

School Community Council Meeting Agenda  
Wednesday 9/28/22 - 5 pm

- I. Role Call - Attendance
  - A. Present - Kelly Hart, Merrill Ranken, Lauren Akitake, Timothy Shim, Mike Donahoo, Natalie Capitano, Alisa Hamasaki
  - B. Absent -
- II. Welcome
- III. Old Business
- IV. New Business
  - A. Identify roles for SCC
    - 1. Chairperson - Natalie Capitano
    - 2. Vice Chairperson - Merrill Ranken
    - 3. Secretary - Kelly Hart
  - B. Review [bylaws](#) and proposal for changes
    - 1. Membership
      - a) 2 year role for all except Principal
      - b) For school year 23-24, one member from the parent and teacher group shall remain a third year, so as to have continuity with the SCC. This member should be appointed/approved by the SCC.
      - c) Members may serve multiple terms but must be elected according to election procedures
    - 2. Membership Makeup (from 9 members to 7)
      - a) Currently, membership is Principal, 2 teachers, 2 non-certificated/classified staff, 2 parents and 2 community members
      - b) Propose membership to change to Principal, 2 teachers, 1 non-certificated staff, 2 parents and 1 community member
    - 3. Elections
      - a) To better align with State requirements, elections should be held for parent representatives (voted in by parents) and teacher representatives (voted in by teachers). Community representatives and non-certificated members shall be appointed and approved by the SCC if there is only one interested candidate from these constituent groups. If there are multiple interested candidates, an election will be held.
    - 4. Any other recommendations for changes to by-laws?
      - a) At minimum, 5 meetings to conduct SCC business will happen within a school year
      - b) Voted and passed.
    - 5. Items #1-3 will be on hold for another month to try and recruit for vacant positions.
  - C. Parent Survey
    - 1. State just released an [input survey](#) for the SCC.

a) Completed

2. Teachers have identified challenges/needs with current students in comparison to students prior to COVID shutdown/pandemic
3. Principal would like to conduct a parent survey to identify needs that parents are observing in their children
4. Three parts to survey - Academic, Behavior, Social
5. What questions should be asked?
6. Parent survey will be revisited since the Board of Education has asked for community and parent input. We will wait for the results and if results take too long, then we will create our own parent survey.

D. Determine School Community Council Dates

1. Which days/times work best for the majority of members?
2. Schedule dates for the following activities
  - a) ~Mid/Late October - Review Strive HI Results (school's academic progress report)
  - b) Late November/December - Input for financial plan (personnel) and Waiver Day approvals for SY 23-24
  - c) January/February - Input for Academic Plan for SY 23-24
  - d) Late March - Approval of Academic Plan for SY 23-24
  - e) April/May - Survey of SCC and Principal Review (Principal will not be present at time of review)
  - f) Tuesdays work best for the Council 11/15 and 12/13 have been scheduled for the next meeting dates