



Seminole High School Attendance Policy



A student who is absent without the principal's approval shall have their legal guardian report such absences to the school center. A written note must be presented to the front office to excuse student absence. *The note must come from a guardian listed in Skyward.*

Parent Notes will be accepted to excuse student absences that result from student illness (*SCPS Student Code of Conduct*) or from the lost below.

1. Medical treatment provided by a licensed health professional-*via official document*. This includes, but not limited to, a doctor, orthodontist, dentist, chiropractor, psychologist, vision, etc.
2. Observance of religious practices or a religious holiday.
3. Law enforcement order or court subpoena-*via subpoena document*.
4. Death of an *immediate* family member-*parent note will be accepted in this circumstance*.
5. Traffic accident that directly involved the student-*via accident report*.
6. College visits for Junior and Seniors- *2 days per year via official document*. (This does not include colleges that visit the SHS campus)

All excuses must be turned into the front office within 5 school days of student return. After this date, notes will **NOT** be accepted, and the absence will be recorded as unexcused. **It is the responsibility of the student to hand in the absence note in a timely manner.** Students shall be considered truant when absent without guardian permission.

Student Sign-Outs

Students enrolled in a Seminole County Public School are not permitted to sign out students (this includes siblings). Only persons listed on Skyward may sign out students.

Tardiness/Early Check Out

When a student arrives tardy, they must have a valid excuse i.e., a parent signs them in, a doctor's note, etc. If a student is more than 15 minutes late to a class period on a block day or 6 minutes on Wednesday, they are marked absent from that period.

Students may not be checked out later than 1:45 pm each day and 12:45 pm on Wednesdays per District policy. Students will only be released to individuals named on the emergency card or listed as a guardian in Skyward unless specific parent permission is given.

Guidelines for Make-up Work

A student who is absent is required to make up all coursework missed, regardless of whether the absence is **excused or unexcused**. It is the student's responsibility to obtain assignments upon returning to class immediately following an absence. **Teachers are required to grade makeup work that is completed in a timely manner i.e. the number of days missed plus one.**

Athlete Attendance

Student athletes MUST attend at **minimum 3 of their 4 classes on block day and 4 of their 7 classes on Wednesday** to participate in same day athletic events. Regular attendance is expected of all Seminole High School Athletes as these students are ambassadors for SHS. According to the FHSAA, the "definition of "attend School [means] "he/she is present in a school classroom on a regular basis," (FHSAA Handbook, 2022). Failure to attend school can result in loss of team privileges or capacity to participate in their sport season.