

**WILCO AREA CAREER CENTER
MINUTES
of the
Meeting of the Wilco Board of Control
September 20, 2011**

CALL TO ORDER

The Wilco Board of Control met in Regular Session on Tuesday, September 20, 2011, at Wilco Area Career Center. The meeting was called to order by Board President George Rimbo at 6:37 p.m. Mr. Rimbo asked for the roll to be called.

ROLL CALL

ROE	Dr. Jennifer Bertino-Tarrant	absent	209U	Dr. Matt Swick	present
				Ms. Peggy Kunz	present
255U	Mr. Mark Mitchell	present			
	Mr. Larry Blackburn	present	202	Dr. John Harper	present
				Mr. Rod Westfall	present
365U	Ms. Brigitta Altmann	present			
	Mr. Ronnie Bull	present	210	Dr. Sandy Doebert	present
				Mr. George Rimbo	present

AGENDA REVISION

President George Rimbo asked to move the agenda order so that the public present for a presentation could present prior to closed session. Tawnya Mack, from Mack & Associates was present to review the audit.

PUBLIC PRESENT/COMMENTS

Ms. Mack presented the audit at 6:37 p.m. and answered questions from the board. No other public was present.

CLOSED SESSION

President Rimbo asked for a motion to go into closed session at 6:43 p.m. for the reason of: 1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee(s).

It was moved by 209 and seconded by 255 to go into closed session.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 209 to end the closed session and return to the open board meeting at 6:53 p.m.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

CONSENT AGENDA ACTION ITEMS

AR#0911-2350 –It was moved by 202 and seconded by 365 to accept the consent agenda items:

CA1: Approval of minutes from the Closed Session meeting of the Board of Control on August 16, 2011 and minutes from the regular Board of Control meeting on August 16, 2011.

CA2: Approval of expenditures presented for payment for September, 2011.

CA3: Donation of a Ford Taurus for the Auto Service program from William Losquandro, 1502 Summit Dr., Lockport, IL 60441.

CA4: Personnel – Hiring of Advisors, per contract agreement: FCCLA, Deborah Bolger, \$1200, HOSA Wilco, Jeannine Marco, Linda Saveas & Nance Budde, \$400 each, HOSA Braidwood, Sue Ardolino, \$1200, SkillsUSA, Mark Oglesby and Mike Johnson, \$600 each.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

ASSISTANT DIRECTOR’S REPORT for September 20, 2011 – Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Open House – Elizabeth told the board the teachers are preparing for open house with special events to showcase their programs. Open House is September 29th from 6:00 to 8:00 p.m.
2. Curriculum Nights – Elizabeth informed the board that 14 Wilco staff members assisted with curriculum night events at Lemont, Plainfield, Romeoville and Bolingbrook.
3. Nursing Parent Meeting – Elizabeth reported that the nursing instructors are having a special parent event on Saturday, September 24th.
4. Evening Class – Ms. Kaufman updated the board on the adult EMS class at Wilco. There are 17 students attending the class.
5. JJC Auto Body Program – Elizabeth met today with JJC regarding the Auto Body Program slated to begin next fall at Wilco. She discussed with them the dual credit option for our Wilco Auto Body Program once the curriculum and class has been established for JJC. Auto Body is the only Wilco program that does not receive dual credit from JJC.
6. Dual Credit – Elizabeth reported to the board that we are in the process of registering students for dual credit for Culinary II, Auto Service II, Building Trades, Computer Technology, EMS, Fire Science, Criminal Justice, Health Science, Heavy Equipment and Welding. She also reported she met with JJC regarding the Early Childhood dual credit courses.
7. Evaluation – Elizabeth informed the board that she and Katrina attended an IASA informational meeting on evaluations. She said she is scheduled for Danielson training in October and is waiting for additional information on evaluation from IASA.
8. Professional Development – Elizabeth was pleased to report to the board that she is completing her last Qualitative course at ISU and she thanked Wilmington for help with the iPad training class.

DIRECTOR’S REPORT for September 20, 2011 Regular Meeting

Katrina Paddick, Executive Director

1. Administrator Academy – Katrina informed the board that she and Elizabeth attended an Administrator Academy on education reform legislation by IASA. There is a need to form a joint committee, with equal representation from the board and teacher/union representatives for the purpose of discussing honorable dismissal grouping criteria. This must be completed by December 1st this year. The Board suggested that Katrina and Elizabeth represent the Board.
2. Advisory Committee – Katrina suggested forming a Advisory Committee from the districts to discuss session transportation schedules, grading scale and technical math class. A representative from each District will participate.
3. Upcoming Meetings – Katrina reported to the board that she will be attending an IASA Committee meeting in Springfield on September 21st, a meeting at TREES on Sept. 22nd and will host a meeting for Will County Cares at Wilco on Sept. 23rd.
4. Adult EMS Class – Katrina received a report from the Adult EMS instructors that 14 of the students attending the evening class are passing.

RESOLUTIONS

None

OTHER ACTION ITEMS:

AR#0911-2351 – FY12 Joint Agreement Budget

It was moved by 255 and seconded by 209 to approve the Fiscal Year 2012 budget as presented. Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0911-2352 – Personnel – Hiring

It was moved by 202 and seconded by 255 to approve the increase in hours (up to an expense of \$20,000) for: Diane Egan, Business Services, Bob Chamberlin, Technology Coordinator, Steve Askew, Technology Assistant, and Marcus Spates, Maintenance. Pay will be at their normal rate of pay for the additional hours worked.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ANNOUNCEMENTS / INFORMATION ITEMS

- A. SIS - Katrina updated the board regarding the Student Information System and the problems that being experience in the implementation of the system. The problem is a glitch in the system and not one with the schools. The deadline for FY12 information being input is October 15th.
- B. 11th Day Enrollment – Katrina provided the board with a spreadsheet showing the history of the 11th day enrollment for all the school districts.
- C. Teacher’s Contract – Katrina informed the board that the current teacher’s contract expires this year. She expressed the need for a negotiating committee including anyone from the board of control that would like to volunteer.
- D. Public Buffet – Katrina reminded the board that the Public Buffets provided by the Culinary students will begin in October on Thursday, October 6th. They are the 1st Thursday of each month from 11 am to noon with a cost of \$7 per person.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

NEXT MEETING

The next Wilco Board meeting will be Tuesday, October 18, 2011 at 6:30 p.m.

ADJOURNMENT

President George Rimbo asked for a motion to adjourn the board meeting. It was moved by 255 and seconded by 365 to adjourn the board meeting at 7:06 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE