



# St. Johns County School District

## Parents: New Home Access Center Account "HAC"

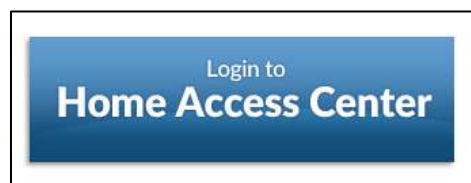
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To register for a Home Access Center Account, "HAC", please follow the below instructions. Please note, only the **Parent or Legal Guardian** of the student can register for a HAC account and the student must be in compliance with Immunizations and Registration requirements as per District Policy. Only one account is needed per family.

Navigate to the St. Johns County School District website at <http://www.stjohns.k12.fl.us/>. Across the top of the homepage, you will see the HAC Icon. Click to enter HAC.



On this page you will find an overview of the Home Access Center, FAQ's and the log in prompt. To login, click the blue "Login to Home Access Center" box.



If you already have an account, you can log in using your user name and password. If you need to register for a HAC account, "Click here to register for HAC".



Fill in all fields completely:

**First Name and Last Name:** Enter the information that was given at the time of your child's registration. If your first name is Elizabeth and you wrote down "Liz", use "Liz".

**City:** Be sure to completely spell out the City such as "Saint Augustine", "Saint Johns", "Hastings", etc. (Do not abbreviate)

**Zip Code:** Use the 5 digit Zip code for your home address

After entering the above information, select the "Register" button

Once your account has been located, please create a user name. It is recommended that you **use your current email address as your user name**. Next, create challenge questions and answers, finally click "finish". Your account is now ready for use.