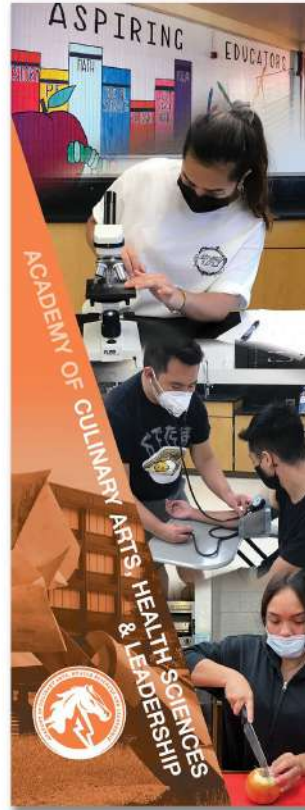
- Culinary Arts
- Diagnostic Services
- Nursing Services
- Sustainable Hospitality & Tourism Management (SHTM)
- Teaching as a Profession (TAP)

### Academy of International Business & Design

- Digital Design
- Fashion & Artisan Design
- Film & Media Production
- Financial Management

### Academy of Technology & Design

- Architectural Design (AD)
- Cybersecurity (Cyber)
- Engineering Technology
- Natural Resources Management (NRM)
- Residential & Commercial Construction



# Three Academies, One School: Programs of Study

## The Academy of Culinary Arts, Health Sciences and Leadership (CAHSL)

Health Services - Will we ever find a cure for cancer? What is the best treatment for diabetes and arthritis? The Health Services Program of Study provides opportunities to explore questions such as these and lays the foundational knowledge and skills students need for careers in healthcare. Students begin by exploring the services, structure, and professions of the healthcare system. The remainder of the program focuses on general skills and expectations for health professionals, which include promoting wellness, maintaining a safe environment, and practicing good communication, collaboration, and leadership. Using real-life scenarios and application-driven activities, students learn the responsibilities and challenges of being healthcare professionals.

Culinary Arts - The only thing better than biting into something delicious is learning how to make and share that delicious dish. The Culinary Arts Program of Study provides students with practical culinary skills that increase in complexity throughout the program. The program begins with an orientation-level course introducing students to topics such as food safety, sanitation, knife skills, basic nutrition, cooking techniques, and menu planning. While mastering culinary techniques, students also learn entrepreneurial concepts, explore career options, and participate in work-based learning experiences.

Hospitality & Tourism - With greater disposable income and more opportunities for business travel, people are traversing the globe in growing numbers. As a result, the Hospitality and Tourism Program of Study is designed to prepare students for entry-level employment in the travel and tourism industry with an emphasis on hotel and restaurant management, event planning, marketing, and environmental issues related to leisure and travel in Hawaii. The program will also examine current and future trends in the field.

Education - Shape the future! The Education Program of Study provides introductory experiences at the elementary, middle, and high school levels as well as exposes students to a variety of teaching philosophies and approaches to curriculum, classroom management, student engagement, and meeting individual needs. As aspiring educators, our students gain not only the professional knowledge they will need in the classroom, but also the skills needed to help their students reach their full potential.



## Three Academies, One School: Programs of Study

### The Academy of International Business & Design (IBAD)

Business - Global trade is growing at unprecedented speed and is affecting all businesses, even those focused on the domestic market. The International Business Program will help you zero in on the steps to success and provide you with the skills needed to take advantage of emerging opportunities. You'll learn the necessary background on global trade and winning strategies used by multinational corporations as they deal with cross-border political, legal, economic, social and financial issues.

Graphic Arts - Are you creative and love to draw or design? Then the Graphic Arts Program of Study might be for you! Graphic arts professionals assemble images, typography, or motion graphics to create a piece of design. A graphic designer creates the graphics primarily for published, printed or electronic media, such as brochures and advertising. To prepare for a career in graphic design, you will be introduced to a variety of work-related disciplines: design of print- and computer-generated graphics for the web and for books, technical manuals, newspapers, magazines, mobile web applications and advertising/marketing materials; and additional design applications for promotional pieces, point-of-purchase, packaging and outdoor advertising.

Digital Media - The Digital Media Program of Study provides students with the ability to gain and master skills in Media Production. Students gain hands-on experience by working with professional digital media equipment, learning about industry standard techniques, examining career strategies, gaining insight into the importance of job performance, and developing and editing digital productions.

Fashion Design - Love the Runway? The Fashion Design Program of Study provides students with the academic and technical preparation necessary to pursue high-skill, high-demand careers in this exciting field. A fashion designer is a person who creates the ideas and concepts of new clothing styles and accessories, often by drawing and sketching. Today, fashion designers can also use Computer-Aided Design (CAD) technology to finalize ideas. You will be introduced to the fashion design process by learning about the history of fashion, trend forecasting, body proportion sketching, pattern making and garment sewing and construction. It is a fun and exciting way to learn how an idea goes from sketch to final product.

**Innovate, Inform, Inspire**

Academy of International Business and Design Motto



ACADEMY OF  
INTERNATIONAL  
BUSINESS & DESIGN



COLLEGE & CAREER ACADEMIES OF  
PEARL CITY HIGH SCHOOL

## Three Academies, One School: Programs of Study

### Academy of Technology & Design (TND)

Residential & Commercial Construction - Do you like working with tools and making something useful? Do you want to know how to build or do basic home repairs? In the Residential & Commercial Construction program students are introduced to common tools and materials used in the many construction fields including: framing, drywall, cabinet making, plumbing, electrical, and roofing. Students will work with tools, applying math skills, and learning basic carpentry, electrical, and plumbing skills. Workers in construction technology have multiple professional paths, each offering job security and excellent earning potential.

Engineering - Almost everything we do today relies on engineering. Engineering practices have helped develop everything from iPods to bridges, cars to buildings. The Engineering program will introduce students to Engineering principles and practices and help them understand the skills needed to pursue a career in engineering. If you would like to learn about the design, production, and maintenance of mechanical and electrical products and systems, then this might be the right program for you

Architectural Design - Ever wonder why buildings have such unique shapes and features? Interested in learning how to design structures and objects? Then Architectural Design might be the right program for you. Students learn about different architectural styles and gain experience in drafting and designing. Technical drawing is done through both hand sketching and the Autodesk AutoCAD software. Students learn to create physical models through usage of 3D printing (both plastic and liquid resin), 3D scanning, and laser engraving. Students also gain knowledge and heavy usage of the building information modeling (BIM) software Autodesk Revit, the new common tool in the architecture industry.

Cybersecurity - Cybersecurity is the practice of defending computers, servers, mobile devices, electronic systems, networks, and data from malicious attacks. If you want to learn about mitigating the risk from malware, hackers, trackers, cyber criminals and all online threats, then this might be the right program for you. Specialists in cybersecurity operations monitor, analyze, and detect cyber events and incidents within information systems and network technologies.

Natural Resources Management - Love being outside? Maybe hiking, hunting, and fishing? Want to have a career working with animals, or protecting our 'āina? The Natural Resources Management Program of Study encompasses careers related to agriculture, the environment, natural and cultural resources. These may include agricultural sciences, earth sciences, environmental sciences, fisheries and wildlife biology, forestry, horticulture, wildlife and land management, conservation management, cultural conservation, veterinary medicine, and many agribusiness and agro-industry occupations. The Natural Resources Management Program of Study introduces students to the wide variety of careers within the natural resources field. Students in this program explore the different aspects of natural resources and human impacts on the environment. Students will learn about management of natural resources based on biological and physical science investigations. Students will study the social, cultural, and economic aspects of managing natural resources and the environment. Students will investigate different methods of management, human manipulation of the environment, and the use of technology to increase and protect the natural resources. Students use data collection to determine sustainable uses of natural resources to lessen the impact on the environment. Students gain hands-on experiences. Topics include: ecosystems, plants and animals, soil, sustainable agriculture, invasive species, and conservation of environmental and cultural resources.

## Building a Better Future



Academy of Technology and Design Motto

# Three Academies, One School: Career and College Resources

## Career and College Resource Center

Visit the PCHS College and Career Resource Center and meet with Ms. Murata, the College and Career Coordinator.

Phone: 307-5574

Email: (Danalyn.Murata@k12.hi.us)

Sign up for college, career, and special program speakers

Get information on:

- PSAT, SAT, ACT, ASVAB, and other testing
- Scholarship applications and financial aid, FAFSA
- Military, College ROTC, Military Academies
- Work permits, job postings
- College and career information, resource materials
- College fairs, college planning and financial aid workshops, etc.
- Dual Credit: Early College and Running Start

### Helpful Websites:

[www.pchs.k12.hi.us](http://www.pchs.k12.hi.us)   [www.fastweb.com](http://www.fastweb.com)   <https://ctcl.org>   [www.fafsa.gov](http://www.fafsa.gov)  
<https://bigfuture.collegeboard.org>   [www.scholarsapp.com](http://www.scholarsapp.com)   <https://www.act.org/>  
[www.hawaiicommunityfoundation.org](http://www.hawaiicommunityfoundation.org)   [www.MyMajors.com](http://www.MyMajors.com)   [www.Cappex.com](http://www.Cappex.com)



## Three Academies, One School: Student Council

### Student Council

Pearl City High recognizes that its major function is the academic development of its students. It also accepts responsibility for the social, athletic, moral, leadership, and complete development of its students. Toward this end a comprehensive student program is offered. Participation of all students in some phases of student life is encouraged. Students may actively participate by working in many of the standing committees that plan and coordinate the student activities program for the year. Some of the many committees that students may sign up for include the Spirit, Assembly, Winterball, and Environmental committees. Students may also participate by getting involved in the class level activities. Here is a list of some of the various committees and what they do.

- Aloha Committee: Responsible for the orientation of new students and hospitality of guests to the school
- Assembly Committee: Plans and sets up for assemblies
- Service Committee: Responsible for environmental projects and concerns
- Elections Committee: Plans and holds all elections dealing with the Student Body, such as Student Government elections and Winterball and prom courts
- Homecoming Committee: Plans and carries out the Homecoming activities
- Song Festival Committee: Plans and carries out the annual Spring Song Festival
- Spirit Committee: Promotes spirit among the students through activities
- Winterball Committee: Plans winter dance



## Scholar Athlete: Eligibility

*Pearl City High School is proud of its athletic program, which consists of 53 teams in 19 sports making Pearl City High School one of the largest public school athletic programs in the state.*

### ELIGIBILITY REQUIREMENTS

All students are eligible to try out for all offerings. Students participating in the interscholastic program are required to meet the eligibility requirements and follow the rules of the OIA (Oahu Interscholastic Association), HHSAA (Hawaii High School Athletic Association), DOE (Department of Education), and Pearl City High School.

Ineligible students will not be permitted to participate in any athletic activity

Academic Progress Reports will be completed by the student every two weeks to determine continued eligibility. Students need to maintain a 2.0 grade point average and no "F" grade in order to continue participation on scheduled games..

At the first scheduled workout, each athlete must meet the following criteria:

- Age requirement
- Academic requirement
- Enrollment
- Complete Athletic Clearance Packet



## Scholar Athlete: Eligibility cont.

### ATHLETE'S CONTRACT & CODE OF CONDUCT

I understand that it is an honor and a privilege to represent my team and Pearl City High School. Everything I do must be done for the betterment of the team and Pearl City High School. I must also remember that my conduct will be judged by others and, therefore, I must always be considerate, respectful and exemplary in my behavior at all times as an athlete and as a student.

I will:

- Maintain a good attendance record and attend class on time.
- Be a positive role model in the school and community.
- Respect all coaches, players, officials, teachers, administrators, and other staff members.
- Obey all team, athletic department, school, and OIA rules.
- Not use or possess alcohol, tobacco, drug products and paraphernalia.
- Not fight or provoke a confrontation.
- Show good sportsmanship at all times.
- Not swear or use profane or inappropriate language at anytime.



- Notify my coach or athletic trainer immediately of all injuries occurring during practice and contests.
- Take care of and be responsible for all equipment, facility and uniforms provided to me.
- Only wear the team uniform for games or athletic department-approved activities.
- Dress properly and discreetly for school and games as a proud member of our athletic program.
- Not haze or harass any person.
- Keep my hair neatly groomed with no unusual haircuts, hairstyles, bleached and dyed or colored hair.
- Take off any jewelry that may cause injury or not permitted by sport.
- Not place any permanent or temporary tattoo on my body that depicts negative, violent, immoral, illegal or illicit messages, or gang signs. Any visible tattoos will be covered during school athletic events.
- Get my grade check completed and submit on time. I understand that should I disregard or violate any of the above CODE, it may result in forfeiture of awards, loss of playing time, suspension and/or dismissal from the team.





## Resources: Online Access

### GOOGLE ACCOUNT

Every student at Pearl City High School receives a Google account, which is used for various academic projects and collaboration, as well as email. No personal accounts should be used while using the DOE internet. In order to use the internet and school technology, every student must have a Technology Responsible Use Form (TRUF) on file. School owned and operated Google Accounts should be used for educational purposes only. Inappropriate Google Account usage can lead to suspension or termination of the account.



### PEARL CITY HIGH SCHOOL WEBSITE

Keep abreast of what is happening at Pearl City High School by visiting the website at: [www.pchs.k12.hi.us](http://www.pchs.k12.hi.us)

Located in the top left corner of the home page, you can find three useful quick links:

1. Calendar
2. News
3. Grades (click to log into Infinite Campus).



## Resources: Online Access cont.

### Infinite Campus

Pearl City High School uses the Infinite Campus portal for students and parents or guardians to check student progress online. Parents can get access to the Infinite Campus portal by turning in a completed form to the registrar's office. Once the form is received, instructions and an activation key will be emailed within two days.

#### Setting up Infinite Campus Account (Students)

Students who attended Highlands Intermediate can continue to use their Infinite Campus credentials.

**Directions** for setting up your Infinite Campus account (IF YOU HAVE NEVER LOGGED IN BEFORE) are as follows:

- Go to the school's website: [www.pchs.k12.hi.us](http://www.pchs.k12.hi.us)
- Click on "Grades" located in the top left corner
- Log in to "Campus Student"
- Enter your Username which is your 10-digit student ID number (refer to your class schedule)
- Enter default password: first initial of first name (lowercase), first initial of last name (lowercase), birth date in format MMDDYY



Infinite  
Campus



- Example: If your name is Harry Potter and your birthday is February 1, 2004, your default password is hp20104
- After logging in with the default password you will be prompted to create a new password that is acceptable to Infinite Campus. You will know your password is acceptable when the line turns green.
- When prompted for an email address, you must use your Google account
- Optional: Once you setup your password, you can download the "Infinite Campus Mobile Portal" app to your phone. Select "Hawaii" when prompted for distract code and state.

## Title here goes across the whole width of the page

This is a testing place holder for texts to see the font size and the formatting of what this will look like.

- Test 1
- Test 2
- Test 3

When ready, please copy and paste the content of the what you would like to place here.

Be sure that the font is correct and that the spacing works here.

If you want to add bullet points, you may need to test and see the formatting when ready.





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*Excellence with Honor*

TABLE OF CONTENTS

*Go Chargers!*





*Excellence with Honor*

TABLE OF CONTENTS

*Go Chargers!*

