







## 2023-2024 Special Education Personnel Approval Manual

- Updated in March
- NEW! Due Date Personnel Approvals DUE July 31, 2024!!!
- New Work Assignments
- Deactivated Work Assignments



www.hbug.k12.il.us -> Manuals & Guides

Millellellelle







### 2023-2024 Special Education Personnel Approval Manual

- New Work Assignments:
  - BIS LBS2 Behavior Intervention Specialist
  - BSES LBS2 Learning Special Education Specialist
  - CAS LBS2 Curriculum Adaption Specialist
  - DBS LBS2 Deaf/Blind Specialist
  - MDS LBS2 Multiple Disabilities Specialist
  - TES LBS2 Technology Specialist
  - TRS LBS2 Transition Specialist
  - QBS Qualified Bilingual Specialist
  - SGN Sign Language Interpreter



Millialle	U	) (	10	1
-----------	---	-----	----	---



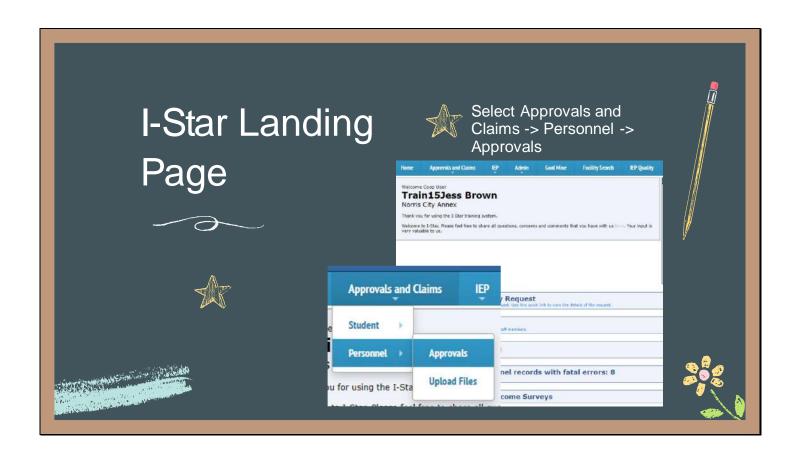




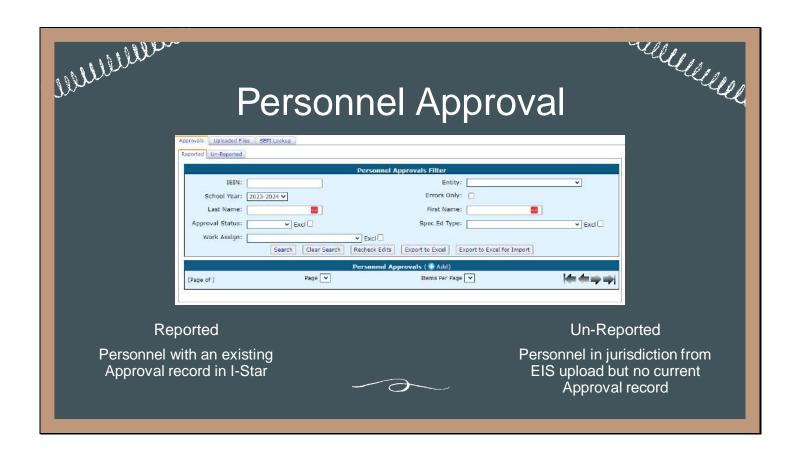
#### 2023-2024 Special Education Personnel Approval Manual

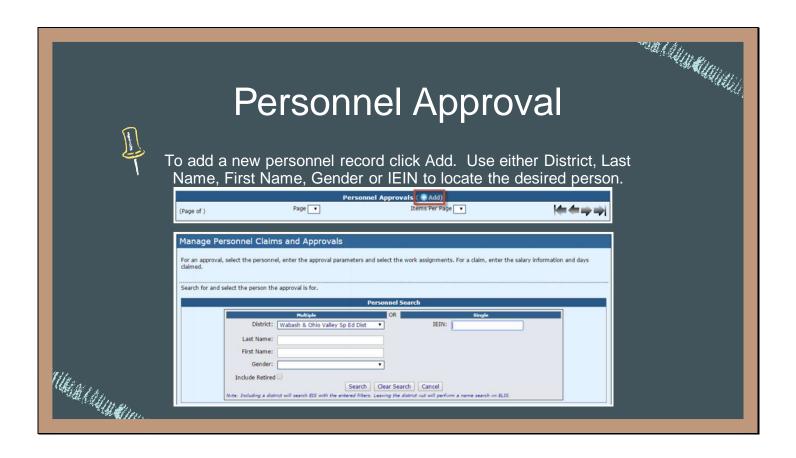
- Deactivated Work Assignments:
  - AUT Autism Teacher
  - MR- Mental Retardation
  - PH Physically Handicapped
  - SLD Specific Learning Disability
  - REI Support Teacher
  - PDG Diagnostic Teacher
  - PTC- Transition Work Assignment
  - PVA- Vocational Transition Specialist
  - BBV Bilingual Visual Impairment
  - BES Bilingual ESL Special Education
  - PFS Infant Toddler Fam Specialist

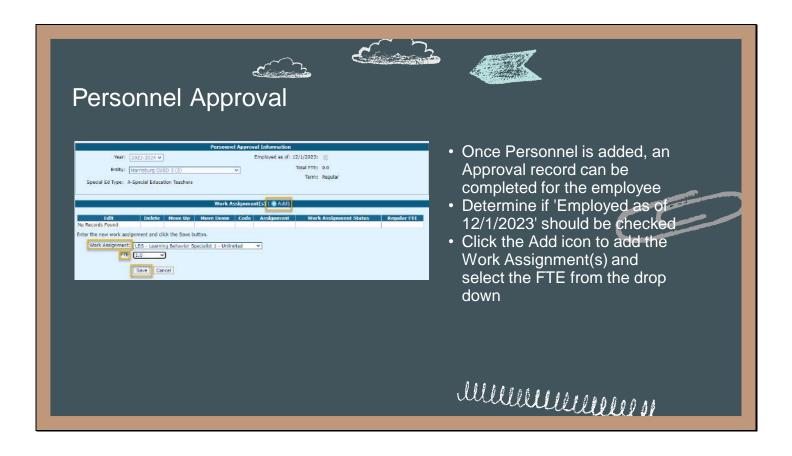
- BDH Bilingual Deafness & Hearing **Impairment**
- BBD Bilingual Emotional Disability
- BEM Bilingual Intellectual Disability
- BLB Bilingual Learning Behavior Specialist
- BLD Bilingual Specific Learning Disability
- o BPH Bilingual Orthopedic Impariment
- BSL Bilingual Speech & Language **Impairment**
- SED Emotional Disturbance Behavior Disorder William 1

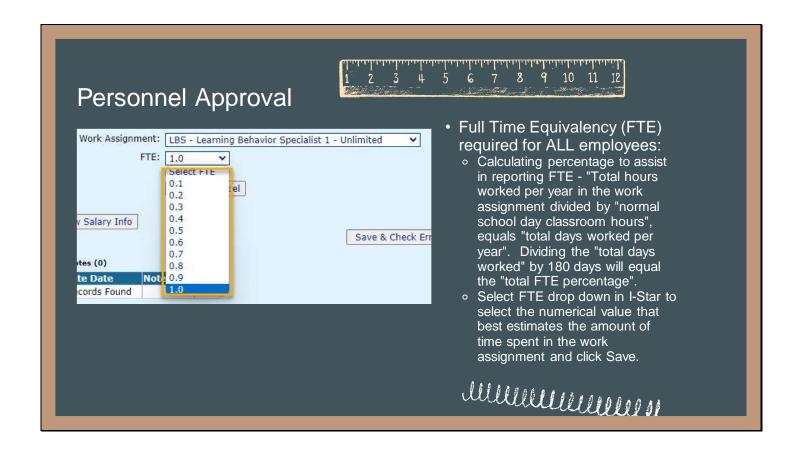


		_







 	 	 		 	 	 	_







## Personnel Approval

FTE for Paraprofessional staff must be reported for each grade group served:

- PreK and KG-12
- Estimate the FTE as accurately as possible when time is spent serving both grade ranges.

Paraprofessional Work Assignment Codes: PA3 - Program Aide (PreK)

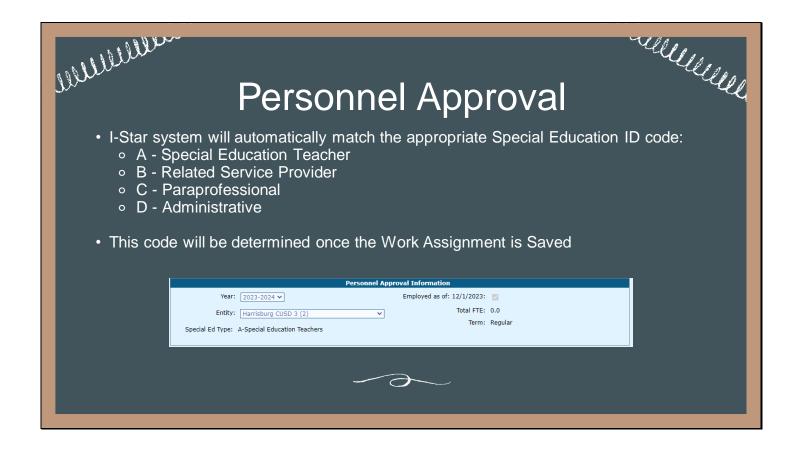
- PA3 = Program Aide serving PreK
- PA6 = Program Aide serving KG-12
- TA3 = Teacher's Aide serving PreK
- TA6 = Teacher's Aide serving KG-12
- NHA3 = Non-certified Health Aide PreK
- NHA6 = Non-certified Health Aide KG-12
- TA6 Individual Instruction Aide (KG-12)

PA6 - Program Aide (KG-12)

TA3 - Individual Instruction Aide (PreK)

NHA3 - Non-Certified Health Aide (PreK) NHA6 - Non-Certified Health Aide (KG-12)

ᆫ	 		Ille	lllllll	llii	_




Millille

# **Status Codes**

- Status codes are used by ISBE to indicate the approval status of a work assignment(s). The status is verified with ELIS.
- · Available Status Codes:
  - Qualified Warning Free / Approved
  - Not Qualified Warning / Disapproved
    - Warnings do not cause errors for personnel and the records will be submitted as "Not Qualified" on the federal report.



