

Georgia Special Needs Scholarship Program

Change in Information for a Participating Private School

Instructions: Please complete the applicable boxes below if the information for a private school participating in the GSNS Program changes. Return this form and possible required attachments by emailing Iesha Parks iparks@doe.k12.ga.us.

Date:	
Name of private school:	
Enter NEW NAME of private school if the name of the school has changed: (See note below regarding additional documentation required).	
Address of private school:	
Enter NEW ADDRESS of private school if it has changed locations: (See note below regarding additional documentation required).	
New phone number(s) for private school:	
New email address(s) for private school:	

Required documentation:

- If a private school makes changes to its name it must include a copy of proof of the name change as registered with the Georgia Secretary of State's office. Proof of name change attached? ☐ Yes
- If a school has changed its location it must provide a copy of the certificate of occupancy (CO) for the new location that indicates the location is safe for students to occupy as a school. New CO attached? ☐ Yes