



School Climate & Discipline Program Mandatory School Crime & Discipline Reporting Training

**Target Audience-LEA Discipline Contacts & Administrators and/or
Staff Responsible for Discipline & Entering Discipline Data
SUMMER 2016**



Delaware
Department of Education

School Crime/Discipline Reporting

- Reporting School Crimes under DE Code Title 14, CH 41, §4112
- DE Admin Code Title 14, Regulation 601
- Suspension/Expulsion Reporting Requirements
- eSchool Plus Discipline Data Entry
- Remember:
 - Mandatory does not mean optional.
 - “When in doubt...Shout out!” Refer to website.
 - No two instances will be the same.
 - Changes throughout presentation are in **RED**.

Reporting School Crime

Mandatory Report to Law Enforcement & Delaware Department of Education

<http://delcode.delaware.gov/title14/c041/index.shtml>

§ 4112 (A) – Definitions of words, terms, and phrases.

§ 4112 (B) - Required mandatory report of criminal violations to police if:

Student, school employee or school volunteer is believed to be the victim of the following crimes *which occurred on school property or at a school function*:

- A violent felony
- Assault III
- Unlawful Sexual Contact III

NOTE: If it is determined that probable cause exists that a crime likely occurred, then it must be reported to the DDOE within five business days. An actual arrest does not have to occur in order for the incident to be reported to the DDOE.

Reporting School Crime

Mandatory Report to Law Enforcement & Delaware Department of Education

§ 4112 (B) - Required mandatory report of criminal violations to police if:

School employee *is offender* and **student** is victim of the following crimes which occurred **ANYWHERE:**

- A violent felony
- An Assault III
- Any sexual offense (Title 11, § 761[h])

§ 4112 (C) – Required mandatory report of criminal violations to police if:

Student *is offender or* **any person** *on school property or school function:*

- Possesses any unlawful controlled substance
- Possesses any deadly weapon, destructive weapon, dangerous instrument or incendiary/explosive device

NOTE: In ALL of the instances your obligation is to report to the police what you believe to be a crime committed. Police will determine probable cause for arrest. If you're unsure.... CALL POLICE.

Crimes on School Property

Include:

- Buses
- Field Trips
- Sporting Events
- *Any Time of day or night*

- *Students are not the only possible offenders-could be staff, unknown persons, parents, anyone.....*



Age Requirements

- Misdemeanors (assault III and USC III) committed by children under the age of **12** **do not** have to be reported to the police. *You still must report the incident to the Department of Education.*
- Violent felonies and drug or weapons offenses, regardless of the offender's age, **must** be reported to the *police and to the Department of Education.*

NOTE: The “official” report to the DDOE is done through the eSchool Plus Discipline Center.

Del.Code T-11 § 4201 (c) The following felonies shall be designated as violent felonies:

Title 11	
Section	Crime
513	<i>Conspiracy 1st Degree</i>
602	<i>Aggravated Menacing</i>
604	<i>Reckless Endangering 1st Degree</i>
605	<i>Abuse of a Pregnant Female in the 2nd Degree</i>
606	<i>Abuse of a Pregnant Female in the 1st Degree</i>
607	<i>Strangulation</i>
612	<i>Assault in the 2nd Degree</i>
613	<i>Assault in the 1st Degree</i>
614	<i>Assault on a Sports Official</i>
615	<i>Assault by Abuse</i>
617	<i>Criminal Youth Gangs</i>
629	<i>Vehicular Assault in the 1st Degree</i>
630	<i>Vehicular Homicide in the 2nd Degree</i>
630A	<i>Vehicular Homicide in the 1st Degree</i>
631	<i>Criminally Negligent Homicide</i>
632	<i>Manslaughter</i>
633	<i>Murder by Abuse or Neglect in the 2nd Degree</i>
634	<i>Murder by Abuse or Neglect in the 1st Degree</i>
635	<i>Murder in the 2nd Degree</i>

Title 11

Section

Crime

636	<i>Murder in the 1st Degree</i>
645	<i>Promoting Suicide</i>
768	<i>Unlawful Sexual Contact in the 2nd Degree</i>
769	<i>Unlawful Sexual Contact in the 1st Degree</i>
770	<i>Rape 4th Degree</i>
771	<i>Rape 3rd Degree</i>
772	<i>Rape 2nd Degree</i>
773	<i>Rape 1st Degree</i>
774	<i>Sexual Extortion</i>
775	<i>Bestiality</i>
776	<i>Continuous Sexual Abuse of Child</i>
777	<i>Dangerous Crime Against a Child</i>
777A	<i>Sex Offender Unlawful Sexual Conduct Against a Child</i>
778	<i>Sexual Abuse of a Child by a Person in Position of Trust 1st degree</i>
778A	<i>Sexual Abuse of a Child by a Person in Position of Trust 2nd degree</i>
782	<i>Unlawful Imprisonment in the 1st Degree</i>
783	<i>Kidnapping in the 2nd Degree</i>
783A	<i>Kidnapping in the 1st Degree</i>
802	<i>Arson in the 2nd Degree</i>
803	<i>Arson in the 1st Degree</i>
825	<i>Burglary in the 2nd Degree</i>
826	<i>Burglary in the 1st Degree</i>
831	<i>Robbery in the 2nd Degree</i>
832	<i>Robbery in the 1st Degree</i>

Title 11

Section

Crime

835	<i>Carjacking in the 2nd Degree</i>
836	<i>Carjacking in the 1st Degree</i>
846	<i>Extortion</i>
1108	<i>Sexual Exploitation of a Child</i>
1109	<i>Unlawfully Dealing in Child Pornography</i>
1112A	<i>Sexual Solicitation of a Child</i>
1112B	<i>Promoting Sexual Solicitation of a Child</i>
1250	<i>Assault in the 1st Degree Against a Law-Enforcement Animal</i>
1253	<i>Escape After Conviction of Class B or C Felony</i>
1254	<i>Assault in a Detention Facility</i>
1256	<i>Promoting Prison Contraband (Deadly Weapon)</i>
1257(a)	<i>Resisting Arrest with Force or Violence</i>
1302	<i>Riot</i>
1304	<i>Hate Crimes</i>
1312	<i>Stalking</i>
1338	<i>Bombs, Incendiary Devices, Molotov Cocktails and Explosive Devices</i>
1339	<i>Adulteration (Causing Injury or Death)</i>

Title 11

Section

Crime

1353	<i>Promoting Prostitution in the 1st Degree</i>
1442	<i>Carrying a Concealed Deadly Weapon (Firearm Offense)</i>
1444	<i>Possessing a Destructive Weapon</i>
1445	<i>Unlawfully Dealing With a Dangerous Weapon</i>
1447	<i>Possessing a Deadly Weapon During the Commission of a Felony</i>
1447A	<i>Possessing a Firearm during the Commission of a Felony</i>
1455	<i>Engaging in a Firearms Transaction on Behalf of Another (Subsequent Offense)</i>
1448E	<i>Possession of a Deadly Weapon by Persons Prohibited</i>
1449	<i>Wearing Body Armor During the Commission of a Felony</i>
1455	<i>Engaging in a Firearms Transaction on behalf of Another (subsequent offense)</i>
1503	<i>Racketeering</i>
3533	<i>Aggravated Act of Intimidation</i>

Also....

Title 16

Section

Crime

1136

Abuse/Mistreatment/Neglect of a Patient

4752

Drug Dealing – Aggravated Possession Class B

4753

Drug Dealing – Aggravated Possession Class C

4754(1)

Drug Dealing – Aggravated Possession Class D

4774

Delivery of Drug Paraphernalia to a Minor

Title 31

Section

Crime

3913

Abuse/Neglect/Exploit/Mistreat an Infirm Adult

Charges of “attempt to commit” any felony designated in these subsections as a violent felony shall also be designated as a violent felony. For example, “*Attempt to commit first degree murder*” is considered a violent felony just as “*committed first degree murder.*”

Levels of Assault

- Assault **Third** (Misdemeanor): intentionally or recklessly causes physical injury to another person. Code = C0201
- Assault **Second** (Felony): intentionally causes serious physical injury or uses a deadly weapon or dangerous instrument during the commission of the crime. Code = C0106
- Assault **First** (Felony): intentionally causes serious physical injury to another **by means** of a deadly weapon or dangerous instrument. Code = C0107

Any of the above offenses committed by a student under the age of 12 shall be reported using code D1701 (student victim) or D1702 (staff victim)

Injury

- ***Physical Injury:*** Impairment of physical condition or substantial pain.
- ***Serious Physical Injury:*** physical injury which creates a substantial risk of death or which causes serious and prolonged disfigurement, prolonged impairment of health or prolonged loss or impairment of the function of any bodily organ.

NEW for 2016-17

- SB 207 requires schools to provide additional info on student vs. student assault 3rd incidents:
 - Shall additionally report to the DDOE the facts leading up to such a report
 - Description of injuries suffered by the victim
- Data to be collected from Sept 1st – March 31st.
- DDOE will send LEAs monthly report for updating to include this additional required info.
- Requires additional follow-up related to bullying reporting.

NEW for 2016-17

- HB 214 requires that a person who intentionally causes physical injury to a Licensed Practical Nurse or a Registered Nurse while the nurse is performing a work-related duty shall be guilty of Assault 2nd.
- If school nurse is assaulted while performing a work-related duty, record as Assault 2nd (C0106) regardless of level of injury unless law enforcement indicates offense is considered Assault 1st, then record as C0107.

Offensive Touching (OT)

eSchool Code = D0801 (student) or D0802 (staff)

Misdemeanor; a person is guilty of offensive touching when he/she intentionally touches another person, either with a member of his/her body or with an instrument knowing that he/she is thereby likely to cause offense or alarm to such person.

NOTE: OT which causes injury is to be reported as assault. OT which involves touching of the breast, buttocks, or genitalia which is considered sexual in nature is to be reported as Unlawful Sexual Contact.

Fighting

eSchool Code = D1101

Fighting

Per DOE Regulation 614 – An aggressive physical altercation between two or more individuals. For the purpose of this regulation, this does not have to be associated with the criminal offense of disorderly conduct and does not require by law or regulation a report to law enforcement. It is a mandatory report to the Department of Education. If you choose, you may report it to police as disorderly conduct.

NOTE: Fighting is different from Offensive Touching in that there are two equal combatants in a fight. Offensive Touching involves a clear offender and a clear victim. Some instances of fighting may also have to be recorded as assault if an injury is sustained.

Terroristic Threatening

eSchool Code = D0901 (student) or D0902 (staff)

Misdemeanor or Felony... when he/she threatens to commit any crime likely to result in death or serious physical injury to person or property or to cause the evacuation of a building (Bomb Threats).

Ask yourself the following:

1. Is the person credible?

2. Does he/she have the means to carry out the threat?

➡ *In all circumstances, if a bomb threat is received, police must be contacted. Record in eSchool using code D0902 Enter the school principal as the victim.*

Unlawful Sexual Contact III

eSchool Code = C0301 (12 or over) or D1801 (student) or D1802 (staff) if offender is under 12 years old

Misdemeanor; when a person has sexual contact with another person or causes the victim to have sexual contact with the person or a third person and the person knows that the contact is either offensive to the victim or occurs without the victim's consent

Sexual Contact

Sexual Contact: any intentional touching of the anus, buttocks, breasts, or genitalia of another person which is viewed by a reasonable person as sexual in nature.

NOTE: Touching when covered by clothing is sexual contact!

Sexual Harassment

eSchool Code = D1001

Misdemeanor; when the person threatens to engage in conduct likely to result in the commission of a sexual offense against any person; or the person suggests, solicits, request, commands, importunes, or otherwise attempts to induce another person to have sexual contact or sexual intercourse or unlawful sexual penetration with the actor, knowing that the actor is thereby likely to cause annoyance, offense or alarm to that person.

Sexual Abuse by a Person in a Position of Trust

T-11 S-778 & 778A

eSchool Code = C0159

778 - A person intentionally engages in **sexual intercourse or sexual penetration** with a child who has not reached his/her 18th birthday and the defendant stands in a position of trust, authority or supervision over the child. This is a violent felony.

Sexual Abuse by a Person in a Position of Trust

T-11 S-778 & 778A

eSchool Code = C0160

778A - A person intentionally has **sexual contact , exposes himself or solicits sexual contact/intercourse/penetration** with a child who is under the age of 16 and the defendant stands in a position of trust, authority or supervision over the child.
This is a violent felony.

Dangerous Instruments

T-11 S-222

eSchool Code = C0621

Dangerous Instrument: (misdemeanor) Any instrument, article or substance which under the circumstances in which it is used, attempted to be used or threatened to be used, is readily capable of causing death or serious physical injury.

NOTE: Do not record BB gun possession as a Dangerous Instrument. Use the BB gun code (C0616)

Deadly Weapons

T-11 S-222

eSchool Codes = C0601 thru C0626

Felony; includes firearms, bombs, knife of any sort (other than a normal pocket knife carried in the closed position with a blade not more than 3" in length), switch-blade knife, billy, blackjack, bludgeon, metal knuckles, slingshot, razor, bicycle chain, ice pick, or any dangerous instrument which is used or attempted to be used to cause death or serious physical injury.

A BB gun is considered a deadly weapon when found in a student's possession on school property (per T-11, §1457). eSchool code is C0616.

Ammo & Small Pocket Knives

In most cases, simple possession of ammunition (bullet, shotgun shell, etc.) should be coded as an “Unsafe Item” (S0131) not as a firearms offense.

A penknife with a blade of 3 inches or less and found in the closed position may be coded as an “Unsafe Item” (S0131). It could be recorded as a Dangerous Instrument (C0621) if police are involved. It is not considered a deadly weapon when found in this state.

Possession of Unlawful Controlled Substances

eSchool Codes = C0701-C0704, C0713-C0716, C0719

Narcotic drugs such as heroin or cocaine, amphetamines, anabolic steroids, and marijuana; also includes any prescription substance which was given to or prescribed for a person other than the student in whose possession it was found.

Under the Influence of Unlawful Controlled Substances

eSchool Code = D0502

- Use eSchool code D0502 for a student under the influence of an unlawful controlled substance, but not in possession of said substance. Use multiple codes if under the influence and in possession. Examples: Wrong Correct
- Use eSchool code D0501 for students under the influence of alcohol and/or possessing alcohol.

School Administrators' Responsibilities

1. Report of incident received from source (i.e. teacher, student, etc.)
2. Notify Police if as a reasonable person, you think a mandatory school crime reportable offense has occurred.
3. Notify Parents of Victim (if applicable).
4. Initiate Administrative Action as appropriate
5. Enter any mandatory reportable incident into the eSchool database. This includes ANY type of minor violation which results in the removal of the student from the regular classroom setting for a period of one day or more (i.e. ISS, OSS, etc.)



Do not investigate any sexual offenses. Contact police immediately. This *excludes* sexual harassment [per § 4112 (b) (3)].

Report to Principal

When an incident is reported to a school administrator pursuant to the Mandatory School Crime Reporting Law:

1. Must determine that reliable information exists that would lead a reasonable person to believe that a crime has been committed, &
2. Shall immediately make reasonable efforts to notify the parents of any juvenile victim, &
3. Shall immediately report the incident to the appropriate police agency and follow-up with a written report within 3 business days.

NOTE: Board members or a person with supervisory authority over the principal may not hinder/delay a report to police or DOE. Board members have duty to report to police a suspected crime involving a school employee.

Notify Police

School administrators must notify police regarding any incident where there is good reason to believe that an incident has occurred which must be reported under the guidelines established by the Mandatory School Crime Reporting Law.

When in doubt.... SHOUT OUT!!

Notify Parents

1. Shall immediately make reasonable efforts to notify the parents of any juvenile victim.
2. School administrators **should** notify parents of the offense and of the return of the offender to the general student body. **This used to be mandatory.**

Administrative Action

Required disciplinary actions mandated by state/federal law or DDOE regulation:

Deadly Weapons (Required under 11 Del Code §1457)

- Expulsion for 180 school days for possession of a deadly weapon in a Safe School Zone. Terms can be modified by the School Board (i.e. could be modified for time served while out on suspension)

Administrative Action

Required disciplinary actions mandated by state/federal law or DDOE regulation:

Drug/Alcohol Offenses (Required under 14 Del Admin Code 612)

- Under the influence (not possessing) – At least 1 day suspension up to 10 days suspension. Second offense may result in expulsion or alternative placement for remainder of year.
- Possession – At least 5 days suspension up to 10 days suspension. Second offense may result in expulsion or alternative placement for remainder of year.
- Possession exceeding amount only for personal use – At least 10 day suspension or 10 day alternative placement. May be expelled.

Reporting Responsibilities

After confirming a report concerning a violation of the Mandatory School Crime Reporting Law and/or Delaware Department of Education Offenses, the **Principal** must file a written report of the incident via the eSchool Plus Discipline Center with the Department of Education within **5** working days.

NOTE: A superintendent must take over this responsibility if the principal is the alleged offender

Parent Responsibilities

1

Since student suspension is no longer mandatory for offenses listed in §4112, the parent conference for the offending student's return to school is no longer a requirement under the law.

Schools still may require a conference and §4122 of Title 14 still allows the superintendent or designee to request the JP courts subpoena parents who fail to attend parent conferences.

Parent Responsibilities

2

Parents who fail to respond to a subpoena may be held in contempt of court and ordered to attend school with their child, to attend family counseling or follow other conditions. In addition, if a child cannot return to school, as a result of a parent failing to attend a conference, then that parent will be charged under the truancy laws.

Transfer of Special Ed Records

- Section 4(d) of §4112 is a section of the law requiring school officials to transmit special education students' IEPs and disciplinary records to the appropriate law enforcement agency
- Can only be to the extent which FERPA allows

DE Administrative Code 601 Schools and Law Enforcement Agencies

1.0 Purpose

The purpose of this regulation is to ensure that effective communication and working relationships exist between public schools and law enforcement agencies. It also defines other conduct offenses which must be reported to the DDOE.

MOU w/Police Agency

- Per DOE regulation 601 every district and charter is to have a Memorandum of Understanding with each police agency that serves their schools
- It is OK to tell a police agency they cannot question a student during school hours for a suspected off-campus crime unless the crime poses an immediate and imminent threat to the safety of others on campus

DE Administrative Code 601-6.0 Schools and Law Enforcement Agencies

In addition to those school crimes required to be reported pursuant to statute, the Superintendent or designee of each LEA, shall report (eSchool), to the Delaware Department of Education the following incidents of misconduct:

Pornography, possession, & production
Criminal Mischief (vandalism)
Tampering with public records
Alcohol, possession and/or use
Felony Theft (\$1,500 or more)
Bullying (alleged & substantiated)
Fighting/disorderly conduct
Terroristic Threatening
Sexual Harassment
Offensive Touching
Inhalant Use
Drug Paraphernalia

Assault III by a student under 12
Unlawful Sexual Contact III
by a student under 12
Teen Dating Violence
Drug Use/Influence

Reporting Bullying

Alleged Bullying – Report using DOE screen [Alleged Bullying Victim](#) under the Demographic folder in eSchool. [There is no code to enter.](#)

Substantiated Bullying – Report using eSchool discipline screen. Enter code D0701 – Bullying. [Click here to see improperly coded substantiated bullying incident](#)

NOTE: Selecting a reason for the bullying is required by law. Do this in the [“Incident Related To”](#) section of the eSchool report.

Reporting Bullying

- Must notify the guardian of both the bully(s) and victim(s) when bullying is substantiated and supply DE Department of Justice form regarding School Ombudsperson (including contact info) as well as guardian right to know that report has been made to DDOE.
- Must notify the guardians of all students involved when an alleged bullying report or substantiated bullying report is made to the DDOE.

Reporting Teen Dating Violence

Report using eSchool discipline screen. Add code of D2011 (Teen Dating Violence) to Offender Offense Category in addition to the original code entry. Original code entries will most likely involve:

- Sexual touching related incidents
- Sex offenses
- Sexual harassment
- Assault or offensive touching
- Terroristic threatening
- Abusive language
- IB: Disrespect of a student

Reporting Teen Dating Violence

- "*Sexual assault.*" — As used in this section, "sexual assault" means any unwanted sexual behavior committed by a perpetrator who is a stranger to the victim or by a perpetrator who is known by the victim or related to the victim by blood, marriage or civil union. Behaviors that fall under this definition include but are not limited to: sexual harassment as defined in § 763 of Title 11; sexual contact as defined in § 761 Title 11; sexual intercourse as defined in § 761 of Title 11; sexual penetration as defined in § 761 of Title 11; and child sexual abuse as defined in § 901 of Title 10.
- "*Teen dating violence.*" — As used in this section, "teen dating violence" means assaultive, threatening or controlling behavior, including stalking as defined in § 1312 of Title 11, that 1 person uses against another person in order to gain or maintain power or control in a current or past relationship. The behavior can occur in both heterosexual and same sex relationships, and in serious or casual relationships.

Reporting Restraint or Seclusion

This is a separate report from a reported discipline incident.

Report using DOE screen *DOE Restraint/Seclusion Reporting* under the Demographic folder in eSchool. There is no code to enter.

Physical fights in which a student is restrained must be reported in addition to other acts of student physical restraint.

Any student (regular or special education) physically restrained by school personnel must be reported to the DDOE within 72 hours of the restraint occurring. Persons responsible for entering this report must also complete additional 30 minute training available through PDMS beginning August 10th. Search key word “restraint” to find course.

REMEMBER....

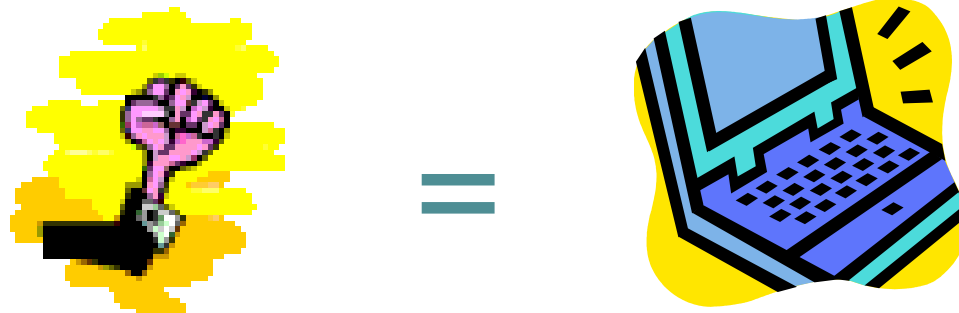
Any suspected criminal offense not required to be reported under the Mandatory School Crime Reporting Law may be reported to police at any time.

Penalties For Failure To Report

- ➡ Please remember that these requirements are not discretionary. They are mandatory.
- ➡ Failure to report a Mandatory School Crime is a criminal violation with a fine of \$250.00 for a first offense and \$500.00 for a second offense.
- ➡ The Attorney General's Office is required by law to prosecute those who fail to make good faith efforts to comply.
- ➡ Your school will automatically be identified as "Persistently Dangerous" under federal regulation.

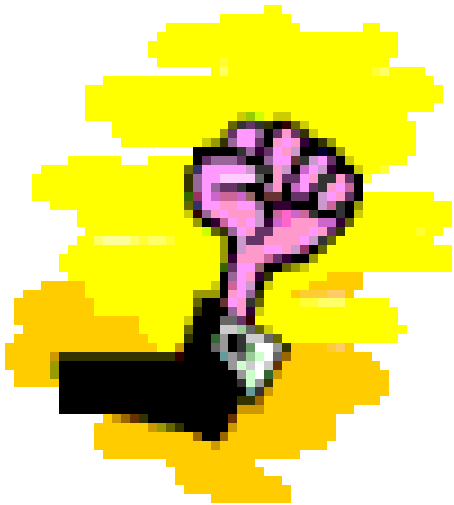
Suspension and Expulsion Reporting

Under DOE regulation 601, Every student suspended **in or **out** of school or **expelled** must be reported to the Department of Education via the Actions section of the Discipline Center in eSchool Plus.**



Suspension and Expulsion Reporting

Or said another way.... Any disciplinary action which results in the removal of the student from the regular classroom setting for a period of one day or more (i.e. ISS, OSS, Expulsion, Alternative Placement, etc.) must be reported via the Actions section of the Discipline Center in eSchool Plus.



=



Suspension and Expulsion Reporting

IMPORTANT!

****Students expelled or alternatively placed must be coded as such IN ADDITION TO the original suspension entry.****

Common Reporting Issues

- Discipline incident reports in which the description indicates a student was restrained by staff. However, when cross referencing restraint reporting screen there is no restraint report. Report restraint under the restrained student's DOE Restraint/Seclusion Reporting screen located in the Demographic folder.
- Not reporting all offenses which occurred during an incident. Record all applicable offense codes which occurred during a disciplinary incident.
- Student in possession of marijuana and drug paraphernalia. Usually only the marijuana code is entered. Drug paraphernalia is a required report under 601. When applicable, enter the code D1301-Drug Paraphernalia in addition to the appropriate drug offense code.
- Reporting incidents of fighting as two separate incidents rather than one incident with two (or more) offenders. Record as single incident with multiple offenders. This approach is to be used for all incidents of misconduct in which there are multiple offenders.
- Offensive touching incidents coded as fighting when there is clearly an offender and a victim and not equal combatants. Enter the code D0801-Offensive Touching: Student Victim. List both the offender and the victim.

Common Reporting Issues

- Physical attacks resulting in injury coded as OT (or even lesser offense) instead of Assault. Replace the OT code or other incorrect code with the appropriate level of assault. Codes include C0201-Assault 3rd, C0106-Assault 2nd, or C107-Assault 3rd.
- Referencing the suspension in the description, but not adding the appropriate action code in the actions sections of the report. Add the correct suspension action code for each student in the “actions” section of the eSchool report.
- Using a corresponding “C” code for off-campus, non-school related criminal offenses in which the school disciplines a student. Use the S0161-Report: Attorney General code for such incidents.
- Using the code S0161-Report: Attorney General to report a mandatorily reportable offense which occurs on school property or school function. Enter the appropriate “C” or “D” level offense code for those mandatorily reportable offenses which occur on school property or at a school function.
- Incidents involving bullying type of behaviors in which the incident description refers to it as bullying, but the bullying code (D0701) is not entered. Enter the bullying code D0701.

Common Reporting Issues

- BB guns entered as Dangerous Instrument instead of WO: BB Gun (Safe School Zone). Enter the BB gun code, C0616.
- Mandatorily reportable offenses which occur on the school bus being coded as “bus violations.” Enter the appropriate “C” or “D” level offense code for those mandatorily reportable offenses which occur on school property or at a school function. *Bus Violation* will no longer be an option beginning in the 2015-16 school year.
- Mandatorily reportable offenses which occur on school property or school function being coded as “code of conduct violation: on school property” or “inappropriate behavior.” Enter the appropriate “C” or “D” level offense code for those mandatorily reportable offenses which occur on school property or at a school function. *Code of Conduct Violation: On School Property* will no longer be an option beginning in the 2015-16 school year.
- Charges on AG reports for offenses which occurred on school property are not the same as what is reported by school in eSchool. Cross reference AG report with eSchool entry to verify accuracy of school report.

Contact Information:

*John Sadowski,
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School Climate And Discipline Program*

*Delaware Department of Education
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302-735-4210*

School Climate & Discipline Website

<http://www.doe.k12.de.us/domain/156>



Incident Detail

Save

Search

List

New

Quick Entry

Page View: Tabbed Scrolling

Jump To:

Building:* Cape Henlopen High School

Offense Category:*

Incident Date:*

Incident Time: *

Reported By:*

Incident Timeframe:

Reported To:

Location:

Offense:

Incident Related To:

Description:*

NOTE: You can CTRL click to select multiple reasons if applicable.

<< Hide

Student Search

Search

Quick Search **Advanced Search**

Last Name: Sounds Like

First Name: Sounds Like

Middle Name: Sounds Like

Student ID:

Gender: Any Female Male

Building: ↓

Grade: ↓

Counselor: ↓

Current Status: Pre-Registered
 Active
 Inactive
 Graduated

Search

- Student Center
 - Search
 - New Student Entry
 - Student Summary
 - Student Notes
 - Demographic**
 - Academic
 - Activities Summary
 - Addresses
 - Contacts
 - Emergency
 - Entry/Withdrawal
 - Medical
 - Notification History
 - Personal
 - Programs
 - Registration
 - Transportation
 - DOE Data Collection
 - DOE Early Childhood
 - DOE Accountability
 - DOE Migrant
 - DOE Homeless
 - DOE Homeless BIM
 - DOE Special Education
 - DOE 504
 - DOE TITLE 1
 - DOE School Choice/Supplemental Se
 - DOE Exit/Completion
 - DOE CTE
 - DOE Alleged Bullying Victim**
 - DOE Restraint/Seclusion Reporting
 - DOE Student Accident Report
 - DOE College Applications
 - DOE College Scholarships
 - DOE Counselor Contact
 - DOE HQT (Pullout)
 - PCS INFORMATION
 - Athletics

Incident Summary

Number: 42397

Offense Category: 0611 Assault III

Date: 7/26/2015

Building: [REDACTED]

Offense: Police and Victim Information are Required

Time: 11:00 AM

Search

List

New

Quick Entry

Incident Detail

Location: 06 - Hall / Stairway

Reported By: Staff 113111

Reported to Police:

Reported To:

Description:

DOE Test Scenario - Sadowski
Student A and his girlfriend were arguing in the hallway when Student A punched his girlfriend saying "Don't you ever talk to another boy again!"

Notes:

Offenders

Offender	Contacts	Student	Offense Category	Offense	Actions	Notes
[REDACTED]	Contact	<input checked="" type="checkbox"/>	0611 Assault III Teen Dating Violence	Police and Victim Information are Required	None	

Victims

Name	Contacts	Student	Victim Type	Category	Actions	Notes
Victim, Confidential	No Contact	<input type="checkbox"/>	Student	01 - Injured	N/A	

Witnesses

Name **Contacts** **Student** **Witness Type** **Notes**
No witness information has been entered for this incident

Search

List

New

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Student Search

Search

Quick Search **Advanced Search**

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 - DOE Alleged Bullying Victim
 - DOE Restraint/Seclusion Reporting**
 - DOE Student Accident Report
 - DOE College Applications
 - DOE College Scholarships
 - DOE Counselor Contact
 - DOE HQT (Pullout)

Last Name: Sounds Like

First Name: Sounds Like

Middle Name: Sounds Like

Student ID:

Gender: Any Female Male

Building: ↓

Grade: ↓

Counselor: ↓

Current Status: ↓

- Pre-Registered
- Active**
- Inactive
- Graduated

Search

Incident Summary

Number: 91160

Offense Category: Report: Attorney General

Date: 3/27/2015

Building: [REDACTED]

Offense:

Time: 2:00 PM

Search

List

Location: 12 - Off School Grounds Non-School Function

Reported By: Staff 049622


Reported to Police:

Reported To: 05 - Principal / Asst. Principal

Description:

Attorney General's report

Notes:

Offender	Contacts	Student	Offense Category	Offense	Actions	Notes
[REDACTED]	Contact	<input checked="" type="checkbox"/>	Report: Attorney General	None	10B - Suspension - Out of School with Services	
[REDACTED]	Contact	<input checked="" type="checkbox"/>	Report: Attorney General	None	10B - Suspension - Out of School with Services 07B - Expulsion with Services	
[REDACTED]	Contact	<input checked="" type="checkbox"/>	Report: Attorney General	None	10B - Suspension - Out of School with Services 07A - Expulsion with CDAP Placement	

Incident Summary

Number: 209848

Offense Category: Drug Use/Influence

Date: 2/4/2015

Building: [REDACTED]

Offense:

Time: 10:00 AM

Search

List

Location:

Reported By:

Staff 045288

Reported to Police:

Reported To:

Description:

Student sold marijuana laced brownies.

Notes:

Based on this description the entry is incorrect!

Offender	Contacts	Student	Offense Category	Offense	Actions	Notes
[REDACTED]	Contact	<input checked="" type="checkbox"/>	Drug Use/Influence	None	10 - Suspension - Out of School without Services	

Name	Contacts	Student	Victim Type	Category	Actions	Notes
No victim information has been entered for this incident						

Name	Contacts	Student	Witness Type	Notes
No witness information has been entered for this incident				

Search

List

Incident Summary

Number: 208631

Offense Category: Drug Use/Influence

Date: 12/17/2014

Building: [REDACTED]

Offense:

Time: 7:05 AM

Search

List

Location: 02 - Cafeteria

Reported By: [REDACTED]

Reported to Police:


Reported To:

Description:

dean noticed strong smell of marijuana on [REDACTED] when in the office he claimed he didn't smoke on campus-he smoked at home, called mom for search, found the end of a joint and put it on the desk, [REDACTED] reached up and grabbed it, he

Notes:

Based on description this was entered correctly!

Offender	Contacts	Student	Offense Category	Offense	Actions	Notes
[REDACTED]	Contact	<input checked="" type="checkbox"/>	T16: Marijuana Possession Drug Use/Influence	None	10 - Suspension - Out of School without Services	

Name | Contacts | Student | Victim Type | Category | Actions | Notes

Incident Summary

Number: 40706

Offense Category: Code of Conduct violation: On school property

Date: 1/8/2015

Building: [REDACTED]

Offense:

Time: 5:10 PM

Search

List

New

Quick Entry

Location: 15 - Locker/Locker Room

Reported By: Staff 726027

Reported to Police:

Reported To: 15 - Discipline Staff

Description:

[REDACTED] was involved in the recording of a locker room incident that occurred before basketball practice which involved another athlete being bullied.

Notes:

Based on description this incident is not properly coded as bullying! It was also recorded twice.

Offender	Contacts	Student	Offense Category	Offense	Actions	Notes
[REDACTED]	Contact	<input checked="" type="checkbox"/>	Code of Conduct violation: On school property	None	08 - Suspension - In School	

Name	Contacts	Student	Victim Type	Category	Actions	Notes
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No victim information has been entered for this incident

Name	Contacts	Student	Witness Type	Notes
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No witness information has been entered for this incident

Notice
different
incident
number

Incident Summary

Number: 40708

Offense Category: Code of Conduct violation: On school property

Date: 1/8/2015

Building: [REDACTED]

Offense:

Time: 5:10 PM

Search

List

New

Quick Entry

Location: 03 - Classroom

Reported By: Staff 726027


Reported to Police:

Reported To: 15 - Discipline Staff

Description:

[REDACTED] was involved in the recording of altercation that took place in the locker room before the start of basketball practice the involved another athlete being bullied.

Notes:

Offender	Contacts	Student	Offense Category	Offense	Actions	Notes
[REDACTED]	Contact	<input checked="" type="checkbox"/>	Code of Conduct violation: On school property	None	08 - Suspension - In School	

Name	Contacts	Student	Victim Type	Category	Actions	Notes
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No victim information has been entered for this incident

Name	Contacts	Student	Witness Type	Notes
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No witness information has been entered for this incident