

REGULAR MEETING MINUTES
Board of Trustees of Challis Joint School District 181
July 3, 2019

The regular meeting of the Board of Trustees of Challis Joint School District No. 181 was held at Challis Elementary School, Challis, Idaho 4:30 p.m. on the 3rd day of, 2019 as provided in Sections 33-510 and 74-206 et seq Idaho code.

The meeting was called to order at 4:30 p.m. Board members in attendance were Brett Plummer, Janiel Parkinson, Terri Stillwaugh and Jim Chamberlain. Trish Farr called into the meeting. Also, in attendance were Superintendent/Elementary Principal Lani Rembelski, High School Principal Kari Alexander, Business Manager Shawna Getty and Clerk Kim Williams. Audience members were Todd Adams and Todd Dixon.

The Pledge of allegiance was recited.

Call to Order:

C. Agenda Adoption: Janiel Parkinson moved to approve the Agenda. Jim Chamberlain seconded the motion. Vote 5-0 Motion carries.

Consent Agenda: Jim Chamberlain moved to approve the Consent Agenda with corrections on the minutes. Janiel Parkinson seconded the motion. Vote 5-0 Motion carries.

Public Communications:

A. Patron Comments: None currently

B. Written Communications to the Board: A thank you letter was received by the Board from Haley Lutgen for the scholarship she received.

Information Items:

A. Call for Transportation Hearing: The Board will need to call for a Transportation Hearing at the August Board meeting, August 14th at 5:00 p.m.

B. Leadership Premiums Criteria: Superintendent Lani Rembelski discussed the new criteria for the Leadership Premiums.

C. Board Self-Assessment: The Board discussed and finished the Board Self-Assessment.

D. Employee Recommendations: A recommendation for Cassandra Barnes for Challis Elementary 6th grade teacher was submitted by CES Principal Lani Rembelski. A recommendation for Peggy Redick for Jr. High Track coach and Jennifer Zollinger for Assistant Athletic Director was submitted by Jr. Sr. High School Principal Kari Alexander. A resignation from CJSHS secretary Marta Pierson was submitted.

REGULAR MEETING MINUTES

July 3, 2019

Page 2

Information Items:

E. Superintendent's Report:

Departmental Reports

Food Service –None currently

Maintenance –Updates on CHS Trusses, Gyms, City project

Transportation – Update on the purchase of new car and truck for the transportation department.

Athletics – None currently.

Technology – Update on the website and wiring project.

Reports- None currently.

Personnel - Special Education and Science position still open.

Professional Development -PBIS Conference-Those that attended were Lani Rembelski, Jennifer Zollinger, Kristi Ellis, Lauren Fife and Lisa D'Orazio from the Elementary and from the CJSHS were Kari Alexander, Miriam Cross, Alton Arnold, Beth Millick and Debbie Sheppard.

Future Goals/Feedback -CIP – updated information from workshop.

Action Items:

- A. Call for Transportation Hearing:** Terri Stillwaugh moved to approve a call for Transportation Hearing at the August Board meeting August 14th at 5:00 p.m. Jim Chamberlain seconded the move. Vote 5-0 Motion carries.
- B. Leadership Premiums Criteria:** No motion was made, will come back to the August meeting with more information.
- C. Employee Recommendations:** Terri Stillwaugh moved to approve Cassandra Barnes as CES 6th grade teacher. Jim Chamberlain seconded the motion. Vote 5-0 Motion carries. Jim Chamberlain moved to approve Peggy Redick as Jr. High Track coach and Jennifer Zollinger as assistant Athletic Director. Trish Farr seconded the motion. Vote 5-0 Motion carries. Janiel Parkinson moved to approve the resignation from Marta Pierson as CJSHS secretary. Jim Chamberlain seconded the motion. Vote 5-0 Motion carries.

Policy and Procedure Items:

1. **First Reading:** Policy section 1000-The Board and Administration had discussion on this policy, and it will come back for a second reading at the August Board meeting. Policy 7407 Public Procurement of Goods and Services-The Board reviewed the new policy. ISBA Policy Updates: 7218, 7235, 7235 P, 7235 PF1, 7235 PF2, 7237, 7270, 7320, 7320 P1, 7400 P1, 7400 P2, 7400 P3, 7450. After reviewing each policy, Janiel Parkinson moved to approved 7407 Public Procurement of Goods and Services, ISBA Policies 7218 Federal Grant Financial Management System, 7235 Fiscal Accountability and Idea Part B Funds, 7235P Written Compensation Procedure (Time and Effort), 7235PF1 Personnel Activity Report, 7235PF2 Single Federal Award or Cost Objective.

REGULAR MEETING MINUTES

JULY 3, 2019

PAGE 3

Policy and Procedure Items cont.:

First Reading cont.: 7237 Retention of Records Relating to Federal Grants, 7270 Property Records, 7320 Allowable Uses for Grant Funds, 7320P1 Determining Necessity and Reasonableness of Expenses, 7400P1 Procurement Under a Federal Award, 7400P2 Procurement Methods Under a Federal Award, 7400P3 Requirements and Restrictions for Procurement Under a Federal Award-Competition, and 7450 Federal Cast Management Policy as presented. Jim Chamberlain seconded the motion. Vote 4-0 Motion carries.

Trish Farr left the meeting at 5:40 p.m.

Other Business: The Board received a letter from a student that was discussed at the meeting. The Board would like to hold a workshop on July 30th at 10:00 am for Continuous Improvement Plan and Policy.

IX. Adjourn: Janiel Parkinson moved to adjourn the meeting at 6:23 p.m. Jim Chamberlain seconded the motion.

Board Chair-Brett Plummer

Clerk-Kim Williams