



DEPARTMENT OF EDUCATION

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June 20, 2014

MEMORANDUM

TO: School Nutrition Supervisors
Single Unit and Special School Administrators

FROM: Aimee F. Beam, RD, LDN
Education Associate, School Nutrition Programs

SUBJECT: **SY 2013-14 Operational Memo #63**
Effective Date for Direct Certification Eligibility

On June 20, 2014 USDA shared SP 51-2014 *Eligibility Effective Date for Directly Certified Students*. A copy of this memo is attached in its entirety for your review.

Please note the following important pieces from this memo:

- Students appearing on a Direct Certification (DCRT) list should be deemed eligible from the date the list was generated, not the date the School Food Authority (SFA) processes for eligibility.
- If a student had paid for meals from the date the list was generated until the date eligibility was made the SFA must refund the money or discharge the debt. The SFA cannot claim the meals as free until this is done.
- Students on a list (homeless, foster etc.) are to be made eligible from the date the list was given to the School Nutrition Program.

If you have any questions please call 302-735-4060.

Enclosure

cc: Linda C. Wolfe, EdD, RN, Director, School Support Services
Field Agents, School Nutrition Programs