



Certificate of Necessity Application – Renovations / Replacement

**1. Project Name: Smyrna Middle School**

**Project Description:** Building envelope, interior and MEP upgrades throughout the building are required to protect the investments previously made by the state and local district in this school. Major projects include addressing accessibility issues; repointing exterior masonry and replacing kitchen equipment. In addition, major MEP projects include replacing RTU’s and domestic water supply plumbing. This will be the first renovation performed on this school since an addition in 2006. Refer to the attached assessment report for additional details.

**Grade Levels Served:** 7-8 in SY 2018/19. 6-8 long-term plan.

**Facility Data**

Present:

<i>Address</i>	<i>700 Duck Creek Parkway, Smyrna, Delaware 19977</i>
<i>Gross # square feet</i>	120,694 s.f.
<i>Age of building</i>	2002
<i>Age of additions</i>	2008
<i>Year of last renovations</i>	na
<i>Enrollment</i>	968 in SY 2018/19
<i>Capacity</i>	1200

Proposed:

<i>Address</i>	<i>same</i>
<i>Gross # square feet</i>	120,694 s.f.
<i>Estimated start time of project</i>	2022
<i>Estimated completion date</i>	2025
<i>Estimated date of occupancy</i>	2025
<i>Capacity</i>	1200

Capital Request Funding

<i>FISCAL YEAR</i>	<i>AMOUNT</i>
<i>FY 2021</i>	
<i>FY 2022</i>	\$651,185
<i>FY 2023</i>	\$4,020,906

<u>FY 2024</u>	\$2,067,353
<u>FY 2025</u>	
<b>TOTALS:</b>	\$6,739,444

**Cost Breakdown/Phase Out**

	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>TOTAL</u>
<b><u>Construction Expenses</u></b>						
<i>Planning/Design</i>						
<i>Architect/Engineering</i>		475,000	75,000	75,000		625,000
<i>Audit Fees</i>		10,000		10,000		20,000
<i>Site Development Costs</i>						
<i>Construction Costs</i>		87,218	3,573,308	1,666,654		5,327,180
<i>Construction Contingency</i>		50,000	125,000	125,000		300,000
<i>Demolition Costs</i>		10,000	20,000	20,000		50,000
<i>Other (Provide Description)</i>						
<b><u>Non-Construction Expenses</u></b>						
<i>Technology</i>						
<i>Furniture and Equipment</i>						
<i>Escalation Costs</i>		18,967	227,598	170,699		417,264
<i>Other (Provide Description)</i>						
<b>TOTALS</b>		<b>651,185</b>	<b>4,020,906</b>	<b>2,067,353</b>		<b>6,739,444</b>

**2. Project Details:**

- a. The DOE decision-making process is based on a priority legend, with the highest priorities being the following:
  - i. Capacity and future enrollment
  - ii. Project corrects facility life, health or safety issues
  - iii. Building aesthetics and programming
  
- b. **Renovations/Additions:**
  - i. Provide a specific description for each of the schools to be renovated and/or expanded. **Specific details are contained in the attached building needs**

**assessment.** Provide details on the last time the school was renovated. **Last renovation occurred as part of CN 0624 B and included a 500-student addition, mechanical room and kitchen expansion and utility upgrades to provide increased services to the school and minor interior renovations.**

- ii. If needed because of overcrowding, please provide details of overcrowding issues. Which schools?  
What are the relief/redistribution plans? What are the patterns of population and student growth in the district?
- iii. Explain how these renovations and/or additions align with the priority legend. **The renovations are required to address aging building systems and correct facility life, health and safety issues.**
- iv. Has the school district obtained all the necessary district Board of Education approvals?  Yes;  No
- v. Can the renovations be funded with minor cap money?  Yes;  No
- vi. Can the renovations or additions happen during the school year?  Yes;  No

Please address the urgency of each project or your request in general. **Building systems and infrastructure are aging and delays will increase costs and the potential for catastrophic failure. The attached assessment report identifies project based on the immediacy of need: immediate (1-2 years), short-term (3-4 years), mid-term (5-6 years) or long-term (7-10 years).**

What would happen if the CN is not approved this year? **Building systems will or already exceed their expected service life creating the risk for catastrophic systems failure, increased maintenance costs, inefficient operations and an environment not conducive to learning.**

In what priority order would you classify your request(s) if not all requests were granted? **A priority ranking for all projects is attached.**

### 3. Request Deadline:

Complete Board approved capital requests, accompanied by all completed submission documentation must be submitted to DOE by no later than August 31<sup>st</sup> of each State fiscal year for the next year's capital budget submission to the attention of:

Education Associate, Capital Project Management  
Delaware Department of Education  
401 Federal Street, Suite 2  
Dover, DE 19901

### 4. Recommendations:

It is strongly recommended that districts notify DOE of any potential capital budget requests as early as possible in order to ensure a thorough review by DOE and to allow time for additional exchange of information, as applicable.

## 5. Attachments:

- District Board approved minutes (draft is acceptable)
- Building Professional (i.e. Architectural/Engineering firm) supporting documentation
- Office of State Planning Coordination approval letter (if applicable)