

Delmar Board of Education



September 20, 2016
Meeting Minutes

The regularly scheduled meeting of the Delmar Board of Education was held on the above date at the Delmar School District. The meeting was called to order by Shawn B. Brittingham, President, at 7:02 pm. Board members in attendance were Farrah D. Morelli, Vice-President and Raymond T. Vincent.

The following administrators were present:

Charity H. Phillips, Superintendent
B. Jan Jestice, Chief Operating Officer
Lisa R. Morris, Supervisor of Curriculum, Instruction and Assessment
Andrew R. O'Neal, Middle & High School Principal

The meeting commenced with the reciting of the Pledge of Allegiance.

Public attendees included: Everett Smith, Jim Davis, Don Fitzgerald, Michelle Niblett and Ellis Hammond.

A motion to amend the agenda and include the following items was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

8.1 Personnel:

e. Kristen Marquez – Letter of Resignation effective September 28, 2016

8.2 Use of Facility

b. Remove Use of Facility request for Senior Portrait Make-Up Photos, Sam Ellis Photography

A motion to approve the agenda was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

A motion to approve the August 16, 2016 Regular Meeting Minutes and August 22, 2016 Special Meeting Minutes was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

A motion to approve the Statement of Budgetary Activity was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

Jim Davis of Davis Bus Inc. discussed the proposal given to the bus contractors at the August meeting suggesting the contractors split the cost of a new camera with the school. The contractors unanimously agreed that they could not afford to split the cost of installing cameras on the buses. Mr. Davis feels it is the district's responsibility to pay for and install the cameras. Once they are installed the Delmar School District has complete control of the system. The cameras offer proof of discipline issues on the school bus.

Everett Smith, bus contractor, believes that the cameras are beneficial to the school, contractors, and parents. The cameras are like having an aid on the bus. They help in multiple situations. He and Mr. Davis would appreciate if the school district would consider putting school bus cameras into the budget.

A motion to approve Business Item 8.1 Personnel was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

- a. Sonja Warner – Math League Co-Advisor 2016-2017
- b. Letter of Resignation – Marc Dickerson effective September 16, 2016
- c. Letter of Resignation – Sandy Covington Junior Varsity Volleyball Head Coach effective September 21, 2016
- d. Maria Kostis – Junior Varsity Volleyball Head Coach effective September 21, 2016
- e. Kristen Marquez – Letter of Resignation effective September 28, 2016

A motion to approve Business Item 8.2 Use of Facility Request was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

- a. Delmar's Shoppers Fair, December 10, 2016 (10am – 2pm) No Charge

Ellis Hammond of Becker Morgan gave a construction update. Bid package 1 that includes the bulk of the building has been approved by the Department of Education, Fire Marshall, and Architectural Accessibility Board. He is anticipating an answer from the State Facilities department no later than September 30th. Once final approval is received Richard Y. Johnson will forward dates to state advertisement for the state website. Richard Y. Johnson will attend the October meeting to discuss dates. Bid Package 2 is being prepared to be sent to various agencies by the civil engineer. It will not be sent for approval until final approval for phase 1 has been completed.

Mr. Fitzgerald, Wicomico County Board of Education President, stated Mrs. Hanlin has hit the ground running. Mr. Fitzgerald assured the board that whatever Wicomico does with redistricting Delmar will be involved. He wants to make sure everyone has a say.

A motion to enter into executive session at 7:32pm was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

A motion to enter back into regular session at 8:16pm was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

Mrs. Phillips reported on:

- Thanked Mr. Fitzgerald, Wicomico Country Board of Education President for attending Delmar's board meeting.
- Shorebirds Wicomico County Kick-Off & Delmar Elementary School, Judy Nicholson – August 25
- Superintendents' Monthly Bi-State Meeting with Dr. Hanlin: Communication Campaign; Professional Development – Sept 7
- Heritage Day Celebration was held on September 17, 2016. Commend the Delmar Music Department, Cross Country Team, Cheerleaders, and the Administrative Team on their booths at the event. Great turnout!
- Delaware Department of Homeland Security Commendation
- Athletic Trainer Craig Yingling: Partnership with Delmar Fire Department: EMS: Football Helmet & Shoulder Pad Removal Training: September 12
- District Teacher of the Year State Observation Team Visits Kristen Jones – September 20

- Jobs for Delaware Graduates Teacher High Performance Award & Chapter of the Year Award: Patricia Selby
- Thanked Kristen Jones and Billie Fox for spearheading the Hospitality Committee
- Congratulations to Varsity Boys Soccer and Varsity Field Hockey on the recent victories!

Mrs. Jestice reported on:

- Santora Construction Audit: September 19-20

Mrs. Morris reported on:

- District PLC September 20 (Walkthroughs)
- Fall MAP Math/Reading testing will be completed September 21
- Aspiring Administrator Program continuing again this school year

Mr. O'Neal reported on:

- Great turnout at all MS/HS Back to School Nights
- Great start to sports season in both the MS/HS
- Teachers have all completed Updated LFS Training, new Ed Handbook Discipline Platform is being used in both the MS/HS by all staff
- MS/HS has completed Fall MAP Math/Reading testing
- Newly formed Student Advisory Council of MS/HS students
- Positive Referral's underway in High School (3)
- McRel Walkthroughs started in MS/HS on Monday, September 12
- Planning now for Homecoming (Saturday, October 8)
- Preparing for our MS Mural Paint Project with the Freeman Foundation
- Middle & High School Discipline Data

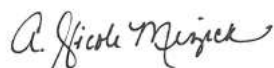
Mr. Vincent commended the entire staff on a good start to the school year.

Mrs. Morelli commended FFA students who traveled to Springfield on a job well done! She thanked the administration, teachers, and staff on a good start to the school year.

Mr. Brittingham wants to keep the school year rolling onto a great start!

A motion to adjourn at 8:27pm was made by Raymond Vincent, seconded by Farrah Morelli and carried unanimously.

Respectfully submitted,



A. Nicole Mezick
Recording Secretary



Charity H. Phillips
Executive Secretary