



CLAYTON COUNTY SCHOOLS PERFORMING ARTS CENTER FACILITY USE PRICE LIST

Effective August 10, 2022

Theatre	Rehearsal Prices	TYPE OF ORGANIZATION	
		Tax Exempt Non Profit Prices	Commercial Performance Prices
Complete Facility (1798 seats)	\$250.00/hr	\$300.00/hr	\$450.00/hr
Ernest L. Stroud Hall (1209 seats)	\$175.00/hr	\$250.00/hr	\$350.00/hr
Lloyd Tarpley Theatre (339 seats)	\$130.00/hr	\$160.00/hr	\$210.00/hr
Recital Hall (250 seats)	\$110.00/hr	\$130.00/hr	\$160.00/hr

Deposits:
\$500.00 – Non-Refundable Deposit to “Hold” date

Personnel/Mandatory Charges:	
*Mandatory 4 hours minimum	
Theatre Technician	\$45 per hour minimum per technician (3 minimum Stroud) (1 minimum Tarpley & Recital)
Security \$45 per hour per officer	CCPS Safety & Security Department Determines the amount of officers (4 minimum Stroud) (2 minimum Tarpley & Recital)
Supervisor/House Manager	\$60 per hour (1 mandatory)
Custodial	\$35 per hour (1 mandatory)

Additional Rental Equipment:	
Emergency Maintenance Support (as needed)	\$60 per hour
Marley Floor	\$60 per piece (minimum of 3 pieces- labor included.) Marley is only rented to dance companies for ballet point shoes- <u>NO</u> tap shoes allowed.
Lectern with Microphone	\$35 per event
Grand Piano	\$120 per event (Additional turning - \$125 extra per event)
Baby Grand Piano	\$75 per event (Additional turning - \$125 extra per event)
Microphones & Stand	\$25 each per event (hand held, solo, and lavalieres)
Risers	\$20 per riser per event
Keyboard	\$60 per event
Acoustic Shell	\$125 per event-full setup (\$75 partial setup)
Orchestra Pit	\$100 per event
Special Lights & Sound * Additional will be added for technician's setup/labor	1. Beyond General Wash - \$50 per hour 2. Use of Gobo's - \$50 per hour 3. For renters without technicians for musicals/plays a mandatory consultation 45 days prior to performance. -\$50 per hour
LCD Projector & Screen	\$100 per event
Concession Stand Fee	\$150 per event (No cooking/grilling allowed, except for food warmers.)



*Clayton County Public Schools
Performing Arts Center*

Rental Application

1. Lessor will rent to Lessee no less than 60 days from the date of Lessors event date. Lessor will furnish air conditioning, heating, and lighting which, in its sole opinion, is adequate with respect to the intended use under this lease. Lessor will furnish custodial service as it may deem necessary. Extra costs incurred by excessive electrical requirements will be paid by the Lessee. The failure to furnish air conditioning, heat, lights, or custodial service shall not abrogate this agreement and shall not entitle the Lessee to any rebate on the rental costs. The final decision will be based on the discretion of the facility administrator.
2. Lessee will accept the building in good order and repair, and agrees to return it to the Lessor in the same condition, normal wear expected. Lessee agrees to reimburse Lessor for any expenses Lessor incurs in returning the facility to its condition prior to lease.
3. The Performing Arts Center is owned and operated by the Clayton County Public Schools for the primary purpose of providing state-of-the-art performance space to its students enrolled in fine arts courses of study. The school system has first priority on reserving dates at the Performing Arts Center and school system dates are scheduled one year in advance. Requests for rental by organizations and/or individuals outside of the Clayton County Public Schools are subject to space available and cannot be considered beyond the time for which school system dates have been set. All requests for rentals must be made through the Administrator of the Performing Arts Center.
4. All Performing Arts Center facility areas require a four (4) hour minimum charge. Any rental that extends past their contracted time will be billed \$5.00 per minute.
5. All events must have a building House Manager/Supervisor from the Clayton County Public Schools, police officer (number depends on type and complexity of the event), a building maintenance/custodian, and theatre technical staff (number depends on type and complexity of the event).
6. Contracted personnel utilized for the facility use who are not employed by Clayton County Public Schools will be paid by charging the organization the cost of the service plus a 20% up-charge for coordination of the service and the handling of the funds.
7. The completion of the application below and a non-refundable application deposit of \$500 is required to "hold" dates for the calendar.
8. All facility use charges are calculated from the time the Lessee enters the facility until they exit the facility. All payments must be made with Cashier's check or Postal money order. No personal or company checks will be accepted. All Cashier's checks and Postal money orders are to be made payable to the Clayton County Public Schools. All rentals are to be paid 45 days in advance for school facilities. Performing Arts Center (PAC) terms are 1/3 of the total charges will be paid at the time of signing of the contract. The balance is due forty-five (45) calendar days prior to event. The \$500.00 hold deposit will be applied to the final balance. If the balance is not paid in 45 days, Lessor has the right to cancel the performance. No refunds will be given. Cancellation of contract for a PAC event by Lessee shall result in forfeiture of the deposit.
9. Cancellation of a contract by Lessee shall result in forfeiture of the deposit. For multiple day contracts, the deposit shall be applied equally to each day of the contract. Therefore, cancellation of any (and each) day of a multiple day contract shall result in the forfeiture of the deposit for said day(s). A fee of \$50.00 will be charged to lessees requesting a new contract after previous cancellation(s) of a contract for which no deposit was made.
10. All Guidelines/Terms/Conditions must prevail on all facility use. Prices are subject to change should extenuating circumstances occur.



Clayton County Public Schools Performing Arts Center

Rental Application

11. In accordance to the Georgia COVID-19 Pandemic Business Safety Act, located at O.C.G.A., §§ 51-16-1 to -5, et.al, the lessee must include a statement on all receipts or proof of purchase for entry or attendance, including electronic and paper ticket or wristbands, in at least ten-point Arial font of the following language: **"Any person entering the premises waives all civil liability against this premises owner and operator for any injuries caused by the inherent risk associated with contracting COVID-19 at public gatherings, except for gross negligence, willful and wanton misconduct, reckless infliction of harm, or intentional infliction of harm, by the individual or entity of the premises."**

Please complete the following information regarding the upcoming event. Mail the form along with a **\$500 non-refundable deposit** to the address at the bottom of the form. The deposit will be applied to the contract balance.

Event Description:	<u>Date/Start Time</u>	<u>Date/End Time</u>
	<u>Event Load-in:</u>	<u>Event Load-in:</u>
	<u>Event Performance:</u>	<u>Event Performance:</u>
	<u>Event Rehearsal/Tech:</u>	<u>Event Rehearsal/Tech:</u>
	<u>Event Load-Out:</u>	<u>Event Load-Out:</u>
Company Name:	<u>Organization Type:</u> <input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit (please attach 501©(3) form) <input type="checkbox"/> Church <input type="checkbox"/> Government <input type="checkbox"/> Other _____	
<u>Contact Person:</u> Last Name: _____ First Name: _____ Address 1: _____ Address 2: _____ City: _____ State: _____ Zip: _____ Email Address: _____ Phone Number: _____ Fax Number: _____ Mobile Number: _____		<u>Will admission be charged? If so how much?:</u> <input type="checkbox"/> Yes <input type="checkbox"/> No \$ _____ <u>What type of event do you want to bring to the Performing Arts Center?:</u> <input type="checkbox"/> Concert <input type="checkbox"/> Meeting <input type="checkbox"/> Musical <input type="checkbox"/> Play <input type="checkbox"/> Competition <input type="checkbox"/> Conference <input type="checkbox"/> Pageant/Talent Show/Fashion Show <input type="checkbox"/> Other _____
<u>Provide two references with address and phone numbers:</u> Company Name: _____ Contact Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Telephone Number: _____		<u>What space(s) would you like to reserve?</u> <input type="checkbox"/> Full House (seats 1798) <input type="checkbox"/> Stroud hall (seats 1209) <input type="checkbox"/> Tarpley Theatre (seats 339) <input type="checkbox"/> Recital hall (seats 250) <input type="checkbox"/> Lobby <input type="checkbox"/> Kitchenette



*Clayton County Public Schools
Performing Arts Center*

Rental Application

Company Name: _____
 Contact Name: _____
 Address: _____
 City: _____
 State: _____ Zip: _____
 Telephone Number: _____

Please mail this completed form, a copy of your non-profit 501(c)(3), if applicable, and your non-refundable cashier's check for \$500 to the address below.

Please make your cashier's check payable to: Clayton County Public Schools

Clayton County Public Schools

Performing Arts Center

Attn: Rentals

2530 Mt. Zion Parkway Jonesboro, GA 30236

<u>Equipment Request</u>	<u>Quantity</u>
Lectern with Microphone	
Grand Piano	
Baby Grand Piano	
Microphones Stands	
Risers	
Keyboard	
Acoustical Shell	
Tables <i>(for Lobby and backstage use ONLY)</i>	
LCD Projector	
Marley Floor	
Additional/Special Lighting <i>(for renters without technicians)</i>	
Set Up Gobo's	

For Additional Questions

General Rental Inquiries:

Please contact

Tamara Rainwater

770-473-2875

Tamara.Rainwater@clayton.k12.ga.us

Film/Production Inquires:

Please Contact

Dr. Monika Wiley

Monika.Wiley@clayton.k12.ga.us