



# SCHOOL ADVISORY COUNCIL MINUTES

**DATE:** Tuesday, October 17, 2017

**TIME:** 4:15pm

**LOCATION:** Media Center

**MEETING CREATED BY:** Jeannine O'Brian

**TYPE OF MEETING:** General Meeting

**PRESENTER:** David Richards

**MINUTE TAKER:** Joyce Hunter

**TIME KEEPER:** Jeannine O'Brian

## ATTENDEES PRESENT:

Kelly Barrera (school board)	Scott Sherman (dist. employee)	David Richards (staff)
Janice Rausch ( dist. employee)	Elizabeth Paul (parent)	Stephanie Powers (parent)
Lisa Reel (parent)	Katie Collins (parent)	Nick Athanaseas (staff)
Sophia O'Shea (student)	Joyce Hunter (staff)	Mary Watson (student)
Caroline Davidson (student)	Fred Oberkehr (staff)	

## AGENDA TOPICS

### Welcome; Presentation of September 2017 Minutes

**TIME ALLOCATED:** 5 min

**PRESENTED BY:** Jeannine O'Brian

**Discussion:** Ms. O'Brian welcomed and thanked the committee for their attendance. She introduced Kelly Barrera, School Board Member and Scott Sherman, SJCS D Director of Accountability and Intervention Services and our school's District Buddy. The agenda for the meeting was reviewed for any additions. None added. Mrs. O'Brian presented the minutes from the September SAC meeting and asked for changes, questions or comments. None offered. The motion was made for the minutes to be accepted as presented by Ms. Powers and seconded by Ms. Collins.

**Conclusion:** Motion carried.

### Introduction Business Item 1

**TIME ALLOCATED:** 10 min

**PRESENTED BY:** Jeannine O'Brian

**Discussion:** Ms. O'Brian began the discussion by presenting a request to cover the expenses for David Richards, Media Specialist, to attend FAME and for Jermaine Reynolds to attend the FMEA Conference. The information regarding the trips was presented to cover the cost of hotel, travel and meals. The SAC budget was reviewed for available funds. A motion was made by Ms. Davidson to approve the travel. The motion was seconded by Mary Watson.

**Conclusion:** Motion carried.

### Introduction of Business Item 2

**TIME ALLOCATED:** 10 min

**PRESENTED BY:** Fred Oberkehr

**Discussion:** Dr. Oberkehr approached the SAC Team regarding the need for a contribution \$5,000-\$10,000 to assist with the purchase of an interactive anatomy table. The approximate cost is \$80,000. The question was asked; how many students would benefit from the use of the table? Mrs. O'Brian is to find out exact number of students and report at next meeting when this discussion will resume.

## Introduction of Business Item 3

**TIME ALLOCATED:** 20 min

**PRESENTED BY:** David Richards

At this time, Ms. O'Brian David Richards, Media Specialist for Ponte Vedra High School. Mr. Richards began by giving a brief description of his experience as an instructor. While he is relatively new to the high school setting, Mr. Richards see a need for greater and more effective communication between the "school", students and parents. He introduced the launch of Schoology to the students and now to the parents. Schoology contains many facets used by each content area teacher. Schoology allows teachers to post information specific to his/her class (i.e.; homework assignments; upcoming test/quizzes; special events, etc.). Daily announcements, important for students, parents and staff, are launched thru Schoology as well. Links can be set up by the teacher to assist students in their studies. Student assignments can be submitted through Schoology which elements the "my dog ate my homework" excuses. Emails between students and instructor are one-to-one. The App is also accessible by phone. The calendar portion of Schoology is generated by the teacher. Important dates are listed here to remind students of specific events, club meetings, etc. Homework submitted online is date/time stamped which elements the issue of late work. Grades listed in Schoology are not the final grades. Final grades are still listed in HAC and are the "final word" for all students. Grades are synced between HAC/Schoology. Assignment details are listed in the notes section of each teacher's page. The calendar will only show the specific event. It is possible that online text books will a future step with Schoology. Also, the calendar can be color coded by the student to show the different classes. Mr. Richards concluded by asking anyone with questions to email him.

## Closing Comments

**TIME ALLOCATED:** 5min

**PRESENTED BY:** Jeannine O'Brian

**Discussion:** Ms. O'Brian thanked Mr. Richards for his presentation. She asked the SAC committee to send her an email with suggestions for future meeting presentations. She also shared the answers to questions regarding the science textbook review. 1. At this time, the district does not allow students to serve in the selection process for textbooks. The reason is because teachers/parents are reviewing the books for content and resources which would be accurate in the instructional process. 2. The process timeline has not yet been finalized. Mrs. O'Brian will send out the information when it becomes available. The meeting concluded by a motion presented by Mrs. Paul and seconded by Ms. Collins.

**Conclusion:** Meeting adjourned at 5:00pm

**SECRETARY APPROVAL:**  
(Signature & Date)

*B. Joyce Hunter*

November 7, 2017

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