



Haralson County School System Professional Learning Stipend Request and Contract

Name	
Social Security # (last four digits only)	
Course Title	
Hours	
Date of Class Completion	

Obligations: The participant must attend, successfully complete, and implement the knowledge learned in the course(s) listed. A completion form must be submitted for Professional Learning courses. If for any reason the participant sees that the course will not be complete, he/she must notify the Professional Learning Director in writing immediately. Failure to do so may result in withholding opportunities to receive a stipend in subsequent years.

Participant Signature

Date

Principal Signature

Date

Professional Learning Director Signature

Date

Account #/Stipend Amount	Date Stipend Paid

All signatures must be on the application to be processed. Stipend Payments will be paid only upon receipt of an official transcript or an official completion form which has appropriate documentation. Grades on courses, if given, must be "B" or above to receive a stipend. The district will award stipend funds to qualified personnel for having completed activities outside an employee's contract hours. An individual is eligible if employed on a full-time basis and completes 20 days of the following school year in a Georgia public school. Priority for available funds will be determined by the yearly needs assessment and school improvement plans. Haralson County does not discriminate in professional learning activities on the basis of race, color, gender, religion, creed, national origin, age or disability.