



Please follow the below instructions on how to successfully obtain a Delaware Department of Education (DDOE), Identity Management System (IMS) account.

The URL for eLearning accounts can be found at: <https://pubapps.doe.k12.de.us/sso/PetitionAcct.aspx>

Make sure you select the following fields below:

**User Type = Contractor**

**Role Category = Contractor**

**District = DOE**

**School = eLearning Delaware**

The combination of email, last 4 of SSN, and birthday must also be unique within the IMS system.

The answers to the security questions should be retained in case a password reset is needed in the future.

Notification will be sent when your account has been approved.

Primary Email	<input type="text" value="Please enter a valid email address"/>
Secondary Email	<input type="text"/>
Primary Phone	<input type="text"/>
Secondary Phone	<input type="text"/>
User Type	<input type="text" value="Contractor"/>
Role Category	<input type="text" value="Contractor"/>
First Name	<input type="text"/>
Last Name	<input type="text"/>
Middle Name	<input type="text"/>
District	<input type="text" value="DOE"/>
School	<input type="text" value="eLearning Delaware"/>
What is your birthday?	<input type="text"/>
What is the last four digit of your SSN?	<input type="text"/>
Additional Security Question	<input type="text" value="What color was your first car?"/>
Additional Answer	<input type="text" value="Choice from any question above"/>
	<div><div>h q n h 5 r</div><div>Please enter the Security Word above</div></div>