



Chattahoochee Elementary

2800 Holtzclaw Road

Cumming, GA 30041

770-781-2240

Title I Program

2021-2022

Procedure for Title I Questions or Concerns:

1. Fill out the Questions, Concerns, Suggestions Feedback Form ([linked here](#) and located on the school's Title I website).

2. Speak with the Title I Lead teacher:

Christy Burns—Ext. 150437

3. Speak with an Assistant Principal:

Robin Neal—Ext. 150111

4. Speak with the Principal:

Jennifer Williams—Ext. 150105

5. Speak with a Title I Support Personnel:

FCS – County Office: 770-887-2461

Amy Chang (Title I Director) – Ext. 202246

The school will make every reasonable effort to respond to your concern or question within twenty-four hours. ***This complaint procedure is for parents, students, staff, private schools, and the general public. These groups have the right to file a complaint.*** If a resolution is not made with a parent/school staff, a written complaint can be filed with the district. The written complaint procedure can be found in Chattahoochee's front office or Family Resource Room.