



ROOM &
BOARD
APPROVALS &
CLAIMS IN I-
STAR

PRESENTED BY
HARRISBURG PROJECT

TOPICS

34-37 Application

34-43 Application

1-Star Approvals

Residential Claims

Reports

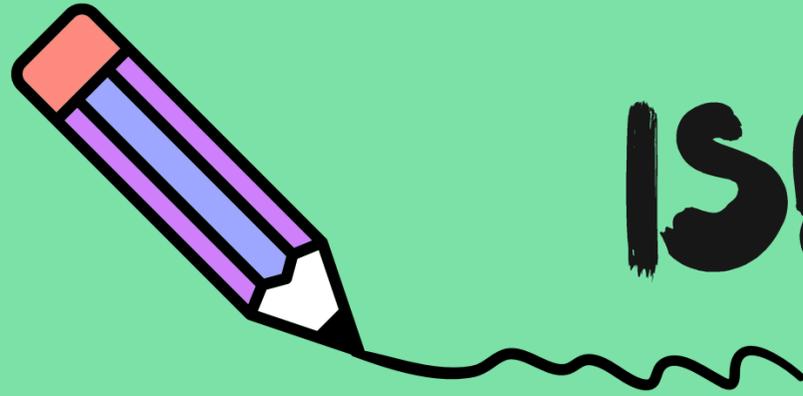
SUPPORT

ISBE FORM 34-37

Application for Private Residential Placement
(at an approved facility)

Submitted Annually for ISBE Approval

??? ISBE Special Ed. Dept. (217) 782-5589



ISBE FORM 34-37

Approvals and Claims	IEP	Admin
Student		
Personnel		
Student Residential	Residential Approval	
Student Approvals Override	Residential Claims	
Combine B Fund Claims	Priority Request	

ty request. Use this quick link

ISBE FORM 34-37

Form Type: 34-37 34-43 (Emergency)

SY: Application Type: Initial Continuing Resident District: Contact Info:

Disabilities:

Residential Private Facility: [\(Details\)](#) Name Sort: Tuition Private Facility: [\(Details\)](#) No Tuition: Name Sort:

Rates:

Type	Begin	End	Days	Rate
No Records Found				

Most Recent Eval Date: MM/DD/YYYY IEP Placement Decision Date: MM/DD/YYYY IEP Annual Review Date: MM/DD/YYYY Placed as a result of Due Process:

Begin Date: MM/DD/YYYY End Date: MM/DD/YYYY Extension for Eval or IEP

Received Date: MM/DD/YYYY Mailed Date: MM/DD/YYYY Due Process Date: * MM/DD/YYYY

Narrative: No Yes Reintegration Plan: No Yes Signature: No Yes DCFS compact completed?: No Yes Prior Placements: No Yes

Services In Most Recent: No Yes Requested Services: No Yes Outside Agencies Contacted: No Yes Current Level of Ed Perf: No Yes In-State Options Considered: No Yes

Application Status: Status: Approved Reviewer: amandaclay Approved Date: 8/22/2024

Notes:

Options

No Records Found

History Dates:

Begin Date	End Date	Break
9/9/2024	11/30/2024	✓

I-STAR APPROVALS

Approvals and Claims	IEP	Admin
Student	Approvals	
Personnel	Claims	
Student Residential	Program Definition	
Student Approvals Override	Upload Files	

Private Facility: Kings Daughters School-14920
(Details)
Facility Claim Type: Residential

Add On type:

Rates:

Type	Begin	End	Days	Rate
No Records Found				

Disabilities:

A-Intellectual Di L-Other Health 1

Related Service:

25 28 07 23 24 03

Education Environment:

04-Spec Ed 100% in separate public day school

Unable to locate Residential Placement

Room & Board Payer:

A-School District

Term:

Both

Begin Date:

09/01/2024

* MM/DD/YYYY

Refresh Claim Days

ISBE FORM 34-43

Application for Private Residential Emergency Placement
(at a non-approved facility)

Submitted Annually for ISBE Approval

??? ISBE Special Ed. Dept. (217) 782-5589

ISBE FORM 34-43

Form Type: 34-37 34-43 (Emergency)

SY: Application Type: Initial Continuing Resident District: Contact Info:

Disabilities: 34-43 Placement:

Residential Private Facility: [\(Details\)](#) Name Sort: Tuition Private Facility: [\(Details\)](#) Match No Tuition: Name Sort:

Rates:

Type	Begin	End	Days	Rate
No Records Found				

Most Recent Eval Date: MM/DD/YYYY IEP Placement Decision Date: MM/DD/YYYY IEP Annual Review Date: MM/DD/YYYY Placed as a result of Due Process:

Due Process Date: *MM/DD/YYYY

Begin Date: MM/DD/YYYY End Date: MM/DD/YYYY Extension for Eval or IEP 3 year review of placement Due:

Received Date: MM/DD/YYYY Mailed Date: MM/DD/YYYY

Narrative: No Yes Reintegration Plan: No Yes Signature: No Yes DCFS compact completed?: No Yes

Services In Most Recent: No Yes Requested Services: No Yes Current Level of Ed Perf: No Yes Past Reintegration Plan: No Yes In-State Options Considered: No Yes

Approved Options Not Available: No Yes Satisfactory Proof: No Yes Calendar Submitted: No Yes

Application Status: Status: Reviewer: Approved Date:

Notes:

Options

No Records Found

History Dates:

Begin Date	End Date	Break
10/5/2023	9/25/2024	
4/25/2023	10/4/2023	
4/25/2023	10/4/2023	✓

I-STAR APPROVALS

Approvals and Claims		IEP	Admin
Student	Approvals		
Personnel	Claims		
Student Residential	Program Definition		
Student Approvals Override	Upload Files		

Emergency or Student Specific Placement

Resident District: [REDACTED] ▼

Resident School: [REDACTED]-0003 ▼

Private Facility: 73207-Kaizen Academy - Combo ▼

Facility Claim Type: Residential ▼

Add On Type:

Rates:

Type	Begin	End	Days	Rate
No Records Found				

Disabilities: L-Other Health 1 ▼ O-Autism (O) ▼

Related Service: 03 ▼ 24 ▼ [] ▼ [] ▼ [] ▼ [] ▼ [] ▼ [] ▼

Education Environment: 10-Private Residential Facility, Out-of-State ▼

Unable to locate Residential Placement

Room & Board Payer: A-School District ▼

Term: Regular ▼

Begin Date: 09/01/2024 ▼ * MM/DD/YYYY

Refresh Claim Days

RESIDENTIAL CLAIMS

filed

monthly

deadline

November

1

Paid

Quarterly



Timeline

SEPTEMBER

Through
AUGUST



RESIDENTIAL CLAIMS



At the end of each month:

- Approvals and Claims -> Student Residential -> Residential Claims
- Click Edit

NOTE: Claims cannot be submitted until the facility per diem rate has been set.

Filters

School Year: Display Option: Month Student Facility Status All

Resident District:

[Set Default Per Diem](#)

Actions	Resident Dist	Facility Code	Facility Name	Last Name	First Name	Birth Date	SIS Id	Month	Days	Per Diem	Claim Amount	Status Code	Select All	Select None
Edit 34-37 Stu Appr <input type="checkbox"/>		14920	Kings Daughters School					September	0	0.00	0.00	No Claim		

(Page 1 of 1) Page Items Per Page

CONTINUE



RESIDENTIAL CLAIMS

At the end of each month:

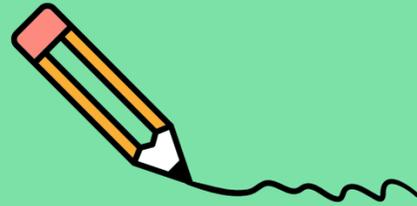
- Enter the number of days that the student lived at the facility for the month
- Click Save

NOTE: Claims cannot be submitted until the facility per diem rate has been set.

EDITING FOR: Kings Daughters School (14920) [REDACTED]

Sep 2024 Days: Per Diem:

CONTINUE



RESIDENTIAL CLAIMS

At the end of each month:

- Select the check box next to the Draft status

<u>200.00</u>	<u>6,000.00</u>	<u>Draft</u>	<input checked="" type="checkbox"/>
---------------	-----------------	--------------	-------------------------------------

- Click Submit Checked

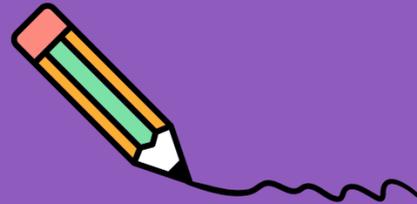
SUBMIT CHECKED

- The status will change to Pending Payment

Pending Payment

NOTE: Claims cannot be submitted until the facility per diem rate has been set.

CONTINUE



RESIDENTIAL CLAIMS

Enter Claims Enter Adjustments View Only

Filters

School Year: Display Option: Month Student Facility Status

Resident District:

ADJUSTMENT FOR: Bellefaire-Monarch Boarding Academy (14907) [REDACTED]

Enter total number of days. Adjustment from the original claim will be calculated.

Days: Per Diem: New Claim:

Prev Claim:

One Adjustment can be made to a paid claim:

- Click Enter Adjustments tab
- Edit the days and/or per diem
- Click Save



RESIDENTIAL APPROVAL REPORTS

I-STAR Reports

Report Type: Residential

Report Categories: Residential-Approvals

userID:

Select Report	Description
<input type="radio"/>	Current Residential Placements by District
<input type="radio"/>	Current Residential Placements by Facility
<input type="radio"/>	Residential Applications Expiring This Month
<input type="radio"/>	Residential Applications Expiring This Quarter
<input type="radio"/>	Residential Approval Detail Errors
<input type="radio"/>	Residential Cases by Month
<input type="radio"/>	Residential Student Details by Facility
<input type="radio"/>	Residential Students Aging Out of Elementary
<input type="radio"/>	Residential Students Moving To High School
<input type="radio"/>	Unapproved Residential Applications by District

Report Description:

Select a report to see description here...



RESIDENTIAL CLAIMS REPORTS

I-STAR Reports

Report Type: Residential

Report Categories: Residential-Claims

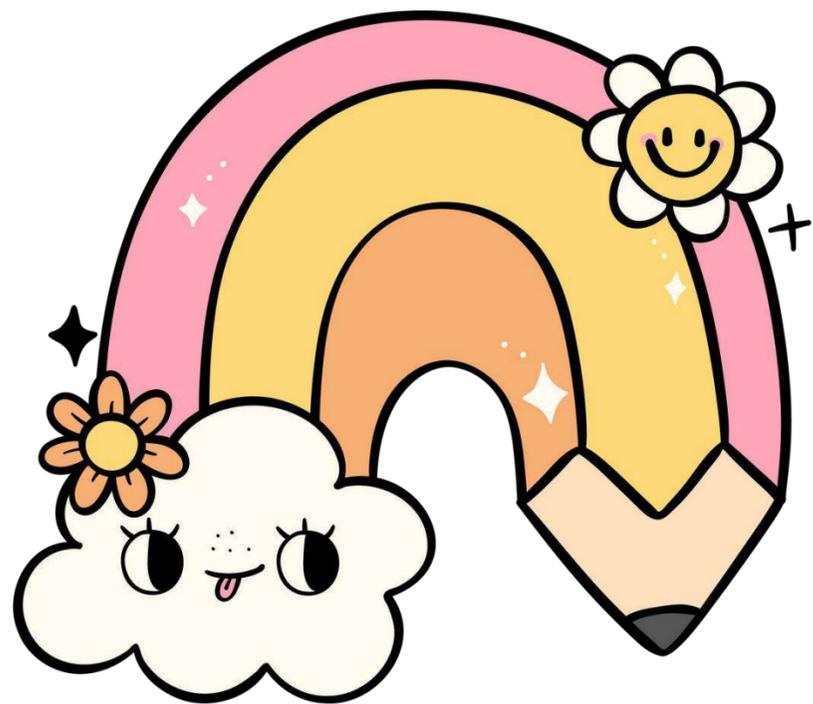
userID:

Select Report	Description
<input type="radio"/>	Approvals with no Claims Data
<input type="radio"/>	FACTS Comparison Report
<input type="radio"/>	Residential Claim Detail Errors
<input type="radio"/>	Residential Liability Export
<input type="radio"/>	Residential Reimbursement Year To Date

Report Description:

Select a report to see description here...

SUPPORT HARRISBURG PROJECT



SUPPORT@HBUG.K12.IL.US

(800) 635-5274